

Village Board of Aldermen
**Regularly Scheduled Board of Aldermen
Meeting Minutes**

Municipal Building, 301 N. Stagecoach Rd.
Thursday, September 16, 2010 6:00pm

Members present: Merle Stalcup, Stephen Peters, Susan Terry, Carol Walls, Bryan Fritch

Members Absent: Danney McCort

Others Present: Dianna Zulauf – Village Secretary, Debbie Charbonneau – Tourism Director, Jack Hensley – Chief of Police, citizens: 20

Mayor Stalcup called the meeting to order at 6:00, quorum present.

The Pledge of Allegiance and the Texas Pledge of Allegiance were recited. Mayor Stalcup gave the invocation.

Citizen Comments: None

Alderman Fritch made a motion to approve the previous meeting minutes dated September 2nd. Motion was seconded by Alderman Terry, motion carried unanimously.

Mayors Report: Mayor Stalcup thanked the Salado Volunteer Fire Department for their help during the recent floods.

Six FEMA representatives toured the damaged areas of Salado. They will craft a report to give to the County and State in an effort to qualify for disaster money.

Bell County Health Department will be in town on Friday, Sept. 17th to distribute Hepatitis and Tetanus shots to those in the flooded areas who want them.

The dumpsters provided by the Village for cleanup for the residents to use will be removed on Friday, September 17th.

Alderman Fritch informed the Board that he is talking with the golf course owner/manager about using their equipment to bring in gravel out of the creek and fill in the damaged areas of the low bridge on Chisholm Trail. Mayor Stalcup stated that the army may be able to help with a temporary bridge and there are two local contractors who are going to review the damaged bridge and submit bids.

There is a decommissioned landfill the county owns in Holland. An interlocal agreement with the county and City of Temple is in the works to use Temple's heavy equipment to remove downed trees and take to the landfill.

Aldermen Reports:

Update of COPS and Leadership Salado Programs - Alderman Walls

Three new members to the COPS program. The group have acquired shirts with logos for better recognition. COPS is out patrolling heavily to help with potential ludding.

Leadership Salado program currently has fourteen members and will begin the program on September 23rd.

Update of Keep Salado Beautiful Program - Alderman Terry

The program is moving forward with obtaining a non-profit status and 501C3. The program is being sponsored by the Salado Chamber of Commerce.

The group is partnering with the Central Texas Chapter of Texas Master Naturalists to help with the proposed Sculpture Park and other landscaped areas of the Village.

Currently working with TxDOT on the design of the expansion of IH35 (wall art).

Unfinished Business:

1. Proposed 2010-2011 Hotel/Motel Budget Second Reading, Public Hearing Item
There were no comments from the floor and no objections from the Board of Aldermen.
2. Proposed 2010-2011 General Fund Budget Second Reading, Public Hearing Item
Tim Fleischer, 912 Cedar Park Circle - feels like the dollar amount budgeted in the Pace Park, Maintenance, and Street line items are too low. Asked the Board to consider raising the street maintenance line item by \$90,000.00. Mr. Fleischer feels citizens would support a small property tax increase to pay for repair of roads.
Motion was made by Alderman Fritch to adopt Ordinance No. 2010.09 adopting the Hotel/Motel and General Fund 2010-2011 budgets. Motion was seconded by Alderman Peters; motion carried unanimously.
3. Proposed 2010-2011 Ad Valorem Tax Rate Second Reading, Public Hearing Item
There were no comments from the floor and no objections from the Board.
Motion was made by Alderman Fritch to adopt Ordinance No. 2010.10 adopting a .0492/\$100 Ad Valorem tax rate for the 2010-2011 budget year. Motion was seconded by Alderman Walls; motion carried unanimously.

New Business:

4. Year-to-Date Financials
Hotel/Motel fund is in a good cash position.
The recent flood damage is anticipated to hurt the occupancy tax and sales tax receipts in the upcoming months. There were no objections to the financials.
5. Proposed Change to a Bi-weekly Payroll System and Policy Calculating Hourly Wage
Motion was made by Alderman Peters to change the current payroll system and policy from a bi-monthly system to a bi-weekly system and to authorize a small cash advancement to employees who may request one during the transition period, but the advance would have to be paid back within the next two pay periods. Motion was seconded by Alderman Walls; motion carried unanimously.
6. Ordinance for the Repeal of Sales Tax Exemption on Telecommunication Services in Salado Second Reading
Motion was made by Alderman Walls to adopt Ordinance No. 2010.11 repealing the exemption on sales tax on telecommunication services. Motion was seconded by Alderman Terry; motion carried unanimously.

Adjourn into Executive Session: 6:49PM

1. Deliberations Regarding Real Property, ETJ

Reconvene into Regular Session: 7:05PM. No action taken.

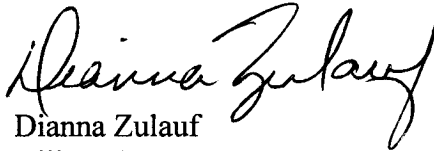
Announcements:

1. Next scheduled Board meeting is October 2, 2010 at 6:00PM.

Adjourned at 7:07PM.

For copies of all handouts, please contact the Village office at 947-5060.

Respectfully submitted,



Dianna Zulauf
Village Secretary



Merle Stalcup
Mayor

To: Mayor Merle Stalcup
From: Alderman Susan Terry
Subject: Keep Salado Beautiful status
Date: 9/16/2010
Cc: Salado Aldermen

KEEP SALADO BEAUTIFUL

KSB continues to work toward its mission of educating and engaging Salado to take responsibility for improving their community environment. We have taken the following steps to become independent of the Village:

1. KSB will be sponsored by the Salado Chamber of Commerce Foundation
 - a. The Foundation will fund insurance and transition funds for the Sculpture park and relocating the recycling program.
 - b. The Foundation is a 501-c-3 which will provide a tax exempt vehicle for KSB donors
2. The Salado Chamber will publicize KSB activities and provide a ready source of volunteers. Our other partners are PALS and Salado Arts Workshop.
3. KSB has partnered with the Central Texas Chapter of Texas Master Naturalists. This group of trained volunteers will lend their expertise to the development of the Sculpture Park and the upgrade and maintenance of the landscape of the Green Bridge. Additional info attached.
4. The Recycling program will be relocated to the west side of the Creekside Business Arts Complex. We will use a trailer provided by Temple Iron and metal.
5. KSB has organized a subcommittee to work with TXDOT on I-35 design. This group will meet at the Municipal Building Sept 22 at 2 pm. Committee members are Sheryl Russell, Carol Strong, Dale Gore, Larry Prellop, Susan Terry, and Jodi Wheatley with TXDOT.
6. KSB Board will meet September 28 and address issues related to the flood.

VOLUNTEER SERVICE PROJECT APPROVAL FORM

Submitted by: Becky Denton

Date: September 1, 2010

Partner Organization Sponsor: Keep Salado Beautiful (KSB)

Contact Name and number: Susan Terry 947-3288

Purpose and benefits of Project/Activity:

Aligning with mission of KSB: "to educate and engage Salado to take responsibility for improving the community environment." and as a member of KSB Beautification Committee, design and install landscaping for public areas using native plants. Educate the Salado public and interested tourists by labeling plants in specific public areas and publish printed material describing the native plant areas and the benefits to wildlife of the specific plants used.

Describe the Project/Activity (include planning, educational or training elements, opportunity for other members to participate, location etc.):

1. Planning – work with KSB Beautification Committee to plan landscape at Main Street Green Bridge and new Sculpture Pocket Park
2. Education– publish and distribute brochure describing native plants used and their benefits, obtain Texas Wildscape designation for pocket park
3. Training - KSB members and other volunteers will learn about native plants
4. Opportunities – at times of planting and maintaining grounds TMN members will have the opportunity to participate
5. Location – Green Bridge, Main Street; Sculpture Park, Salado Plaza Drive

Dates/Times: monthly KSB meeting, Green Bridge project beginning in October 2010, Sculpture Park project beginning 2011

Training Required: Wildscape Workshop, September 11, NPSOT

Special Skills Needed:

Personal Equipment Needed:

Physical Demands: weeding, clearing, planting, etc.

Reference Material/Suggested Reading: *Texas Wildscapes* Bender & Damude

Submit to one of the following for review:

Reviewer Name	Yes	No	Date	E-mail address
Sidney VanLoh				marsid@gmail.com
Mary Ann Everett				pma4514@sbcglobal.net
Zoe Rascoe				trascoe@hotmail.com

Approved/Disapproved:

Village of Salado Hotel/Motel Tax
Balance Sheet
As of August 31, 2010

	<u>Aug 31, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 · Checking	44,068.14
2000 · TexPool	815.21
2010 · CD	<u>35,000.00</u>
Total Checking/Savings	<u>79,883.35</u>
Other Current Assets	
1200 · A/R-Taxes	18,147.84
1300 · Due from General Fund	<u>33,166.52</u>
Total Other Current Assets	<u>51,314.36</u>
Total Current Assets	<u>131,197.71</u>
TOTAL ASSETS	<u><u>131,197.71</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll Liabilities	<u>7.24</u>
Total Other Current Liabilities	<u>7.24</u>
Total Current Liabilities	<u>7.24</u>
Total Liabilities	7.24
Equity	
3900 · Retained Earnings	115,722.15
Net Income	<u>15,468.32</u>
Total Equity	<u>131,190.47</u>
TOTAL LIABILITIES & EQUITY	<u><u>131,197.71</u></u>

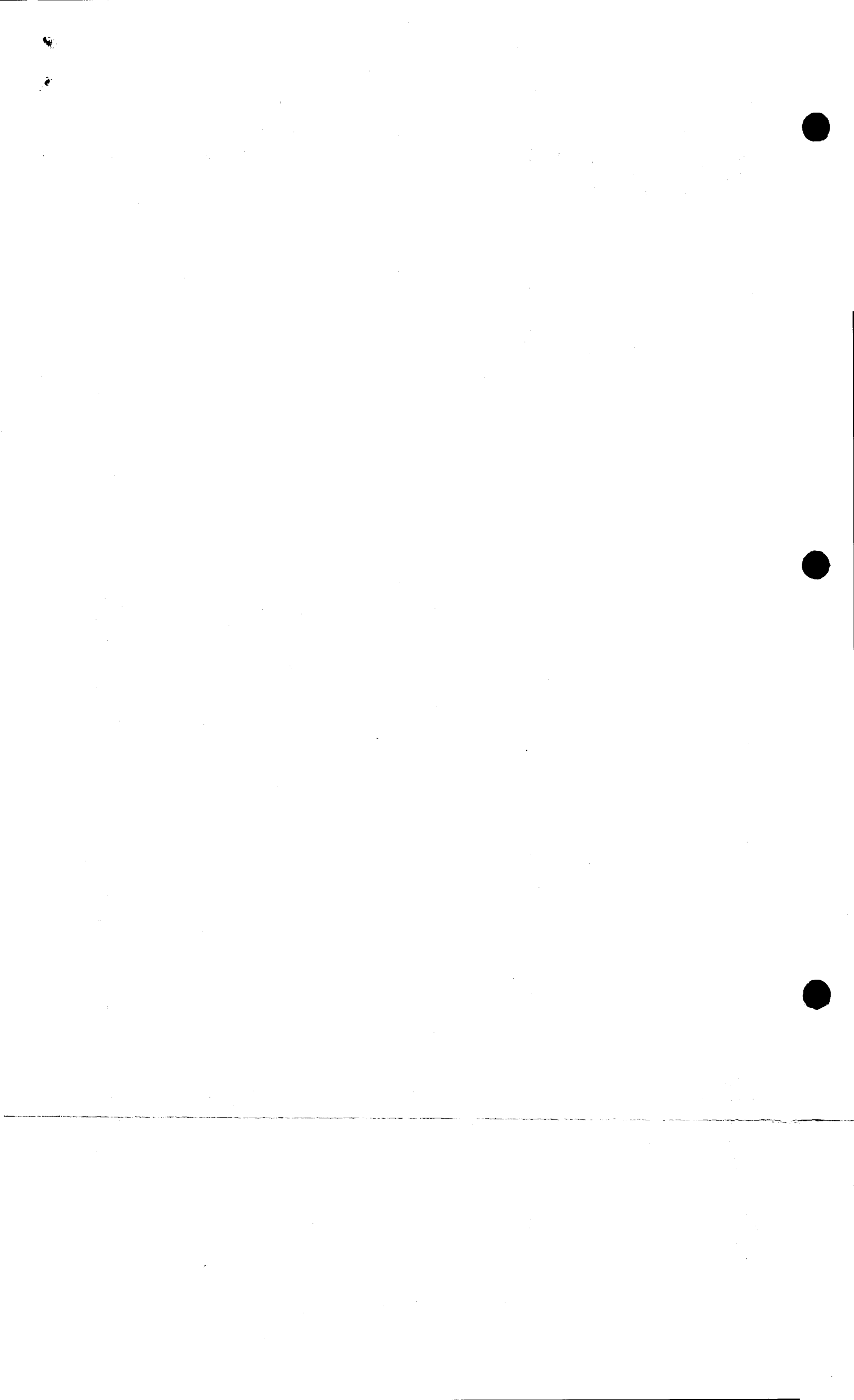
Village of Salado Hotel/Motel Tax
Revenue & Expense Budget vs. Actual
October 2009 through August 2010

Yearly	Budget	Oct '09 - Aug 10	Budget	\$ Over Budget	Budget
250000	27,648.41	231,250.00	231,250.00	27,648.41	250000
250	559.65	222.00	222.00	559.65	250
4000	-2,692.90	3,663.00	3,663.00	-2,692.90	4000
10800	-900.00	9,000.00	9,000.00	-900.00	10800
2100	1,294.04	3,219.04	1,925.00	1,294.04	2100
4840	100.00	3,553.50	100.00		4840
4890		2,654.75			4890
4891		2,654.75			4891
Total Income	32,217.45	279,177.45	246,960.00	32,217.45	
Expense					
5000		43,009.12	43,009.00	2.12	46919
5110		16,155.00	15,218.00	937.00	16468
5112		8,610.00	5,701.00	2,909.00	6000
5113		0.00	5,701.00	-5,701.00	6000
5115		3,939.00	3,792.00	147.00	4136
5120		1,156.17	1,191.00	-34.83	1300
5130		1,082.90	3,250.00	-2,167.10	3250
5150		925.00	925.00	0.00	925
5160		2,721.49	6,300.00	-3,578.51	8300
5170		2,247.38	2,750.00	-502.62	3000
5175		8,414.48	7,250.00	1,164.48	7500
5180		8,938.81	6,000.00	2,938.81	6000
5188		960.00	1,430.00	-470.00	1560
5190		1,770.01	1,830.00	-59.99	2000
5196		5,483.90	3,850.00	1,633.90	4200
5200		4,205.00	4,200.00	5.00	1500
5210		2,700.00	1,500.00	5.00	2700
5215		2,700.00	2,700.00	0.00	2700
Total 5200		4,205.00	4,200.00	5.00	2700
5300		25,000.00	21,080.00	3,920.00	23000
5310		3,000.00	3,000.00	0.00	3000
Total 5000		137,618.26	136,475.00	1,143.26	3000
6100		39,991.42	55,000.00	-15,008.58	60000
6110		2,992.31	8,000.00	-3,858.51	8000
6141		4,141.49	4,570.00	-2,614.55	5000
6160		7,184.55	4,570.00	2,614.55	5000
Total 6100		64,309.77	67,570.00	-13,260.23	5000
6200		19,313.90	10,000.00	9,313.90	10000
6400		10,245.67	1,000.00	9,245.67	1000
6450		10,245.67	1,000.00	9,245.67	1000
Total 6400		10,245.67	1,000.00	9,245.67	1000
6500		708.85	3,000.00	-2,291.15	3000
6520		12,857.50	12,334.00	523.50	12910
6540		454.99	900.00	-445.01	1000
6550		868.63	4,000.00	-3,131.37	4000
6551		27,331.56	27,332.00	-0.44	27332
Total Expense		263,709.13	262,611.00	1,098.13	
Net Ordinary Income		15,468.32	-15,651.00	31,119.32	
Net Income		15,468.32	-15,651.00	31,119.32	

Village of Salado Revenue & Expense Budget vs. Actual

October 2009 through August 2010

	City Protection			Total General & Administrative			Municipal Court			TOTAL			Yearly Budget
	Oct '09 - Aug 10	Budget	\$ Over Budget	Oct '09 - Aug 10	Budget	\$ Over Budget	Oct '09 - Aug 10	Budget	\$ Over Budget	Oct '09 - Aug 10	Budget	\$ Over Budget	
Ordinary Income/Expense													
Income													
4100 · Tax Receipts -													
4000 · Ad Valorem taxes	0.00			97,056.32	96,700.00	356.32	0.00			97,056.32	96,700.00	356.32	97,000
4120 · Sales Tax Earned	0.00			305,190.20	320,000.00	-14,809.80	0.00			305,190.20	320,000.00	-14,809.80	345,000
4140 · Mixed Beverages	0.00			5,203.66	4,000.00	1,203.66	0.00			5,203.66	4,000.00	1,203.66	4,000
Total 4100 · Tax Receipts -	0.00			407,450.18	420,700.00	-13,249.82	0.00			407,450.18	420,700.00	-13,249.82	
4200 · Franchise Fee -													
4210 · Electric	0.00			112,004.40	115,000.00	-2,995.60	0.00			112,004.40	115,000.00	-2,995.60	115,000
4230 · Telephone	0.00			40,615.05	41,250.00	-634.95	0.00			40,615.05	41,250.00	-634.95	45,000
4250 · Waste Disposal	0.00			11,655.77	10,000.00	1,655.77	0.00			11,655.77	10,000.00	1,655.77	10,000
4270 · Cable	0.00			2,545.22	3,500.00	-954.78	0.00			2,545.22	3,500.00	-954.78	3,500
4290 · Water	0.00			0.00	1.00	-1.00	0.00			0.00	1.00	-1.00	4,000
Total 4200 · Franchise Fee -	0.00			166,820.44	169,751.00	-2,930.56	0.00			166,820.44	169,751.00	-2,930.56	
4300 · Development Fees -													
4320 · Subdivision	0.00			1,456.00	1,000.00	456.00	0.00			1,456.00	1,000.00	456.00	1,000
4340 · Building Permit Fees	0.00			11,560.21	8,000.00	3,560.21	0.00			11,560.21	8,000.00	3,560.21	8,000
4350 · Sign Permit Fees	0.00			345.00	200.00	145.00	0.00			345.00	200.00	145.00	200
4360 · Certificate of Occupancy	0.00			270.00	270.00	0.00	0.00			270.00	270.00	0.00	270
4370 · Contractor Registration	0.00			2,055.00	2,000.00	55.00	0.00			2,055.00	2,000.00	55.00	2,000
4375 · Zoning Requests	0.00			1,115.00	400.00	715.00	0.00			1,115.00	400.00	715.00	400
Total 4300 · Development Fees -	0.00			16,801.21	11,870.00	4,931.21	0.00			16,801.21	11,870.00	4,931.21	
4500 · Municipal Court -													
4550 · Court Fine	0.00			0.00			45,708.94	22,917.00	22,791.94	45,708.94	22,917.00	22,791.94	25,000
4580 · Technology Fee	0.00			0.00			1,865.97	935.00	930.97	1,865.97	935.00	930.97	1,000
4585 · Security Fee	0.00			0.00			1,399.49	715.00	684.49	1,399.49	715.00	684.49	800
4500 · Municipal Court - - Other	0.00			0.00			20.00			20.00	0.00	20.00	
Total 4500 · Municipal Court -	0.00			0.00			48,994.40	24,567.00	24,427.40	48,994.40	24,567.00	24,427.40	
4600 · Fire Department -													
4650 · Burn Permit Fees	520.00	300.00	220.00	0.00			0.00			520.00	300.00	220.00	300
Total 4600 · Fire Department -	520.00	300.00	220.00	0.00			0.00			520.00	300.00	220.00	
4700 · Misc. Income													
4671 · P.P. Rental Fees	0.00			4,083.00	5,000.00	-917.00	0.00			4,083.00	5,000.00	-917.00	5,000
4701 · Keep Salado Beautiful	0.00			50.00	2,200.00	-2,150.00	0.00			50.00	2,200.00	-2,150.00	2,400
4702 · Leadership Salado	0.00			4,515.19			0.00			4,515.19	0.00	4,515.19	
4750 · Tourism Dept. Administration	0.00			3,000.00	3,000.00	0.00	0.00			3,000.00	3,000.00	0.00	3,000
4752 · LEOSE	0.00			2,572.56			0.00			2,572.56	0.00	2,572.56	
4760 · Solicitation/Itenerant Vendor	0.00			1,295.00	1,000.00	295.00	0.00			1,295.00	1,000.00	295.00	1,000
4770 · Grant Revenues	0.00			192,962.82	391,988.00	-199,025.18	0.00			192,962.82	391,988.00	-199,025.18	391,988
4800 · Interest Income	0.00			6,261.12	2,300.00	3,961.12	0.00			6,261.12	2,300.00	3,961.12	2,500
4900 · Other Income	783.25			9,182.44	200.00	8,982.44	0.00			9,965.69	200.00	9,765.69	200
Total 4700 · Misc. Income	783.25			223,922.13	405,688.00	-181,765.87	0.00			224,705.38	405,688.00	-180,982.62	



Village of Salado
Revenue & Expense Budget vs. Actual
October 2009 through August 2010

Yearly Budget	City Protection			Total General & Administrative			Municipal Court			TOTAL		
	Oct '09 - Aug 10	Budget	\$ Over Budget	Oct '09 - Aug 10	Budget	\$ Over Budget	Oct '09 - Aug 10	Budget	\$ Over Budget	Oct '09 - Aug 10	Budget	\$ Over Budget
Total Income	1,303,25	300,00	1,003,25	814,993,96	1,008,009,00	-193,015,04	48,994,40	24,567,00	24,427,40	865,291,61	1,032,876,00	-167,584,39
5000 - Administrative Expenses -	0.00											
5100 - Salary	37,068.24		-1.76	37,070.00		-1.76	37,068.24		37,070.00		-1.76	40,438
5102 - Overtime-Administrative	0.00		0.00	1,300.00		-1,300.00	0.00		1,300.00		-1,300.00	1,300
5103 - Hourly Administrative	0.00		0.00	12,112.50		-1,637.50	12,112.50		13,750.00		-1,637.50	15,000
5104 - Special Projects	0.00		0.00	5,000.00		-5,000.00	0.00		5,000.00		-5,000.00	5,000
5110 - Benefits	0.00		0.00	7,496.41		-2,678.59	7,496.41		10,175.00		-2,678.59	11,100
5120 - Payroll Taxes	2,705.76		-44.24	1,878.76		173.76	452.48		452.48		-6.52	1,250
5140 - Dues and Fees	0.00		0.00	4,080.50		-19.50	4,080.50		4,100.00		-19.50	7,600
5150 - Election Expenses	0.00		0.00	0.00		0.00	0.00		1,500.00		-1,500.00	1,500
5160 - Insurance	0.00		0.00	15,145.84		-854.16	15,145.84		16,000.00		-854.16	16,000
5170 - Training & Travel	0.00		0.00	3,083.55		83.55	3,083.55		3,000.00		83.55	3,000
5180 - Office Supplies	0.00		0.00	4,436.72		-513.28	4,436.72		4,950.00		-513.28	5,400
5190 - Printing Expense	0.00		0.00	1,083.48		-416.52	1,083.48		1,500.00		-416.52	1,500
5195 - Meeting Expenses	0.00		0.00	1,008.57		73.57	1,008.57		935.00		73.57	1,035
5200 - Postage	0.00		0.00	1,392.62		192.62	1,392.62		1,200.00		192.62	1,200
5210 - Telephone	0.00		0.00	3,459.10		2,915.00	3,459.10		2,915.00		544.10	3,200
5220 - Professional Fees1	0.00		0.00	774.94		-526.06	774.94		1,300.00		-525.06	1,300
5221 - Profess Fees - Planning	0.00		0.00	12,553.59		-10,766.41	12,553.59		23,320.00		-10,766.41	27,400
5222 - Profess Fees - Engineering	0.00		0.00	6,010.00		-990.00	6,010.00		7,000.00		-990.00	7,000
5224 - Profess Fees - Auditor	0.00		0.00	13,989.88		-9,526.18	13,989.88		6,600.00		7,389.88	7,200
5228 - Profess. Fees - Legal	0.00		0.00	19,786.82		-9,526.18	19,786.82		29,313.00		-9,526.18	33,000
Total 5220 - Professional Fees1	0.00		0.00	53,115.23		-14,417.77	53,115.23		67,533.00		-14,417.77	7,000
5260 - Public Notices	0.00		0.00	4,659.49		-1,720.51	4,659.49		6,380.00		-1,720.51	7,000
5270 - Equipment - Leased	0.00		0.00	3,604.05		-1,301.95	3,604.05		4,906.00		-1,301.95	5,500
5275 - Equipment - Maintenance	0.00		0.00	1,222.17		-152.83	1,222.17		1,375.00		-152.83	1,500
5280 - Equipment - Purchased	0.00		0.00	350.00		0.00	350.00		0.00		350.00	670
5285 - Cell Phone - Mayor	0.00		0.00	530.78		-74.22	530.78		605.00		-74.22	670
5286 - Discretionary Fund	0.00		0.00	1,450.40		570.40	1,450.40		880.00		570.40	1,000
Total 5000 - Administrative Expenses -	2,705.76		-44.24	157,178.41		-186,779.00	452.48		459.00		-6.52	1,000
6100 - Municipal Building -	0.00		0.00	22,005.27		13,100.00	8,905.27		22,005.27		8,905.27	13,100
6130 - Maintenance and Repair	0.00		0.00	731.54		-181.46	731.54		913.00		-181.46	1,000
6135 - Building Supplies	0.00		0.00	10,863.67		-11,000.00	10,863.67		11,000.00		-136.33	12,000
Total 6100 - Municipal Building -	0.00		0.00	33,600.48		25,013.00	8,587.48		33,600.48		25,013.00	8,587.48
6200 - Fire Department - expense	330.00		185.00	330.00		330.00	330.00		330.00		185.00	200
6210 - Burn Fees	0.00		0.00	0.00		0.00	0.00		0.00		0.00	200
6220 - Contract	30,000.00		30,000.00	30,000.00		30,000.00	30,000.00		30,000.00		30,000.00	30,000
Total 6200 - Fire Department - expense	30,330.00		30,185.00	30,330.00		30,185.00	30,330.00		30,185.00		145.00	30,000

Village of Salado
Revenue & Expense Budget vs. Actual
October 2009 through August 2010

Yearly Budget	TOTAL		Municipal Court		Total General & Administrative		City Protection		Total 6300 - Web-site		
	Budget	\$ Over Budget	Budget	\$ Over Budget	Budget	\$ Over Budget	Budget	\$ Over Budget	Budget	\$ Over Budget	
1,700	1,700.00	-244.90	1,455.10	1,455.10	1,700.00	-244.90	1,455.10	1,455.10	0.00	-244.90	6320 - Web-site
5,300	4,859.00	-63	4,858.37	4,859.00	4,858.37	-63	4,858.37	4,859.00	0.00	0.00	6410 - Salary-Judge
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	6425 - Prof. Fees - Legal, court
800	800.00	251.45	1,051.45	800.00	1,051.45	251.45	8535.28	8,535.28	0.00	0.00	6430 - Supplies
600	600.00	381.47	981.47	600.00	981.47	381.47	896.94	896.94	0.00	0.00	6431 - Technology Fee
1,000	1,000.00	-103.06	896.94	1,000.00	896.94	-103.06	1,000.00	1,000.00	0.00	0.00	6440 - Judge Expense
7,000	6,413.00	-972.13	5,440.87	6,413.00	5,440.87	-972.13	6,413.00	6,413.00	0.00	0.00	Total 6400 - Municipal Court - expenses
50,000	45,829.00	4,26	45,833.26	45,829.00	45,833.26	4,26	0.00	0.00	0.00	0.00	6470 - Code Enforcement
99,445	91,158.00	-13,026.21	78,131.79	91,158.00	78,131.79	-13,026.21	0.00	0.00	0.00	0.00	6510 - Salary - Chief of Police
26,500	24,290.00	-1,266.62	23,023.38	24,290.00	23,023.38	-1,266.62	0.00	0.00	0.00	0.00	6520 - Officers - Overtime
10,000	9,583.00	-1,653.26	7,929.74	9,583.00	7,929.74	-1,653.26	0.00	0.00	0.00	0.00	6535 - Benefits
6,000	5,500.00	-1,901.41	3,598.59	5,500.00	3,598.59	-1,901.41	0.00	0.00	0.00	0.00	6540 - Officer Equipment
3,000	2,750.00	-1,949.75	800.25	2,750.00	800.25	-1,949.75	0.00	0.00	0.00	0.00	6545 - Training & Travel
12,200	11,180.00	-4,907.85	6,272.15	11,180.00	6,272.15	-4,907.85	0.00	0.00	0.00	0.00	6550 - Office Equipment & Forms
5,500	5,042.00	-571.40	4,470.60	5,042.00	4,470.60	-571.40	0.00	0.00	0.00	0.00	6555 - Cell Phones / Communications
12,000	10,619.38	-380.62	10,619.38	11,000.00	10,619.38	-380.62	0.00	0.00	0.00	0.00	6565 - Auto Exp. - Fuel
4,400	4,030.00	-3,799.26	7,829.26	4,030.00	7,829.26	-3,799.26	0.00	0.00	0.00	0.00	6570 - Auto Exp. - Repairs & Maint.
1,000	880.00	-198.88	681.12	880.00	681.12	-198.88	0.00	0.00	0.00	0.00	6585 - Crime Prevention
	211,242.00	-22,052.48	189,189.52	211,242.00	189,189.52	-22,052.48	0.00	0.00	0.00	0.00	Total 6500 - Police Department -
71,000	71,000.00	-4,959.88	66,040.12	71,000.00	66,040.12	-4,959.88	0.00	0.00	0.00	0.00	6610 - Street Maintenance
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	6630 - Other
510,577	510,577.00	-208,744.45	303,832.55	510,577.00	303,832.55	-208,744.45	0.00	0.00	0.00	0.00	6631 - Mitigation Grant, Winners Cr
700	700.00	874.50	1,574.50	700.00	1,574.50	874.50	0.00	0.00	0.00	0.00	6640 - Signage - street
7,500	6,875.00	-44.00	6,831.00	6,875.00	6,831.00	-44.00	0.00	0.00	0.00	0.00	6645 - Public Facility Rental
10,000	9,167.00	9,167.77	9,646.77	9,167.00	9,646.77	9,167.77	0.00	0.00	0.00	0.00	6650 - Utilities - street
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	6670 - Pace Park
13,000	11,916.00	-516.00	11,400.00	11,916.00	11,400.00	-516.00	0.00	0.00	0.00	0.00	6671 - P.P. - Salary
2,200	2,015.00	515.95	2,530.95	2,015.00	2,530.95	515.95	0.00	0.00	0.00	0.00	6672 - P.P. - Utilities
23,000	23,000.00	-1,280.24	21,719.76	23,000.00	21,719.76	-1,280.24	0.00	0.00	0.00	0.00	6673 - P.P. - Maint. & Repairs
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	Total 6670 - Pace Park
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	Total 6600 - Maintenance Dept
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	6660 - SECO Energy Block Grant
	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	6661 - Maint. - Salary
16,000	14,665.00	-755.00	13,910.00	14,665.00	13,910.00	-755.00	0.00	0.00	0.00	0.00	6662 - Maint. - Overtime
1,900	1,738.00	-659.87	1,078.13	1,738.00	1,078.13	-659.87	0.00	0.00	0.00	0.00	6664 - Maint. - Benefits
5,710	5,235.00	627.22	5,862.22	5,235.00	5,862.22	627.22	0.00	0.00	0.00	0.00	

Village of Salado
Revenue & Expense Budget vs. Actual
October 2009 through August 2010

Yearly	City Protection		Total General & Administrative		Municipal Court		TOTAL	
	Budget	\$ Over Budget	Budget	\$ Over Budget	Budget	\$ Over Budget	Budget	\$ Over Budget
9,000	0.00	6,852.73	8,250.00	-1,397.27	0.00	6,852.73	8,250.00	-1,397.27
1,000	0.00	1,041.02	917.00	124.02	0.00	1,041.02	917.00	124.02
3,000	0.00	3,569.32	2,750.00	819.32	0.00	3,569.32	2,750.00	819.32
2,000	245.00	1,830.00	0.00	245.00	0.00	245.00	1,830.00	-1,585.00
3,000	0.00	1,574.74	2,750.00	-1,175.26	0.00	1,574.74	2,750.00	-1,175.26
1,000	0.00	4,166.35	917.00	3,249.35	0.00	4,166.35	917.00	3,249.35
2,700	0.00	436.80	2,475.00	-2,038.20	0.00	436.80	2,475.00	-2,038.20
	0.00	606.00	0.00	606.00	0.00	606.00	0.00	606.00
Total Expense	222,470.28	246,007.00	894,852.00	-231,806.94	16,775.99	7,718.00	902,291.33	1,148,577.00
Net Ordinary Income	-221,167.03	-245,707.00	151,948.90	113,157.00	38,791.90	32,218.41	-36,999.72	-115,701.00
Net Income	-221,167.03	-245,707.00	151,948.90	113,157.00	38,791.90	32,218.41	-36,999.72	-115,701.28

6655 - Maint. - Supplies 0.00
 6666 - Maint. - Vehicle 0.00
 6667 - Maint. - Fuel 0.00
 Total 6660 - Maintenance Dept. 0.00
 7100 - Animal Control 245.00
 7101 - Keep Salado Beautiful Expense 1,830.00
 7102 - Leadership Salado 0.00
 7103 - Contingency 0.00
 7300 - Emergency Operations 0.00

Policy for Calculating Hourly Wage

(Hourly Wage Earners are Hired for an Agreed-Upon Annual Figure)

52 weeks in a year, averaging 40 hours in each week, equals 2,080 hours per year of employment. The Village of Salado agrees that an annual income of each employee, divided by 2,080 produces an hourly rate.

SAMPLE CALCULATION OF HOURLY WAGE

Annual Income	\$30,000
Annual Hours	<u>2,080</u>
Hourly Rate	\$14.42

Adopted February 21, 2002

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Employee Timecards

Each employee shall prepare his/her own timecard unless otherwise directed by their supervisor. Each timecard must be signed off on by the employees supervisor or the Mayor in the supervisors absence.

Payroll is to be paid to the employee every two weeks on a Friday via direct deposit. Payroll will be one week in the rears. Each payroll cycle will be for a two week period.

For example:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	■	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Employee works two weeks, turns timecard in to Village Secretary the following Monday, pay is deposited via direct deposit on the following Friday.

Payroll is to be processed on the 15th and the 30th of each month, unless a month has less than 30 days, at which time payroll would be processed on the last day of the month.

Specifies on type of pay, rate of pay, and other compensation is described in the Village of Salado Employee Handbook.

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