

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
March 17, 2022 at 6:30 p.m.

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Michael Coggin. *The meeting was conducted in person and using videoconferencing. Public participation was available via videoconference.*

Mayor Coggin gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Michael Coggin, Mayor Pro-tem Rodney Bell, and Aldermen John Cole, Paul Cox, and Jason Howard attended in person. Alderman D. Jasen Graham was absent.

Staff Present: Village Administrator Don Ferguson, Assistant Administrator Stacey Ybarra, and City Secretary Cara McPartland.

1. Citizens Communications

No citizen comments were heard.

2. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of March 3, 2022.
- B. Approval of the February 2022 Financial Statements for the Village of Salado.

Alderman Howard moved to approve the Consent Agenda, as presented. Alderman Cole seconded. Motion carried on a vote of 4-0.

3. Discuss and Consider Possible Action Regarding Any Item Removed from the Consent Agenda

No items were removed.

4. Ordinances

- A. Consider approval of the second and final reading of an ordinance of the Village of Salado, Texas amending Ordinance 2019-06 establishing rates for wastewater service to be charged in the Village of Salado; and providing for the following: findings of fact; conflicts and repeal; effective date; no vested interest; penalties and enforcement; proper notice and meeting. (*Village Administrator*)

Village Administrator Ferguson recommended approval of the ordinance, which was approved on March 3rd by the Board of Aldermen on first reading. He explained this proposed rate increase will help eliminate subsidization of the wastewater system. He noted that if approved, the new rates would be effective with the April billing that will include an explanatory notice about the increase.

Alderman Cole moved to approve the ordinance on second and final reading, as presented. Mayor Pro-tem Bell seconded. Motion carried on a vote of 4-0.

- B. Consider approval of an ordinance of the Village of Salado, Texas, amending Ordinance No. 2022-02 which ordered a General Election on May 7, 2022, to modify the polling locations for early voting and election day and the designation of election officials; and providing for findings of fact, severability, conflicting provisions, governing law, proper notice and open meeting, and an effective date. (*Village Administrator*)

Village Administrator Ferguson explained the need for this amended ordinance to modify election day/early voting locations to reflect countywide voting locations, modify early voting dates/times, and allow for designation of election officials in accordance with the Village's election agreement with Bell County. He noted a change in the finalized ordinance caption language to reflect modifications to Ordinance Nos. 2022-01 and 2022-02 and correction of a typo in Exhibit "A" that listed the day of the week (for May 7) incorrectly (*Tuesday* changed to *Saturday*).

Mayor Pro-tem Bell moved to approve the ordinance, including the aforementioned caption modification and correction to Exhibit A. Alderman Cole seconded. Motion carried on a vote of 4-0.

5. Discussion and Possible Action

- A. Discuss and consider possible action regarding a proposed Texas Music Friendly Community Memorandum of Understanding (MOU) between the Village of Salado and the Texas Music Office within the Office of the Governor. (*Assistant Village Administrator Stacey Ybarra*)

Assistant Village Administrator Ybarra explained the MOU is needed to document the parties' responsibilities for export and maintenance of the Salado dataset within the Texas Music Industry Directory. She provided details on creation of a Village-owned dataset to help promote the development of the Salado music industry. She said the MOU is required by the Texas Music Office in order for the Village of Salado to receive the Texas "music friendly" designation.

Discussion addressed the voluntary nature of the agreement and termination provisions that allow for either party to terminate the agreement by giving 30 days written notice to the other party; that nothing in the MOU directs traffic to any specific business(es); the MOU does not include any financial obligations on the part of the Village; and number of "music-friendly" designated communities statewide (approximately 30).

Alderman Cole moved to approve the MOU, as presented. Alderman Cox seconded. Motion carried on a vote of 4-0.

- B. Discuss and consider possible action regarding the proposed creation of a Salado Music Friendly Community Advisory Board and the appointment of members to the Board.
(Assistant Village Administrator Stacey Ybarra)

Assistant Village Administrator Ybarra explained that the Village is required to have an advisory board as part of being designated a “music friendly” community. She proposed a 7-member board consisting of local musicians, music educators, music venue owners, music agents, and festival organizers. She highlighted qualifications of the following individuals who expressed interest in serving on the board at Salado’s Music Friendly Community kick-off meeting in February: Cyrus Julian, David Seward, K.D. Hill, Richard Paul Thomas, Ryan Kimball, Sharon Douglas, and Josh Bratton.

Discussion addressed the role and responsibilities of the advisory board; no fund expenditures to be authorized by the board; election of officers to the board; Alderman Cox as the designated liaison representing the Board of Aldermen; 2-year terms for board members; working together with Tourism Director Andrea Howard to help with promotion; the advisory board as a resource for music events; reasoning for a 7-member board; concerns expressed regarding relatives serving together on the advisory board (Sharon Douglas and K.D. Hill are mother/daughter); lack of representation of North Main Street area; allowance of out-of-town membership for representation of regional music promotion; and differing roles of Ms. Douglas and Hill as a festival organizer and music venue owner, respectively.

Alderman Howard moved to approve appointment of all candidates, except for K.D. Hill and Sharon Douglas, who may decide between themselves which one would serve on the advisory board. Motion died for lack of a second.

Linda Reynolds of 1110 Mill Creek Drive was pleased to see a music educator as a potential board member and hoped band concerts will be promoted for children. She reminded all of the board’s meetings will be open to the public, which would allow for K.D. Hill and Sharon Douglas to both attend, even if only one of them was appointed to the board. She said that if she was not already engaged in participating in another activity in political government, she would be volunteering to participate in music. She said there needs to be some representation from the north side of town.

Darlene Walsh of 1001 Mill Creek Drive questioned if the Village would be taking care of insurance for large-gathering music events or if the musician would be responsible. Village Administrator Ferguson stated the Village’s umbrella policy would cover the event, if the event is sponsored by the Village.

Alderman Cole moved to approve the creation of a Salado Music Friendly Community Advisory Board and appointment of all 7 nominees for the Board, as presented. Alderman Cox seconded.

Discussion addressed the advisability of having north side representation on the board; significance of having two board members who are directly related; and possibility of postponing action at tonight’s meeting to gather more information.

Mayor Coggin called for a vote as follows: Alderman Cole, aye; Alderman Howard, nay; Alderman Cox, nay; and Mayor Pro-tem Bell, nay. Motion failed on a vote of 1-3.

Mayor Pro-tem Bell moved to continue this item to allow staff to revisit appointments to be addressed in a future meeting. Alderman Cox seconded. Motion carried on a vote of 3-1. Alderman Cole voted against.

C. Discuss and consider possible action regarding a proposal to expand the Village of Salado's License Plate Reader Program. (*Mayor Michael Coggin*)

Mayor Coggin invited Police Chief Pat Boone to provide specifics on the proposal to add 5 cameras that capture license plate images of vehicles entering and exiting the Village that may be useful for investigating criminal activity occurring in a wider area. It was noted that the cost for additional cameras would be \$12,500 per year (\$2,500 per camera), there would be an additional one-time installation cost, and a 6 to 8 week arrival time after ordering. Discussion addressed possible approximate locations; success of the program and other area cities that are implementing or considering implementation of cameras; and confirmation that there is adequate funding for the additional cameras.

Alderman Cox moved to approve the proposal to expand the License Plate Reader Program, as presented. Mayor Pro-tem Bell seconded. Motion carried on a vote of 4-0.

At this time, Mayor Coggin presented a proclamation and key to the city to outgoing Police Chief Pat Boone, recognizing and thanking him for his service to the Village of Salado. Chief Boone expressed his appreciation to Mayor Coggin and the citizens of Salado.

D. Discuss and consider possible action authorizing the replacement of the Peddler's Alley wastewater collection line. (*Village Administrator*)

Village Administrator Ferguson explained the subject collection line is the only remaining line in an outdated network of lines that were formerly tied into the old Stagecoach treatment plant. He noted the other old collection lines were decommissioned when the Village constructed its own wastewater system. He said there have been recent issues with the line that indicate replacement is necessary at this time, rather than waiting until the next budget year, as originally planned. He noted that of the four contractors who were contacted, the following two contractors responded: LC Paving & Construction of Coolidge, Texas (Bid amount \$31,437.50) and Roan Commercial Group of Seguin, Texas (Bid amount \$44,220.00). He advised that surplus revenue can be used to help pay for the replacement, with any remaining balance paid from the General Fund. He said the Village will work with businesses to minimize impact of construction. He noted the line will be upsized.

Discussion addressed contractor references; engineer's inspection; Peddler's Alley status as a private street; \$15,000 contingency cost for unexpected rock excavation or incidentals listed in Roan's bid that is not listed in LC Paving's bid; scheduling of any wastewater system down-time to minimize impact to businesses; and location/depth of existing trench/water line.

Mayor Pro-tem Bell moved to authorize the replacement of the Peddler's Alley wastewater collection line and accept the bid from LC Paving & Construction. Alderman Cox seconded. Motion carried on a vote of 4-0.

- E. Discuss and consider possible action regarding the declaration of surplus property for the Village of Salado. (*Assistant Village Administrator Stacey Ybarra*)

Village Administrator Ferguson advised that this will be continued until the Board’s next meeting.

- F. Discuss and consider issues relating to the completion of the Salado Plaza Road Improvement Project. (*Village Administrator; this is a project update with no action*)

Village Administrator Ferguson reported on meetings with the contractor, the Village’s engineer, Mayor Coggin, and Alderman Cox to address concerns with the roadway surface. He said areas were identified that were not level and the recommended corrective action was to grind the road surface. He advised the Village is awaiting a response from the contractor. He said the Village’s concerns were conveyed to the engineer, who has a new quality control employee.

Discussion addressed timeframe for responses from the engineer and the contractor; the Village’s recourse for work not performed to standards; ability of Board to award contracts to firms other than the lowest bidder; and reliance on recommendation from the Village’s engineer on bid acceptance for the project. Village Administrator Ferguson noted that the grinding process is not lengthy and should not impact the road’s integrity.

Adjournment

Alderman Cox moved to adjourn. Mayor Coggin called the meeting adjourned at 7:48 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 7th of April, 2022.

APPROVED:



Michael Coggin, Mayor

ATTEST:


Cara McPartland, City Secretary

