



**REGULAR BOARD OF ALDERMEN MEETING**  
**SALADO MUNICIPAL BUILDING**  
**301 N. STAGECOACH - SALADO, TEXAS**  
**OCTOBER 18, 2018 – 6:30 P.M.**

**AGENDA**

**CALL TO ORDER**                      OCTOBER 18, 2018 AT 6:30 P.M.

**CALL OF ROLL**                        CITY SECRETARY

**INVOCATION**

**PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

**CITIZENS COMMUNICATIONS**

*THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.*

**1.    CONSENT AGENDA**

- (A)    APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF OCTOBER 4, 2018.
- (B)    APPROVAL OF THE SEPTEMBER 2018 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO.

2. **VILLAGE ADMINISTRATOR'S REPORT**

- WASTEWATER PROJECT UPDATE
- SALES TAX COLLECTIONS FOR THE VILLAGE OF SALADO
- MAIN STREET IMPROVEMENT PROJECT
- FM 2484 WASTEWATER DISCHARGE PERMIT APPLICATION

3. **ORDINANCE**

AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, ESTABLISHING THE SALADO POLICE DEPARTMENT RESERVE POLICE FORCE; PROVIDING FOR APPOINTMENT AND QUALIFICATIONS OF POLICE OFFICERS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

4. **DISCUSSION AND POSSIBLE ACTION**

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION ACCEPTING THE RESIGNATION OF MAYOR PRO-TEM AND ALDERMAN FRED BROWN FROM THE BOARD OF ALDERMEN. *(MAYOR SKIP BLANCETT)*
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE VACANCY ON THE VILLAGE OF SALADO BOARD OF ALDERMEN CREATED BY THE RECENT RESIGNATION OF MAYOR PRO-TEM AND ALDERMAN FRED BROWN. *(MAYOR SKIP BLANCETT)*
- (C) DISCUSS AND CONSIDER ACTION APPOINTING A MAYOR PRO-TEM FOR THE VILLAGE OF SALADO. *(MAYOR SKIP BLANCETT)*
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING AMENDMENT NO. 5 (CHURCH STREET RECONSTRUCTION) OF THE CONTRACT WITH MCLEAN CONSTRUCTION OF KILLEEN, TEXAS RELATING TO CONSTRUCTION OF THE SALADO WASTEWATER COLLECTION SYSTEM. *(VILLAGE ADMINISTRATOR)*
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION APPOINTING AN ALTERNATE MEMBER FOR THE VILLAGE OF SALADO PLANNING AND ZONING COMMISSION. *(VILLAGE ADMINISTRATOR)*
- (F) DISCUSS AND CONSIDER POSSIBLE ACTION APPOINTING A MEMBER TO THE PACE PARK ADVISORY BOARD. *(VILLAGE ADMINISTRATOR)*

- (G) DISCUSS AND CONSIDER POSSIBLE ACTION PROVIDING DIRECTION TO THE VILLAGE ADMINISTRATOR RELATING TO THE PROPOSED ANNEXATION OF SALADO ISD PROPERTY. (VILLAGE ADMINISTRATOR)
- (H) DISCUSS AND CONSIDER POSSIBLE ACTION ON ISSUES RELATING TO THE POSSIBLE EXTENSION OF THE WASTEWATER COLLECTION LINE FROM SALADO PLAZA DRIVE TO FM 2484 ON THE EAST SIDE OF INTERSTATE 35. (MAYOR SKIP BLANCETT)

### ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

### CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on October 11, 2018, at 6:30 p.m.

  
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Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER APPROVAL OF MINUTES OF THE OCTOBER 4, 2018 REGULAR MEETING OF THE BOARD OF ALDERMEN

**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow the board members to consider approval of the minutes of the October 4, 2018 Regular Meeting of the Board of Aldermen.

The minutes will be provided to board members under separate cover in advance of the meeting for review and consideration.

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER APPROVAL OF  
SEPTEMBER 2018 FINANCIAL STATEMENTS FOR THE  
VILLAGE OF SALADO

**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed agenda to allow the board members to consider approval of the September 2018 Financial Statements for the Village of Salado

Village of Salado-General Fund  
**Balance Sheet**  
 As of September 30, 2018

	<u>Sep 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · FSB/BancorpSouth xxx3002	2,646.07
1002 · Horizon GF Operating xxx8101	733,419.87
1003 · Horizon Payroll xxx9962	5,477.99
1004 · Horizon Forfeiture xxx3514	1,386.54
1005 · Regent Bank Escrow- PD Vehicle	37,304.48
1099 · Patty Cash	100.00
<b>Total Checking/Savings</b>	<u>780,334.95</u>
<b>Other Current Assets</b>	
<b>1100 · Investments</b>	
1120 · TexPool	4,259.13
<b>Total 1100 · Investments</b>	<u>4,259.13</u>
<b>1200 · Other receivables</b>	
1213 · Credit Card Payments Receivable	1,291.52
1215 · Property Tax Receivable	5,033.38
1217 · Franchise Fee Receivable	14,127.99
1218 · Sales Tax Receivable	36,318.71
<b>Total 1200 · Other receivables</b>	<u>56,771.60</u>
<b>1205 · Due To/From Other Funds</b>	
1206 · Due From Fund 200 - Hotel/Motel	7,724.43
1208 · Due From Stagecoach Sewer Fund	-3,665.80
<b>Total 1205 · Due To/From Other Funds</b>	<u>4,058.63</u>
1600 · Prepaid Expenses	250.00
<b>Total Other Current Assets</b>	<u>65,339.36</u>
<b>Total Current Assets</b>	<u>845,674.31</u>
<b>Fixed Assets</b>	
1700 · Land	45,576.83
1705 · Building	368,943.11
1710 · Vehicles	222,240.67
1720 · Park Equipment	72,861.61
1725 · Furniture & Fixtures	14,646.20
1730 · Machinery & Equipment	120,060.56
1740 · Infrastructure	844,449.14
1799 · Accumulated Depreciation	-518,733.60
<b>Total Fixed Assets</b>	<u>1,170,044.52</u>
<b>Other Assets</b>	
<b>1900 · Cash and Investments - Restrict</b>	
1903 · Restricted Funds, Equipment	48,000.00
<b>Total 1900 · Cash and Investments - Restrict</b>	<u>48,000.00</u>
<b>Total Other Assets</b>	<u>48,000.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,063,718.83</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	22,863.01
<b>Other Current Liabilities</b>	
2100 · Payroll Liabilities	5,941.00

Village of Salado-General Fund  
Balance Sheet  
As of September 30, 2018

	<u>Sep 30, 18</u>
2200 · Due to other funds	
2201 · Due to I&S	1,731.82
<b>Total 2200 · Due to other funds</b>	<b>1,731.82</b>
2700 · Deferred Revenue	
2704 · Deferred Revenue - Ad Valorem	4,561.47
<b>Total 2700 · Deferred Revenue</b>	<b>4,561.47</b>
2800 · Reserve for Special Projects	118,733.64
2850 · Escrow Liability	37,273.85
2860 · Reserved LEOSE funds	229.80
2862 · Reserved- Technology Fund	3,056.64
2863 · Reserved- Main Street Improv.	4,890.63
<b>Total Other Current Liabilities</b>	<b>176,418.85</b>
<b>Total Current Liabilities</b>	<b>199,281.86</b>
Long Term Liabilities	
2910 · Compensated Absences	16,892.61
<b>Total Long Term Liabilities</b>	<b>16,892.61</b>
<b>Total Liabilities</b>	<b>216,174.47</b>
Equity	
32000 · Retained Earnings	1,707,220.03
Net Income	140,324.33
<b>Total Equity</b>	<b>1,847,544.36</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,063,718.83</b>

**VILLAGE OF SALADO, TEXAS**  
**FUND BALANCE- GENERAL FUND**  
**As of September 30, 2018**

**Current Assets:**

Cash and Cash Equivalents	\$ 780,334.95
Investments	\$ 4,259.13
Receivables	\$ 61,080.23
<b>Total Current Assets</b>	<b><u>\$ 845,674.31</u></b>

**Liabilities and Fund Balances:**

**Liabilities:**

Accounts Payable	\$ 22,863.01
Payroll Liabilities	\$ 5,941.00
Intergovernmental Payable	\$ 1,731.82
Deferred Revenues	\$ 4,561.47
Compensated Absences	\$ 16,892.61
<b>Total Liabilities</b>	<b><u>\$ 51,989.91</u></b>

**Reserves/Balances:**

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ 176,418.85
Committed Fund Balances	
Public Works	\$ 246,906.22
Future Grant Matches	\$ 154,316.39
Wastewater Operations	\$ 216,042.94
Assigned Fund Balance	\$ -
Unassigned Fund Balance	\$ -
<b>Total Reserves/Balances</b>	<b><u>\$ 793,684.40</u></b>

<b>Total Liabilities and Fund Balances</b>	<b><u>\$ 845,674.31</u></b>
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**Village of Salado-General Fund  
Profit & Loss Budget Performance  
September 2018**

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · GENERAL FUND REVENUE</b>				
<b>4100 · Tax Revenue</b>				
4115 · Property Taxes	1,208.44	394,984.84	394,984.84	100.0%
4120 · Sales Tax Earned	37,895.46	464,724.50	464,724.50	100.0%
4130 · Mixed Beverages	0.00	16,680.39	16,680.39	100.0%
<b>Total 4100 · Tax Revenue</b>	<b>39,103.90</b>	<b>876,389.73</b>	<b>876,389.73</b>	<b>100.0%</b>
<b>4150 · Franchise Fees</b>				
4160 · Electric Franchise	0.00	111,375.61	111,375.61	100.0%
4165 · Telephone Franchise	5,285.00	11,410.65	24,000.00	47.54%
4170 · Waste Disposal Franchise Fee	0.00	10,648.00	16,500.00	64.53%
4175 · Cable Franchise	6,492.39	25,656.63	25,656.63	100.0%
4180 · Water Franchise	0.00	30,255.81	30,255.81	100.0%
<b>Total 4150 · Franchise Fees</b>	<b>11,777.39</b>	<b>189,346.70</b>	<b>207,788.05</b>	<b>91.13%</b>
<b>4200 · Licenses, Permits, and Fees</b>				
4210 · Sign Permit / Misc	30.00	165.00	200.00	82.5%
4215 · Service Fees (Burn)	40.00	300.00	300.00	100.0%
4216 · Service Fees (Itinerant Vendor)	100.00	3,875.00	3,775.00	102.65%
4230 · Building Permit Fees	6,684.31	27,082.88	25,000.00	108.33%
4260 · Certificate of Occupancy	450.00	1,175.00	1,000.00	117.5%
4270 · Contractor Registration	550.00	5,990.00	5,790.00	103.45%
<b>Total 4200 · Licenses, Permits, and Fees</b>	<b>7,854.31</b>	<b>38,587.88</b>	<b>36,065.00</b>	<b>107.0%</b>
<b>4300 · Service Fees</b>				
4310 · Subdiv/Plats/Waivers/Exceptions	1,519.78	19,079.15	19,000.00	100.42%
4315 · Zoning/Variances	250.00	1,020.00	900.00	113.33%
4320 · Pace Park Rental Fees	205.00	4,669.00	4,800.00	97.27%
4330 · LEOSE	0.00	911.24	911.24	100.0%
4340 · Crash Report Fees	30.10	240.20	250.00	96.08%
<b>Total 4300 · Service Fees</b>	<b>2,004.88</b>	<b>25,919.59</b>	<b>25,861.24</b>	<b>100.23%</b>
<b>4700 · Investment and other income</b>				
4780 · Interest Income	616.36	8,262.64	8,000.00	103.28%
4790 · Other Income	2,472.11	4,970.41	2,498.30	198.95%
<b>Total 4700 · Investment and other income</b>	<b>3,088.47</b>	<b>13,233.05</b>	<b>10,498.30</b>	<b>126.05%</b>
<b>4400 · Fines and Forfeitures</b>	7,641.10	30,589.78	27,000.00	113.3%
<b>Total 4000 · GENERAL FUND REVENUE</b>	<b>71,470.05</b>	<b>1,174,066.73</b>	<b>1,183,602.32</b>	<b>99.19%</b>
<b>Total Income</b>	<b>71,470.05</b>	<b>1,174,066.73</b>	<b>1,183,602.32</b>	<b>99.19%</b>
<b>Expense</b>				
<b>GENERAL FUND EXPENDITURES</b>				
<b>5000 · ADMINISTRATION DEPARTMENT</b>				
5050 · Transfer Out- Stagecoach Sewer	5,000.00	49,571.99	49,571.99	100.0%
<b>5100 · Personnel Services</b>				
5101 · Village Administrator Salary	8,884.80	109,038.40	109,038.40	100.0%
5102 · City Secretary Salary	4,785.60	62,212.80	62,212.80	100.0%

**Village of Salado-General Fund  
Profit & Loss Budget Performance  
September 2018**

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
5121 · Payroll Tax- MC Admin	198.22	2,483.15	2,483.15	100.0%
5122 · Payroll Tax- SS Admin	847.57	10,218.84	10,218.84	100.0%
5123 · Payroll Tax- TWC Admin	0.00	328.21	328.21	100.0%
5126 · TMRS Contributions- Admin	969.24	12,339.81	12,339.71	100.0%
5127 · Health Care- Admin	1,231.82	15,069.56	14,824.42	101.65%
5128 · Pay Comparability Adjustment	0.00	0.00	2,000.00	0.0%
<b>Total 5100 · Personnel Services</b>	<b>16,917.25</b>	<b>211,690.77</b>	<b>213,445.53</b>	<b>99.18%</b>
<b>5200 · Services</b>				
5201 · Meeting Expense	17.00	565.16	600.00	94.19%
5202 · Bell Co Health Svcs Contracts	0.00	5,465.00	5,465.00	100.0%
5203 · Printing Expense	0.00	433.00	1,000.00	43.3%
5204 · Telephone	621.70	6,506.28	6,470.00	100.56%
5205 · Equipment - Leased / Rented	295.77	3,668.30	3,750.00	97.82%
5206 · Interest Exp/Bank Fees	41.05	632.45	625.00	101.19%
5207 · BELLCAD	0.00	10,799.45	10,799.45	100.0%
5214 · Utilities	333.42	4,251.59	5,300.00	80.22%
5215 · Janitorial	157.00	3,644.00	3,804.00	95.79%
<b>Total 5200 · Services</b>	<b>1,465.94</b>	<b>35,965.23</b>	<b>37,813.45</b>	<b>95.11%</b>
<b>5216 · Professional Fees</b>				
5216-1 · Profess Fees - Planning	0.00	0.00	0.00	0.0%
5216-3 · Profess Fees - Accounting	2,030.00	28,985.00	29,000.00	99.95%
5216-4 · Profess Fees - Inspections	692.28	24,111.98	25,630.00	94.08%
5216-5 · Profess. Fees - Legal	0.00	18,864.75	20,000.00	94.32%
<b>Total 5216 · Professional Fees</b>	<b>2,722.28</b>	<b>71,961.73</b>	<b>74,630.00</b>	<b>96.43%</b>
<b>5300 · Other Services &amp; Charges</b>				
5301 · Election Expenses	0.00	882.00	5,000.00	17.64%
5304 · Office Supplies	1,319.16	5,388.86	4,550.00	118.44%
5305 · Postage	-186.47	2,594.68	3,100.00	83.7%
5306 · Building Supplies	0.00	193.93	500.00	38.79%
5307 · Building & Equipment - R & M	270.17	3,629.47	4,000.00	90.74%
5309 · Website	1,200.00	1,200.00	1,150.00	104.35%
5310 · Public Notices	95.50	1,748.22	2,500.00	69.93%
5311 · Insurance (TML Property & GL)	0.00	24,217.26	24,217.26	100.0%
5312 · Dues and Subscriptions	0.00	2,367.50	2,367.50	100.0%
5313 · Training & Travel	0.00	1,712.96	1,712.96	100.0%
5320 · Special Projects	4,600.00	14,100.00	14,100.00	100.0%
<b>Total 5300 · Other Services &amp; Charges</b>	<b>7,298.36</b>	<b>58,034.88</b>	<b>63,197.72</b>	<b>91.83%</b>
<b>5400 · Capital Outlay</b>				
5401 · Equipment (IT)	0.00	7,196.32	7,196.32	100.0%
<b>Total 5400 · Capital Outlay</b>	<b>0.00</b>	<b>7,196.32</b>	<b>7,196.32</b>	<b>100.0%</b>
<b>Total 5000 · ADMINISTRATION DEPARTMENT</b>	<b>33,403.83</b>	<b>434,420.92</b>	<b>445,855.01</b>	<b>97.44%</b>
<b>5500 · DEVELOPMENT SERVICES DEPARTMENT</b>				
<b>5501 · Personnel Services</b>				
5502 · Director Salary	4,616.00	60,008.01	60,008.01	100.0%

**Village of Salado-General Fund  
Profit & Loss Budget Performance  
September 2018**

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
5503 · Payroll Tax- MC Dev Svcs	66.93	870.11	870.11	100.0%
5504 · Payroll Tax- SS Dev Svcs	286.19	3,577.40	3,577.40	100.0%
5505 · Payroll Tax- TWC Dev Svcs	0.00	162.00	162.00	100.0%
5506 · TMRS Contributions- Dev Svcs	327.28	4,325.69	4,325.69	100.0%
5507 · Health Care- Dev Svcs	605.85	7,204.96	7,204.96	100.0%
<b>Total 5501 · Personnel Services</b>	<b>5,902.25</b>	<b>76,148.17</b>	<b>76,148.17</b>	<b>100.0%</b>
<b>5600 · Other Services &amp; Charges</b>				
5601 · Travel & Training	0.00	261.36	261.36	100.0%
<b>Total 5600 · Other Services &amp; Charges</b>	<b>0.00</b>	<b>261.36</b>	<b>261.36</b>	<b>100.0%</b>
<b>5700 · Professional Fees</b>				
5701 · General Engineering	1,282.62	11,999.73	12,000.00	100.0%
5703 · Engineering- Plat Review	300.03	6,262.82	9,000.00	69.59%
<b>Total 5700 · Professional Fees</b>	<b>1,582.65</b>	<b>18,262.55</b>	<b>21,000.00</b>	<b>86.97%</b>
<b>Total 5500 · DEVELOPMENT SERVICES DEPARTMENT</b>	<b>7,484.90</b>	<b>94,672.08</b>	<b>97,409.53</b>	<b>97.19%</b>
<b>6000 · PUBLIC SAFETY DEPARTMENT</b>				
<b>6001 · Fire Department</b>				
6002 · Contract	0.00	40,000.00	40,000.00	100.0%
6003 · Burn Fees	0.00	455.00	500.00	91.0%
<b>Total 6001 · Fire Department</b>	<b>0.00</b>	<b>40,455.00</b>	<b>40,500.00</b>	<b>99.89%</b>
<b>6200 · Police Department</b>				
<b>6201 · Personnel Services</b>				
6202 · Salary - Chief of Police	4,230.40	54,995.20	54,995.20	100.0%
6203 · Salary- Corporal	0.00	36,544.63	36,544.63	100.0%
6204 · Salary / Wages - Officers	14,148.00	124,677.00	124,677.00	100.0%
6205 · Officers - Overtime	1,930.50	9,240.39	9,240.39	100.0%
6206 · Longevity & Certif Pay	0.00	1,176.00	1,176.00	100.0%
6207 · Payroll Tax- MC PD	294.46	3,286.20	3,286.20	100.0%
6208 · Payroll Tax- SS PD	1,259.14	13,505.46	13,505.46	100.0%
6209 · Payroll Tax- TWC PD	60.10	957.29	957.29	100.0%
6210 · TMRS Contributions- PD	1,439.92	12,787.20	12,787.20	100.0%
6211 · Health Care- PD	3,159.78	40,227.81	38,737.46	103.85%
<b>Total 6201 · Personnel Services</b>	<b>26,522.30</b>	<b>297,397.18</b>	<b>295,906.83</b>	<b>100.5%</b>
<b>6212 · Services</b>				
6213 · Telephone	848.89	10,068.43	10,040.00	100.28%
6214 · Utilities	744.47	7,360.31	7,370.00	99.87%
6215 · Janitorial	150.00	1,800.00	1,800.00	100.0%
<b>Total 6212 · Services</b>	<b>1,743.36</b>	<b>19,228.74</b>	<b>19,210.00</b>	<b>100.1%</b>
<b>6216 · Other Services &amp; Charges</b>				
6217 · Ammunition	0.00	239.80	239.80	100.0%
6218 · Crime Prevention Supplies	0.00	0.00	0.00	0.0%
6219 · Auto Expenses	1,446.87	17,568.83	18,700.00	93.95%
6220 · Supplies	414.95	5,768.71	5,700.00	101.21%
6221 · Equipment Maintenance & Repair	119.00	3,324.34	3,460.00	96.08%
6222 · Building R & M	0.00	0.00	0.00	0.0%

**Village of Salado-General Fund  
Profit & Loss Budget Performance  
September 2018**

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
6223 · Dues & Subscriptions	0.00	1,061.00	4,461.00	23.78%
6224 · Animal Control	0.00	180.00	180.00	100.0%
<b>Total 6216 · Other Services &amp; Charges</b>	<b>1,980.82</b>	<b>28,142.68</b>	<b>32,740.80</b>	<b>85.96%</b>
6225 · Police - Capital Outlay				
6226 · Capital Outlay- PD Vehicles	0.00	13,368.11	14,018.11	95.36%
6227 · Capital Outlay- PD Equipment	0.00	7,492.61	7,492.61	100.0%
<b>Total 6225 · Police - Capital Outlay</b>	<b>0.00</b>	<b>20,860.72</b>	<b>21,510.72</b>	<b>96.98%</b>
<b>Total 6200 · Police Department</b>	<b>30,246.48</b>	<b>365,629.32</b>	<b>369,368.35</b>	<b>98.99%</b>
6500 · Municipal Court				
6550 · Professional Fees				
6551 · Judicial Services	500.00	6,000.00	6,000.00	100.0%
6552 · Prosecutor	0.00	3,985.45	4,500.00	88.57%
<b>Total 6550 · Professional Fees</b>	<b>500.00</b>	<b>9,985.45</b>	<b>10,500.00</b>	<b>95.1%</b>
6570 · Other Services & Charges				
6571 · Supplies	0.00	666.34	666.34	100.0%
6573 · Dues and Subscriptions	0.00	2,131.26	2,131.26	100.0%
6575 · Travel and Training	0.00	2,772.18	2,772.18	100.0%
<b>Total 6570 · Other Services &amp; Charges</b>	<b>0.00</b>	<b>5,569.78</b>	<b>5,569.78</b>	<b>100.0%</b>
<b>Total 6500 · Municipal Court</b>	<b>500.00</b>	<b>15,555.23</b>	<b>16,069.78</b>	<b>96.8%</b>
<b>Total 6000 · PUBLIC SAFETY DEPARTMENT</b>	<b>30,746.48</b>	<b>421,639.55</b>	<b>425,938.13</b>	<b>98.99%</b>
7000 · PUBLIC WORKS DEPARTMENT				
7001 · Personnel Services				
7002 · Wages- Maintenance Worker	2,268.00	29,138.00	29,138.00	100.0%
7004 · Maintenance Worker- Overtime	0.00	399.00	399.00	100.0%
7005 · Payroll Tax- MC Maint	32.89	428.29	428.29	100.0%
7006 · Payroll Tax- SS Maint	140.62	1,766.78	1,766.78	100.0%
7007 · Payroll Tax- TWC Maint	0.00	162.00	162.00	100.0%
7008 · TMRS Contributions- Maint	160.80	2,128.73	2,128.73	100.0%
7009 · Healthcare- Maintenance	42.89	471.10	471.10	100.0%
<b>Total 7001 · Personnel Services</b>	<b>2,645.20</b>	<b>34,493.90</b>	<b>34,493.90</b>	<b>100.0%</b>
7015 · Other Services & Charges				
7017 · Telephone	62.53	819.25	825.00	99.3%
7018 · Maint - R & M (Bldg)	309.05	1,637.05	1,506.50	108.67%
<b>Total 7015 · Other Services &amp; Charges</b>	<b>371.58</b>	<b>2,456.30</b>	<b>2,331.50</b>	<b>105.35%</b>
<b>Total 7000 · PUBLIC WORKS DEPARTMENT</b>	<b>3,016.78</b>	<b>36,950.20</b>	<b>36,825.40</b>	<b>100.34%</b>
8000 · PARKS DEPARTMENT				
8001 · Services				
8002 · Utilities	49.02	1,286.43	1,320.00	97.46%
<b>Total 8001 · Services</b>	<b>49.02</b>	<b>1,286.43</b>	<b>1,320.00</b>	<b>97.46%</b>
8010 · Other Services & Charges				
8011 · Supplies	130.55	2,129.38	2,500.00	85.18%
8012 · Auto Expenses	0.00	736.45	736.45	100.0%
8013 · Equipment Repair	106.93	1,908.35	2,000.00	95.42%
<b>Total 8010 · Other Services &amp; Charges</b>	<b>237.48</b>	<b>4,774.18</b>	<b>5,236.45</b>	<b>91.17%</b>

**Village of Salado-General Fund  
 Profit & Loss Budget Performance  
 September 2018**

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
<b>Total 8000 · PARKS DEPARTMENT</b>	286.50	6,060.61	6,556.45	92.44%
<b>9000 · STREET DEPARTMENT</b>				
<b>9001 · Other Services &amp; Charges</b>				
9003 · Signage	0.00	39.46	250.00	15.78%
9004 · Auto Expense	0.00	869.82	1,000.00	86.98%
9005 · Equipment Repair	0.00	856.00	856.00	100.0%
9006 · Street Supplies	0.00	9,543.72	9,600.00	99.41%
<b>Total 9001 · Other Services &amp; Charges</b>	0.00	11,309.00	11,706.00	96.61%
<b>9050 · Services</b>				
9051 · Utilities	1,590.28	14,090.04	12,890.00	109.31%
<b>Total 9050 · Services</b>	1,590.28	14,090.04	12,890.00	109.31%
<b>9500 · Capital Outlay</b>				
9501 · Capital Outlay- Streets	0.00	14,600.00	66,236.00	22.04%
<b>Total 9500 · Capital Outlay</b>	0.00	14,600.00	66,236.00	22.04%
<b>Total 9000 · STREET DEPARTMENT</b>	1,590.28	39,999.04	90,832.00	44.04%
<b>Total GENERAL FUND EXPENDITURES</b>	76,528.77	1,033,742.40	1,103,416.52	93.69%
<b>Total Expense</b>	76,528.77	1,033,742.40	1,103,416.52	93.69%
<b>Net Ordinary Income</b>	-5,058.72	140,324.33	80,185.80	175.0%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
97000 · Use of Restricted Funds-Streets	0.00	0.00	50,000.00	0.0%
<b>Total Other Income</b>	0.00	0.00	50,000.00	0.0%
<b>Net Other Income</b>	0.00	0.00	50,000.00	0.0%
<b>Net Income</b>	<b>-5,058.72</b>	<b>140,324.33</b>	<b>130,185.80</b>	<b>107.79%</b>

8:15 AM  
 10/11/18  
 Accrual Basis

Village of Salado-General Fund  
 Check Listing

As of September 30, 2018

Date	Num	Name	Memo	Amount
09/03/2018			Funds Transfer to Payroll Account	5,114.35
09/04/2018	2457	Cirro Energy	Utilities: Electric	2,043.93
09/04/2018	2458	Jani-King of Austin	September Contracted Services	467.00
09/04/2018	2459	Salado Water Supply Corporation	Utilities: Water	352.21
09/04/2018	2460	Sam's Club	Sam's Purchases July 2018	231.28
09/04/2018			Funds Transfer to Payroll Account	25,446.22
09/06/2018			Funds Transfer to Payroll Account	378.65
09/07/2018	2461	Citizens National Bank	First Annual Lease Purchase Payment- New PD Vehicle	13,368.11
09/11/2018	2462	American Fire & Safety, Inc.	Fire Extinguisher Inspection and Repairs, Cust #2949	178.50
09/11/2018	2463	Bureau Veritas	Inspection Fees	2,770.69
09/11/2018	2464	Dahill	Copier- Overage Charge June through Aug 2018	56.90
09/11/2018	2465	Eagle Disposal	Utilities: Garbage	112.50
09/11/2018	2466	Fuelman	August Fuel Charges, Acct BG114126	1,069.10
09/11/2018	2467	Grande Communications	Internet Service	114.99
09/11/2018	2468	Just Say It!	Name Plate for Alderman	17.00
09/11/2018	2469	Kasberg, Patrick & Associates	General Services August 2018	2,100.21
09/11/2018	2470	Keith's Ace Hardware	August Charges	105.86
09/11/2018	2471	Kristi Stegall	August 2018 Services Provided	1,610.00
09/11/2018	2472	Lowe's	Asphalt Purchased for Street Repairs	979.09
09/11/2018	2473	M & B Auto Repair, Inc.	2010 Ford F150 Service (Oil Change, Replace Front Brake Pads, Rotate Tires)	207.67
09/11/2018	2474	Salado Village Voice Newspaper	Public Notices	583.00
09/11/2018	2475	Tax Appraisal District Of Bell County	2019 Taxing Unit Fee- First Quarter (Based on Estimated Levy)	2,994.75
09/11/2018	2476	Verizon Wireless	Village Cell Phones	535.48
09/11/2018	2477	Playground and Shade Structures, Inc.	Replacement and Install of cable for playground suspension bridge	420.00
09/18/2018			Funds Transfer to Payroll Account	21,308.80
09/20/2018	2478	Bojorquez Law Firm	Legal Services Provided	1,796.09
09/20/2018	2479	Card Service Center	Credit Card Transactions August 2018	1,661.15
09/20/2018	2480	CenturyLink	City Hall Telephone	440.86
09/20/2018	2481	FP Mailing Solutions	For Postage Meter	105.00
09/20/2018	2482	McLennan Community College	Officer Guthrie- CIT Class- LEOSE	75.00
09/20/2018	2483	SymbolArts	PD- Badges	325.00
09/20/2018	2484	Texas Municipal League	Member Services 12/1/18 - 11/30/19	745.00
09/20/2018	2485	TML MultiState Intergovernmental	Employee Health Care Coverage Sept 2018	5,735.99
09/20/2018	2486	United Ag & Turf	Mower Repairs	85.14
09/20/2018	2487	Xerox Financial Services	Copier Lease	295.77
09/20/2018	2488	CenturyLink	PD Telephone	429.23
09/28/2018			Funds Transfer to Payroll Account	5,475.07
				<u>99,735.59</u>
				<u>99,735.59</u>

Village of Salado, Hotel-Motel Fund  
**Balance Sheet**  
As of September 30, 2018

	<u>Sep 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1005 · Horizon Operating xxx0314	96,797.71
<b>Total Checking/Savings</b>	<u>96,797.71</u>
<b>Other Current Assets</b>	
1200 · AR Taxes	8,529.50
1500 · Petty Cash	100.00
1100 · Investments	
1120 · TexPool	5,101.93
<b>Total 1100 · Investments</b>	<u>5,101.93</u>
<b>Total Other Current Assets</b>	<u>13,731.43</u>
<b>Total Current Assets</b>	<u>110,529.14</u>
<b>TOTAL ASSETS</b>	<u><u>110,529.14</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2400 · Reserve For Trolley Project	6,675.00
2200 · Due To Other Funds	
2201 · Due to GF	7,724.43
<b>Total 2200 · Due To Other Funds</b>	<u>7,724.43</u>
2205 · Unearned Revenue	3,987.37
<b>Total Other Current Liabilities</b>	<u>18,386.80</u>
<b>Total Current Liabilities</b>	<u>18,386.80</u>
<b>Total Liabilities</b>	18,386.80
<b>Equity</b>	
32000 · Retained Earnings	60,563.16
Net Income	31,579.18
<b>Total Equity</b>	<u>92,142.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>110,529.14</u></u>

**VILLAGE OF SALADO, TEXAS**  
**FUND BALANCE- HOTEL OCCUPANCY FUND**  
**As of September 30, 2018**

**Current Assets:**

Cash and Cash Equivalents	\$ 96,897.71
Investments	\$ 5,101.93
Receivables	\$ 8,529.50
<b>Total Current Assets</b>	<b><u>\$ 110,529.14</u></b>

**Liabilities and Fund Balances:**

**Liabilities:**

Accounts Payable	\$ -
Intergovernmental Payable	\$ 7,724.43
Compensated Absences	\$ -
<b>Total Liabilities</b>	<b><u>\$ 7,724.43</u></b>

**Reserves/Balances:**

Non-spendable Fund Balance	\$ -
Restricted Fund Balance-Emergency Tourism Marketing	\$ 9,612.97
Committed Fund Balance- Tourism Division Operations	\$ 86,516.74
Assigned Fund Balance- Trolley Project	\$ 6,675.00
Unassigned Fund Balance	\$ -
<b>Total Reserves/Balances</b>	<b><u>\$ 102,804.71</u></b>

**Total Liabilities and Fund Balances** **\$ 110,529.14**



Village of Salado, Hotel-Motel Fund  
 Profit & Loss Budget Performance

September 2018

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · HOT FUND REVENUE</b>				
4100 · County Hotel Occupancy Tax	637.35	1,415.21	8,000.00	17.69%
4200 · Occupancy Tax	3,469.96	159,108.67	157,748.27	100.86%
4300 · Other Income	94.76	15,280.06	15,185.30	100.62%
<b>Total 4000 · HOT FUND REVENUE</b>	<b>4,202.07</b>	<b>175,803.94</b>	<b>180,933.57</b>	<b>97.17%</b>
<b>Total Income</b>	<b>4,202.07</b>	<b>175,803.94</b>	<b>180,933.57</b>	<b>97.17%</b>
<b>Expense</b>				
<b>5000 · HOT FUND EXPENDITURES</b>				
<b>5001 · Personnel Services</b>				
5002 · Salary- Director	4,422.40	45,605.50	45,605.30	100.0%
5003 · Wages- Part Time Employees	720.00	8,246.63	8,246.63	100.0%
5004 · Payroll Tax- MC	74.57	898.22	898.22	100.0%
5005 · Payroll Tax- SS	318.83	3,685.64	3,685.64	100.0%
5006 · Payroll Tax- TWC	12.96	277.78	277.78	100.0%
5007 · TMRS Contribution	313.54	3,897.55	3,897.55	100.0%
5008 · Health Care	604.58	5,983.10	5,983.10	100.0%
<b>Total 5001 · Personnel Services</b>	<b>6,466.88</b>	<b>68,594.42</b>	<b>68,594.22</b>	<b>100.0%</b>
<b>5050 · Other Charges &amp; Services</b>				
5051 · Lease- Visitors Center	1,987.00	23,844.00	24,588.00	96.97%
5052 · Marketing	5,902.97	51,680.76	60,196.00	85.85%
5053 · Office Supplies	0.00	105.58	105.58	100.0%
<b>Total 5050 · Other Charges &amp; Services</b>	<b>7,889.97</b>	<b>75,630.34</b>	<b>84,889.58</b>	<b>89.09%</b>
<b>Total 5000 · HOT FUND EXPENDITURES</b>	<b>14,356.85</b>	<b>144,224.76</b>	<b>153,483.80</b>	<b>93.97%</b>
<b>Total Expense</b>	<b>14,356.85</b>	<b>144,224.76</b>	<b>153,483.80</b>	<b>93.97%</b>
<b>Net Ordinary Income</b>	<b>-10,154.78</b>	<b>31,579.18</b>	<b>27,449.77</b>	<b>115.04%</b>
<b>Net Income</b>	<b>-10,154.78</b>	<b>31,579.18</b>	<b>27,449.77</b>	<b>115.04%</b>

10:12 AM  
10/11/18  
Accrual Basis

Village of Salado, Hotel-Motel Fund  
Check Listing

Date	Num	Name	As of September 30, 2018 Memo	Amount
09/07/2018	1411	Texas Fingerstyle Guitar Association	Present Fee Concert on Sept 8th at Civic Theatre	750.00
09/13/2018			Funds Transfer to General Fund for Payroll/Benefits	5,391.65
09/20/2018	1412	BMI	Account Number 1939456-Music License	349.00
09/20/2018	1413	DMN Media	Programmatic Social Media- Facebook	363.64
09/20/2018	1414	SignAd Outdoor	Digital Advertising Contract 9/1/18 - 8/30/19- Two Locations	11,700.00
09/20/2018	1415	The Dallas Morning News	Sept '18 Advertising- Chocolate & Wine Festival	1,000.00
09/20/2018	1416	Visit Widget LLC	System Setup- PLUS Plan and Landing Page- visitsaladotexas.com	4,000.00
				<u>23,554.29</u>
				<u><u>23,554.29</u></u>

Village of Salado - 600 Sewer Fund  
**Balance Sheet**  
As of September 30, 2018

	<u>Sep 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Cash in Bank	1,922.16
<b>Total Checking/Savings</b>	1,922.16
<b>Accounts Receivable</b>	2,930.00
<b>Total Current Assets</b>	4,852.16
<b>Fixed Assets</b>	
1500 · Wastewater Treatment Facility	1,233,506.00
1520 · Improvements	5,857.08
1599 · Accumulated Depreciation	-31,674.00
<b>Total Fixed Assets</b>	1,207,689.08
<b>TOTAL ASSETS</b>	<u>1,212,541.24</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	2,680.00
<b>Other Current Liabilities</b>	
2200 · Due to General Fund	-3,665.80
2300 · Sewer Deposits Payable	3,070.60
<b>Total Other Current Liabilities</b>	-595.20
<b>Total Current Liabilities</b>	2,084.80
<b>Total Liabilities</b>	2,084.80
<b>Equity</b>	
32000 · Unrestricted Net Assets	1,203,462.20
Net Income	6,994.24
<b>Total Equity</b>	1,210,456.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>1,212,541.24</u>

**VILLAGE OF SALADO, TEXAS**  
**FUND BALANCE- STAGECOACH WASTEWATER FUND**  
**As of September 30, 2018**

**Current Assets:**

Cash and Cash Equivalents	\$ 1,922.16
Receivables	\$ 2,930.00
<b>Total Current Assets</b>	<b><u>\$ 4,852.16</u></b>

**Liabilities and Fund Balances:**

**Liabilities:**

Accounts Payable	\$ 2,680.00
Intergovernmental Payable	\$ (3,665.80)
Customer Deposits Payable	\$ 3,070.60
<b>Total Liabilities</b>	<b><u>\$ 2,084.80</u></b>

**Reserves/Balances:**

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ -
Committed Fund Balance- Plant Operations	\$ 2,767.36
Assigned Fund Balance	\$ -
Unassigned Fund Balance	\$ -
<b>Total Reserves/Balances</b>	<b><u>\$ 2,767.36</u></b>

<b>Total Liabilities and Fund Balances</b>	<b><u>\$ 4,852.16</u></b>
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**Village of Salado - 600 Sewer Fund  
 Profit & Loss Budget Performance  
 September 2018**

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · STAGECOACH WW FUND REVENUE</b>				
4001 · Monthly Service Fee	1,533.75	18,311.00	18,311.00	100.0%
4005 · Transfers In From General Fund	5,000.00	49,571.99	49,571.99	100.0%
4010 · Other Revenue	3.11	171.60	200.00	85.8%
<b>Total 4000 · STAGECOACH WW FUND REVENUE</b>	<b>6,536.86</b>	<b>68,054.59</b>	<b>68,082.99</b>	<b>99.96%</b>
<b>Total Income</b>	<b>6,536.86</b>	<b>68,054.59</b>	<b>68,082.99</b>	<b>99.96%</b>
<b>Expense</b>				
<b>5000 · STAGECOACH WW FUND EXPENDITURES</b>				
<b>5100 · Utilities</b>				
5101 · Electric	0.00	0.00	0.00	0.0%
5102 · Water	0.00	0.00	0.00	0.0%
<b>Total 5100 · Utilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>5200 · Professional Fees</b>				
5201 · Profess Fees - Auditor	0.00	0.00	0.00	0.0%
5202 · Profess Fees - Legal	0.00	0.00	0.00	0.0%
<b>Total 5200 · Professional Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>5300 · Other Charges &amp; Services</b>				
5301 · Contract Labor	2,000.00	32,904.00	35,000.00	94.01%
5302 · Auto Expenses	0.00	0.00	0.00	0.0%
5303 · Office Supplies	0.00	163.43	163.43	100.0%
5304 · Postage	0.00	0.00	0.00	0.0%
5305 · Building Supplies	0.00	0.00	0.00	0.0%
5306 · Testing	776.15	9,882.94	10,000.00	98.83%
5307 · Sludge Disposal	0.00	9,817.50	9,817.50	100.0%
5308 · Equipment - R & M	0.00	4,164.54	5,000.00	83.29%
5310 · Insurance	0.00	2,257.94	2,257.94	100.0%
5311 · Training & Travel	0.00	0.00	0.00	0.0%
5312 · Permits	0.00	1,870.00	1,870.00	100.0%
5313 · Printing Expense	0.00	0.00	0.00	0.0%
<b>Total 5300 · Other Charges &amp; Services</b>	<b>2,776.15</b>	<b>61,060.35</b>	<b>64,108.87</b>	<b>95.25%</b>
<b>Total 5000 · STAGECOACH WW FUND EXPENDITURES</b>	<b>2,776.15</b>	<b>61,060.35</b>	<b>64,108.87</b>	<b>95.25%</b>
<b>Total Expense</b>	<b>2,776.15</b>	<b>61,060.35</b>	<b>64,108.87</b>	<b>95.25%</b>
<b>Net Ordinary Income</b>	<b>3,760.71</b>	<b>6,994.24</b>	<b>3,974.12</b>	<b>176.0%</b>
<b>Net Income</b>	<b>3,760.71</b>	<b>6,994.24</b>	<b>3,974.12</b>	<b>176.0%</b>

Village of Salado - 600 Sewer Fund  
**Check Listing**  
As of September 30, 2018

Date	Num	Name	Memo	Amount
09/04/2018	1290	Lawson Water & Wastewater Solutions	August 2018 Plant Operations	3,344.00
09/19/2018	1291	Environmental Monitoring Laboratory, LLC	August 2018 Testing	890.00
09/19/2018	1292	USA Bluebook	R&M Supplies	96.15
				<u>4,330.15</u>
				<u><u>4,330.15</u></u>

Village of Salado - 700 Permanent Improvement Bonds 2015  
**Balance Sheet**  
 As of September 30, 2018

	<u>Sep 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Horizon MMA xxx9401	1,005,046.64
1002 · Horizon Bond Disbursement x8630	1,188,913.89
1003 · Horizon '18 Bond Proceeds x9230	2,304,748.14
<b>Total Checking/Savings</b>	<u>4,498,708.67</u>
<b>Other Current Assets</b>	
2205 · Due To/From EDA Grant Fund	471,587.15
<b>Total Other Current Assets</b>	<u>471,587.15</u>
<b>Total Current Assets</b>	<u>4,970,295.82</u>
<b>Fixed Assets</b>	
1500 · Bond Amort Costs & CIP	188,115.47
1501 · Accum Amort- Bond Amortization	-25,082.00
1530 · Wastewater Treatment Facility	705,030.93
1531 · Accum Depr- Depreciation WWTP	-70,974.00
<b>Total Fixed Assets</b>	<u>797,090.40</u>
<b>TOTAL ASSETS</b>	<u><u>5,767,386.22</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	39,111.48
<b>Total Current Liabilities</b>	<u>39,111.48</u>
<b>Long Term Liabilities</b>	
2500 · '15 Permanent Improvement Bonds	7,865,000.00
2501 · '18 Permanent Improvement Bonds	2,350,000.00
<b>Total Long Term Liabilities</b>	<u>10,215,000.00</u>
<b>Total Liabilities</b>	<u>10,254,111.48</u>
<b>Equity</b>	
32000 · Unrestricted Net Assets	135,646.26
Net Income	-4,622,371.52
<b>Total Equity</b>	<u>-4,486,725.26</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>5,767,386.22</u></u>

Village of Salado - 700 Permanent Improvement Bonds 2015  
**Profit & Loss Budget Performance**  
 September 2018

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 · Interest Income	3,963.30	63,983.40		
<b>Total Income</b>	<b>3,963.30</b>	<b>63,983.40</b>		
<b>Expense</b>				
6150 · Bond Issuance Fees	350.00	54,585.00	154,912.00	35.24%
6151 · Special Studies	2,636.70	80,131.17	60,818.00	131.76%
6152 · State/Fed Clearances, Permit	0.00	0.00	25,125.00	0.0%
6153 · Land Acquisition	0.00	0.00	15,000.00	0.0%
6154 · Easements/ROW/Boundary Survey	0.00	0.00	63,487.00	0.0%
6155 · Design -WW Plant/Discharge Line	0.00	0.00	183,354.00	0.0%
6156 · Design-Royal Street	0.00	2,830.00	34,590.00	8.18%
6159 · Electrical Eng & Geotech	0.00	0.00	75,300.00	0.0%
6160 · Existing Plant Decommissioning	0.00	160.00	162,800.00	0.1%
6161 · Bidding and Award	0.00	25,594.23	22,500.00	113.75%
6162 · Construction-Lines/Lift Station	420,553.08	1,965,068.72	2,230,000.00	88.12%
6163 · Const- Plant, Discharge Line	572,832.45	2,220,064.71	2,649,700.00	83.79%
6164 · Const- Administration & Staking	7,470.00	151,192.50	65,400.00	231.18%
6165 · On Site Representation	23,450.00	180,837.50	100,000.00	180.84%
6166 · Plan Review	0.00	0.00	6,391.00	0.0%
6167 · Buildings and Equipment	0.00	0.00	250,000.00	0.0%
6168 · Other	0.00	5,891.09	88,064.00	6.69%
<b>Total Expense</b>	<b>1,027,292.23</b>	<b>4,686,354.92</b>	<b>6,187,441.00</b>	<b>75.74%</b>
<b>Net Ordinary Income</b>	<b>-1,023,328.93</b>	<b>-4,622,371.52</b>	<b>-6,187,441.00</b>	<b>74.71%</b>
<b>Net Income</b>	<b>-1,023,328.93</b>	<b>-4,622,371.52</b>	<b>-6,187,441.00</b>	<b>74.71%</b>



Village of Salado - 700 Permanent Improvement Bonds 2015  
**Check Listing**  
As of September 30, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/11/2018	1160	Kasberg, Patrick & Associates, LP		19,571.26
09/11/2018	1161	Matous Construction Ltd		572,832.45
09/11/2018	1162	McLean Construction Inc.		420,553.08
09/19/2018	1163	HDR Engineering, Inc.	Wastewater Rate and Impact Fee Development	1,570.87
09/19/2018	1164	Municipal Advisory Council of Texas	Underwriting Fees \$2.35M Perm Imp Bds Ser 2018	635.00
09/19/2018	1165	Vanir Construction Management, Inc.	August 2018 Professional Services	23,450.00
				<u>1,038,612.66</u>
				<u><b>1,038,612.66</b></u>

Village of Salado - 300 Interest and Sinking Fund  
**Balance Sheet**  
As of September 30, 2018

	<u>Sep 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Horizon xxxx7846	79,474.37
<b>Total Checking/Savings</b>	<u>79,474.37</u>
<b>Other Current Assets</b>	
1200 · Due To/From General Fund	1,731.82
<b>Total Other Current Assets</b>	<u>1,731.82</u>
<b>Total Current Assets</b>	<u>81,206.19</u>
<b>TOTAL ASSETS</b>	<u><u>81,206.19</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
32000 · Unrestricted Net Assets	41,017.62
Net Income	40,188.57
<b>Total Equity</b>	<u>81,206.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>81,206.19</u></u>

Village of Salado - 300 Interest and Sinking Fund  
**Profit & Loss Budget Performance**  
 September 2018

	Sep 18	Oct '17 - Sep 18	Annual Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Property Tax Revenue	1,731.82	612,778.91	576,231.00	106.34%
4100 · Interest Income	60.92	3,640.66		100.0%
<b>Total Income</b>	<b>1,792.74</b>	<b>616,419.57</b>	<b>576,231.00</b>	<b>106.97%</b>
<b>Expense</b>				
6105 · Bond Principal	0.00	345,000.00	345,000.00	100.0%
6125 · Bond Interest	0.00	231,231.00	231,231.00	100.0%
<b>Total Expense</b>	<b>0.00</b>	<b>576,231.00</b>	<b>576,231.00</b>	<b>100.0%</b>
<b>Net Ordinary Income</b>	<b>1,792.74</b>	<b>40,188.57</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>1,792.74</b>	<b>40,188.57</b>	<b>0.00</b>	<b>100.0%</b>

Village of Salado - 300 Interest and Sinking Fund  
**Transactions by Account**  
As of September 30, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				<u>0.00</u>
				<u>0.00</u>

# BOA Agenda Item Form



Date Submitted: October 10, 2018

Agenda Date Requested: October 18, 2018

Project/Proposal Title: VILLAGE ADMINISTRATOR'S STATUS REPORT

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

- Salado Wastewater Project
- Sales tax collections for the Village of Salado
- Main Street Improvement Project
- FM 2484 Wastewater Discharge Permit Application

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED ORDINANCE ESTABLISHING A POLICE RESERVE FORCE FOR THE SALADO POLICE DEPARTMENT**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed ordinance establishing a police reserve force for the Salado Police Department.

The police reserve force, if created, would consist of up to five (5) unpaid reserve police officers who would supplement the Salado Police Department's full-time officers in a variety of duties. They would patrol in vehicles, on foot, or on bicycles. The reserve officers would work alongside the paid officers. Some could qualify to patrol on their own. The reserve officers are required to meet the same State standards as those standards established by the State for paid law enforcement officers.

The reserve officers will be required to work a minimum number of hours each month with the Department.

Attached is a copy of the proposed ordinance for review and consideration.

**AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, ESTABLISHING THE SALADO POLICE DEPARTMENT RESERVE POLICE FORCE; PROVIDING FOR APPOINTMENT AND QUALIFICATIONS OF POLICE OFFICERS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 341 of the Texas Local Government Code permits the Board of Aldermen ("Board") of the Village of Salado, Texas to establish a police reserve force; and

**WHEREAS**, the State law requires that qualifications and standards for training be established for members of the reserve force; and

**WHEREAS**, the State law permits the Board to limit the size of the reserve police force; and

**WHEREAS**, the State law allows the Chief of Police to appoint the members of the reserve police force;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:**

**Definitions.**

For the purpose of this article, the terms "reservist" and "reserve police officer" shall mean a member of the reserve police unit created by this article.

**Section 1. – Passage of Ordinance**

That from and after the date of the passage of this ordinance, the Village of Salado hereby creates and shall have a reserve police force.

**Section 2 - Established**

The Board establishes a reserve police force that shall be appointed by the Chief of Police.

**Section 3. - Composition.**

The police reserve force shall be composed of duly qualified and appointed volunteers.

**Section 4. – Appointment**

Members of the reserve police force shall be appointed by the Chief of Police.

The Board shall authorize such number of reserve police officers as is deemed necessary in accordance with State law. Their appointment shall be at the discretion of the Chief of Police, after competent investigation of volunteer applicants.

**Section 5. - Training of applicants.**

Each applicant shall have successfully completed the Basic Peace Officer's Course, and passed a background investigation. The Chief of Police may sponsor a cadet in the Basic Peace Officer's Course.

**Section 6. - Oath.**

Each reserve police officer shall, before entering upon the duties of his office, take the oath of office prescribed by the State Constitution, that he will faithfully perform all the duties required of him by the constitution and laws of the state, the ordinances of the Village, and such further duties as may be prescribed by the Chief of Police.

**Section 7. - Certificate of appointment.**

Upon the appointment of any reservist pursuant to this article, and after taking the oath prescribed, it shall be the duty of the Chief of Police to issue to him/her a certificate of such appointment, empowering him/her with all the rights, powers, and duties prescribed by this article.

**Section 8. - Term of office.**

Appointments to the reserve police unit shall run for a term concurrent with that of regular police officers.

**Section 9. - Compensation.**

Reserve police officers shall serve without compensation.

**Section 10. - Supervision.**

Reserve police officers shall be directly responsible to the Chief of Police and to such regular officers as the Chief of Police may designate.

**Section 11. - Village to furnish uniform.**

The Village shall furnish each reservist one (1) uniform of the same type worn by members of the regular police department. The body armor and gun belt shall be provided by the reservist.

**Section 12. - Activation.**

Reserve police officers are a separate unit and shall act only in a supplementary capacity to the regular police force. Reserve police officers may be called into service by the Chief of Police when he, in his discretion, considers it necessary to have additional officers to preserve the peace and enforce the law.



**Section 13. - Police powers and duties generally.**

When duly committed to active duty upon order of the Chief of Police, reservists shall exercise like powers, duties, and responsibilities as regular police officers, so far as the same are consistent with their orders from the Chief of Police, and in obedience to the laws of the state and ordinances of the Village.

**Section 14. - Carrying and using firearms.**

Each reservist is authorized to carry a Village-issued weapon per policy and General Orders.

**Section 15. - Dismissal.**

Any member of the reserve police unit shall be subject to dismissal for neglect of duty, or misconduct in office, or for the violation of lawful orders.

**PASSED AND APPROVED** this, the \_\_\_ day of \_\_\_\_\_, 2018, by a \_\_\_ (ayes) to \_\_\_ (nays) and \_\_\_ (abstentions) vote of the Board of Aldermen of Salado, Texas.

VILLAGE OF SALADO, TEXAS

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Skip Blancett, Mayor

ATTEST:

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Cara McPartland, City Secretary

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION  
ACCEPTING THE RESIGNATION OF FRED BROIWN  
FROM THE VILLAGE OF SALADO BOARD OF  
ALDERMEN

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action accepting the resignation of Fred Brown from the Village of Salado Board of Aldermen.

After almost six (6) years on the Board, Mr. Brown recently submitted his resignation from the Board of Aldermen citing the need to spend more time on his legislative consulting work, with the Texas Legislature scheduled to convene in January 2019.

September 30, 2018

Honorable Fred Brown  
523 Van Bibber Rd.  
Salado Texas, 76571

Mayor Skip Blancett  
Village of Salado  
Salado, Texas 76571

Dear Skip,

It is with a heavy heart that I tender my resignation from the Board of Alderman for the Village of Salado. My workload has doubled from my employers as I prepare for the next legislative session. I now find myself out of town twice as much as in the past. It is because of this that I do not feel I can contribute the time that this position deserves.

The last 5 and one half years for me have been filled with challenges as we have all worked together to move this Village forward. We have had our highs and lows, yet we have all stayed focused on the future while never forgetting our past. It has been an honor for me to work with such an outstanding Board of Alderman.

I wish you God speed as you continue to plan and guide the Village of Salado into the next decade and beyond.

Sincerely,

A handwritten signature in cursive script that reads "Fred Brown". The signature is written in black ink and is positioned above the printed name.

Fred Brown

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION REGARDING THE VACANCY ON THE VILLAGE OF SALADO BOARD OF ALDERMEN

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding the vacancy on the Village of Salado Board of Aldermen created by the recent resignation of Mayor Pro-tem and Alderman Fred Brown. Mr. Brown's term on the Board was due to expire in May 2019.

With the resignation of Mr. Brown from the Board, there is a need for board members to decide how they want to deal with the vacancy.

Three (3) options exist for the Board to address the vacancy. Board members can appoint a replacement to serve until the next regular election in May 2019 or board members can order a special election to fill the vacancy. Board members also have the option of leaving the seat vacant until the next regular election in May 2019.

# BOA Agenda Item Form



Date Submitted: October 10, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION  
APPOINTING A MAYOR PRO-TEM

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action appointing a Mayor Pro-tem for the Village of Salado. The Mayor Pro-tem performs the duties of the Mayor if the Mayor fails, is unable, or refuses to act.

With the recent resignation of Mayor Pro-tem Fred Brown from the Board of Aldermen, there is a need to appoint a new Mayor Pro-tem to serve until next May.

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION REGARDING CONTRACT AMENDMENT NO. 5 WITH MCLEAN CONSTRUCTION RELATING TO CONSTRUCTION OF THE SALADO WASTEWATER COLLECTION SYSTEM

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding Contract Amendment No. 5 with McLean Construction of Killeen, Texas, relating to construction of the Salado Wastewater Collection System.

The proposed contract amendment will allow for the reconstruction of Church Street from Pace Park Road to Blacksmith Road. The contractor will mill the full width of the roadway and inlay two (2) inches of asphalt. Stripes and stop bars will be painted on the new roadway surface once complete. The cost of the reconstruction is \$71,548.

Reconstruction of the entire roadway will eliminate the need for the contractor to repair only that portion of the aged roadway surface damaged during the recent installation of the wastewater main. The asphalt repair work is included in the wastewater collection system contract at a cost of \$12,784.

With the deduction of the asphalt repair cost, the net cost of the roadway reconstruction and contract amendment is \$58,764.

The Village staff recommends approval of Contract Amendment No. 5 with McLean Construction in the amount of \$58,764 to allow for the reconstruction of Church Street.

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION  
APPOINTING AN ALTERNATE MEMBER FOR THE  
VILLAGE OF SALADO PLANNING AND ZONING  
COMMISSION

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action appointing an alternate member for the Village of Salado Planning and Zoning Commission ("Commission").

With the recent resignation of alternate member Georgeann Valentine from the Commission, there is a need for the Board of Aldermen to appoint a new alternate member. The alternate member is called on to attend Commission meetings when a regular member of the Commission is unable to attend a scheduled meeting.

To date, David Graham is the only individual who has submitted an application to be considered for appointment to the Commission. Attached a copy of Mr. Graham's paperwork for review and consideration.



# Village of Salado

Municipal Building  
P.O. Box 219  
Salado, TX 76571  
254-947-5060  
Fax: 254-947-5061

Application **must** be accompanied by a letter of interest and resumé.  
Incomplete applications will not be accepted.

## Village of Salado Application for Boards and Commissions

Name: David Jason Graham  
Address: [REDACTED]  
Home Phone: [REDACTED] Alternate Phone: [REDACTED]  
E-Mail [REDACTED]

Do you live inside the City Limits? Yes X No       
Are you registered to vote in Bell County? Yes X No     

### For Board of Aldermen positions only:

Are you a US Citizen? Yes      No       
Are you 18 years of age or older? Yes      No       
Has a final judgment been entered finding you totally mentally incapacitated; or partially mentally incapacitated without the right to vote? Yes      No       
Have you been convicted of a felony? Yes      No       
If Yes, explain:     

Have you lived inside the Village Limits for more than 6 months and the state for more than 12 months? Yes      No     

### Please check the Board or Commission on which you would like to serve:

- Board of Aldermen (to finish an unexpired term only)
- Planning & Zoning Commission
- Economic Development Committee
- Main Street Committee
- Wastewater Committee
- ETJ Annexation Committee
- Ordinance Committee
- Street Improvements Committee
- Environmental Committee
- Trails and Parks Committee
- Public Safety/Emergency Mgmt Committee
- Naming/Renaming Committee
- Other:

Signature [Signature] Date: October 2, 2018

- Step 1: Fill out this application. Attach letter of interest and resumé.
- Step 2: Mail or fax the **application, letter of interest, and resumé** to the Village office.  
Applications may be hand delivered to the Municipal Building at 301 N. Stagecoach Road.



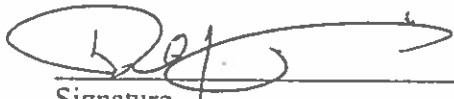
Note that some information on this application is public information. Please make your selections below:

I, David Jason Graham, hereby make the following election with respect to allowing public access to information in the custody of the Village of Salado that relates to my home address, telephone number, and information that reveals whether I have family members.

I do *not* want the Village of Salado to disclose or allow public access to the following: (please initial by the items)

My home address     My telephone number     E-mail address  
 Information that reveals whether I have family members.

If you have any questions about the process or about a particular board or commission, please call the Village Secretary at (254) 947-5060.

  
\_\_\_\_\_  
Signature

October 2, 2018  
Date

October 2, 2018

Village of Salado  
ATTN: Don Ferguson, City Administrator  
P.O. Box 219, Salado, TX 76571

Dear Mayor Blancett and the Board of Aldermen,

I came to know about the vacancy on the Planning and Zoning Commission from Alderman Coggins. I respectfully request you consider my request to be appointed to this commission. I have been a resident of Salado since 2015 and I have no intention of moving so I am personally invested in the future of our village.

I am currently serving in the United States Army at the rank of lieutenant colonel and I am stationed at Fort Hood. I will retire from active federal service at the end of the year. I am also currently participating in a corporate internship in North Austin as part of the Hire Our Heroes Program with the U.S. Chamber of Commerce. I have every assurance this will transition into a civilian career when I retire from the military. While my professional efforts will move from a military to a civilian focus, my commitment to this commission and our village will not waiver.

For your convenience, my enclosed resumes and certifications contain the details about my qualifications, experience, and skills. I would truly appreciate the opportunity to serve on this commission. Please contact me at [REDACTED] or [REDACTED] for further questions or details you might require.

I appreciate your time in considering my request. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Graham', with a long horizontal flourish extending to the right.

David J. Graham

**DAVID J. GRAHAM, MS, PMP**

*~ I build teams that get results. ~*

Cell: [REDACTED]

[REDACTED]

**SUMMARY**

Proven leader who excels at getting results through building effective teams to perform essential tasks at a high level of performance. Results-oriented approach that embodies the integrity, flexibility, caring and work ethic to exceed performance objectives in any environment.

Organizational Leadership  
Conflict Management  
Influencing and Leading  
Decision Making

Program Management  
Budget and Cost Control  
Process Improvement  
Risk Management

Planning and Organizing  
Deadline Oriented  
Articulate Communicator  
Critical Thinking

**PROFESSIONAL EXPERIENCE HIGHLIGHTS**

**Program Management / Deadline Oriented / Planning and Organizing**

- Planned and produced two training events comprised of over 1500 personnel requiring air, sea and ground transportation from Oahu to the Big Island of Hawaii with property valued in excess of \$200 million.
- Designed, coordinated and produced operational tests for experimental combat systems in support of Department of the Army level acquisition and fielding decisions.
- Directed an organization comprised of over 600 personnel with property valued in excess of \$70 million and an annual operating budget in excess of \$2 million.
- Planned and coordinated the establishment of 14 updated training structures across 51,000 acres and five separate government agencies to enhance realistic training opportunities.
- Managed security operations for an installation comprised of over 7500 personnel utilizing cross-functional team leadership skills to direct 16 agencies originating from nine different organizations.
- Conceived, developed and implemented a leadership seminar that brought guest speakers in to provide updated best practices to keep professionally relevant.

**Organizational Leadership / Articulate Communicator / Influencing and Leading**

- Provided analysis and recommendations to senior executives responsible for the leadership of over 75,000 personnel across five separate states and three countries.
- Led an administrative staff responsible for the personnel, training, logistical and maintenance operations of an organization in excess of 600 personnel.
- Directed all personnel, training, supply and maintenance actions of an organization of over 200 personnel with property valued in excess of \$20 million.
- Directed all personnel, training, supply and maintenance actions of an organization of over 100 personnel with property valued in excess of \$7 million.
- Instructed and evaluated over 250 students in operational planning and performance, ethics and military law while mentoring over 70 leadership trainees to prepare for careers as future leaders.
- Initiated a resiliency plan between supervisors and health professionals to provide a wholistic approach focused on improving employee performance.

[REDACTED]

## DAVID J. GRAHAM

### Decision Making / Conflict Management / Critical Thinking

- Coordinated and conducted executive level briefings focused toward the synchronization of over 500 aircraft and 200 land assets on a daily basis across multiple government agencies.
- Conceived, developed and implemented a leadership seminar program in a collegiate environment that hosted guest speakers to provide updated best practices to keep professionally relevant.
- Established multi-echelon training opportunities by developing junior leaders to identify deficiencies in supply operations and implement change effectively.
- Led the complete restructuring of an organization comprised of 600 personnel to meet emerging requirements as specified by senior executives.
- Identified a need for nonstandard supply point distribution by developing warehouse operations to serve as a central issuing facility to support three remote sites and their direct supply needs.
- Integated air and land operations on a daily basis comprised of over 500 aircraft and 200 land systems to achieve synergized effects as directed by senior executives.

### Budget and Cost Control / Process Improvement / Risk Management

- Managed an annual budget incorporating five separate accounting agencies and four sources of money including both federal and state funds valued in excess of \$350,000.
- Led process improvement initiatives for land management on the island of Oahu that saved over \$15 million in operating funds annually.
- Ensured operational risk analysis was implemented at all levels during training events comprised of over 1500 personnel in high risk situations resulting in no personnel injuries.
- Optimized maintenance operations that led to an operational readiness rate of 93% which was the highest rating in an organization comprised of six separate entities.
- Reduced excess inventory resulting in over 60 transfers and submissions of excess property valued in excess of \$10 million.
- Improved leadership and operations curriculum to provide relevant, realistic training in preparing junior leaders for positions of increasing responsibility.

### EMPLOYMENT HISTORY

#### UNITED STATES ARMY

1998 – Present

Commander, Executive Officer, Fire Support Coordinator, Assistant Professor, Test Officer

### EDUCATION

#### KANSAS STATE UNIVERSITY

Masters of Science in Adult and Continuing Education

Manhattan, KS  
2011

#### THE MILITARY COLLEGE OF SOUTH CAROLINA (THE CITADEL)

Graduate Certificate in Student Affairs

Charleston, SC  
2010

#### TARLETON STATE UNIVERSITY

Bachelors in Business Administration

Stephenville, TX  
1995



**DAVID J. GRAHAM**  
*"I build teams that get results."*

Cell: [REDACTED]  
[REDACTED]  
[REDACTED]

**OBJECTIVE**

I will leverage extensive leadership, strategic management and team building expertise from the United States Army to fulfill, grow and improve upon your company's objectives to achieve your desired results.

**EMPLOYMENT HISTORY**

**Director of Operations  
(Senior Test Officer)**

**November 2016 - Present**

United States Army, Fort Hood, TX

- Responsible for the design, coordination and execution of Operational Tests for systems in support of Department of the Army level acquisition and fielding decisions.
- Establish and maintain effective professional relationships with testing stakeholders to ensure productive planning, coordination and execution of all tests.

**Senior Manager of Asset Coordination and Allocation  
(Corps Fire Support Coordinator)**

**July 2014 - October 2016**

United States Army, Fort Hood, TX and Camp Arifjan, Kuwait

- Provided analysis and recommendations to Chief Executive Officers responsible for the leadership of over 75,000 personnel across five separate states and three countries.
- Coordinated and executed executive level briefings focused toward the synchronization of numerous assets of across multiple government agencies.

**Director of Operations and Communications  
(Forward Chief of Operations)**

**June 2016 - August 2016**

Department of Defense, Baghdad, Iraq

- Directed the current operations center at the forward command post in Baghdad, Iraq for security operations in support of counter-terrorism efforts in Iraq and Syria.
- Provided weekly briefs the U.S. Ambassador to Iraq on anti-terrorism operations in Iraq and Syria.
- Provided situational updates to the Commanding General in charge of counter-terrorism efforts in Iraq and Syria for all ongoing operations.

**Director of Organizational Development and Operations  
(Battalion Executive Officer)**

**June 2012 - June 2014**

United States Army, Schofield Barracks, HI

- Director of an organization comprised of over 600 personnel with property valued in excess of \$70 million and an annual operating budget in excess of \$2 million.
  - Led an administrative staff responsible for the personnel, training, logistical and maintenance operations of an organization in excess of 600 personnel.
- [REDACTED]

## DAVID J. GRAHAM

**Senior Manager of Asset Allocation and Distribution  
(Division Fire Support Coordinator)**

July 2011 - June 2012

United States Army, Schofield Barracks, HI and Baghdad, Iraq

- Planned, coordinated and executed executive level briefs to Chief Executive Officers focused toward the synchronization of assets to neutralize criminal activities.
- Led process improvement initiatives for land management on the island of Oahu that saved over \$15 million in operating funds annually.

**Associate Professor  
(Assistant Professor of Military Science)**

July 2008 - June 2010

United States Army, Charleston, SC (The Citadel)

- Instructed and evaluated over 250 students in ethics, military law, operational planning and tactical execution while advising and mentoring over 70 cadets to prepare for careers as military officers.
- Managed an annual budget incorporating five separate accounting agencies and four sources of money including both federal and state funds valued in excess of \$350,000.

**General Manager  
(Company Commander)**

October 2006 - July 2008

United States Army, Fort Riley, KS and Baghdad, Iraq

- General Manager of an organization of over 200 personnel with property valued in excess of \$20 million.
- Responsible for the execution of all personnel, training, supply and maintenance actions of the organization.

**General Manager  
(Battery Commander)**

September 2005 - October 2006

United States Army, Fort Riley, KS

- General manager of an organization of over 100 personnel with property valued in excess of \$7 million.
- Responsible for all personnel, training, supply and maintenance actions of the organization.

## EDUCATION

**Masters of Science**

*Adult and Continuing Education*, Kansas State University, Manhattan, KS, Graduated May 2011 (GPA 3.875)

**Graduate Certificate**

*Student Affairs*, The Citadel, Charleston, SC, Graduated May 2010

**Bachelors in Business Administration**

*General Business*, Tarleton State University, Stephenville, TX, Graduated December 1995

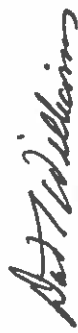


# Salado Citizen Academy

This Certificate is Presented To:

**Jasen Graham**

In recognition of completing 14 hours of training in Municipal  
Government Structure and Operations  
this 12<sup>th</sup> day of April, 2017



David T. Williams  
Coordinator  
Salado Citizen Academy

# Project Management Institute

THIS IS TO CERTIFY THAT

David J. Graham

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE  
IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND  
RESOURCES AND IS HEREBY BESTOWED THE GLOBAL CREDENTIAL

## Project Management Professional (PMP)<sup>®</sup>

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

*Caterina La Tona*

Caterina La Tona • Chair, Board of Directors

*Mark A. Langley*

Mark A. Langley • President and Chief Executive Officer



PMP<sup>®</sup> Number 2215682

PMP<sup>®</sup> Original Grant Date 26 June 2018

PMP<sup>®</sup> Expiration Date 25 June 2021





# BOA Agenda Item Form



Date Submitted: October 10, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION  
APPOINTING A MEMBER OF THE PACE PARK  
ADVISORY BOARD

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action appointing a member to the Pace Park Advisory Board ("Board").

With the recent resignation of Susan Humiston from the Board, there is a need for the Board of Aldermen to appoint a new member of the Board. Ms. Humiston held the position on the Board that was designated for a representative of the former Pace Park Board of Trustees.

Denver Mills, a former Pace Park Trustee, has agreed to fill the referenced vacancy on the Board.

The Village staff recommends board members appoint Denver Mills to the Pace Park Advisory.

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION PROVIDING DIRECTION TO THE VILLAGE ADMINISTRATOR RELATING TO THE PROPOSED ANNEXATION OF SALADO ISD PROPERTY

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action providing direction to the Village Administrator relating to the proposed annexation of Salado ISD property.

Information on this item will be presented to board members under separate cover in advance of the meeting for review and consideration.

# BOA Agenda Item Form



Date Submitted: October 11, 2018

Agenda Date Requested: October 18, 2018

**Project/Proposal Title:** CONSIDER ACTION ON ISSUES RELATING TO POSSIBLE THE EXTENSION OF THE WASTEWATER COLLECTION LINE FROM SALADO PLAZA DRIVE TO FM 2484 ON THE EAST SIDE OF INTERSTATE 35

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda by Mayor Skip Blancett to allow board members to discuss and consider action on issues relating to the possible extension of the wastewater collection line from Salado Plaza Drive to FM 2484 on the east side of Interstate 35.

The Mayor will brief members on the issues at the meeting.