



**REGULAR BOARD OF ALDERMEN MEETING**  
**SALADO MUNICIPAL BUILDING**  
**301 N. STAGECOACH - SALADO, TEXAS**  
**NOVEMBER 15, 2018 – 6:30 P.M.**

**AGENDA**

**CALL TO ORDER**                      NOVEMBER 15, 2018 AT 6:30 P.M.

**CALL OF ROLL**                        CITY SECRETARY

**INVOCATION**

**PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

**CITIZENS COMMUNICATIONS**

*THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.*

**1. CONSENT AGENDA**

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF NOVEMBER 1, 2018.
- (B) APPROVAL OF THE OCTOBER 2018 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO.

2. **VILLAGE ADMINISTRATOR'S REPORT**

- WASTEWATER PROJECT UPDATE
- SALES TAX COLLECTIONS FOR THE VILLAGE OF SALADO
- PREPARATIONS FOR CHRISTMAS STROLL

3. **DISCUSSION AND POSSIBLE ACTION**

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A SALADO ISD PETITION REQUESTING ANNEXATION OF THE SALADO ISD PROPERTIES LOCATED ON WILLIAMS ROAD AND SALADO SCHOOL ROAD. *(VILLAGE ADMINISTRATOR)*
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE PROPOSED ANNEXATION OF THE SALADO SCHOOL ROAD RIGHT-OF-WAY FROM WEST VILLAGE ROAD TO THOMAS ARNOLD ROAD. *(VILLAGE ADMINISTRATOR)*
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE PROPOSED ANNEXATION OF THE WILLIAMS ROAD RIGHT-OF-WAY FROM WEST VILLAGE ROAD TO FM 2484. *(VILLAGE ADMINISTRATOR)*
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED AGREEMENT WITH JEFF BOOKER TO PROVIDE FIRE PLAN REVIEW AND FIRE INSPECTION SERVICES FOR THE VILLAGE OF SALADO. *(VILLAGE ADMINISTRATOR)*

4. **WORKSHOP**

- (A) DISCUSS AND CONSIDER ISSUES RELATING TO THE VILLAGE OF SALADO WASTEWATER SYSTEM INCLUDING, BUT NOT LIMITED TO, THE ACQUISITION OF GRINDER PUMPS, ESTABLISHMENT OF MONTHLY SERVICE RATES AND A POTENTIAL CUSTOMER REBATE PROGRAM. *(VILLAGE ADMINISTRATOR)*
- (B) DISCUSS AND CONSIDER ISSUES RELATING TO A PROPOSAL TO FUND IMPROVEMENTS TO THE AUDIO SYSTEM IN THE BOARD ROOM OF THE SALADO MUNICIPAL BUILDING. *(VILLAGE ADMINISTRATOR)*
- (C) DISCUSS AND CONSIDER ISSUES RELATING TO A PROPOSED SALADO POLICE DEPARTMENT HOLIDAY PACKAGE PROTECTION PROGRAM. *(VILLAGE ADMINISTRATOR)*

- (D) DISCUSS AND CONSIDER ISSUES RELATING TO THE DEVELOPMENT OF A VILLAGE OF SALADO LEADERSHIP ACADEMY. (VILLAGE ADMINISTRATOR)

**ADJOURNMENT**

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on November 8, 2018, at 8:30 p.m.

  
\_\_\_\_\_

Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

# BOA Agenda Item Form



Date Submitted: November 7, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER APPROVAL OF MINUTES OF THE NOVEMBER 1, 2018, 2018 REGULAR MEETING OF THE BOARD OF ALDERMEN

**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow the board members to consider approval of the minutes of the November 1, 2018 Regular Meeting of the Board of Aldermen.

**Village of Salado  
Salado Municipal Building  
301 North Stagecoach Road  
Salado, Texas  
Minutes of Regular Meeting of Board of Aldermen  
November 1, 2018 at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:31 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Aldermen Andy Jackson, Michael Coggin, Frank Coachman, and Michael McDougal

Salado High School Student Representative Present: Grace Barker

Staff Present: Village Administrator Don Ferguson, City Secretary Cara McPartland, Police Chief Rick Ashe, and Fire Chief Shane Berrier

### **Citizens Communications**

No citizen comments were heard.

#### **1. Consent Agenda**

Approval of minutes of the Regular Board of Aldermen meeting of October 18, 2018.

Alderman Jackson moved to approve the minutes, as presented. Alderman Coggin seconded. Motion carried on a vote of 4-0.

#### **2. Status Reports**

##### **A. Village Administrator's Status Report**

- Wastewater Project Update

Village Administrator Ferguson reported that installation of low pressure lines along the east side of Main Street will be complete by the end of this month. He noted that all previously installed sleeves have been located and marked with monuments, Royal Street reconstruction is almost finished, and Church Street reconstruction should be complete in two to three weeks. He reported on treatment plant construction progress and anticipated completion by mid-January 2019, with collection system construction expected to finish by mid-December 2018. He advised that the Board will be presented information on grinder pumps and wastewater rates at its November 15, 2018 meeting.

- Mixed Beverage Tax Collections for the Village of Salado

Village Administrator Ferguson reported the Village's October check, representing June-August collections, totaled just over \$4,000. Although this amount reflects a decrease from the same period last year, it was noted that 2018 total collections were up 33 percent from 2017 collections. He reported that to date Village has collected over \$100,000 in Mixed Beverage Tax collections.

- Comprehensive Plan Update

Village Administrator Ferguson reported the Comprehensive Plan Update Committee has met five times and has reviewed four of ten chapters. He anticipated completion of the Committee's work in mid-December, or possibly later, if deemed necessary by the Committee to perform a thorough review. He advised that the Committee's recommendations will be heard at a joint Planning and Zoning Commission/Board of Aldermen workshop meeting, before public hearings are held by the Planning and Zoning Commission and the Board of Aldermen.

- Salado ISD Property Annexation

Village Administrator Ferguson reported that surveyors are preparing legal descriptions and interlocal agreements are being drafted. He advised the Board will consider the Salado ISD's petition for annexation at its November 15, 2018 meeting. He anticipated the annexation process to take about 90 days. He spoke on building permit procedures and a proposed fee agreement that would waive the Village's portion of building permit fees, while the Salado ISD would be responsible for certain plan review/inspection fees.

In addition, Village Administrator Ferguson spoke briefly on TxDOT's proposed lighting plan for the northbound I-35 gateway sign, downed tree removal from yesterday's storm, opening of low water crossings after recent heavy rainfall, and the upcoming street condition assessment.

Discussion among Village Administrator Ferguson, Alderman McDougal, and Mayor Blancett commended the foresight of installing sleeves several years ago at the suggestion of Planning and Zoning Commission member Larry Roberson, as the installation of those sleeves prevented the need for more costly future boring work. Mayor Blancett spoke highly of the commitment of the Comprehensive Plan Update Committee and the Street Improvements Committee. There was also brief discussion of heavy truck traffic along certain streets and low water crossings.

#### B. Salado Police Chief Status Report

- Calls for service
- Citizens on Patrol Program
- National Night Out

Chief Ashe presented October 2018 calls for service showing a slight decrease from previous month; number of reports written (same as previous month); decrease in citations issued, slightly increased number of arrests (DWI/narcotics-related as a result of traffic stops), and relatively flat response time averages.

Chief Ashe reported that Citizens on Patrol (COP) volunteers patrolled for over 22 hours in 11 shifts over an 11-day period and found 2 unlocked business doors.

Chief Ashe reported that COP volunteers held a meeting on Monday, October 29, 2018 and discussed working with area schools. He noted upcoming events, including the Scottish Gathering and Highland Games Parade on Saturday, November 10<sup>th</sup> and Christmas Stroll held on the first two weekends in December. He introduced newly hired reserve officer and Salado resident, John Umpleby, who is a 30-year retired veteran of the Dallas Police Department. Officer Umpleby expressed appreciation for the opportunity to serve. There was brief discussion of a possible proposed program to help make package deliveries more secure.

#### C. Salado Fire Chief Status Report

- Calls for service

Fire Chief Shane Berrier reported on the number of EMS, fire, and motor vehicle accident calls responded to within Bell County and the Village of Salado for the month of October. Chief Berrier also reported on a successful turnout for the Department's Halloween activities. Alderman Coggin expressed appreciation to the Salado Volunteer Fire Department and Salado Police Department for their impressive performance and services provided to the Village of Salado. There was brief discussion of staffing/number of calls and the importance of first responders as area growth continues. Village Administrator Ferguson echoed Alderman Coggin's appreciative comments.

#### D. Tourism Director's Report

- Salado Tourism Advisory Board
- Wine and Chocolate Event
- Upcoming events

Tourism Director Chadley Hollas was not present. Village Administrator Ferguson reported the Tourism Advisory Board is meeting monthly and implementing the Board-approved marketing plan, as well as planning for upcoming events such as the Scottish Games and Christmas Stroll. It was noted that due to the resignation of Sam Halabi from the Tourism Advisory Board, a replacement representative of the lodging industry will need to be appointed to fill that position.

### 3. Public Hearing and Possible Action

Hold a public hearing and consider approval of an ordinance of the Village of Salado, Texas, granting a conditional use permit (CUP) to allow for the use of metal siding on a residential building on property zoned Single Family Residential (SF-7) located at 2919 Chisholm Trail in Salado, Bell County, Texas. (*Jeffery Ling, Applicant*)

Village Administrator Ferguson reviewed the applicant's proposal to use weathered steel siding on a portion of the home's exterior. He noted CUP procedures and advised the Planning and Zoning Commission unanimously recommended approval at its October 23, 2018 meeting. He stated that most cities handle building material issues through a variance process, rather than as a

land use issue through the Zoning Code, and suggested that the Board address revising the Village's Code in the future. He advised the applicant has modified his original application to reflect the following change: the weathered rust-colored steel siding would only represent approximately five percent (5%) of the home's exterior siding, as opposed to twenty percent (20%), as listed in the original application. It was noted that two responses were received in opposition and two in support of the application.

Applicant Jeffery Ling displayed an actual piece of the subject siding, the location of the subject siding, and described other building materials used on the home's exterior.

Discussion addressed alternative materials, Planning and Zoning Commission discussion/recommendation, and other Salado locations where similar metal siding is used.

Mayor Blancett opened the public hearing at 7:23 p.m.

After three calls for public speakers, no comments were heard.

Mayor Blancett closed the public hearing at 7:25 p.m.

Discussion addressed the balanced amount responses received in opposition and support of the application.

Alderman McDougal moved to approve the ordinance approving the CUP application, as presented, with additional language stating that the metal siding shall not exceed five percent (5%) of the residential building's total exterior coverage. Alderman Jackson seconded.

Alderman Coggin favored a simplified process for the Village and the homeowner that would streamline such requests and asked that the Board consider revising the Village's current requirement that a CUP be approved for certain building materials, as CUPs are zoning actions. He requested the Board think long-term to protect the interests of homeowners. Village Administrator Ferguson pointed out that the typical way of handling building materials changes is through the variance process, which still engages the public, as there are notification and public hearing requirements. Discussion established that the applicant plans to complete his residential construction in approximately six months.

Motion carried on a vote of 3-1. Alderman Coggin voted against.

#### **4. Discussion and Possible Action**

- A. Discuss and consider possible action approving the route for the *2018 Scottish Gathering and Highland Games Parade* on Saturday, November 10, 2018. (*Village Administrator*)

Village Administrator Ferguson reviewed the parade route, which is the same as in recent years, and advised that Salado Police Department will provide traffic control.



Alderman Coachman moved to approve the parade route for the *2018 Scottish Gathering and Highland Games Parade*, as presented. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- B. Discuss and consider possible action approving the route for the *Salado Lions Roar 5K Run/Walk* on Saturday, November 17, 2018. (*Village Administrator*)

Village Administrator Ferguson recommended approval of the parade route and noted the event will begin at 9 a.m. at the Salado Civic Center parking lot and proceed to Van Bibber through Mill Creek, without going onto Main Street. He noted that Salado Police Department will provide traffic control. Funds raised will benefit Salado Junior High School and High School Cross Country teams, Salado Sirena Fest, and Salado Lions Club.

Alderman Coggin moved to approve the parade route for the *Salado Lions Roar 5K Run/Walk*, as presented. Alderman McDougal seconded. Motion carried on a vote of 4-0.

- C. Discuss and consider possible action designating Mayor Skip Blancett, Mayor Pro-tem Frank Coachman, Alderman Michael McDougal and Village Administrator Don Ferguson as the authorized signatories on all bank accounts of the Village of Salado. (*Mayor Skip Blancett*)

Village Administrator Ferguson stated the need to revise the Village's signatories due to the recent resignation of former Mayor Pro-tem/Alderman Fred Brown. It was noted that the Village requires two signatures on all checks issued.

Alderman Coggin moved to approve designating Mayor Skip Blancett, Mayor Pro-tem Frank Coachman, Alderman Michael McDougal and Village Administrator Don Ferguson as the authorized signatories on all bank accounts of the Village of Salado. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- D. Discuss and consider possible action approving the use of \$35,000 from the General Fund Balance to help fund the reconstruction of Church Street and amending the Fiscal Year 2019 Village of Salado Operating Budget to reflect the expenditure. (*Village Administrator*)

Village Administrator Ferguson stated that approximately sixty percent (60%) of the reconstruction costs are proposed to be paid from the Village's General Fund Balance, as significant repairs were needed to Church Street that were not due to recent wastewater construction work. He explained the savings to the Village through this cost-sharing approach, which takes advantage of the contractor already being on-site to perform contractually obligated work to repair portions of roadway damaged during wastewater project construction. Brief discussion addressed the scope of reconstruction, which includes Church Street from Pace Park Road to Blacksmith Road.

Alderman Jackson moved to approve the use of \$35,000 from the General Fund Balance to help fund the reconstruction of Church Street and amending the Fiscal Year 2019 Village of Salado

Operating Budget to reflect the expenditure. Alderman Coachman seconded. Motion carried on a vote of 4-0.

- E. Discuss and consider possible action regarding a proposal to fund improvements to the audio system in the Board Room of the Salado Municipal Building. (*Village Administrator*)

Village Administrator Ferguson stated that local resident John Newman approached the Village about a group of individuals interested in helping to fund improvements to the audio system, including new microphones, an amplifier and speakers, and a system capable of aiding those with hearing difficulties. He recommended that the Village match the funds raised by Mr. Newman's group in an amount not to exceed \$5,000. If the fund match is approved, an improvement plan would be brought to the Board prior to the purchase of any equipment.

Discussion addressed identifying/analyzing needs, the highly regarded local audio equipment distributor, and possible future expansion of the system to include video. Mr. Newman was commended for bringing this generous offer to the Board.

Alderman Coachman moved to place this item on the Board's next workshop agenda on November 15, 2018 to further explore needs, options, and costs. Alderman McDougal seconded. Motion carried on a vote of 4-0.

Mayor Blancett thanked Mr. Newman for his current streaming of Board meetings and favored taking measures to help the hearing-impaired.

### **Adjournment**

Alderman Coggin moved to adjourn. Alderman Coachman seconded. Mayor Blancett called the meeting adjourned at 7:54 p.m.

Recorded by:

Cara McPartland

These minutes approved on the \_\_\_\_ of November, 2018.

**APPROVED:**

\_\_\_\_\_  
**Skip Blancett, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cara McPartland, City Secretary**

# BOA Agenda Item Form



Date Submitted: November 7, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER APPROVAL OF OCTOBER 2018 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO

**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed agenda to allow the board members to consider approval of the October 2018 Financial Statements for the Village of Salado.

The Financial Statements will be presented to board members under separate cover in advance of the meeting for review and approval.

# BOA Agenda Item Form



Date Submitted: November 7, 2018

Agenda Date Requested: November 15, 2018

Project/Proposal Title: VILLAGE ADMINISTRATOR'S REPORT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

- Wastewater Project Update
- Sales Tax collections for the Village of Salado
- Preparations for Christmas Stroll

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ACTION REGARDING A PETITION REQUESTING ANNEXATION OF SALADO ISD PROPERTIES LOCATED ON SALADO SCHOOL ROAD AND WILLIAMS ROAD  
**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed agenda to allow the board members to discuss and consider possible action regarding a petition submitted by the Salado Independent School District ("SISD") requesting annexation of the SISD properties located on Salado School Road and Williams Road into the Village of Salado.

With the Village's new wastewater system scheduled to come on line early next year, the SISD is interested in obtaining wastewater service from the Village. In order to obtain wastewater service, the SISD properties to be served must be located within the corporate limits of Salado. Currently, the subject properties are located in the Village's E-T-J.

On November 12<sup>th</sup>, the SISD Board of Trustees is scheduled to vote on the proposed submission of a petition to the Village requesting annexation of the school properties on Salado School Road and Williams Road into the corporate limits of Salado.

Should the Board of Aldermen ("Board") decide to accept the above-mentioned annexation petition, the Village staff will provide the required notification of the proposed annexation to entities in the area, prepare a service plan for the properties proposed for annexation and schedule two (2) public hearings that must be held before the Board votes to annex the properties. State law allows ninety (90) days for the annexation process to be completed.

In a related matter, the Village staff is preparing three (3) draft interlocal agreements between the SISD and the Village that will need to be considered if, and when, the Board votes on the proposed annexation. One (1) of the agreements relates to the SISD funding the cost of extending wastewater service to the subject SISD properties while the other two (2) agreements relate to building permit fees for future development and additional police services.

The Village staff recommends board members vote to accept the SISD annexation petition and direct staff to prepare the required service plan, provide the required notifications and schedule the two (2) required public hearings.

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ACTION REGARDING THE PROPOSED ANNEXATION OF THE SALADO SCHOOL ROAD RIGHT-OF-WAY

**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

## Project/Proposal Summary:

This item was placed agenda to allow the board members to discuss and consider possible action regarding the proposed annexation of the Salado School Road right-of-way from West Village Road to Thomas Arnold Road. The right-of-way is currently located in the Village of Salado's E-T-J.

Annexation of the subject right-of-way is necessary to facilitate the extension of wastewater service to the Salado ISD's ("SISD") properties located along Salado School Road. The SISD properties are proposed to be annexed into the Village under a separate annexation petition.

Should the Board of Aldermen ("Board") decide to move forward with the proposed right-of-way annexation, the Village staff will provide the required notification of the proposed annexation to entities in the area, prepare a service plan for the properties proposed for annexation and schedule two (2) public hearings that must be held before the Board votes to annex the properties. State law allows ninety (90) days for the annexation process to be completed.

The Village staff recommends board members vote to initiate the process to annex the Salado School Road right-of-way and direct staff to prepare the required service plan, provide the required notifications and schedule the two (2) required public hearings.

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ACTION REGARDING THE PROPOSED ANNEXATION OF THE WILLIAMS ROAD RIGHT-OF-WAY

**Funds Required:**  
**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

## Project/Proposal Summary:

This item was placed agenda to allow the board members to discuss and consider possible action regarding the proposed annexation of the Williams Road right-of-way from West Village Road to FM 2484. The right-of-way is currently located in the Village of Salado's E-T-J.

Annexation of the subject right-of-way is necessary to facilitate the planned annexation of the Salado ISD's properties located on Williams Road and the extension of wastewater service to those properties. The SISD properties are proposed to be annexed into the Village under a separate annexation petition.

Should the Board of Aldermen ("Board") decide to move forward with the proposed right-of-way annexation, the Village staff will provide the required notification of the proposed annexation to entities in the area, prepare a service plan for the properties proposed for annexation and schedule two (2) public hearings that must be held before the Board votes to annex the properties. State law allows ninety (90) days for the annexation process to be completed.

The Village staff recommends board members vote to initiate the process to annex the Williams Road right-of-way and direct staff to prepare the required service plan, provide the required notifications and schedule the two (2) required public hearings.

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ACTION REGARDING A PROPOSED AGREEMENT WITH JEFF BOOKER TO PROVIDE FIRE PLAN REVIEW AND INSPECTION SERVICES FOR NEW CONSTRUCTION IN THE VILLAGE OF SALADO

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed agreement with Jeff Booker to provide fire plan review and inspection services for new construction in the Village of Salado.

Jeff Booker is currently the Fire Marshal for the City of Belton as well as a member of the Salado Volunteer Fire Department. The proposed agreement would allow Mr. Booker to perform plan reviews and conduct inspections for new construction to ensure compliance with the International Fire Code. Costs incurred for these services will be passed through to the building permit holder and will be collected prior to the issuance of a Certificate of Occupancy.

A copy of the proposed agreement will be provided to board members under separate cover in advance of the meeting for review and consideration.



# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested November 15, 2018

**Project/Proposal Title:** CONSIDER ISSUES RELATING TO THE NEW SALADO WASTEWATER SYSTEM INCLUDING, BUT NOT LIMITED TO, THE ACQUISITION OF GRINDER PUMPS, ESTABLISHMENT OF MONTHLY SERVICE RATES AND A POTENTIAL CUSTOMER REBATE PROGRAM

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider issues relating to the new Salado Wastewater System including, but not limited to, the acquisition of grinder pumps, establishment of monthly service rates and a potential customer rebate program.

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ISSUES RELATING TO A PROPOSAL TO FUND IMPROVEMENTS TO THE AUDIO SYSTEM IN THE BOARD ROOM OF THE SALADO MUNICIPAL BUILDING

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider issues relating to a proposal to fund improvements to the audio system in the board room of the Salado Municipal Building.

The Village was recently contacted by local resident John Newman who is representing a group of individuals who are interested in helping fund improvements to the audio system in the board room at the Municipal Building. The desired improvements include new microphones, an amplifier and speakers, along with a system capable of aiding those with hearing difficulties.

Currently, the Village staff is working with Mr. Newman and a local audio specialist to develop a proposed audio system improvement plan for review and consideration.

To maximize the improvements made to the audio system, the Village staff is recommending the Village match the funds raised by Mr. Newman's group, up to an amount not to exceed \$5,000.

Should board members be agreeable to the proposed cost sharing approach, the Village staff will continue to work with Mr. Newman on the development of an improvement plan to bring back to the Board for review and approval prior to the purchase of any equipment.

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ISSUES RELATING TO A PROPOSED SALADO POLICE DEPARTMENT HOLIDAY PACKAGE PROGRAM

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider issues relating to a proposed Salado Police Department Holiday Package Protection Program.

The Police Chief will be present at the meeting to brief board members on the proposed program that is intended to safeguard packages that are sent and delivered to local residents in the upcoming holiday season.

# BOA Agenda Item Form



Date Submitted: November 8, 2018

Agenda Date Requested: November 15, 2018

**Project/Proposal Title:** CONSIDER ISSUES  
RELATING TO THE DEVELOPMENT OF A VILLAGE OF  
SALADO LEADERSHIP ACADEMY

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider issues relating to the development of a Village of Salado leadership academy.

The Village Administrator will be present at the meeting to brief board members on the proposed leadership academy that is intended to engage and educate local residents about their local government.