



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
MARCH 17, 2022 – 6:30 P.M.

THIS WILL BE AN IN-PERSON MEETING THAT WILL ALSO BE AVAILABLE VIRTUALLY USING ZOOM. YOU CAN ACCESS THE MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE USING THE FOLLOWING LINK:

<https://us02web.zoom.us/j/87632047375?pwd=STYrVk1hWWF1RE9HNmtYbTE4L0loQT09>

MEETING ID: 876 3204 7375

PASSWORD: 434986

OR YOU CAN DIAL IN TO THE MEETING WITH YOUR PHONE USING ONE OF THE FOLLOWING PHONE NUMBERS AND USING THE MEETING ID AND PASSWORD:

1-346-248-7799

1-253-215-8782

1-669-900-6833

1-301-715-8592

1-312-626-6799

1-929-205-6099

AGENDA

CALL TO ORDER

MARCH 17, 2022, AT 6:30 P.M.

CALL OF ROLL

CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

1. CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

2. CONSENT AGENDA

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF MARCH 3, 2022.
- (B) APPROVAL OF THE FEBRUARY 2022 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO.

3. DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING ANY ITEM REMOVED FROM THE CONSENT AGENDA

4. ORDINANCES

- (A) CONSIDER APPROVAL OF THE SECOND AND FINAL READING OF AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS AMENDING ORDINANCE 2019-06 ESTABLISHING RATES FOR WASTEWATER SERVICE TO BE CHARGED IN THE VILLAGE OF SALADO; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; CONFLICTS AND REPEAL; EFFECTIVE DATE; NO VESTED INTEREST; PENALTIES AND ENFORCEMENT; PROPER NOTICE AND MEETING. (VILLAGE ADMINISTRATOR)
- (B) CONSIDER APPROVAL OF AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, AMENDING ORDINANCE NO. 2022-02 WHICH ORDERED A GENERAL ELECTION ON MAY 7, 2022, TO MODIFY THE POLLING LOCATIONS FOR EARLY VOTING AND ELECTION DAY AND THE DESIGNATION OF ELECTION OFFICIALS; AND PROVIDING FOR FINDINGS OF FACT, SEVERABILITY, CONFLICTING PROVISIONS,

GOVERNING LAW, PROPER NOTICE AND OPEN MEETING, AND AN EFFECTIVE DATE. (VILLAGE ADMINISTRATOR)

5. DISCUSSION AND POSSIBLE ACTION

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED TEXAS MUSIC FRIENDLY COMMUNITY MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF SALADO AND THE TEXAS MUSIC OFFICE WITHIN THE OFFICE OF THE GOVERNOR (ASSISTANT VILLAGE ADMINISTRATOR STACEY YBARRA)
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE PROPOSED CREATION OF A SALADO MUSIC FRIENDLY COMMUNITY ADVISORY BOARD AND THE APPOINTMENT OF MEMBERS TO THE BOARD. (ASSISTANT VILLAGE ADMINISTRATOR STACEY YBARRA)
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO EXPAND THE VILLAGE OF SALADO'S LICENSE PLATE READER PROGRAM. (MAYOR MICHAEL COGGIN)
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION AUTHORIZING THE REPLACEMENT OF THE PEDDLER'S ALLEY WASTEWATER COLLECTION LINE. (VILLAGE ADMINISTRATOR)
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE DECLARATION OF SURPLUS PROPERTY FOR THE VILLAGE OF SALADO. (ASSISTANT VILLAGE ADMINISTRATOR STACEY YBARRA)
- (F) DISCUSS AND CONSIDER ISSUES RELATING TO THE COMPLETION OF THE SALADO PLAZA ROAD IMPROVEMENT PROJECT. (VILLAGE ADMINISTRATOR; THIS IS A PROJECT UPDATE WITH NO ACTION)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS

GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on March 11, 2022, at 6:00 p.m.



Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: March 12, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE MARCH 3, 2022, REGULAR MEETING OF THE BOARD OF ALDERMEN

Funds Required:
Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the minutes of the March 3, 2022, Regular Meeting of the Board of Aldermen.

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
March 3, 2022 at 6:30 p.m.

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Michael Coggin. *The meeting was conducted in person and using videoconferencing. Public participation was available via videoconference.*

Alderman D. Jasen Graham gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Michael Coggin, Mayor Pro-tem Rodney Bell, Aldermen John Cole, Paul Cox, D. Jasen Graham, and Jason Howard attended in person.

Staff Present: Village Administrator Don Ferguson, Assistant Village Administrator Stacey Ybarra, City Secretary Cara McPartland, Salado Police Chief Pat Boone, and Tourism Director Andrea Howard.

1. Citizens Communications

No comments were heard.

2. Consent Agenda

- A. Approval of minutes of the Special Board of Aldermen meeting of February 17, 2022.
- B. Approval of minutes of the Special Board of Aldermen meeting of February 21, 2022.

Alderman Cole moved to approve the Consent Agenda, as presented. Alderman Howard seconded. Motion carried on a vote of 5-0.

3. Discuss and Consider Possible Action Regarding any Item Removed from the Consent Agenda

No items were removed.

4. Status Reports

This item was heard after Agenda Item No. 5.

- A. Village Administrator's Status Report
 - Wastewater System Expansion Project

Village Administrator Ferguson reported the contractor has completed installation of the low-pressure line on Salado Plaza Drive; work is underway on the gravity line to the Library area; preliminary work is underway relating to the installation of the low-pressure line on the west side of IH-35 in the area of Sonic; and staff is working with Salado Plaza/Salado Plaza Drive property owners on the connection plan to the new low pressure line.

- May 2022 General Election

Village Administrator Ferguson reported there will be a need to amend the ordinance at the Board's next meeting to detail countywide voting locations for early/election day voting and election officials. He noted there will be 6 locations for early voting and 41 locations for election day, enhancing voter accessibility. He advised that Bell County is proceeding with ballot preparation. He stated that there is one write-in candidate this year and advised that information will be provided on the voting process for write-in candidates.

- Sanctuary Project Entrance Construction

Village Administrator Ferguson reported on the layout of the 3-way intersection at the Sanctuary entrance that includes a continuous turn lane per plans approved in 2019. He displayed a diagram of the intersection. He noted discussions with contractors who were ordered to stop work to address concerns with signage, lane markings, and road surface. He stated increased development has created the need to tighten regulations to ensure the Village's approval of materials, traffic control plans, road surfaces, lane delineation, and a requirement that the contractor provide a fixed date on how long work will be happening in the Village's right-of-way. He said discussions are planned to address concerns about placement of the island northwest of the intersection. He recognized that construction may cause frustration, but reminded cutting through the church's parking lot is not an option. He advised of two upcoming projects that were budgeted for Pace Park Road and Mill Creek Drive resurfacing. He noted that work on Pace Park Road will be timed to coordinate with construction at Pace Park.

- Federal Community Project Funding Requests

Village Administrator Ferguson reported on submission of the following funding requests for consideration:

- Main Street walkway over Salado Creek (\$2,750,000)
- Royal Street improvements (\$3,000,000)
- Sidewalk projects (\$650,000)
- Stagecoach Circle/Chisholm Trail drainage improvements (\$7,000,000)
- West Village Road construction (\$5,500,000)
- West Side wastewater plant acquisition (\$4,500,000)
- Low-water crossing gates and FEMA map update for possible inclusion in a Bell County-wide project list

He noted certain timeframes for possible approval of funding requests. Mayor Coggin and Village Administrator Ferguson commended Assistant Village Administrator Ybarra for her assistance in

putting together these funding requests. Discussion addressed ways that citizens can support these projects, including contacting their elected representatives; ongoing meetings with the Salado Plaza Drive contractor to correct certain issues; excellent progress made toward renegotiation of the Sanctuary development agreement; future traffic problems when Sanctuary and other developments are fully built out and possible mitigations; and obligation of wastewater contractor to revegetate construction areas.

B. Salado Police Chief Status Report

- Calls for Service

Chief Boone presented the following statistics for February: calls for service (442); 10 offense/incident reports; 8 supplemental reports; 5 crash reports; 2 warrants obtained; 35 citations issued; 89 warnings issued; 2 arrests; 1 grand jury true bill; Priority 1-4 response times; 124 house watches/security checks; and 3 local businesses were notified of open doors.

- License Plate Reader Program Update

Chief Boone presented February statistics on number of license plate images captured (98,767); number of deleted license plates (101,617); no license plate images retained for investigative purposes; no system alerts; number of times system used for criminal investigative purposes (0); number of times system accessed by SPD (0) and number of times system accessed for SPD administrative use (6). Discussion addressed unlocked business doors; criteria for reportable crashes; success of speed limit enforcement on South Ridge; increasing staff report timeframe from 12 months to 13 months; effectiveness of license plate reader program; possible additional license plate reader cameras for future consideration; and additional future reporting by Chief Boone on traffic volumes and speed control.

- Citizens on Patrol Program

Chief Boone reported that COP volunteers found 3 unsecured businesses whose owners were notified.

C. Salado Fire Chief Status Report

- Calls for Service

No report was heard, as Fire Chief Jim Franz was unable to attend tonight's meeting.

D. Tourism Director's Report

- Salado Marketing Activities

Tourism Director Andrea Howard reported on the following February 1-27 marketing statistics: number of website/app users (187), including number of new (70)/returning (120) visitors; 211 total sessions and 1,660 total pageviews. She noted that a travel and leisure segment on Salado is

scheduled to be aired on NBC's *Today Show* on March 4, 2022. She provided details on a feature article about Salado by *The Bend* magazine in its March issue, which will be available online and in print. She advised that *Southern Lady* magazine will also be in town tomorrow.

- Visitors Center Activities

Tourism Director Howard reported from February 1-27, 265 visitors stopped in the Visitors Center, which was closed for 5 days due to inclement weather and provided historical February statistics (for years 2019-2021). She reported that one or both shuttles will be running during March events, as needed. She advised those interested in volunteering may contact her office for dates and times available.

- Upcoming Events

- March 11-13; Northbound and Down Music Festival; Barrow Brewing
- March 26-27; Wildflower Art & Craft Fair; Salado Chamber of Commerce
- April 9; Salado Historical Tour and Cemetery Tour; Salado Historical Society
- April 23-24; Sounds over Salado Music Festival; Barrow Brewing
- May 5-8; Cowboy Poetry & Music Gathering

Discussion addressed Tourism Director Howard's positive interaction with businesses and the community; obtaining a clip of the *Today Show* feature on Salado, and gauging future impact of this media coverage on tourism.

5. Presentation

Presentation of the 2021 Salado Glassworks HOT Fund Grant Performance Report. (*Tourism Director Andrea Howard*)

This item was heard after Agenda Item 3.

Director Howard introduced Gail Allard of Salado Glassworks, who reported on expenditures related to the \$4,000 in HOT funds awarded in the first round of applications. He spoke on features of a new website that make it easier for guests to register for events and improve tracking of data such as number of overnight stays. Discussion addressed out-of-town guests; tracking where visitors are coming from; positive effect on tourist spending in general; budgeted versus actual overnight stays covering multiple months; and correlation between weekend events and weekend occupancy rates throughout the year. Mayor Coggin thanked Mr. Allard and stated the Board's support for local businesses.

6. Ordinances

- Consider approval of an ordinance of the Village of Salado, Texas, amending Ordinance No. 2017-08 establishing park regulations applicable within any public park located within the Village limits or its extraterritorial jurisdiction; providing for findings of fact, penalties and enforcement, proper notice and meeting. (*Parks Advisory Board*)

This item was heard after Agenda Item 4.

Village Administrator Ferguson highlighted key provisions of the proposed ordinance, including establishing curfew rules, prohibition of glass containers, allowance of gas grills if used in designated locations, prohibition on vaping or use of tobacco products; and allowance of wildlife feeding only with feed obtained from the Village.

Discussion addressed rules signage; criminal versus civil penalties; proposed ordinance's compliance with State laws relating to firearms; common prohibition of alcoholic beverages in parks; allowance of alcohol only during special permitted events; possible decrease of penalty fine amounts; enforcement issues; Village permission required for wood-fired grills; and no-cost permits.

Alderman Cox moved to approve the ordinance, as presented. Motion died due to lack of a second.

Mayor Pro-tem Bell moved to approve the ordinance, with the following provisions: remove criminal penalties; decrease the maximum civil penalty to \$250; permits included in ordinance are to be at no cost; and proper signage posted in accordance with State regulations. Alderman Howard seconded.

Discussion addressed holding additional discussions and postponing action versus action at tonight's meeting, and possible future requirement for two or more readings on all ordinances.

Mayor Coggin called for a vote as follows: Alderman Howard, aye; Alderman Graham, nay; Alderman Cox, aye; Alderman Cole, nay; Mayor Pro-tem Bell, aye; Motion carried on a 3-2 vote.

- B. Consider approval of the first reading of an ordinance of the Village of Salado, Texas amending Ordinance 2019-06 establishing rates for wastewater service to be charged in the Village of Salado; and providing for the following: findings of fact; conflicts and repeal; effective date; no vested interest; penalties and enforcement; proper notice and meeting. (*Village Administrator*)

Village Administrator Ferguson reported on extensive past discussions on the proposed rate increases to help eliminate subsidization of the wastewater system from the General Fund. He proposed the following changes in base and volumetric rates:

	2022 Charges	Existing Charges
Wastewater Base Fee		
Residential	\$21.77	\$20.00
Non-residential (low impact)	\$43.54	\$40.00
Non-residential (high impact)	\$65.31	\$60.00
Wastewater Volume Charge (\$/1,000 gallons)		
Residential	\$8.71	\$8.00
Non-residential (low impact)	\$11.97	\$11.00
Non-residential (high impact)	\$17.42	\$16.00

He noted that this would be the first rate increase since the system came online more than two years ago.

Discussion addressed ability to manage water usage to mitigate volume charge; goals to eliminate subsidization, reduce debt service on taxpayers, and plans to create a reserve fund to deal with unexpected expenditures; amount of system user fees without taxpayers' subsidization of wastewater system and associated impact on business community; explanatory notices to wastewater customers on rate increases to go into effect with the April 2022 system billing, if approved; projected number of connections needed to eliminate subsidization based on projected growth; proposed rate increase discussed in public budget process; and additional opportunity for public input on second reading of ordinance.

Mayor Pro-tem Bell moved to approve the ordinance on first reading, as presented. Alderman Cox seconded. Motion carried on a vote of 5-0.

7. Discussion and Possible Action

- A. Discuss and consider possible action regarding the award of mid-year grants under the Village of Salado Hotel Occupancy Tax Program. (*Tourism Director Andrea Howard and Alderman Paul Cox*)

Tourism Director Howard presented two mid-year applications for the remaining \$4,500 in grant funding from Salado Chamber of Commerce for its 56th Annual Salado Art Fair and Legacy of Salado for its Sirena's Creekside Carnaval. She noted that the Tourism Advisory Board voted to award grants to both applicants in the amount of \$2,250 each. Alderman Howard recused himself at this time due to a possible conflict of interest.

Chamber of Commerce representative Theresa Kunz said the \$2,250 would be a great boost to the advertising/security budget, as there are already 72 vendor applications for the upcoming 2-day fall art fair event. Discussion addressed billboard advertising locations, radio station ads, and social media; estimated return on investment; anticipated revenue; new website for improved tracking of data; and projected impact on hotel occupancy.

Legacy of Salado representative Theresa Howard spoke on her organization's mission to enhance the Village of Salado through the preservation, conservation, improvement, and maintenance of Salado's public spaces. She said any money made from the festival or any event in the future will go directly back to the Village of Salado. She advised that grant funds would be spent on paid advertising in specific publications and said numerous other organizations have been contacted to obtain free listings. Discussion addressed projected return on investment and use of Legacy funds for parks improvements.

Alderman Graham moved to approve the award of mid-year grants in the amount of \$2,250 to both applicants, as presented. Alderman Cox seconded. Motion carried on a vote of 5-0.

Alderman Howard returned to the meeting at this time.

- B. Discuss and consider issues relating to the disannexation petition submitted to the Village of Salado on February 18, 2022. (*Mayor Michael Coggin*)

Mayor Coggin stated that there was a disannexation petition submitted to the Village on February 18, 2022 that is currently being reviewed. He noted the areas affected by the petition and stated if the petition is validated, the disannexation would appear on the November ballot.

Village Administrator Ferguson stated the disannexation was not submitted within the timeframe that would have allowed an election to be ordered in time to place on the May 2022 ballot. He stated the next election date would be in November 2022, provided the petition is verified and validated in accordance with State law. He noted that some of the signatories on the petition have indicated that they did not know what they were signing and said they would not have signed if they had known the intent of the proposed disannexation. He explained that State law does not allow names to be removed from petitions once they have been filed. He also noted there is a belief among some of the signers that disannexation would exempt them from taxation by the Village. He advised that State law is very clear that those property owners who signed the petition would still be obligated to pay taxes for debt service on the wastewater system like all other taxpayers in the Village. He stated there is another provision in State law that would potentially obligate the Village to refund previously paid tax payments, if disannexation were approved, for as long as the property in question has been part of the entity. He stressed that there are specific parameters in place on how that determination is calculated and did not feel that such a scenario is likely, pending legal review.

Discussion addressed the ability of disannexed areas to later submit another petition to be annexed back into the Village; existing Sanctuary development agreement that includes annexation into the Village as a provision, unless the agreement is changed; petitioner's possible intent and justification for the petition to disannex; approval of the disannexation would be placed on a city-wide ballot to be voted on by all Village of Salado voters, not just those in the area affected by the petition; the major portion of Village taxes are for wastewater system debt service; past unsuccessful disannexation attempts and costs incurred by the Village to hold additional elections; obligation of the mayor to call an election, if petition signatures are validated in accordance with State law; last disannexation election vote counts (approximately 90 percent voted against disannexation and 10 percent voted for disannexation); and confirmation that the petitioner is not required to reside in the affected area.

Addendum to Agenda

7. Discussion and Possible Action

- C. Discuss and consider possible action regarding a proposed renewal amendment to the Wastewater Maintenance and Operations Agreement with Operations Management International, Inc. (*Village Administrator*)

Village Administrator Ferguson stated the existing agreement with Operations Management International, Inc. (also known as Jacobs) expires at the end of this month and noted certain proposed modifications:

- New agreement term of 5 years, allowing for 2 optional consecutive 5-year terms
- Establishing the annual service fee for the first year of the new term as \$169,120, an increase of 5 percent from the current fee
- After the first year of the new term, annual increases in the annual service fee thereafter shall reflect the annual increases in the CPI water and sewer index.
- The current rate schedule to perform out-of-scope repairs will remain unchanged for the first year of the new term, with annual increases in the remaining 4 years of the new term to reflect annual increases in CPI water and sewer index.

Village Administrator Ferguson recommended approval of the agreement as presented, with inclusion of the additional language to clarify that out-of-scope repairs will remain unchanged for the first year of this 5-year extension and thereafter any increases in the rate schedule will be based on the CPI water and sewer index. Regarding additional costs, Village Administrator Ferguson noted that the renewal amendment designates and assigns a full-time operator for Salado facilities, rather than sharing operators with other Jacobs' facilities and adds the so-called Stagecoach Lift Station to the inventory of lift stations to be operated and maintained. He advised the amendment removes the start-up cost recovery provision.

Jacobs' representative Paul Shropshire spoke of his firm's operations management experience with the Village and with many other facilities, basis of fees on cost indexes, and working as a partner with the Village.

Discussion addressed overtime rates and projected overtime as part of everyday operations and maintenance; clarification on what constitutes "out-of-scope" repairs and applicable fees; obligation for Jacobs to notify the Village in advance of any work exceeding \$1,000 in cost; wastewater service fees adequate to cover additional costs under renewal amendment; reasoning for 5-year term of agreement versus a 3-year term; and option to renew for 2 consecutive 5-year terms subject to Board of Aldermen approval.

Alderman Cole moved to approve the renewal amendment to the Village's wastewater maintenance and operations agreement, as presented, including the abovementioned additional clarifying language relating to out-of-scope repairs. Alderman Graham seconded. Motion carried on a vote of 4-1. Mayor Pro-tem Bell voted against.

Adjournment

Alderman Graham moved to adjourn. Mayor Coggin called the meeting adjourned at 8:26 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 17th of March, 2022.

APPROVED:

Michael Coggin, Mayor

ATTEST:

Cara McPartland, City Secretary

DRAFT

BOA Agenda Item Form



Date Submitted: March 12, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER APPROVAL OF
FEBRUARY 2022 FINANCIAL STATEMENTS FOR THE
VILLAGE OF SALADO

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the February 2022 Financial Statements for the Village of Salado.

Village of Salado-General Fund
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Horizon GF Operating xxx8101	998,195.23
1003 · Horizon Payroll xxx9962	50,041.34
1004 · Horizon Forfeiture xxx3514	6,366.41
1006 · Horizonx1297AllAbilitiesPlaygro	42,849.87
1099 · Petty Cash	100.00
Total Checking/Savings	<u>1,097,552.85</u>
Other Current Assets	
1100 · Investments	
1120 · TexPool	4,400.90
Total 1100 · Investments	<u>4,400.90</u>
1200 · Other receivables	
1213 · Credit Card Payments Receivable	1,023.07
1215 · Property Tax Receivable	7,922.24
1217 · Franchise Fee Receivable	28,943.26
1218 · Sales Tax Receivable	115,368.63
1219 · Mixed Beverage Receivable	5,850.19
Total 1200 · Other receivables	<u>159,107.39</u>
1205 · Due To/From Other Funds	
1225 · Due to WW Cust Deposit Fund	-100.00
1224 · Due From WW Operations	228,650.15
1206 · Due From Fund 200 - Hotel/Motel	17,011.73
Total 1205 · Due To/From Other Funds	<u>245,561.88</u>
Total Other Current Assets	<u>409,070.17</u>
Total Current Assets	<u>1,506,623.02</u>
Fixed Assets	
1700 · Land	45,576.83
1705 · Building	384,593.71
1730 · Machinery & Equipment	343,530.47
1740 · Infrastructure	800,248.00
1799 · Accumulated Depreciation	-720,231.71
Total Fixed Assets	<u>853,717.30</u>
Other Assets	
1800 · Construction in Progress	378,030.15
Total Other Assets	<u>378,030.15</u>
TOTAL ASSETS	<u><u>2,738,370.47</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
	29,261.70
Other Current Liabilities	
2050 · Accrued Wages	34,113.41
2100 · Payroll Liabilities	9,060.82
2300 · Unearned ARPA Grant Revenue	293,626.35
2700 · Deferred Revenue	
2704 · Deferred Revenue - Ad Valorem	6,973.36
Total 2700 · Deferred Revenue	<u>6,973.36</u>
2899 · Reserved-LTPDF TruancyPrevFund	936.12
2900 · Reserved- Security Fee	2,541.75
2861 · Reserved Child Safety Fee	2,575.00

5:53 PM
03/09/22
Accrual Basis

Village of Salado-General Fund
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
2862 · Reserved- Technology Fund	6,050.70
Total Other Current Liabilities	<u>355,877.51</u>
Total Current Liabilities	<u>385,139.21</u>
Total Liabilities	385,139.21
Equity	
3110 · Investments in Fixed Assets	1,231,747.45
32000 · Retained Earnings	820,892.51
Net Income	<u>300,591.30</u>
Total Equity	<u>2,353,231.26</u>
TOTAL LIABILITIES & EQUITY	<u>2,738,370.47</u>

VILLAGE OF SALADO, TEXAS
FUND BALANCE- GENERAL FUND
As of February 28, 2022

Current Assets:

Cash and Cash Equivalents	\$ 1,097,552.85
Investments	\$ 4,400.90
Receivables	\$ 404,669.27
Total Current Assets	\$ 1,506,623.02

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 29,261.70
Payroll Liabilities	\$ 9,060.82
Intergovernmental Payable	\$ -
Deferred Revenues	\$ 300,599.71
Accrued Wages & Expenses	\$ 34,113.41
Total Liabilities	\$ 373,035.64

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ 12,103.57
Committed Fund Balances	
Public Works	\$ 448,593.52
Future Grant Matches	\$ 280,370.95
Wastewater Operations	\$ 392,519.33
Assigned Fund Balance	\$ -
Unassigned Fund Balance	\$ -
Total Reserves/Balances	\$ 1,133,587.38

Total Liabilities and Fund Balances	\$ 1,506,623.02
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**Village of Salado-General Fund
Profit & Loss Budget Performance
February 2022**

Ordinary Income/Expense	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
Income				
4000 · GENERAL FUND REVENUE				
4100 · Tax Revenue				
4115 · Property Taxes	39,995.37	428,014.79	440,431.61	97.18%
4120 · Sales Tax Earned	76,740.64	326,281.75	650,772.00	50.14%
4130 · Mixed Beverages	4,025.75	16,646.75	25,000.00	66.59%
Total 4100 · Tax Revenue	120,761.76	770,943.29	1,116,203.61	69.07%
4150 · Franchise Fees				
4160 · Electric Franchise	0.00	0.00	135,000.00	0.0%
4165 · Telephone Franchise	2,729.66	5,770.21	20,000.00	28.85%
4170 · Waste Disposal Franchise Fee	4,584.89	10,842.51	20,000.00	54.21%
4175 · Cable Franchise	7,410.61	14,439.08	27,500.00	52.51%
4180 · Water Franchise	0.00	10,890.30	37,500.00	29.04%
Total 4150 · Franchise Fees	14,725.16	41,942.10	240,000.00	17.48%
4200 · Licenses, Permits, and Fees				
4210 · Sign Permit / Misc	0.00	30.00	250.00	12.0%
4215 · Service Fees (Burn)	40.00	160.00	500.00	32.0%
4216 · Service Fees (Itinerant Vendor)	100.00	300.00	1,650.00	18.18%
4230 · Building Permit Fees	1,476.47	25,789.46	76,500.00	33.71%
4260 · Certificate of Occupancy	90.00	450.00	1,500.00	30.0%
4270 · Contractor Registration	1,300.00	5,140.00	7,000.00	73.43%
Total 4200 · Licenses, Permits, and Fees	3,006.47	31,869.46	87,400.00	36.46%
4300 · Service Fees				
4310 · Subdiv/Plats/Waivers/Exceptions	500.00	500.00	19,800.00	2.53%
4315 · Zoning/Variances	0.00	625.00	1,100.00	56.82%
4320 · Pace Park Rental Fees	488.00	488.00	5,000.00	9.76%
4330 · LEOSE	0.00	0.00	910.00	0.0%
4340 · Crash Report Fees	18.00	84.00	250.00	33.6%
Total 4300 · Service Fees	1,006.00	1,697.00	27,060.00	6.27%
4700 · Investment and other income				
4780 · Interest Income	950.51	5,191.36	8,500.00	61.08%
4790 · Other Income	360.67	47,310.67	50,000.00	94.62%
Total 4700 · Investment and other income	1,311.18	52,502.03	58,500.00	89.75%
4400 · Fines and Forfeitures	3,340.00	14,851.58	47,500.00	31.27%
Total 4000 · GENERAL FUND REVENUE	144,150.57	913,805.46	1,576,663.61	57.96%
Total Income	144,150.57	913,805.46	1,576,663.61	57.96%
Expense				
GENERAL FUND EXPENDITURES				
5000 · ADMINISTRATION DEPARTMENT				
5100 · Personnel Services				
5101 · Village Administrator Salary	9,395.20	51,673.60	122,138.00	42.31%
5102 · City Secretary Salary	5,185.60	26,674.24	67,654.96	39.43%
5103 · Assistant Village Administrator	5,000.00	11,250.00	65,000.00	17.31%
5121 · Payroll Tax- MC Admin	283.92	1,299.17	3,694.50	35.17%
5122 · Payroll Tax- SS Admin	1,214.00	5,555.06	15,797.16	35.17%

Village of Salado-General Fund
Profit & Loss Budget Performance
February 2022

	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
5123 · Payroll Tax- TWC Admin	218.80	791.00	432.00	183.1%
5126 · TMRS Contributions- Admin	1,241.42	5,710.79	16,306.75	35.02%
5127 · Health Care- Admin	2,226.47	10,658.23	25,877.52	41.19%
5128 · Pay Comparability Adjustment	0.00	976.00	2,000.00	48.8%
Total 5100 · Personnel Services	24,765.41	114,588.09	318,900.89	35.93%
5200 · Services				
5201 · Meeting Expense	0.00	69.24	250.00	27.7%
5202 · Bell Co Health Svcs Contracts	0.00	5,994.00	6,172.38	97.11%
5203 · Printing Expense	0.00	0.00	250.00	0.0%
5204 · Telephone	0.00	1,080.35	3,370.84	32.05%
5205 · Equipment - Leased / Rented	732.34	732.34	3,723.00	19.67%
5206 · Interest Exp/Bank Fees	102.37	266.57	650.00	41.01%
5207 · BELLCAD	3,098.75	6,011.50	10,500.00	57.25%
5214 · Utilities	540.59	1,849.11	5,100.00	36.26%
5215 · Janitorial	237.00	1,423.50	2,844.00	50.05%
Total 5200 · Services	4,711.05	17,426.61	32,860.22	53.03%
5216 · Professional Fees				
5216-3 · Profess Fees - Accounting	14,580.00	26,725.00	50,500.00	52.92%
5216-4 · Profess Fees - Inspections	0.00	4,787.59	45,000.00	10.64%
5216-5 · Profess. Fees - Legal	3,712.00	17,572.85	35,000.00	50.21%
Total 5216 · Professional Fees	18,292.00	49,085.44	130,500.00	37.61%
5300 · Other Services & Charges				
5301 · Election Expenses	0.00	0.00	4,650.00	0.0%
5304 · Office Supplies	92.86	2,110.57	3,500.00	60.3%
5305 · Postage	103.50	472.87	2,750.00	17.2%
5306 · Building Supplies	0.00	0.00	250.00	0.0%
5307 · Building & Equipment - R & M	0.00	500.00	500.00	100.0%
5309 · Website	0.00	1,440.00	15,000.00	9.6%
5310 · Public Notices	71.00	1,435.00	3,000.00	47.83%
5311 · Insurance (TML Property & GL)	0.00	36,631.70	30,000.00	122.11%
5312 · Dues and Subscriptions	625.06	1,387.60	2,000.00	69.38%
5313 · Training & Travel	250.00	250.00	500.00	50.0%
5319 · Technology	1,411.50	10,887.50	19,919.00	54.66%
5320 · Special Projects	0.00	1,953.90	23,473.28	8.32%
Total 5300 · Other Services & Charges	2,553.92	57,069.14	105,542.28	54.07%
5400 · Capital Outlay				
5401 · Equipment (IT)	0.00	0.00	2,500.00	0.0%
Total 5400 · Capital Outlay	0.00	0.00	2,500.00	0.0%
Total 5000 · ADMINISTRATION DEPARTMENT	50,322.38	238,169.28	590,303.39	40.35%
5500 · DEVELOPMENT SERVICES DEPARTMENT				
5501 · Personnel Services				
5502 · Director Salary	3,200.00	20,768.73	65,239.20	31.84%
5503 · Payroll Tax- MC Dev Svcs	46.40	301.15	945.97	31.84%
5504 · Payroll Tax- SS Dev Svcs	198.40	1,287.67	4,044.83	31.84%
5505 · Payroll Tax- TWC Dev Svcs	89.60	224.00	144.00	155.56%
5506 · TMRS Contributions- Dev Svcs	202.88	1,325.35	4,175.31	31.74%

**Village of Salado-General Fund
Profit & Loss Budget Performance
February 2022**

	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
5507 · Health Care- Dev Svcs	734.73	3,559.96	8,625.84	41.27%
Total 5501 · Personnel Services	4,472.01	27,466.86	83,175.15	33.02%
5600 · Other Services & Charges				
5601 · Travel & Training	0.00	0.00	500.00	0.0%
Total 5600 · Other Services & Charges	0.00	0.00	500.00	0.0%
5700 · Professional Fees				
5701 · General Engineering	3,107.34	3,107.34	12,500.00	24.86%
5703 · Engineering- Plat Review	6,276.72	9,626.97	10,000.00	96.27%
Total 5700 · Professional Fees	9,384.06	12,734.31	22,500.00	56.6%
Total 5500 · DEVELOPMENT SERVICES DEPARTMENT	13,856.07	40,201.17	106,175.15	37.86%
6000 · PUBLIC SAFETY DEPARTMENT				
6001 · Fire Department				
6003 · Burn Fees	0.00	0.00	500.00	0.0%
Total 6001 · Fire Department	0.00	0.00	500.00	0.0%
6200 · Police Department				
6201 · Personnel Services				
6202 · Salary - Chief of Police	6,079.64	33,363.87	79,034.68	42.21%
6203 · Salary- Sergeant	4,321.60	24,038.90	56,180.80	42.79%
6204 · Salary / Wages - Officers	11,918.78	65,295.50	200,075.20	32.64%
6205 · Officers - Overtime	1,042.16	7,616.71	7,000.00	108.81%
6206 · Longevity & Certif Pay	0.00	0.00	4,500.00	0.0%
6207 · Payroll Tax- MC PD	338.77	1,889.58	4,861.71	38.87%
6208 · Payroll Tax- SS PD	1,448.45	8,079.53	20,788.02	38.87%
6209 · Payroll Tax- TWC PD	565.69	1,207.05	864.00	139.71%
6210 · TMRS Contributions- PD	1,481.14	8,312.38	21,458.60	38.74%
6211 · Health Care- PD	3,720.16	20,000.90	43,470.40	46.01%
Total 6201 · Personnel Services	30,916.39	169,804.42	438,233.41	38.75%
6212 · Services				
6213 · Telephone	196.82	2,745.32	7,750.68	35.42%
6214 · Utilities	323.21	1,189.66	3,500.00	33.99%
6215 · Janitorial	150.00	998.50	1,800.00	55.47%
6215.1 · Technology- PD	105.29	493.29	17,302.88	2.85%
Total 6212 · Services	775.32	5,426.77	30,353.56	17.88%
6216 · Other Services & Charges				
6217 · Ammunition	0.00	1,574.85	1,500.00	104.99%
6219 · Auto Expenses	2,418.64	12,952.05	25,000.00	51.81%
6220 · Supplies	1,331.54	2,634.72	6,000.00	43.91%
6221 · Equipment Maintenance & Repair	0.00	1,263.75	800.00	157.97%
6222 · Building R & M	0.00	0.00	500.00	0.0%
6223 · Dues & Subscriptions	0.00	4,135.60	8,140.00	50.81%
6224 · Animal Control	0.00	240.00	1,000.00	24.0%
Total 6216 · Other Services & Charges	3,750.18	22,800.97	42,940.00	53.1%
6225 · Police - Capital Outlay				
6226 · Capital Outlay- PD Vehicles	13,074.00	20,326.00	45,000.00	45.17%
6227 · Capital Outlay- PD Equipment	4,020.03	27,530.15	26,710.25	103.07%
6228 · Cap O/L- Vehicle Rplcmnt Prgrm	0.00	0.00	5,000.00	0.0%

**Village of Salado-General Fund
Profit & Loss Budget Performance
February 2022**

	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
6229 · Capital Outlay- IT	0.00	2,805.00	3,500.00	80.14%
Total 6225 · Police - Capital Outlay	17,094.03	50,661.15	80,210.25	63.16%
Total 6200 · Police Department	52,535.92	248,693.31	591,737.22	42.03%
6500 · Municipal Court				
6550 · Professional Fees				
6551 · Judicial Services	800.00	4,000.00	9,600.00	41.67%
6552 · Prosecutor	0.00	6,314.44	5,000.00	126.29%
Total 6550 · Professional Fees	800.00	10,314.44	14,600.00	70.65%
6570 · Other Services & Charges				
6571 · Supplies	0.00	0.00	250.00	0.0%
6573 · Dues and Subscriptions	0.00	0.00	2,500.00	0.0%
6575 · Travel and Training	0.00	183.00	1,000.00	18.3%
Total 6570 · Other Services & Charges	0.00	183.00	3,750.00	4.88%
Total 6500 · Municipal Court	800.00	10,497.44	18,350.00	57.21%
Total 6000 · PUBLIC SAFETY DEPARTMENT	53,335.92	259,190.75	610,587.22	42.45%
7000 · PUBLIC WORKS DEPARTMENT				
7001 · Personnel Services				
7002 · Wages- Maintenance Worker	2,435.20	13,364.00	31,660.20	42.21%
7004 · Maintenance Worker- Overtime	136.98	159.81	3,500.00	4.57%
7005 · Payroll Tax- MC Maint	37.30	196.10	447.88	43.78%
7006 · Payroll Tax- SS Maint	159.47	838.47	1,915.06	43.78%
7007 · Payroll Tax- TWC Maint	72.03	140.85	144.00	97.81%
7008 · TMRS Contributions- Maint	163.08	862.53	1,976.83	43.63%
7009 · Healthcare- Maintenance	732.62	6,841.96	8,625.84	79.32%
Total 7001 · Personnel Services	3,736.68	22,403.72	48,269.81	46.41%
7015 · Other Services & Charges				
7016 · Maint- Uniforms and Boots	0.00	0.00	250.00	0.0%
7017 · Telephone	0.00	247.46	540.00	45.83%
Total 7015 · Other Services & Charges	0.00	247.46	790.00	31.32%
Total 7000 · PUBLIC WORKS DEPARTMENT	3,736.68	22,651.18	49,059.81	46.17%
8000 · PARKS DEPARTMENT				
8001 · Services				
8002 · Utilities	197.41	859.40	1,750.00	49.11%
Total 8001 · Services	197.41	859.40	1,750.00	49.11%
8010 · Other Services & Charges				
8011 · Supplies	142.06	1,688.33	3,500.00	48.24%
8014 · Contract Services	0.00	2,500.00	10,000.00	25.0%
Total 8010 · Other Services & Charges	142.06	4,188.33	13,500.00	31.03%
8030 · Capital Outlay- Parks	0.00	0.00	55,000.00	0.0%
Total 8000 · PARKS DEPARTMENT	339.47	5,047.73	70,250.00	7.19%
9000 · STREET DEPARTMENT				
9001 · Other Services & Charges				
9002 · Contract Services	2,986.00	11,561.70	100,000.00	11.56%
9003 · Signage	375.26	1,438.43	5,000.00	28.77%
9006 · Street Supplies	0.00	1,733.02	2,500.00	69.32%
Total 9001 · Other Services & Charges	3,361.26	14,733.15	107,500.00	13.71%

**Village of Salado-General Fund
 Profit & Loss Budget Performance
 February 2022**

	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
9050 · Services				
9051 · Utilities	1,648.51	8,214.17	30,000.00	27.38%
Total 9050 · Services	1,648.51	8,214.17	30,000.00	27.38%
9500 · Capital Outlay				
9501 · Capital Outlay- Streets	300.03	25,006.73	127,500.00	19.61%
Total 9500 · Capital Outlay	300.03	25,006.73	127,500.00	19.61%
Total 9000 · STREET DEPARTMENT	5,309.80	47,954.05	265,000.00	18.1%
Total GENERAL FUND EXPENDITURES	126,900.32	613,214.16	1,691,375.57	36.26%
Total Expense	126,900.32	613,214.16	1,691,375.57	36.26%
Net Ordinary Income	17,250.25	300,591.30	-114,711.96	-262.04%
Other Income/Expense				
Other Income				
97500 · Use of Fund Balance	0.00	0.00	114,711.96	0.0%
Total Other Income	0.00	0.00	114,711.96	0.0%
Net Other Income	0.00	0.00	114,711.96	0.0%
Net Income	17,250.25	300,591.30	0.00	100.0%

Village of Salado-General Fund
Check Listing

As of February 28, 2022

Date	Num	Name	Memo	Amount
02/02/2022	Draft	Cirro Energy	Utilities: Electric	20.34
02/02/2022	Draft	Cirro Energy	Utilities: Electric	21.35
02/02/2022	Draft	Cirro Energy	Utilities: Electric	31.19
02/02/2022	Draft	Cirro Energy	Utilities: Electric	32.99
02/02/2022	Draft	Cirro Energy	Utilities: Electric	37.44
02/02/2022	Draft	Cirro Energy	Utilities: Electric	41.63
02/02/2022	Draft	Cirro Energy	Utilities: Electric	70.15
02/02/2022	Draft	Cirro Energy	Utilities: Electric	129.60
02/02/2022	Draft	Cirro Energy	Utilities: Electric	238.04
02/02/2022	Draft	Cirro Energy	Utilities: Electric	888.87
02/02/2022	Draft	Cirro Energy	Utilities: Electric	21.54
02/03/2022	4068	Kasberg, Patrick & Associates	General Services Provided February 2022	16,680.23
02/07/2022	4038	Bison Enterprises TX, LLC	Contract Services- Lawn Maintenance	3,645.59
02/09/2022	4039	Tommye A. Prater	Reimbursement for National Night Out	657.27
02/09/2022	Draft	Cirro Energy	Utilities: Electric	46.30
02/10/2022	4051	Boone, Patrick J	Reimbursement: Meals/PD Chief Training	132.12
02/10/2022	4040	Bell County Auditor	Bell/Coryell Karst Coalition RHCP- Phase I, Tier III Entity Contribution	1,953.90
02/10/2022	4041	Bickerstaff Heath Delgado Acosta LLP	Legal Services	5,543.85
02/10/2022	4042	Elite Exterminators	General Pest Service	175.00
02/10/2022	4043	Grande Communications Network LLC	Telephone/Internet	218.08
02/10/2022	4044	InHouse Systems, Inc.	Municipal Bldg Alarm System Monitoring- February through March 2022	59.85
02/10/2022	4045	Keith's Ace Hardware	R&M Supplies	332.22
02/10/2022	4046	Kristi Stegall	Accounting Services January 2022	3,150.00
02/10/2022	4047	Lowe's	Lowe's Purchases- January	147.89
02/10/2022	4048	Salado Village Voice Newspaper	Public Notice Jan 13 and Jan 20	848.00
02/10/2022	4049	Texas Municipal Clerks Association, Inc.	Cara McPartland Regular Membership 2020	100.00
02/10/2022	4050	Verizon Wireless	Village Cell Phones	526.58
02/15/2022	4052	TML MultiState Intergovernmental	Employee Health Care Coverage February 2022	10,960.67
02/16/2022	4053	Axon Enterprise, Inc.	2021 Taser 7 Certification Bundle	4,020.03
02/16/2022	4054	Building Officials Association of Texas	BOAT membership	50.00
02/16/2022	4055	Eagle Disposal	Utilities: Waste Disposal	112.50
02/16/2022	4056	Salado Village Voice Newspaper	Public Notice Published 2/3/22	71.00
02/16/2022	4057	TCMA	Membership Dues- Stacey Ybarra	195.00
02/16/2022	4058	TCMA	Membership Dues: Don Ferguson	366.00
02/22/2022	4059	First Community Title	Center Circle Research, Rosanky Tract	300.00
02/28/2022	4060	American National Leasing Company	Lease Payment 2020 Chev Tahoe	13,074.00
02/28/2022	4061	Armstrong, Vaughan & Associates, P.C.	FY 20-21 Audit and Financial Stmt Preparation	11,500.00
02/28/2022	4062	Card Service Center	January Credit Card Transactions	1,368.65
02/28/2022	4063	Clifford Lee Coleman	Judicial Services for February 2022	800.00
02/28/2022	4064	COBAN Technologies, Inc.	PD- Body Cam Package	1,135.00
02/28/2022	4065	Firestone	Vehicle Repairs- '18 Ford F-150 XL	2,418.64
02/28/2022	4066	Grande Communications Network LLC	PD Telephone and Internet	196.82
02/28/2022	4067	InHouse Systems, Inc.	Alarm System Monitoring- PD- March 2022	19.95
				<u>82,338.28</u>
				<u>82,338.28</u>

Village of Salado, Hotel-Motel Fund
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1005 · Horizon Operating xxx0314	260,097.89
Total Checking/Savings	<u>260,097.89</u>
Other Current Assets	
1200 · AR Taxes	60,462.91
1100 · Investments	
1120 · TexPool	<u>5,272.40</u>
Total 1100 · Investments	5,272.40
1500 · Petty Cash	<u>100.00</u>
Total Other Current Assets	<u>65,835.31</u>
Total Current Assets	<u>325,933.20</u>
TOTAL ASSETS	<u><u>325,933.20</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2050 · Accrued Wages	4,699.10
2400 · Reserve For Trolley Project	6,675.00
2200 · Due To Other Funds	
2201 · Due to GF	<u>17,011.73</u>
Total 2200 · Due To Other Funds	<u>17,011.73</u>
Total Other Current Liabilities	<u>28,385.83</u>
Total Current Liabilities	<u>28,385.83</u>
Total Liabilities	28,385.83
Equity	
32000 · Retained Earnings	305,789.12
Net Income	<u>-8,241.75</u>
Total Equity	<u>297,547.37</u>
TOTAL LIABILITIES & EQUITY	<u><u>325,933.20</u></u>

VILLAGE OF SALADO, TEXAS
FUND BALANCE- HOTEL OCCUPANCY FUND
As of February 28, 2022

Current Assets:

Cash and Cash Equivalents	\$ 260,197.89
Investments	\$ 5,272.40
Receivables	\$ 60,462.91
Total Current Assets	<u><u>\$ 325,933.20</u></u>

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ -
Intergovernmental Payable	\$ 17,011.73
Accrued Wages	\$ 4,699.10
Total Liabilities	<u><u>\$ 21,710.83</u></u>

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance-Emergency Tourism Marketing	\$ 29,754.74
Committed Fund Balance- Tourism Division Operations	\$ 267,792.63
Assigned Fund Balance- Trolley Project	\$ 6,675.00
Unassigned Fund Balance	\$ -
Total Reserves/Balances	<u><u>\$ 304,222.37</u></u>

Total Liabilities and Fund Balances \$ 325,933.20

Village of Salado, Hotel-Motel Fund
Profit & Loss Budget Performance
February 2022

	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · HOT FUND REVENUE				
4100 · County Hotel Occupancy Tax	0.00	0.00	7,000.00	0.0%
4200 · Occupancy Tax	40,058.39	130,231.25	240,000.00	54.26%
4300 · Other Income	184.59	2,662.03		
Total 4000 · HOT FUND REVENUE	40,242.98	132,893.28	247,000.00	53.8%
Total Income	40,242.98	132,893.28	247,000.00	53.8%
Expense				
5000 · HOT FUND EXPENDITURES				
5001 · Personnel Services				
5002 · Salary- Director	4,808.48	26,388.00	62,525.85	42.2%
5003 · Wages- Visitors Ctr Coordinator	2,692.80	13,900.80	35,000.00	39.72%
5004 · Payroll Tax- MC	108.77	586.14	1,414.12	41.45%
5005 · Payroll Tax- SS	465.08	2,506.26	6,046.60	41.45%
5006 · Payroll Tax- TWC	192.76	505.28	288.00	175.44%
5007 · TMRS Contribution	475.58	2,331.48	6,248.65	37.31%
5008 · Health Care	2,030.53	9,053.50	17,019.08	53.2%
Total 5001 · Personnel Services	10,774.00	55,271.46	128,542.30	43.0%
5050 · Other Charges & Services				
5051 · Lease- Visitors Center	1,517.00	7,585.00	18,204.00	41.67%
5052 · Marketing	2,274.00	62,470.18	70,000.00	89.24%
5053 · Office Supplies	0.00	108.34	500.00	21.67%
5054 · Arts- Public Art League	0.00	100.00	20,000.00	0.5%
5055 · Printing	0.00	0.00	3,500.00	0.0%
5056 · Postage	0.00	37.94	1,500.00	2.53%
5057 · Dues & Subscriptions	0.00	513.00	2,500.00	20.52%
5058 · Travel & Training	0.00	1,396.11	3,000.00	46.54%
5059 · Vehicle Maintenance	0.00	0.00	1,000.00	0.0%
5061 · Community Grant Program	0.00	0.00	35,000.00	0.0%
Total 5050 · Other Charges & Services	3,791.00	72,210.57	155,204.00	46.53%
5100 · Capital Outlay				
5110 · Capital Outlay- Equipment	0.00	13,653.00		
Total 5100 · Capital Outlay	0.00	13,653.00		
Total 5000 · HOT FUND EXPENDITURES	14,565.00	141,135.03	283,746.30	49.74%
Total Expense	14,565.00	141,135.03	283,746.30	49.74%
Net Ordinary Income	25,677.98	-8,241.75	-36,746.30	22.43%
Other Income/Expense				
Other Income				
98000 · Transfer from HOT Fund Balance	0.00	0.00	36,746.30	0.0%
Total Other income	0.00	0.00	36,746.30	0.0%
Net Other Income	0.00	0.00	36,746.30	0.0%
Net Income	25,677.98	-8,241.75	0.00	100.0%

Village of Salado, Hotel-Motel Fund
Check Listing
As of February 28, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
02/10/2022	1721	SignAd Outdoor	Advertising Lease Space 02/07/22 - 03/06/22	1,200.00
02/16/2022	1722	Brandett Marketing	Bags for Travel Summit Tradeshow	1,263.91
02/16/2022	1723	Texas Travel Alliance	Travel Summit Tradeshow- Booth and Sponsorship	665.00
02/22/2022	1724	Visit Widget LLC	Website Hosting & Support	409.00
				<u>3,537.91</u>
				<u>3,537.91</u>

Village of Salado- 400 Wastewater System Revenue
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Horizon Account x353	28,432.45
Total Checking/Savings	28,432.45
Accounts Receivable	15,106.05
Other Current Assets	
Accounts Receivable- Sewer Conn	18,792.00
Total Other Current Assets	18,792.00
Total Current Assets	62,330.50
TOTAL ASSETS	<u><u>62,330.50</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	27,006.25
Other Current Liabilities	
Accrued Interest	21,203.00
Due to General Fund	228,650.15
Total Other Current Liabilities	249,853.15
Total Current Liabilities	276,859.40
Total Liabilities	276,859.40
Equity	
Retained Earnings	-161,988.76
Net Income	-52,540.14
Total Equity	-214,528.90
TOTAL LIABILITIES & EQUITY	<u><u>62,330.50</u></u>

VILLAGE OF SALADO, TEXAS
FUND BALANCE- WASTEWATER SYSTEM FUND
As of February 28, 2022

Current Assets:

Cash and Cash Equivalents	\$ 28,432.45
Receivables	\$ 33,898.05
Total Current Assets	\$ 62,330.50

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 27,006.25
Accrued Interest	\$ 21,203.00
Intergovernmental Payable	\$ 228,650.15
Total Liabilities	\$ 276,859.40

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ -
Committed Fund Balance- Plant Operations	\$ (214,528.90)
Assigned Fund Balance	
Unassigned Fund Balance	\$ -
Total Reserves/Balances	\$ (214,528.90)

Total Liabilities and Fund Balances	\$ 62,330.50
--	---------------------

Village of Salado- 400 Wastewater System Revenue
Profit & Loss Budget Performance
 February 2022

	<u>Feb 22</u>	<u>Oct '21 - Feb 22</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Monthly Service Fees	15,549.91	77,699.72	253,808.52	30.61%
Interest Income	2.84	12.78	35.00	36.51%
Total Income	<u>15,552.75</u>	<u>77,712.50</u>	<u>253,843.52</u>	<u>30.61%</u>
Expense				
Bank Service Charge	0.00	0.00	1.00	0.0%
Maintenance Contractor	13,410.00	80,460.00	160,920.00	50.0%
Professional Fees- Engineering	7,296.14	10,728.66		
Repairs	0.00	16,035.00	10,091.31	158.9%
Supplies	0.00	0.00	25,000.00	0.0%
TCEQ Fees	0.00	1,250.00	1,250.00	100.0%
Utilities				
Utilities- Electric	12,607.01	20,898.65	54,549.73	38.31%
Utilities- Water	186.25	880.33	2,031.48	43.33%
Total Utilities	<u>12,793.26</u>	<u>21,778.98</u>	<u>56,581.21</u>	<u>38.49%</u>
Total Expense	<u>33,499.40</u>	<u>130,252.64</u>	<u>253,843.52</u>	<u>51.31%</u>
Net Ordinary Income	<u>-17,946.65</u>	<u>-52,540.14</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>-17,946.65</u></u>	<u><u>-52,540.14</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

Village of Salado- 400 Wastewater System Revenue
Check Listing
As of February 28, 2022

Date	Num	Name	Memo	Amount
02/10/2022	100224	Frontier Utilities	Electric Service at 401 S Stagecoach Road Well	34.59
02/22/2022	100225	EGSW LLC	Micro-Solve Drums	7,200.00
02/24/2022	Draft	Cirro- USR Electrical	Cirro Electric- Waste Water Facilities Accounts	12,607.01
				<u>19,841.60</u>
				<u>19,841.60</u>

Village of Salado- 500 Wastewater Customer Deposits
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Horizon x317	24,689.41
Total Checking/Savings	<u>24,689.41</u>
Other Current Assets	
Due to/from Other Funds	-14,122.34
Total Other Current Assets	<u>-14,122.34</u>
Total Current Assets	<u>10,567.07</u>
TOTAL ASSETS	<u><u>10,567.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Wastewater Customer Deposits	10,830.00
Total Other Current Liabilities	<u>10,830.00</u>
Total Current Liabilities	<u>10,830.00</u>
Total Liabilities	10,830.00
Equity	
Retained Earnings	-266.92
Net Income	3.99
Total Equity	<u>-262.93</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,567.07</u></u>

6:57 PM

Village of Salado- 500 Wastewater Customer Deposits

03/09/22

Profit & Loss

Accrual Basis

October 2021 through February 2022

	<u>Oct '21 - Feb 22</u>
Ordinary Income/Expense	
Income	
Interest Income	10.15
Total Income	10.15
Net Ordinary Income	10.15
Net Income	<u>10.15</u>

Village of Salado- 500 Wastewater Customer Deposits
Check Listing
As of February 28, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				<u>0.00</u>
				<u>0.00</u>

Village of Salado - 700 WW Permanent Improvement Bonds
Balance Sheet
 As of February 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Horizon Bond Disbursement x8630	111,137.64
1003 · Horizon '18 Bond Proceeds x9230	394,025.38
Total Checking/Savings	<u>505,163.02</u>
Total Current Assets	505,163.02
Fixed Assets	
1520 · Equipment	5,857.10
1530 · Wastewater Treatment Facility	10,854,736.00
1531 · Accum Depr- Depreciation WWTP	-847,776.30
Total Fixed Assets	<u>10,012,816.80</u>
TOTAL ASSETS	<u><u>10,517,979.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2900 · Restricted Impact Fees	14,222.34
2200 · Due to Other Funds	-14,222.34
Total Other Current Liabilities	<u>0.00</u>
Total Current Liabilities	0.00
Long Term Liabilities	
2502 · '22 Refunding Bonds	7,530,000.00
2503 · Current Portion of Bonds	500,000.00
Total Long Term Liabilities	<u>8,030,000.00</u>
Total Liabilities	8,030,000.00
Equity	
3110 · Investments in Fixed Assets	1,532,817.00
32000 · Unrestricted Net Assets	660,091.78
Net Income	295,071.04
Total Equity	<u>2,487,979.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,517,979.82</u></u>

7:15 PM

Village of Salado - 700 WW Permanent Improvement Bonds

03/09/22

Profit & Loss

Accrual Basis

October 2021 through February 2022

	<u>Oct '21 - Feb 22</u>
Ordinary Income/Expense	
Income	
4100 · Interest Income	2,645.17
Total Income	<u>2,645.17</u>
Expense	
6162 · Construction-Lines/Lift Station	157,574.13
Total Expense	<u>157,574.13</u>
Net Ordinary Income	-154,928.96
Other Income/Expense	
Other Income	
9700 · Transfers In- Series 2015 Bonds	450,000.00
Total Other Income	<u>450,000.00</u>
Net Other Income	<u>450,000.00</u>
Net Income	<u><u>295,071.04</u></u>

Village of Salado - 700 WW Permanent Improvement Bonds
Check Listing
As of February 28, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
02/02/2022	1252	Roan Commercial Group, LLC	2021 Wastewater Extensions	157,574.13
				<u>157,574.13</u>
				<u>157,574.13</u>

7:20 PM
03/09/22
Accrual Basis

Village of Salado - 300 Interest and Sinking Fund
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Horizon xxxx7846	122,384.21
Total Checking/Savings	122,384.21
Other Current Assets	
1215 · Property Tax Receivable	13,016.79
Total Other Current Assets	13,016.79
Total Current Assets	135,401.00
TOTAL ASSETS	<u><u>135,401.00</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2704 · Deferred Revenue- Ad Valorem	11,457.72
Total Other Current Liabilities	11,457.72
Total Current Liabilities	11,457.72
Total Liabilities	11,457.72
Equity	
32000 · Unrestricted Net Assets	143,851.80
Net Income	-19,908.52
Total Equity	123,943.28
TOTAL LIABILITIES & EQUITY	<u><u>135,401.00</u></u>

**Village of Salado - 300 Interest and Sinking Fund
 Profit & Loss Budget Performance
 February 2022**

	Feb 22	Oct '21 - Feb 22	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Property Tax Revenue	61,327.34	656,231.80	675,403.56	97.16%
4100 · Interest Income	138.83	618.94	3,500.00	17.68%
Total Income	61,466.17	656,850.74	678,903.56	96.75%
Expense				
6105 · 2015 Bond Principal	0.00	0.00	380,000.00	0.0%
6106 · 2015 Bond Interest	0.00	0.00	189,042.00	0.0%
6107 · 2018 Bond Principal	0.00	0.00	120,000.00	0.0%
6108 · 2018 Bond Interest	0.00	0.00	65,395.00	0.0%
6109 · Series 2022 Refunding Bond Pmt	676,759.26	676,759.26		
Total Expense	676,759.26	676,759.26	754,437.00	89.7%
Net Ordinary Income	-615,293.09	-19,908.52	-75,533.44	26.36%
Other Income/Expense				
Other Income				
7000 · Transfer- Surplus Debt Service	0.00	0.00	78,849.65	0.0%
Total Other Income	0.00	0.00	78,849.65	0.0%
Net Other Income	0.00	0.00	78,849.65	0.0%
Net Income	-615,293.09	-19,908.52	3,316.21	-600.34%

7:23 PM
03/09/22
Accrual Basis

Village of Salado - 300 Interest and Sinking Fund
Check Listing
As of February 28, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
02/09/2022	wire	American National Bank	Series 2022 Refunding Bonds	669,252.08
02/28/2022	wire	Amegy Bank	Series 2022 Refunding Bonds	8,899.92
				<u>678,152.00</u>
				<u>678,152.00</u>

BOA Agenda Item Form



Date Submitted: March 12, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING ANY ITEMS REMOVED FROM THE CONSENT AGENDA

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of any items removed from the Consent Agenda.

BOA Agenda Item Form



Date Submitted: March 12, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED ORDINANCE INCREASING THE MONTHLY RATES FOR THE VILLAGE OF SALADO WASTEWATER SYSTEM

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow the board members to discuss and consider approval of the second and final reading of a proposed ordinance increasing the monthly rates for wastewater service.

In the preparation of the Fiscal Year 2022 Wastewater Operating Budget, there was a need identified to increase wastewater system revenue to cover system operating cost and help eliminate the General Fund's subsidization of the wastewater system. It was determined that rates would need to go up 17.69% to generate the revenue needed to fund the system operating costs.

To generate the additional needed revenue, the base residential fee is proposed to increase from \$20 per month to \$21.77 per month. For commercial customers, the base fee for low-impact customers will increase from \$40 to \$43.54 while the base fee for high-impact commercial customers will increase from \$60 to \$65.31.

In addition to the above-mentioned base fee increases, the volumetric rate for a residential customer is proposed to increase from \$8 per 1,000 gallons of water used a month to \$8.71. The volumetric rate for low-impact commercial customers is proposed to increase from \$11 to \$11.97 per 1,000 gallons while the volumetric rate for high-impact commercial customers is proposed to increase from \$16 to \$17.42 per 1,000 gallons.

This would be the first proposed rate increase since the system came on-line more than two (2) years ago.

If approved, the new rates would go into effect with the April 2022 system billing.

Attached is a copy of the proposed rate ordinance for review and consideration. The first reading of this ordinance was approved on March 3, 2022.

The Village staff recommends approval of the proposed ordinance.

Ordinance No. 2022-__
Village of Salado
County of Bell
_____, 2022

ORDINANCE NO. _____

AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS AMENDING ORDINANCE 2019-06 ESTABLISHING RATES FOR WASTEWATER SERVICE TO BE CHARGED IN THE VILLAGE OF SALADO; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; CONFLICTS AND REPEAL; EFFECTIVE DATE; NO VESTED INTEREST; PENALTIES AND ENFORCEMENT; PROPER NOTICE AND MEETING.

WHEREAS, the Board of Aldermen (the “Board”) of the Village of Salado, Texas (the “Village”) seeks to promote the health, safety and general welfare of the citizens of the Village, and the best interests of the Village; and

WHEREAS, the Salado wastewater treatment plant and collection system (the “Village sewer system) is authorized under TCEQ Water Quality Permit No. WQ0014898001; and

WHEREAS, the Board seeks to provide for the efficient administration of the Village sewer system; and

WHEREAS, the Board seeks to amend certain of the following rates and fees for wastewater service from the Village sewer system: service rates, deposit fees, interest penalties, reconnection charges, transfer fees, and returned check fees; and

WHEREAS, pursuant to Chapter 552 of the Texas Local Government Code, the Village is authorized to adopt and enforce all necessary rates, charges, fees, and other terms and conditions for providing Village wastewater facilities and services; and

WHEREAS, pursuant to Chapter 13 of the Texas Water Code and the Village’s Certificate of Convenience and Necessity, the Village has the authority and responsibility to provide water and sewer services to its customers; and

WHEREAS, pursuant to Chapter 13 of the Texas Water Code, the Village shall set just and reasonable rates for the provision of wastewater service; and

WHEREAS, the Board has carefully reviewed the policies and procedures established by this Ordinance; and

WHEREAS, the Board has received public input by and through a public meeting at which this Ordinance was adopted.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, COUNTY OF BELL, STATE OF TEXAS:

SECTION 1: FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Salado, Texas Board of Aldermen and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2: AMENDMENT OF RATES

WASTEWATER RATES: Each customer's monthly sewer bill will consist of a base fee and volumetric fee (based on water usage), both fixed for a twelve (12) month period in accordance with the chart attached to this Ordinance and incorporated herein as "Attachment B," which amends and supersedes the Attachment B found in Ordinance No. 2019-06, adopted by the Board on March 21, 2019.

Attachment B

Wastewater Base and Volume Charges by Customer Type

	2022 Charges
Wastewater Base Fee	
Residential	\$21.77
Non-Residential (Low Impact)	\$43.54
Non-Residential (High Impact)	\$65.31
Wastewater Volume Charge (\$/1000 gals)	
Residential	\$8.71
Non-Residential (Low Impact)	\$11.97
Non-Residential (High Impact)	\$17.42

SECTION III. RESERVATION OF RIGHTS

All rights and remedies of the Village of Salado, Texas are expressly saved as to any and all violations of the provisions of any other ordinance affecting the streets and roadways of the Village which existed at the time of the effective date of this Ordinance; and as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, the same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION IV. SAVINGS CLAUSE

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such

ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the Village under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION V. SEVERABILITY CLAUSE

If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Board of Aldermen of the Village of Salado in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION VI. REPEALER CLAUSE

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act which is prohibited by any other Ordinance.

SECTION VII. EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION VIII. NOTICE AND MEETING CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION IX. PUBLICATION

This Ordinance shall become effective immediately upon the date of its publication as required by § 52.011 of the Texas Local Government Code. The Village Secretary is hereby directed to cause the caption of this Ordinance to be published in the manner required by law.

PASSED AND APPROVED on FIRST READING this, the ___ day of ____, 2022, by a vote of ___ (ayes) to ___ (nays) and ___ abstentions vote of the Board of Aldermen of the Village of Salado, Texas.

PASSED AND APPROVED on SECOND READING this, the __ day of _____, 2022, by a vote of ____ (ayes) to ____ (nays) and ____ abstentions vote of the Board of Aldermen of the Village of Salado, Texas.

Michael Coggin, Mayor

ATTEST:

Cara McPartland, Village Secretary

Approved to Form:

Josh Katz, Village Attorney

BOA Agenda Item Form



Date Submitted: March 14, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING AN ORDINANCE AMENDING THE PREVIOUSLY APPROVED ORDINANCE CALLING THE MAY 2022 GENERAL ELECTION IN THE VILLAGE OF SALADO

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of an amendment to the recently approved ordinance calling the upcoming Village of Salado General Election in May. The election will be a Joint Election with the Salado ISD and the Salado Public Library District.

Following the Board of Aldermen's January approval of the ordinance calling the upcoming May election, the Village was contacted by the Salado ISD about the possibility of contracting with Bell County to conduct the Village and Salado ISD May 7th elections. Bell County will be conducting a State Constitutional Amendments Election on the same date in May.

Participating with Bell County in the upcoming election will make voting in the Village election more convenient. Specifically, Salado voters will be able to cast early votes at one of six polling locations in Bell County, including the Salado Church of Christ. On election day, voters will be able to cast ballots at one of forty-two polling locations in the county, including the Salado Church of Christ. Normally, there is only one polling location where Salado voters can vote in-person.

On February 17th, the Board of Aldermen amended the so-called election ordinance to designate the early voting and election day polling location in Salado from the Civic Center to the Salado Church of Christ. There is a need to further amend the ordinance to designate the other early voting and election day polling locations in Bell County that will be available to Salado voters in the May election. In addition, the election ordinance needs to be amended to designate the Bell County election officials who will be conducting the election.

A copy of the proposed ordinance will be presented to board members under separate cover in advance of the meeting for review and consideration.

BOA Agenda Item Form



Date Submitted: March 10, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: Consider action regarding a Memorandum of Understanding between the Texas Music Office within the Office of the Governor and the Village of Salado

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of a proposed Memorandum of Understanding (MOU) between the Texas Music Office within the Office of the Governor and the Village of Salado.

The purpose of the MOU is to document the parties' responsibilities for export and maintenance of the Salado dataset within the Texas Music Industry Directory. The Directory consists of listings of recording studios, music venues, booking agents, producers, musicians, and other music businesses and is published on the State-owned and managed website, TexasMusicOffice.com. The Directory will be matched and updated from the correlating Village-owned dataset of Salado-area music businesses. In addition, this MOU permits the Village to use information exported from the Directory to create and maintain a Salado Music Industry dataset to promote the development of the Salado music industry.

This MOU encourages the cooperation of the parties to maintain the accuracy of the information within the Salado dataset. Accurate information helps the Office of the Governor meet its legislative mandate of promoting the development of the music industry in Texas by informing members of the industry and the public about the resources available in the state for music production.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
TEXAS MUSIC OFFICE WITHIN THE OFFICE OF THE GOVERNOR
AND THE
VILLAGE OF SALADO
FOR MAINTENANCE OF THE TEXAS MUSIC INDUSTRY DIRECTORY**

This Memorandum of Understanding (“MOU”) for ongoing maintenance of the Salado dataset of the Texas Music Directory is entered into by and between the Texas Music Office within the Office of the Governor (“OOG”) and the Village of Salado (“Village”). The OOG and Village shall be referred to collectively as the “Parties.”

I. PURPOSE

The purpose of the MOU is to document the responsibilities of the Parties for export and maintenance of the Salado dataset within the Texas Music Industry Directory (the “Directory”). The Directory consists of listings of recording studios, music venues, booking agents, producers, musicians, and other music businesses and is published on the State-owned and managed website, TexasMusicOffice.com. The Directory will be matched and updated from the correlating Village-owned dataset of Salado-area music businesses with the (254) area code.

This MOU encourages mutual cooperation of the Parties to maintain the accuracy of the information within the Salado dataset to help the OOG meet its legislative mandate of promoting the development of the music industry in Texas by informing members of that industry and the public about the resources available in the state for music production. Additional information on the websites, dataset format, and the primary contacts assigned to maintain those datasets are described in this MOU. In addition, this MOU permits the Village to use information exported from the Directory to create and maintain a Salado Music Industry dataset to promote the development of the Salado music industry.

The Parties, in consideration of the mutual covenants and agreements to be performed as set forth in this MOU, agree as follows:

II. TERM

Upon execution by the Parties, this MOU shall commence effective upon the signature of the last Party to sign this MOU (“Effective Date”), and shall remain in effect for a period of one year, unless extended by option of the Parties or terminated earlier pursuant to the terms of this MOU. This MOU may be extended by agreement of the Parties in any increment of months, for up to thirty-six (36) months.

III. SCOPE

The Salado dataset will be exchanged between the Parties twice a year. Both Parties shall have the ability to receive updated dataset information from the other Party. Maintenance includes the exporting, updating and monitoring of the Salado dataset of the Directory. The Parties will cooperate in good faith at all times to comply with all applicable laws. The Parties shall cooperate when developing priorities and

performing maintenance activities with respect to the Salado dataset, and will share information to create a more accurate Texas Music Industry Directory for the mutual benefit of both Parties.

The Parties shall identify primary contacts for all ongoing correspondence and communication related to this MOU. Requests for the twice-a-year export of the dataset and questions about information within the dataset will be managed by these contacts.

The Parties acknowledge that the directory is a priority and agree to dedicate staff time as necessary to perform the tasks required to ensure proper maintenance of the Salado dataset of the Directory.

IV. MANAGING PARTIES

VILLAGE OF SALADO

Stacey Ybarra
Assistant Village Administrator
301 N. Stagecoach
Salado, Texas 76571
(254) 947-5060
sybarra@saladotx.gov

**TEXAS MUSIC OFFICE WITHIN THE
OFFICE OF THE GOVERNOR**

Brendon Anthony
Division Director
Texas Music Office
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(512) 284-1999
brendon.anthony@gov.texas.gov

V. OOG RESPONSIBILITIES

The OOG shall undertake the following activities during the term of the MOU term:

1. Export the current Salado Music Industry dataset twice annually during the months of January and July as an Excel spreadsheet or tab-delimited file. The dataset includes and is limited to: business name, business sort code (how the business is sorted alphabetically), business address, business phone number, contact name & contact job title, business email address, business website URL, genre businesses work within, business category, year business was established, and a business description. The OOG contact will then email an Excel spreadsheet and/or tab-delimited file of the export to the Village so that the Village may create a Salado Music Industry dataset to be published on the Village's website, and so that the Village may research the accuracy of the dataset.
2. Ensure that the Village is kept aware of any website changes that may affect the Salado database.
3. Establish and maintain communication with businesses in the Texas Music Industry Directory to assist in the updating of the current listings as necessary.

VI. VILLAGE RESPONSIBILITIES

The Village shall undertake the following activities during the term of the MOU term:

1. Assist the OOG in maintaining the Salado Music Industry dataset, located at:
<https://gov.texas.gov/apps/music/directory/results/All/p1/city/salado>
2. Review and update where possible all exported entries within the Salado Music Industry dataset.

3. Update and export the Salado dataset twice annually during the months of January and July, to be sent to the OOG for update of the online Directory within 3 months of receiving the exported dataset from the OOG.
4. Promote public awareness of the Salado Music Industry dataset and encourage utilization by industry members.

VII. TEXAS PUBLIC INFORMATION ACT

The exchange of information by the Parties is not a release of information to the general public, but rather a transfer of records for an official purpose. Notwithstanding any provisions of this MOU, the Parties acknowledge that they are subject to the Texas Public Information Act, Texas Government Code Chapter 552 (the "PIA"), and that this MOU and any information created or exchanged in connection with this MOU is subject to the PIA. The Parties agree to notify each other in writing within a reasonable time from receipt of a request for information covering the subject matter of this MOU. The OOG, in consultation with the Village, will make a determination whether to submit a request received by the OOG for a ruling under the PIA to the Attorney General.

VIII. AMENDMENT

This MOU may be amended only upon written agreement signed by the Parties.

IX. TERMINATION

The Parties understand that participation in this MOU is voluntary and may be terminated by either Party by giving thirty (30) days' written notice to the other Party of its intention to terminate. Within a reasonable time prior to the final termination of this MOU, the Parties will cooperate with each other to ensure that each Party receives the most current Salado Music Industry dataset.

X. COSTS

Each Party will bear its own costs in performing its obligations under this MOU.

SIGNATORIES. IN WITNESS WHEREOF, the Parties have executed this MOU as of the Effective Date stated above.

VILLAGE OF SALADO

**TEXAS MUSIC OFFICE,
OFFICE OF THE GOVERNOR**

MICHAEL COGGIN, MAYOR

CHIEF OF STAFF OR DESIGNEE

DATE

DATE

BOA Agenda Item Form



Date Submitted: March 10, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: Consider action creating a Music Friendly Community Advisory Board and appointing members to the Board

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action creating a seven (7) member Music Friendly Community Advisory Board and appointing members to the Board.

With the designation of the Village of Salado as a Music Friendly Community, the Village is required to have an advisory board to promote the music industry in the Salado area. A seven (7) member board is proposed with a membership consisting of local musicians, music educators, music venue owners, music agents and festival organizers.

At Salado's Music Friendly Community kick-off meeting held in late February, a call was made for those members of the community interested in serving on the advisory board. Seven (7) individuals expressed a willingness to serve. Those individuals are Cyrus Julian, David Seward, K.D. Hill, Richard Paul Thomas, Ryan Kimball, Sharon Douglas, and Josh Bratton.

The Village staff recommends approval of the creation of the Music Friendly Community Advisory Board and the appointment of the individuals named above to the Board for two-year terms.

APPLICATION FORM

Name: Cyrus Julian

Date of Birth: [REDACTED]

Physical Address (street/city/ZIP): 7201 Woodlake Circle, Belton TX

Email Address: [REDACTED]

Phone Number: 213-909-3820

Do you live within city limits? No

Are you currently serving on any Village boards or commissions? Type Here (No)

If yes, please list each board and dates of membership: Type Here

Current and previous community activity or involvement: Before Covid, I was planning on partnering with a non-profit to accept instrument donations and distribute them to children. However, I was not able to pursue the initiative due to Covid. I would like to continue this initiative with the Village.

How are you connected to the music community? I was a musician in several bands in San Francisco. Last year I did try to start a public benefit start-up that would help musicians and artists.

What results would you like to see develop from the Music Friendly Community Advisory Board? I would like to see the Village start an initiative to collect music instruments and donate them to children in the community.

Name: Cyrus Julian

Date: 3/10/2022

APPLICATION FORM

Name: **David Seward**

Date of Birth: [REDACTED]

Physical Address (street/city/ZIP): **1216 Mill Creek Dr., Salado, TX 76571**

Email Address: [REDACTED]

JDKentertain@gmail.com (business)

Phone Number: **682-564-2950**

Do you live within city limits? **Yes**

Are you currently serving on any Village boards or commissions? Type Here **No**

If yes, please list each board and dates of membership:

N/A

Current and previous community activity or involvement:

Helped organize, plan, and host multiple fundraising events in Salado in the previous 3 years that involved bringing live music to Salado (Swing Away Breast Cancer with the Jason Roberts Band; Race For Raines fun day and fundraising concert with the Texas Jamm Band featuring members of George Strait's Ace In The Hole Band; Fundraiser for Lighthouse Family Network (a Salado non-profit) that included live music.

How are you connected to the music community?

I represent, former NFL player and current country music recording artist, Joe King. I coordinate tour schedules, band rehearsals, merchandising, as well as speak with our record promoter weekly to ensure our songs are promoted on terrestrial radio stations and reported to the Texas Regional Radio Report chart (Texas, Oklahoma, Louisiana, New Mexico, Kansas, Colorado, Nebraska, and Arkansas). Additionally, I consult on song selections for recording projects (audio and video), personnel selection, etc. Other duties include social media, website, radio distribution, digital distribution, road manager, and coordination with our booking and management company.

I am experienced in planning, organizing, and operating live music events (single acts up to multiple bands).

I also help manage the digital distribution, social media, and website of my grandfather's former band (Jimmy Heap & The Melody Masters).

I play fiddle and mandolin.

What results would you like to see develop from the Music Friendly Community Advisory Board?

I would like to see Salado reach the goal of becoming a live music destination and to be known as a village that welcomes and appreciates live music. Becoming a designated Music Friendly Community by the Texas Music Office is the beginning step of a plan that could promote Salado and ultimately bring more visitors to the area. We also have an obligation to listen to our local community to ensure that we all work together for a better Salado.

Name: **David Seward**

Date: **March 7, 2022**

APPLICATION FORM

Name: KD Hill

Date of Birth: [REDACTED]

Physical Address (street/city/ZIP): 1221 Baines Salado, Texas 76571

Email Address: kd@barrowbrewing.com

Phone Number: cell: 210.854.5022

Do you live within city limits? Yes

Are you currently serving on any Village boards or commissions? Type Here (No)

If yes, please list each board and dates of membership: Type Here

Current and previous community activity or involvement: Former P&Z, former Museum Board, former grant writer for Public Arts League of Salado

How are you connected to the music community? Venue owner, festival producer, kazoo marching band founding member

What results would you like to see develop from the Music Friendly Community Advisory Board? Music and music-event friendly policies from the Village, increased diversity and opportunity in the Village for musicians, partnerships with other TMO communities

Name: KD HILL

Date: 3/8/2022

APPLICATION FORM

Name: Richard Paul Thomas

Date of Birth: [REDACTED]

Physical Address (street/city/ZIP): 916 San Juan Road, Salado, TX 76571

Email Address: [REDACTED]

Phone Number: 254-493-7729

Do you live within city limits? yes

Are you currently serving on any Village boards or commissions? Type Here (Yes)

If yes, please list each board and dates of membership: I am currently on the Board of the Salado Cultural Arts District and have been for the past two years.

Current and previous community activity or involvement: We have lived in Salado for going on 38 years. I have worked on Art Fairs, Christmas Strolls, Bluebonnet Festivals and numerous other events including those produced at Tablerock. I have personally produced a number of events along with many Song Circles, musical plays and concerts at various venues around town.

How are you connected to the music community? I am a working songwriter and recording artist and have been a member of NARAS (The Recording Academy) and the Association of Composers, Songwriters, and Publishers (ASCAP) for almost 4 decades. My production company (RpT Productions) and recording studio (RpT's Library) are both dedicated to supporting the creative journey of the Singer-Songwriter. We have recorded and videoed over 40 artists including a show entitled Touring Texas Songwriters which were played on Country Radio Switzerland. My website - <https://richardpaulthomas.com/> features many of my recordings and videos.

What results would you like to see develop from the Music Friendly Community Advisory Board? It would be wonderful if all the interested parties worked together toward building an active music

Name: Richard Paul Thomas

Date: 3/7/2022

APPLICATION FORM

Name: Ryan Kimball

Date of Birth: [REDACTED]

Physical Address (street/city/ZIP): 604 Seabiscuit Dr. Jarrell TX, 76537

Email Address: [REDACTED]

Phone Number: 254-217-6172

Do you live within city limits? No

Are you currently serving on any Village boards or commissions? Type Here (No)

If yes, please list each board and dates of membership: Type Here

Current and previous community activity or involvement: Type Here

How are you connected to the music community? I am the Director of Band for Salado ISD

What results would you like to see develop from the Music Friendly Community Advisory Board? Better Performance Facilities for inside performances. Community rallying around all types of music.

Name: Ryan Kimball

Date: 3/7/2022

APPLICATION FORM

Name: Sharon Douglas

Date of Birth: [REDACTED]

Physical Address (street/city/ZIP): 524 FM 2268 Salado, Texas 76571

Email Address: [REDACTED]

Phone Number: cell: 254-702-0979

Do you live within city limits? Yes

Are you currently serving on any Village boards or commissions? Type Here (No)

If yes, please list each board and dates of membership: Type Here

Current and previous community activity or involvement: Former Keep Salado Beautiful, Cowboy Poetry and Music Gathering, Tablerock fundraising and prior performer

How are you connected to the music community? Music festival producer

What results would you like to see develop from the Music Friendly Community Advisory Board?
Cooperation between musicians, venues, and Village entities

Name: Sharon Douglas

Date: 3/8/2022

BOA Agenda Item Form



Date Submitted: March 13, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSAL TO EXPAND THE VILLAGE OF SALADO'S LICENSE PLATE READER SYSTEM

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda by Mayor Michael Coggin to allow board members to discuss and consider action authorizing the addition of five (5) cameras to the Village of Salado's license plate reader system.

Currently, the Village's license plate reader system consists of five (5) cameras that capture images of vehicles coming and going from the Village day and night. The cameras are placed at key entry and exit points to the Village creating a so-called "virtual gate". They provide the Salado Police Department with data on vehicles that can be useful when investigating criminal activity that may occur in the Village.

The license plate reader system has been in place for almost two (2) years and has proven to be a helpful tool for local law enforcement.

With the success of the license plate reader system, Mayor Michael Coggin is proposing to expand the system with the addition of five (5) cameras. Police Chief Pat Boone has identified locations for the additional cameras, most of which would be located on the west side of IH-35.

The cost of the five (5) additional cameras would be \$12,500 a year. There would be a one-time installation cost of \$1,750 for the additional cameras which will take six (6) to eight (8) weeks to receive once ordered.

Currently, the Village pays \$12,500 a year for the existing license plate reader system.

flock safety

Created Date 3/8/2022 Expiration Date 3/31/2022

Quote Number 00001241

Prepared By Kraig Gardner

Phone 8017178299

Email kraig.gardner@flocksafety.com

Bill To Name TX Salado PD

Product	Description	List Price	Sales Price	Quantity	Total Price
Falcon Camera	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.	\$2,500.00	\$2,500.00	5.00	\$12,500.00
Professional Services - Falcon, Standard Implementation	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Standard Implementation Service Brief.	\$350.00	\$350.00	5.00	\$1,750.00

Total Price \$14,250.00

Recurring Total \$12,500.00

BOA Agenda Item Form



Date Submitted: March 13, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ACTION
AUTHORIZING REPLACEMENT OF THE PEDDLER'S
ALLEY WASTEWATER COLLECTION LINE

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action authorizing the replacement of the Peddler's Alley wastewater collection line.

When the Village assumed ownership of the old Stagecoach Wastewater Treatment Plant more than ten (10) years ago, it also became the owner of an outdated network of poorly constructed wastewater collection lines that were tied into the old plant. All but one of the old collection lines was decommissioned when the Village constructed its new wastewater treatment and collection system three (3) years ago.

The one collection line that was left in service is in Peddler's Alley. It was tied into the Village's new system and currently serves a handful of commercial properties located adjacent to Peddler's Alley.

Replacement of the subject collection line was scheduled to occur in the next fiscal year. However, several problems have been reported on the line in recent months, pointing to the need to move up the scheduled replacement of the collection line which is in an environmentally sensitive area.

The estimated cost to replace the outdated collection line is \$25,000 to \$30,000.

At the time of agenda packet production, bids for the line replacement were being gathered. A staff recommendation on a contractor to replace the line will be presented to board members under separate cover in advance of the meeting for review and consideration.

BOA Agenda Item Form



Date Submitted: March 13, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING THE DECLARATION OF SURPLUS PROPERTY FOR THE VILLAGE OF SALADO

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding the declaration of surplus property for the Village of Salado.

A briefing on this item will be presented to board members under separate cover in advance of the meeting for review and consideration.

BOA Agenda Item Form



Date Submitted: March 13, 2022

Agenda Date Requested: March 17, 2022

Project/Proposal Title: CONSIDER ISSUES
RELATING TO THE COMPLETION OF THE SALADO
PLAZA ROAD IMPROVEMENT PROJECT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider issues relating to the completion of the Salado Plaza Road Improvement Project.

Village staff will brief board members on efforts to resolve issues relating to the uneven surface of the new roadway surface on Salado Plaza Road.

This is a project update with no action.