



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
MAY 5, 2022 – 6:30 P.M.

THIS WILL BE AN IN-PERSON MEETING THAT WILL ALSO BE AVAILABLE VIRTUALLY USING ZOOM. YOU CAN ACCESS THE MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE USING THE FOLLOWING LINK:

<https://us02web.zoom.us/j/85938989879?pwd=ZUdveGJ2QWZRbEd0SEZqZWZlUjQzUT09>

MEETING ID: 859 3898 9879

PASSWORD: 399367

OR YOU CAN DIAL IN TO THE MEETING WITH YOUR PHONE USING ONE OF THE FOLLOWING PHONE NUMBERS AND USING THE MEETING ID AND PASSWORD:

1-346-248-7799

1-253-215-8782

1-669-900-6833

1-301-715-8592

1-312-626-6799

1-929-205-6099

AGENDA

CALL TO ORDER

MAY 5, 2022, AT 6:30 P.M.

CALL OF ROLL

CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

1. CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

2. CONSENT AGENDA

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF APRIL 21, 2022.
- (B) APPROVAL OF THE APPOINTMENT OF MERLE STALCUP TO THE VILLAGE OF SALADO PARKS ADVISORY BOARD.

3. DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING ANY ITEM REMOVED FROM THE CONSENT AGENDA

4. STATUS REPORTS

- (A) VILLAGE ADMINISTRATOR'S REPORT
 - MAIN STREET LIGHT REPAIRS
 - MAY GENERAL ELECTION UPDATE
 - POLICE CHIEF SEARCH
 - WEB SITE REDESIGN UPDATE
 - SALADO COMMUNITY INSTITUTE UPDATE
- (B) SALADO POLICE DEPARTMENT STATUS REPORT
 - CALLS FOR SERVICE REPORT
 - LICENSE PLATE READER PROGRAM UPDATE
 - CITIZENS ON PATROL PROGRAM UPDATE
- (C) SALADO FIRE CHIEF STATUS REPORT

- CALLS FOR SERVICE
- (D) TOURISM DIRECTOR'S REPORT
- SALADO MARKETING ACTIVITIES
 - VISITORS CENTER ACTIVITIES
 - UPCOMING EVENTS

5. ORDINANCE

- (A) CONSIDER APPROVAL OF AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, GOVERNING THE APPOINTMENT OF MEMBERS OF ITS ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS, AND PROVIDING FOR THE FOLLOWING: PURPOSE, FINDINGS OF FACT, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING. *(ALDERMAN JASON HOWARD AND VILLAGE ADMINISTRATOR)*
- (B) CONSIDER APPROVAL OF AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS PROVIDING FOR THE ADDITION OF STOP SIGNS AT THE INTERSECTION OF WILLIAMS ROAD AND WEST VILLAGE ROAD, CREATING AN ALL-WAY STOP; REPEALING ANY CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND MEETING.

6. DISCUSSION AND POSSIBLE ACTION

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED ALTERNATIVE ROUTE FOR THE WASTEWATER LINE THAT WILL CONNECT A PORTION OF THE SALADO SANCTUARY DEVELOPMENT TO THE VILLAGE OF SALADO WASTEWATER SYSTEM. *(VILLAGE ADMINISTRATOR)*
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A CHANGE ORDER RELATING TO THE PEDDLERS ALLEY WASTEWATER LINE REPLACEMENT. *(VILLAGE ADMINISTRATOR)*
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE APPOINTMENT OF A POLL WATCHER FOR THE MAY 7, 2022, VILLAGE OF SALADO GENERAL ELECTION. *(VILLAGE ADMINISTRATOR)*

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on May 2, 2022, at 6:00 p.m.



Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE APRIL 21, 2022, REGULAR MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the minutes of the April 21, 2022, Regular Meeting of the Board of Aldermen.

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
April 21, 2022 at 6:30 p.m.

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Michael Coggin. *The meeting was conducted in person and using videoconferencing. Public participation was available via videoconference.*

Mayor Michael Coggin gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Michael Coggin, Mayor Pro-tem Rodney Bell, and Aldermen Paul Cox and D. Jasen Graham attended in person. Alderman Jason Howard attended via videoconference. Alderman John Cole was absent.

Staff Present: Village Administrator Don Ferguson, Assistant Village Administrator Stacey Ybarra, and City Secretary Cara McPartland.

Proclamation

A proclamation declaring April 2022 as Sustainable Environment Month in the Village of Salado.

Mayor Coggin read the proclamation and expressed appreciation for the Village of Salado's opportunity to participate in the Cen-Tex Sustainable Communities Partnership.

Fort Hood's Chief of Environmental Programs Timi Dutchuk spoke on the history of the partnership and Salado as a strong participant. She said each year member communities nominate and recognize an individual who has gone above and beyond in terms of beautification and sustainability. Mayor Coggin thanked Ms. Dutchuk and commended her for all she does for Central Texas. Mayor Coggin congratulated Colleen Brooks, who was previously recognized and honored with a plaque for her community service to the Village.

1. Citizens Communications

No citizen comments were heard.

2. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of April 7, 2022.
- B. Approval of the March 2022 Financial Statements for the Village of Salado.

Alderman Cox moved to approve the Consent Agenda, as presented. Alderman Graham seconded. Motion carried on a vote of 4-0.

3. Discuss and Consider Possible Action Regarding Any Item Removed from the Consent Agenda

No items were removed.

4. Presentation

Presentation of the annual Keep Salado Beautiful Performance Report. (*Keep Salado Beautiful President Susan Terry*)

Susan Terry clarified that her current Keep Salado Beautiful (KSB) role is serving as Beautification Chair. She recognized the KSB board's responsibilities and contributions. She cited 2016 statistics on volunteer service hours in Salado and compared those to current statistics, which reflected a huge increase in the amount of service hours. She said the total value of return on investment in 2016 was just short of \$90,000 and this year's return is significantly higher at \$278,000. She named partnerships and collaborations that were critical to KSB receiving its second Governor's Community Achievement Award. She highlighted key volunteers: First Monday Gardeners; 4 student groups that work Adopt-a-Spot locations and other KSB events; Salado High School Robotics Club; Adopt-a-Sculpture event organizer Christine Luciano; third grade teacher Melanie Lane who conceptualized rebuilding the school garden; Colleen Brooks; and Salado volunteers.

Ms. Terry spoke briefly of the past bridge railing project and advised of a TxDOT meeting scheduled for May 11 to start developing project ideas. Mayor Coggin asked if LED lighting under the I-35 overpass at Salado Plaza Drive is one of the projects under consideration. Ms. Terry replied the Board has not discussed specifics of proposed projects yet and noted that the LED lighting, as well as pergolas along Main Street are among projects under consideration. Mayor Coggin commended KSB volunteers and looked forward to working together on the project. Brief discussion addressed partnerships and collaboration among volunteer organizations in the Village.

5. Ordinance

Consider approval of an ordinance of the Village of Salado, Texas amending Village of Salado Ordinance 2022-04 to modify the hours for early voting and the locations for early voting and election day voting for the May 7, 2022, Village of Salado General Election; and providing for findings of fact, severability, conflicting provisions; governing law, proper notice and open meeting, and an effective date. (*Village Administrator*)

Village Administrator Ferguson advised an amended ordinance is needed, as Bell County Elections extended all in-person early voting days to 12 hours (7 a.m. to 7 p.m.) at any of the early voting locations. He noted one additional early voting site and changes to six of the Election Day voting locations.

Discussion addressed extra staffing needed due to extended early voting hours; joint versus single-entity elections; countywide voting locations; and possible cost savings resulting from contracting with Bell County for election services.

Mayor Pro-tem Bell moved to approve the ordinance, as presented. Alderman Howard seconded. Motion carried on a vote of 4-0.

6. Discussion and Possible Action

Discuss and consider issues regarding a proposed ordinance regarding certain requirements relating to the appointment of members to Village of Salado advisory boards, committees, and commissions. *(Alderman Jason Howard and Village Administrator; this is a workshop item and no action will be taken)*

Village Administrator Ferguson reviewed past discussion of this issue directing staff to prepare a draft ordinance to address appointment of individuals who are related to Board of Aldermen members. He asked for Board input on the draft ordinance, should the Board desire to proceed. He cited Sec. II(B) provisions regarding relationships by affinity or consanguinity and meeting absences. Alderman Howard asked to add “second degree” of consanguinity/affinity to the aforementioned section.

Discussion established that there are no current appointees who may be affected by the proposed ordinance; there were two instances of spouses of aldermen serving on advisory boards in the last five years; instances of one individual serving on multiple boards/committees/commissions; current vacancies; addressed possible exceptions to forfeiture of position, if 3 consecutive meetings are missed; virtual attendance, if unable to attend in person; removal requirements for elected versus appointed bodies; possible addition of a 90-day timeframe in Sec. II(B)(3) relating to missing 3 consecutive posted meetings; Board action required to remove members from advisory boards/committees; public outreach and feedback prior to any Board action; opportunity for public comment on any ordinance under consideration; possible annual “sunset” review for advisory board/committees; adoption of membership requirements via by-laws versus ordinances or resolutions and associated enforceability issues; clean-up of old ordinances relating to boards/committees/commissions to be included in codification process; and future presentation of a re-drafted ordinance based on tonight’s discussion.

Adjournment

Alderman Cox moved to adjourn. Alderman Graham seconded. Mayor Coggin called the meeting adjourned at 7:18 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 5th of May, 2022.

APPROVED:

Michael Coggin, Mayor

ATTEST:

Cara McPartland, City Secretary

DRAFT

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: CONSIDER APPOINTMENT OF MERLE STALCUP TO THE VILLAGE OF SALADO PARKS ADVISORY BOARD

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider the appointment of Merle Stalcup to the Village of Salado Parks Advisory Board.

Mr. Stalcup's application is attached. If appointed, Mr. Stalcup will fill the current regular member vacancy on the Board.



RECEIVED
FEB 28 2022
BY: _____

APPLICATION FOR BOARDS AND COMMISSIONS

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMMISSIONS:
(PLEASE CHECK ONE)

- Planning and Zoning Commission
- Parks Advisory Board
- Economic Development Advisory Board
- Tourism Advisory Board
- Other _____

PERSONAL INFORMATION

First Name Melie Last Name Stalcup

Street Address 2025 INDIAN TR

Street Address Line 2 NA

City SALADO

Zip Code 76571

Email _____

Phone Number 254-760-9432

Do you live inside the corporate limits of the Village of Salado? Yes No (Please Circle One)

QUALIFICATIONS

Please list any professional and/or community organizations and activities you are involved in:

Salado Historical Mayor
Eco Dev. DFZ

Please list any areas of expertise, experience, training, skills, or interests which you believe qualifies you for membership on this board or commission.

Park Park - Rotary Club Term member
for Pace Park

*Attach any additional documentation (resume, references, etc.)

CURRENT OR PREVIOUS PUBLIC SERVICE

Are you currently serving on a Village of Salado board or commission?

Yes No (Please Circle One)

Have you ever served on a Village of Salado board or commission?

Yes No (Please Circle One)

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado?

Yes No (Please Circle One)

ETHICS AGREEMENT

Have you ever been convicted of a crime, excluding traffic violations?

Yes No (Please Circle One)

Do you know of any reason you might have a conflict of interest because of your service on the board or commission that you are applying for? If so, please list below:

NO

SUPPLEMENTAL QUESTIONS

Have you ever attended a meeting of the board or commission you are applying for?

Yes No (Please Circle One)

Why are you willing to commit time to volunteer for this appointed position?

to ensure continuation of DARE program

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION:

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Mel Steg
Applicant Signature

2-22-22
Date

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: VILLAGE ADMINISTRATOR'S STATUS REPORT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

- Main Street Light Repairs
- May General Election Update
- Police Chief Search
- Web Site Redesign Update
- Salado Community Institute Update

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: SALADO POLICE STATUS REPORT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

- Calls For Service Report
- License Plate Reader Program Update
- Citizens on Patrol Program Update

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: SALADO FIRE CHIEF
STATUS REPORT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

- Calls For Service

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: TOURISM DIRECTOR'S
STATUS REPORT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

- Salado Marketing Activities
- Visitors Center Activities
- Upcoming Events

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested: May 5, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING AN ORDINANCE RELATING TO APPOINTMENT OF MEMBERS TO VILLAGE OF SALADO ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider issues regarding a proposed ordinance relating to the appointment of members to Village of Salado advisory boards, committees, and commissions.

In March of this year, board members directed staff to prepare a draft ordinance that would prohibit the appointment of individuals to Village boards, committees, and commissions who may be related to members of the Board of Aldermen.

Attached please find a copy of the draft ordinance for review and consideration.

A workshop on the proposed ordinance was held last month. Suggested changes made in the workshop are reflected in the attached copy of the draft ordinance.

Ordinance No. 2022-____
Village of Salado
County of Bell
_____, 2022

ORDINANCE NO. ____

AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, GOVERNING THE APPOINTMENT OF MEMBERS OF ITS ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS, AND PROVIDING FOR THE FOLLOWING: PURPOSE, FINDINGS OF FACT, SEVERABILITY, REPEALER, EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, pursuant to Texas Local Government Code § 51.032, the Board of Aldermen (the “Board”) of the Village of Salado, Texas (the “Village”) is authorized by law to adopt an ordinance, not inconsistent with state law, that it considers proper for the government of the Village;

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the Village has general authority to adopt an ordinance that is for the good government, peace, or order of the Village and is necessary or proper for carrying out a power granted by law to the Village;

WHEREAS, pursuant to Texas Local Government Code, Section 51.072, the Village has full power of local self-government, and may exercise the authority incident to local self-government;

WHEREAS, the Board appoints members of the Village’s advisory boards, committees, and commissions pursuant to State law and the Village’s ordinances and resolutions;

WHEREAS, the composition, authority, functions and responsibilities of these boards, committees, and commissions shall be set forth by the Village by ordinance or resolution; and

WHEREAS, the Village finds that the regulations adopted in this Ordinance are for the good government, peace, and order of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:

SECTION I. ENACTMENT PROVISIONS

- A. Findings of Fact:** All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Salado and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.
- B. Popular Name:** This Ordinance shall be commonly referred to as “The Advisory Board and Commission Appointments Ordinance.”
- C. Scope:** This Ordinance, and the rules and regulations adopted herein, shall apply within the Village limits.

D. Effective Date: This Ordinance shall take effect immediately upon passage and publication.

SECTION II. ADOPTION

Ordinance No. 2022-____ is hereby adopted as follows:

A. Rules of Interpretation

Words and phrases used in this Chapter shall have the meanings set forth in this section. Terms that are not defined below are given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word “shall” is always mandatory, while the word “may” is merely directory. Headings and captions are for reference purposes only.

“Consanguinity:” Two individuals are related to each other by consanguinity if one is a descendant of the other, or if they share a common ancestor. An adopted child is considered to be a child of the adoptive parent for this purpose.

“First degree of consanguinity:” A parent and child are related in the first degree of consanguinity.

“Second degree of consanguinity:” Includes an individual’s grandparents, grandchildren uncles, aunts, nieces, nephews and half-siblings.

“Affinity:” Two individuals are related to each other by affinity if they are married to each other, or the spouse of one of the individuals is related by consanguinity to the other individual.

“First degree of affinity:” A husband and wife are related to each other in the first degree by affinity. For other relationships by affinity, the degree of relationship is the same as the degree of the underlying relationship by consanguinity.

B. Appointment to Advisory Boards and Commissions

1. The Village Board of Aldermen may not appoint more than one person to a particular Village Advisory board, committee, or commission who are related to one another within the first or second degree of affinity or consanguinity.
2. The Village Board of Aldermen may not appoint anyone who is related to a current member of the Board of Aldermen within the first degree or second degree of affinity or consanguinity to any Village Advisory board, committee, or commission.
3. Any member of a Village Advisory board, committee, or commission who, within a ninety (90) day period, misses three (3) consecutive posted public meetings of the Advisory Board or Commission on which they serve shall forfeit his or her position, and will be replaced by the Board of Aldermen.

C. Enforcement

The Village shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law.

SECTION III. RESERVATION OF RIGHTS

All rights and remedies of the Village of Salado, Texas are expressly saved as to any and all violations of the provisions of any other ordinance affecting the streets and roadways of the Village which existed at the time of the effective date of this Ordinance; and as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, the same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION IV. SAVINGS CLAUSE

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the Village under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION V. SEVERABILITY CLAUSE

If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Board of Aldermen of the Village of Salado in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION VI. REPEALER CLAUSE

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act which is prohibited by any other Ordinance.

SECTION VII. EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION VIII. NOTICE AND MEETING CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION IX. PUBLICATION

This Ordinance shall become effective immediately upon the date of its publication as required by § 52.011 of the Texas Local Government Code. The Village Secretary is hereby directed to cause the caption of this Ordinance to be published in the manner required by law.

PASSED AND APPROVED on this, the __ day of _____, 2022, by a vote of ___ (ayes) to ___ (nays) and ___ abstentions vote of the Board of Aldermen of the Village of Salado, Texas.

ATTEST:

Michael Coggin, Mayor

Cara McPartland, Village Secretary

Approved to Form:



Josh Katz, Village Attorney

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested May 5, 2022

Project/Proposal Title: CONSIDER APPROVAL OF AN ORDINANCE AUTHORIZING THE PLACEMENT OF ADDITIONAL STOP SIGNS AT THE INTERSECTION OF WILLIAMS ROAD AND WEST VILLAGE ROAD

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of an ordinance authorizing the placement of additional stop signs at the intersection of Williams Road and West Village Road.

In response to citizen complaints regarding traffic safety, the Village staff initiated a review of the subject two-way stop intersection located on the Village's northwest side. That review found the intersection is heavily used by residents in the immediate area and by those going to and from Salado ISD schools in the area. In addition, the intersection is used by others coming and going from Salado via near-by FM 2484 and Interstate 35. The intersection does have an accident history.

Vehicular and pedestrian traffic at the intersection is expected to increase in the immediate future when the Eagle Heights development is complete.

Based on the referenced safety review of the subject intersection, the Village staff recommends the installation of two (2) additional stop signs at the intersection of Williams Road and West Village Road, making the intersection an all-way stop intersection. The additional stop signs would be placed to stop Williams Road traffic in both directions at the intersection. Traffic on West Village Road is already required to stop at the intersection.

ORDINANCE NO. _____

AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS PROVIDING FOR THE ADDITION OF STOP SIGNS AT THE INTERSECTION OF WILLIAMS ROAD AND WEST VILLAGE ROAD, CREATING AN ALL-WAY STOP; REPEALING ANY CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND MEETING.

WHEREAS, the Village of Salado desires to promote safety, protect its citizens and regulate traffic on village streets; and

WHEREAS, pursuant to Texas Local Government Code Chapter 51 the Board of Aldermen has the general authority to adopt and publish an ordinance or police regulation that is for the good government, peace or order of the municipality and is necessary or proper for the carrying out a power granted by law to the municipality; and

WHEREAS, pursuant to Texas Transportation Code Chapters 542-546, 553 the Board of Aldermen has the express authority to regulate traffic by traffic-control devices, regulate the operation and movement of vehicles, regulate stopping, standing, or parking of vehicles and to enforce such regulations; and

WHEREAS, the Board of Aldermen has received reports of the need for an all-way stop at the intersection of Williams Road and West Village Road; and

WHEREAS, the Board of Aldermen desires to add two (2) stop signs at the intersection of Williams Road and West Village Road, creating an all-way stop; and

WHEREAS, the Board of Aldermen believes that public safety will be enhanced by regulating traffic at the intersection of Williams Road and West Village Road.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:

SECTION 1.01 FINDING OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

SECTION 1.02 ENACTMENT

1. The Board of Aldermen hereby approves of the installation of two (2) "Stop Sign" traffic control signs on Williams Road at its intersection with West Village Road.
2. The stop signs should be installed at the following locations:

- a. On west bound Williams Road, at the northeast corner of the intersection of William Road and West Village Road.
 - b. On east bound Williams Road, at the southwest corner of the intersection of Williams Road and West Village Road.
3. The Village Administrator shall install the additional stop signs referenced above at the intersection of Williams Road and West Village Road as soon as they can be procured.

SECTION 1.03 REPEALER

All Ordinances or parts of ordinances in force, and sections of Ordinances which are inconsistent or in conflict with the terms and provisions contained with this ordinance are hereby repealed to the extent of such conflict.

SECTION 1.04 SEVERABILITY

It is hereby declared to be the intention of the Board of Aldermen that the phrases, clauses, sentences paragraphs and sections of this Ordinance be severable, and if any phrases, clauses, sentences paragraphs and sections of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such shall not affect any of the remaining phrases, clauses, sentences paragraphs and sections of this Ordinance, and the remainder of this Ordinance shall be enforced as written.

SECTION 1.05 EFFECTIVE DATE

This ordinance shall take effect and be in force from and after its approval and publication, as may be required by law.

SECTION 1.06 PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and the public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

PASSED AND APPROVED this, 5th day of May, 2022, by a vote of _____ (ayes) to _____ (nays) to _____ (abstentions) of the Board of Aldermen of Village of Salado, Texas.

VILLAGE OF SALADO, TEXAS

Michael Coggin, Mayor

ATTEST:

Cara McPartland, Village Secretary

BOA Agenda Item Form



Date Submitted: May 2, 2022

Agenda Date Requested May 5, 2022

Project/Proposal Title: CONSIDER APPROVAL OF A PROPOSED ALTERNATIVE ROUTE FOR THE WASTEWATER LINE THAT WILL SERVE A PORTION OF THE SALADO SANCTUARY DEVELOPMENT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of an alternative route for the wastewater line that will serve the northern and southern tracts of the Salado Sanctuary Development.

Current plans call for the wastewater line to extend from the development, through a couple of private properties before reaching Royal Street where the line would tie into the Village's wastewater system. To avoid cutting through private property, developers of the apartment complex that that will be part of the Sanctuary development, are proposing an alternative route for the subject wastewater line. The alternative route would take the line from the apartment development down Santa Maria Road to Baines Street where the line would then go down Baines Street to Royal Street where it would connect to the Village's wastewater system.

The wastewater line would be located in the Village's existing right-of-way and be turned over to the Village for ownership and maintenance once constructed. The developer would be responsible for all costs associated with construction of the wastewater line.

The Village's wastewater engineer reviewed the proposed route and found it to be a viable alternative to the original routing plan for the wastewater line.

It should be noted the proposed alternative route will allow several properties on Baines Street and Santa Maria Road to obtain wastewater service from the Village. They are currently on septic systems.

The Village staff recommends approval of the proposed alternative route for the referenced wastewater line.

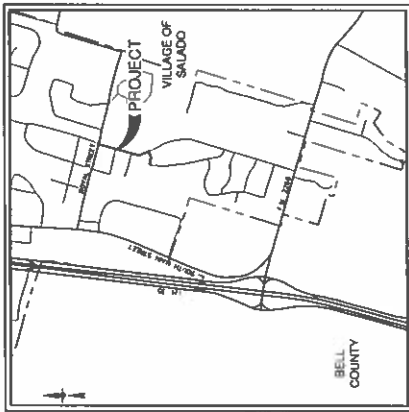
SANCTUARY AT SALADO

SALADO, TEXAS

NORTH TRACT

OFFSITE WASTEWATER UTILITY

CIVIL CONSTRUCTION PLANS



LOCATION MAP
NOT TO SCALE

OWNER
SANCTUARY DEVELOPMENT COMPANY, LLC
ROBERT SALADO
1000 W. WINDY CREEK
P.O. BOX 1346
MONTREAT, NORTH CAROLINA 28757
PHONE: (704) 331-1000
FAX: (704) 331-1001
EMAIL: info@sanctuarydev.com

ENGINEER
PAPE-DAWSON ENGINEERS
1000 W. WINDY CREEK
MONTREAT, NORTH CAROLINA 28757
AUSTIN, TEXAS 78709
PHONE: (512) 444-8771
FAX: (512) 444-8887
CONTACT: MARK RAMSEUR

SURVEYOR
PAPE-DAWSON ENGINEERS
1000 W. WINDY CREEK
MONTREAT, NORTH CAROLINA 28757
AUSTIN, TEXAS 78709
PHONE: (512) 444-8771
FAX: (512) 444-8887
CONTACT: PANDOR DRANAW

THIS PROJECT IS NOT LOCATED IN THE CONTAMINATING ZONE TO THE EDWARDS AQUIFER RECHARGE ZONE AS DEFINED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.
A PORTION OF THIS PROJECT IS WITHIN A FLOOD HAZARD AREA AS SHOWN ON FEDERAL FLOOD INSURANCE ADMINISTRATION FIRM COMMUNITY PANEL NO. (1) 482720010E, DATED SEPTEMBER 29, 2004, BELL COUNTY, TEXAS.
THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROPRIATE MANNER ON THIS PLAN. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING UTILITIES BEFORE CONSTRUCTION WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY & ALL DAMAGES CAUSED BY THE CONTRACTOR'S FAILURE TO CORRECTLY LOCATE AND PREPARE ANY & ALL UNDERGROUND UTILITIES.
TOTAL LIMITS OF CONSTRUCTION INCREASE = 0.053 AC.

SANCTUARY DEVELOPMENT COMPANY, LLC
P.O. BOX 1346
MONTREAT, NORTH CAROLINA 28757

March 2022



SHEET INDEX

| Sheet Description | Sheet No. |
|---|-----------|
| COVER SHEET | 01 |
| CONSTRUCTION NOTES | 02 |
| EROSION & SEDIMENTATION CONTROL PLAN | 03 |
| WASTEWATER PLAN & PROFILE (1 OF 2) | 04 |
| WASTEWATER PLAN & PROFILE (2 OF 2) | 05 |
| EROSION & SEDIMENTATION CONTROL DETAILS | 06 |
| WASTEWATER DETAILS | 07 |

I, MARK A. RAMSEUR, DO HEREBY CERTIFY THAT THE ENGINEERING WORK HEREON WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS. I AM NOT PROVIDING ANY PROFESSIONAL SERVICES TO ANY OTHER PARTY. I AM NOT PROVIDING ANY PROFESSIONAL SERVICES TO ANY OTHER PARTY. I AM NOT PROVIDING ANY PROFESSIONAL SERVICES TO ANY OTHER PARTY.

SUBMITTED BY:

PAPE-DAWSON ENGINEERS
MONTREAT, NORTH CAROLINA 28757
DATE

ALL RESPONSIBILITY FOR THE ACCURACY OF THESE PLANS REMAINS WITH THE CONTRACTOR. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING UTILITIES BEFORE CONSTRUCTION WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY & ALL DAMAGES CAUSED BY THE CONTRACTOR'S FAILURE TO CORRECTLY LOCATE AND PREPARE ANY & ALL UNDERGROUND UTILITIES.

ACCEPTED FOR CONSTRUCTION:
PAPE-DAWSON ENGINEERS
MONTREAT, NORTH CAROLINA 28757
DATE

VILLAGE OF SALADO DATE

3/18/22 PRELIMINARY SET
NOT FOR CONSTRUCTION OR PERMITTING

| | |
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| DATE | |
| REVISION | |
| NO. | |

THIS ACCOUNT IS REMAINDER OF CONTRACT WORK FROM ANOTHER PROJECT AND IS NOT TO BE USED FOR THIS PROJECT.
 MAKE A CHANGE BY THE CONTRACTOR AND THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION.
 DATE: 10/10/11
 BY: J. B. WILSON
 TITLE: PROJECT MANAGER

Pape-Dawson ENGINEERS

500 W. BROAD ST. SUITE 1000
 HOUSTON, TEXAS 77002-3000
 PHONE: 713.345.1100
 FAX: 713.345.1101
 WWW.PAPE-DAWSON.COM

CONSTRUCTION NOTES

SANCTUARY AT SALADO
NORTH TRACT OFF-SITE WASTEWATER UTILITY
SALADO, TEXAS

DATE: 10/10/11
 DRAWN BY: J. B. WILSON
 CHECKED BY: J. B. WILSON
 PROJECT: SALADO, TEXAS
 SHEET: 02 OF 07

GENERAL CONSTRUCTION NOTES

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE M.U.G. OF SALADO.
2. FOUNDATION AND CONCRETE SHALL BE PROVIDED IN ACCORDANCE WITH THE M.U.G. OF SALADO.
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IRREGULARITY NOTES

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION.
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SECTIONS AND TESTING

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GENERAL UTILITY NOTES

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WASTEWATER NOTES

1. PIPE MATERIAL FOR GRAVITY WAS WASTEWATER SHALL BE PVC (ASTM D2181) OR HDPE.
2. ALL MATERIALS SHALL BE CONCRETE WITH A MINIMUM OF 4000 PSI.
3. MANHOLE COVERS SHALL BE CAST IRON WITH 15" DIA. COVERS.
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TESTING NOTES

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PERMITS AND TESTING

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MANHOLE NOTES

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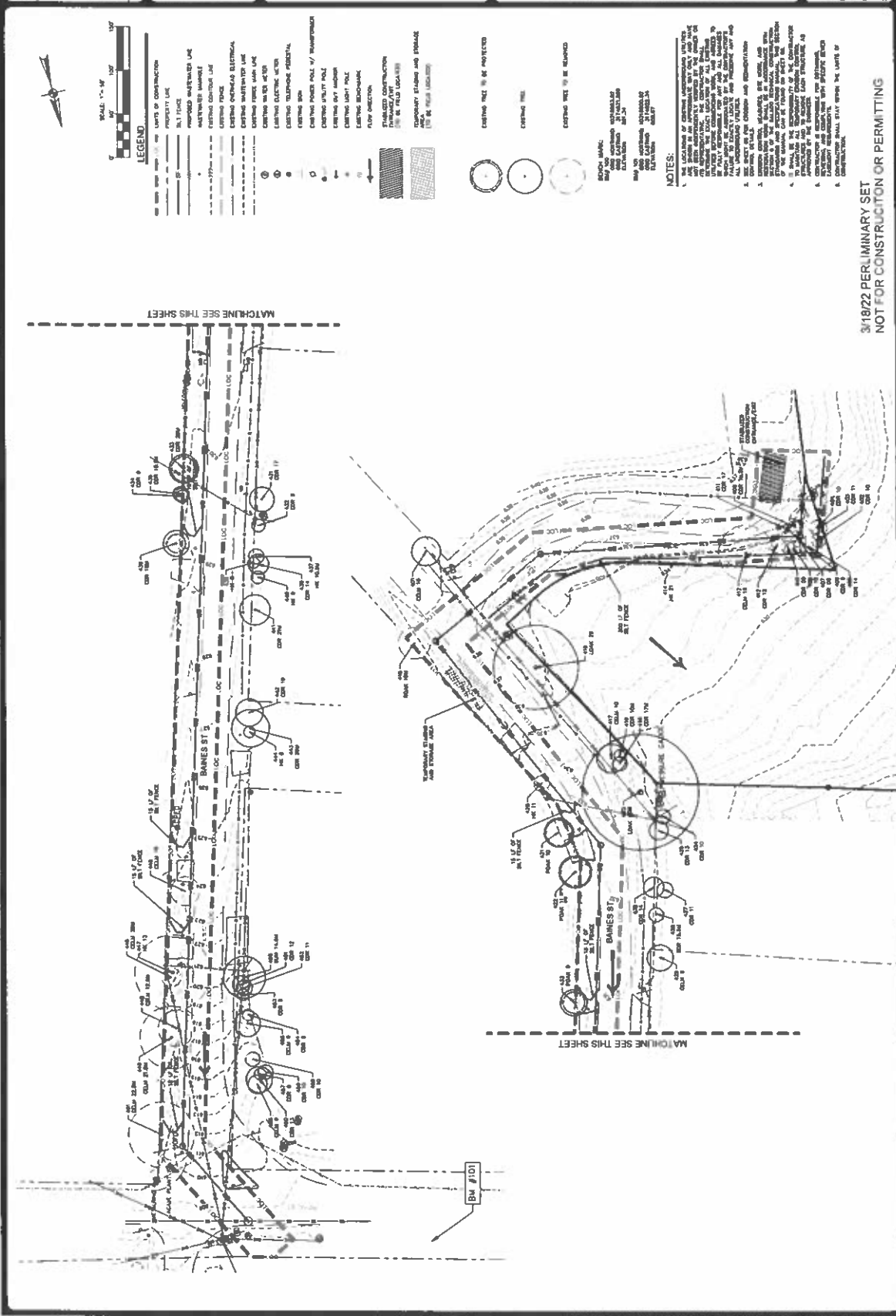
3/19/22 PRELIMINARY SET
 NOT FOR CONSTRUCTION OR PERMITTING

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| REVISION | |
| NO. | |
| DATE | |

PAPE-DAWSON ENGINEERS
 10100 WEST 13TH STREET
 SUITE 100
 DALLAS, TEXAS 75244
 (214) 343-7000
 FAX (214) 343-7001
 WWW.PAPE-DAWSON.COM

EROSION & SEDIMENTATION CONTROL PLAN
 NORTH TRACT OFF-SITE WASTEWATER UTILITY
 SALADO, TEXAS

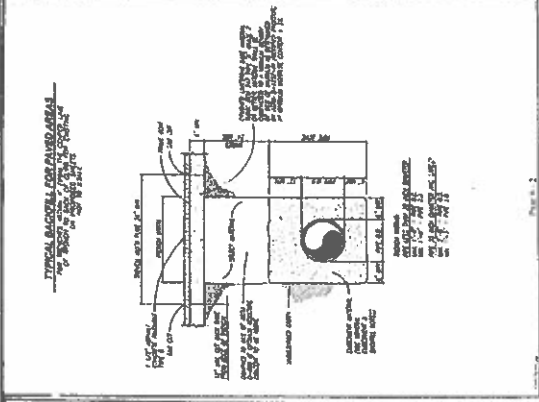
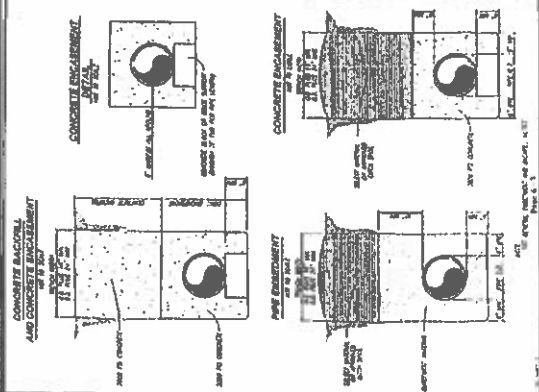
PROJECT NO. 1922-03
 DATE: AUGUST 2022
 SHEET 03 OF 07



NOTES:

- THE LOCATION OF EXISTING UNDERGROUND UTILITIES HAS BEEN DETERMINED BY THE FIELD SURVEY AND SHOWN ON THIS PLAN. THE FIELD SURVEY IS RESPONSIBLE FOR ALL UTILITIES SHOWN ON THIS PLAN. THE FIELD SURVEY IS RESPONSIBLE FOR THE ACCURACY OF THE LOCATION AND DEPTH OF ALL UTILITIES SHOWN ON THIS PLAN. THE FIELD SURVEY IS RESPONSIBLE FOR THE ACCURACY OF THE LOCATION AND DEPTH OF ALL UTILITIES SHOWN ON THIS PLAN.
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3/19/22 PERLIMINARY SET
 NOT FOR CONSTRUCTION OR PERMITTING



GENERAL REINFORCEMENT AND BACKSILL NOTES:
 1. ALL REINFORCEMENT SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.
 2. ALL REINFORCEMENT SHALL BE EPOXY COATED UNLESS OTHERWISE NOTED.
 3. ALL REINFORCEMENT SHALL BE LAPPED AT LEAST 48 INCHES UNLESS OTHERWISE NOTED.
 4. ALL REINFORCEMENT SHALL BE TIED TOGETHER AT ALL CORNERS AND INTERSECTIONS UNLESS OTHERWISE NOTED.
 5. ALL REINFORCEMENT SHALL BE PLACED AS SHOWN UNLESS OTHERWISE NOTED.
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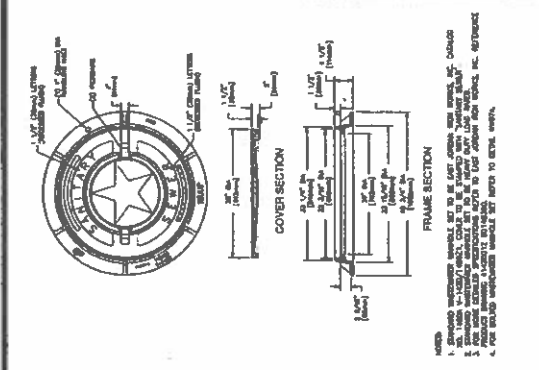
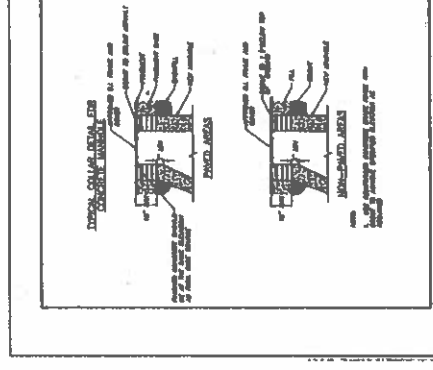
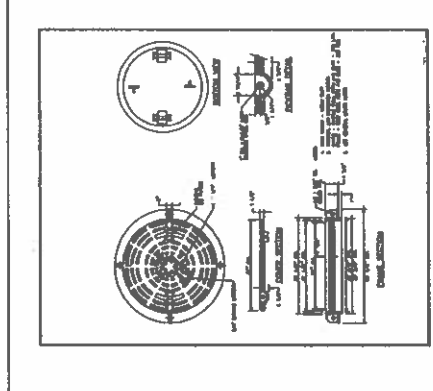


TABLE 1: SUMMARY OF MATERIALS
 TABLE 2: SUMMARY OF QUANTITIES
 TABLE 3: SUMMARY OF COSTS

| ITEM NO. | DESCRIPTION | QUANTITY | UNIT | PRICE | TOTAL |
|----------|----------------|----------|---------|-------|--------|
| 1 | CONCRETE | 100 | CU YD | 100 | 10000 |
| 2 | REINFORCEMENT | 100 | LB | 100 | 10000 |
| 3 | FORMWORK | 100 | SQ YD | 100 | 10000 |
| 4 | LABOR | 100 | HOUR | 100 | 10000 |
| 5 | EQUIPMENT | 100 | HOUR | 100 | 10000 |
| 6 | TRANSPORTATION | 100 | TRUCK | 100 | 10000 |
| 7 | PERMITS | 100 | DAY | 100 | 10000 |
| 8 | INSURANCE | 100 | MONTH | 100 | 10000 |
| 9 | PROFIT | 100 | PERCENT | 100 | 10000 |
| 10 | TOTAL | | | | 100000 |

NOTES:
 1. ALL MATERIALS SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.
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BOA Agenda Item Form



Date Submitted: May 2, 2022

Agenda Date Requested May 5, 2022

Project/Proposal Title: CONSIDER APPROVAL OF A CHANGE ORDER FOR THE PEDDLER'S ALLEY WASTEWATER LINE REPLACEMENT PROJECT

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of a change order for the Peddler's Alley Wastewater Line Replacement Project.

Last month, the Board authorized the replacement of the outdated wastewater main located in Peddler's Alley. As construction was being initiated, the Salado Water Supply Corporation (SWSC) requested the Village encase four (4) of the private wastewater service lines that will cross over the SWSC water line to the new wastewater line.

A detailed copy of the change order and associated costs will be presented under separate cover in advance of the meeting.

Work on the project was temporarily stopped to allow the board members to consider the change order. If approved, crews will restart work in hopes of the completing the project late next week.

BOA Agenda Item Form



Date Submitted: April 30, 2022

Agenda Date Requested May 5, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING THE POSSIBLE APPOINTMENT OF A POLL WATCHER FOR THE MAY 7TH ELECTION

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider whether they want to appoint a poll watcher for this month's Village of Salado Joint Election.

Following the discovery of an issue with the Salado Library's District's ballot in the Joint Election, the Acting County Election Administrator Shay Luedeke has advised all entities participating in the election of their ability to appoint poll watchers for the election that will be held on May 7th. Attached is a copy of the correspondence from Mr. Luedeke.

There is no requirement that the Village appoint a poll watcher. This item was placed on the agenda to allow board members to discuss and consider possible action on the issue.

Don Ferguson

From: Shay A. Luedeke <Shay.Luedeke@bellcounty.texas.gov>
Sent: Tuesday, April 26, 2022 4:28 PM
To: Michael Novotny
Cc: Don Ferguson; Jeanie Lively
Subject: RE: <EXTERNAL> RE: Poll Watchers on Election Day

The Ballot Board will start meeting Wednesday, May 4th to qualify Ballots by Mail we received to date. We will run those ballots they qualify through the tabulator. We will not know any results of that count from the tabulator until the evening of Election Day. Election Day is the only day we will perform the manual count of the Emergency Ballots since we don't want to risk those results being released before end of Election Day.

Prior to election day we will only count the ballots we can run through the tabulating machine (DS850). As it's tabulating results we only see a count of the number of ballots ran through the machine, we don't see results. The DS850 stores the results on a flash drive which we will import into the Central Count workstation on election day. Even then we don't see the results from the machines until we run and print the results, or create the file we use to upload to the website.

Shay Luedeke, CTOP
Bell County Tax Assessor-Collector

From: Michael Novotny <michael.novotny@saladoisd.org>
Sent: Tuesday, April 26, 2022 4:20 PM
To: Shay A. Luedeke <Shay.Luedeke@bellcounty.texas.gov>
Cc: Don Ferguson <dferguson@saladotx.gov>; Jeanie Lively <jeanie.lively@saladolibrary.org>
Subject: RE: <EXTERNAL> RE: Poll Watchers on Election Day

Are they still going to be counting the early votes next Wednesday? If so, would the poll watcher(s) need to be there that day also or just on election day?

Michael Novotny
Superintendent
Salado ISD

From: Shay A. Luedeke <Shay.Luedeke@bellcounty.texas.gov>
Sent: Tuesday, April 26, 2022 4:04 PM
To: Michael Novotny <michael.novotny@saladoisd.org>
Cc: Don Ferguson <dferguson@saladotx.gov>; Jeanie Lively <jeanie.lively@saladolibrary.org>
Subject: RE: <EXTERNAL> RE: Poll Watchers on Election Day

Please see the Poll Watchers Guide. If it's still unclear please contact the Secretary of State.

QUALIFICATIONS OF WATCHER

Q. What are the qualifications of a watcher?

A. A watcher must:

1. be a registered voter of the territory (e.g., city, school district) covered by the election and of the county for November general elections for state and county officers (held on even-numbered years), primary elections, or other countywide elections; [Sec. 33.031]
2. NOT be a candidate for public office in an election held on the day the watcher seeks to serve; [Sec. 33.032]
3. NOT hold an elective public office; [Sec. 33.034]
4. NOT be an employee of an election judge or clerk serving at the same polling place; [Sec. 33.033]
5. NOT have been finally convicted of an offense in connection with conduct directly attributable to an election; [Sec. 33.035] and
6. NOT be related within the second degree of consanguinity or affinity (as determined by Tex. Gov't Code, Secs. 573.022-573.025) to an election judge or clerk serving at that polling place. These include spouses, siblings, grandparents, and grandchildren. A watcher may be related to the candidate the watcher is representing. [Sec. 33.033].

Q: Can a person who has been finally convicted of an election offense serve as a watcher?

A: No. A person convicted of any election offense cannot serve as a watcher. [Sec. 33.035].

Q. Does a poll watcher need to live within the election precinct in which the watcher is serving?

A. No.

Q. Can a person serve as a watcher in an election if they are a candidate running for a public office?

A. No. A person is ineligible to serve as a watcher in an election if the person is a candidate for public office in an election to be held on the same day. [Sec. 33.032].

Q. Are elected public officials allowed to serve as watchers in any election?

A. No. A person who holds an elective public office is ineligible to serve as a watcher. [Sec. 33.034].

Q. Can officers of a political party serve as watchers?

A. Yes. They may serve because they are not elected public officers. [Sec. 33.034].

3

Q. Can a watcher work for, or be related to, any of the election officials?

A. No. The watcher cannot be an employer or employee of, or related within the second degree by consanguinity or affinity to, an election judge, election clerk, early voting clerk, or deputy clerk serving at the same location. [Sec. 33.033].

Q. Can a candidate's spouse or child serve as a watcher?

A. Yes.

Shay Luedeke, CTOP
Bell County Tax Assessor-Collector

From: Michael Novotny <michael.novotny@saladoisd.org>
Sent: Tuesday, April 26, 2022 3:56 PM
To: Shay A. Luedeke <Shay.Luedeke@bellcounty.texas.gov>
Cc: Don Ferguson <dferguson@saladotx.gov>; Jeanie Lively <jeanie.lively@saladolibrary.org>
Subject: <EXTERNAL> RE: Poll Watchers on Election Day

EXTERNAL email: Exercise caution when opening.

Thank you for letting us know. Is this a paid position or a volunteer position? Should they be employees from the school district, library, and Village, or just community volunteers?

Michael Novotny
Superintendent
Salado ISD

From: Shay A. Luedeke <Shay.Luedeke@bellcounty.texas.gov>
Sent: Tuesday, April 26, 2022 3:49 PM
To: Don Ferguson <dferguson@saladotx.gov>; Michael Novotny <michael.novotny@saladoisd.org>; Jeanie Lively <jeanie.lively@saladolibrary.org>
Subject: Poll Watchers on Election Day

Howdy,

Since Salado, most of Salado ISD, and most of Salado Library now have Emergency Paper Ballots that are going to be manually counted, I am recommending each entity appoint a Poll Watcher for election day to watch the Ballot Board manually count each vote submitted with the Emergency Ballots.

This is not required, but it does add a level of acceptance for the manual count process. This also protects our mutual interest when others are watching the process.

Poll watchers are there to watch. They can't interact with the clerks doing the work, but they can ask the Judges in the room questions.

You'll want to start with the Poll Watcher's Memo from the SOS followed by the Poll Watchers Guide. Whoever you choose to be the poll watcher will also have to take online training.

Memo - <https://www.sos.state.tx.us/elections/onlinepollworker.shtml>

Poll Watcher Guide - <https://www.sos.state.tx.us/elections/forms/pollwatchers-guide.pdf>

Poll Watcher Online Training - <https://www.sos.state.tx.us/elections/onlinepollworker.shtml>

You will have to appoint a poll watcher with one of these forms:

APPOINTMENT OF POLL WATCHER FOR PROPOSITIONS OR MEASURES -

<https://www.sos.state.tx.us/elections/forms/pol-sub/4-22f.pdf>

APPOINTMENT OF POLL WATCHER BY A CANDIDATE - <https://www.sos.state.tx.us/elections/forms/pol-sub/4-20f.pdf>

APPOINTMENT OF POLL WATCHER BY A POLITICAL PARTY - <https://www.sos.state.tx.us/elections/forms/pol-sub/4-21f.pdf>

APPOINTMENT OF POLL WATCHER BY REGISTERED VOTERS ON BEHALF OF A WRITE-IN CANDIDATE -

<https://www.sos.state.tx.us/elections/forms/pol-sub/4-23f.pdf>

When the poll watchers arrive, they will let the Judge know they are there to watch. The Poll Watcher will provide the original appointment form and a copy of the Completion of online training certificate. They can make copies of the online training certificate, but we need original of the appointment. The judge will then give them the Oath that is found on the online training certificate. After they complete the oath then they are ready to watch.

The Ballot Board will be meeting on Saturday, May 7th starting by 8:00 am to count the emergency ballots.

There are no cell phones, electronic devices, cameras, or recording devices allowed in the polling location. Since this is election day and the Ballot Board will be counting votes, I will have to confiscate the phones until 7:00 pm when the polls close to prevent accidental release of counts coming from the Ballot Board room. If a Poll Watcher needs to leave at noon, I cannot release their phone to them until 7:00 pm, I hope you understand why. The Election is still in progress and if counts accidentally get released it could affect the outcome.

If you are unable to find a Poll Watcher, the other option is the Livestream Video. When the ballot board starts meeting on May 4th to qualify Ballot By Mails returned to our office we are required by SB1 from the 2nd Special Session of the 87th Legislature to have a camera (video only, no audio) on the Ballot Board while they are working. You will be able to find this livestream here: <https://www.youtube.com/embed/ZvR4CSypE3I> It is currently facing the corner and will be moved when the Ballot Board starts to meet.

Again, this is only a recommendation and is not required. Please let me know if you have any questions.

Thanks!

Shay Luedeke, CTOP
Bell County Tax Assessor-Collector
[Vehicle Registration Website](#)
PO Box 669
Belton, TX 76513



O: 254-933-5320
F: 254-933-5325

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