



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
MAY 19, 2022 – 6:30 P.M.

THIS WILL BE AN IN-PERSON MEETING THAT WILL ALSO BE AVAILABLE VIRTUALLY USING ZOOM. YOU CAN ACCESS THE MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE USING THE FOLLOWING LINK:

https://us02web.zoom.us/j/81327794562?pwd=tVA6hSwozCgTaU_re_NCVY93vZO9aq.1

MEETING ID: 813 2779 4562

PASSWORD: 448280

OR YOU CAN DIAL IN TO THE MEETING WITH YOUR PHONE USING ONE OF THE FOLLOWING PHONE NUMBERS AND USING THE MEETING ID AND PASSWORD:

1-346-248-7799

1-253-215-8782

1-669-900-6833

1-301-715-8592

1-312-626-6799

1-929-205-6099

AGENDA

CALL TO ORDER

MAY 19, 2022, AT 6:30 P.M.

CALL OF ROLL

CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

1. CONSENT AGENDA

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF MAY 5, 2022.
- (B) APPROVAL OF MINUTES OF THE SPECIAL BOARD OF ALDERMEN MEETING OF MAY 16, 2022.
- (C) APPROVAL OF THE APRIL 2022 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO.

2. DISCUSS AND CONSIDER ACTION ON ELECTION RELATED MATTERS

- (A) ADMINISTER OATH OF OFFICE TO MAYOR-ELECT MICHAEL COGGIN. (JUDGE CLIFF COLEMAN)
- (B) ADMINISTER OATHS OF OFFICE TO ALDERMEN-ELECT PAUL S. COX AND JASON HOWARD. (MAYOR MICHAEL COGGIN)
- (C) CONSIDER APPROVAL OF AN APPOINTMENT OF MAYOR PRO TEMPORE FOR A TERM OF ONE (1) YEAR. (MAYOR MICHAEL COGGIN)

3. DISCUSSION AND POSSIBLE ACTION

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING A PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH MRB GROUP TO PROVIDE MUNICIPAL ENGINEERING SERVICES AND SERVE AS THE CITY ENGINEER FOR THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)

- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED WASTEWATER SERVICE AND CONNECTION AGREEMENT BETWEEN DRAKE LAND DEVELOPMENT LLC AND THE VILLAGE OF SALADO, TEXAS. (VILLAGE ADMINISTRATOR)
- (C) DISCUSS AND CONSIDER ISSUES RELATING TO THE DESIGN CONCEPT FOR THE FUTURE RECONSTRUCTION OF WEST VILLAGE ROAD. (VILLAGE ADMINISTRATOR; THIS IS A WORKSHOP ITEM AND NO ACTION WILL BE TAKEN)
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION SETTING THE DATE, TIME, AND PLACE FOR THE FY 2022-2023 VILLAGE OF SALADO GOALS AND PRIORITIES WORKSHOP. (VILLAGE ADMINISTRATOR)
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION DESIGNATING SIGNATORIES FOR THE VILLAGE OF SALADO'S BANK ACCOUNTS. (VILLAGE ADMINISTRATOR)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on May 16, 2022, at 6:30 p.m.



Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon

request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: May 16, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE MAY 5, 2022, REGULAR MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the minutes of the May 5, 2022, Regular Meeting of the Board of Aldermen.

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
May 5, 2022 at 6:30 p.m.

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Michael Coggin. *The meeting was conducted in person and using videoconferencing. Public participation was available via videoconference.*

Mayor Coggin gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Michael Coggin, Mayor Pro-tem Rodney Bell, Aldermen John Cole, Paul Cox, D. Jasen Graham, and Jason Howard attended in person.

Staff Present: Village Administrator Don Ferguson, Assistant Village Administrator Stacey Ybarra, City Secretary Cara McPartland, Salado Police Sergeant Christopher Dunshie, Salado Fire Chief Jim Franz, and Tourism Director Andrea Howard.

Mayor Pro-tem Bell presented Mayor Coggin with a special congressional recognition awarded by Congressman John Carter's office to Mayor Coggin honoring him as Citizen of the Year 2022. Mayor Coggin expressed appreciation for the award and thanked the Board of Aldermen and Village staff for their hard work.

1. Citizens Communications

Darlene Walsh of 1001 Mill Creek thanked the Mayor and Board of Aldermen for their service. She commended her husband, Michael Walsh, for the assistance he provided to a family in need following a recent area tornado event.

2. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of April 21, 2022.
- B. Approval of the appointment of Merle Stalcup to the Village of Salado Parks Advisory Board.

Alderman Cole moved to approve the Consent Agenda, as presented. Alderman Cox seconded. Alderman Howard commented that Mr. Stalcup is not currently serving on any other active committees. Motion carried on a vote of 5-0.

3. Discuss and Consider Possible Action Regarding any Item Removed from the Consent Agenda

No items were removed.

4. Status Reports

A. Village Administrator's Status Report

- Main Street Light Repairs

Village Administrator Ferguson reported the street light maintenance contractor is working with the street light manufacturer to resolve an issue believed to be with a driver that was changed out by TxDOT's contractor when street lights were originally installed. He stated the contractor is expected to be on site next week to test a replacement driver. He noted that one street light damaged by a vehicle has been reported to TxDOT for pole replacement.

- May General Election Update

Village Administrator Ferguson reported that polls will be open on Election Day, Saturday, May 7th from 7 a.m. to 7 p.m., with voters able to cast ballots at the Salado Church of Christ or one of more than 40 polling locations throughout Bell County. He noted that election results will be posted on the Bell County Elections website after the polls close and may take longer than usual due to counting of paper ballots. He advised the link to election results will also be posted on the Village of Salado's website.

- Police Chief Search

Village Administrator Ferguson reported that more than 20 applications were received and interviews of 3 finalists were conducted this week. He anticipated making an offer next week pending completion of background investigations.

- Website Redesign Update

Assistant Village Administrator Ybarra reported the website redesign with CivicPlus is approximately 90 percent complete, provided details on the remaining 10 percent of the project, such as updating photos and forms/applications, and anticipated a mid-May launch. Village Administrator Ferguson thanked Alderman Howard for his assistance and support of the project.

- Salado Community Institute Update

Assistant Village Administrator Ybarra reported the first spring session is underway, with nine citizens participating. She highlighted completed and upcoming sessions and noted there will be a fall session to be announced at a later date. Village Administrator Ferguson thanked Ms. Ybarra for doing a great job on this project and noted very positive input from participants.

Discussion addressed possible warranty coverage for street light replacement from the manufacturer; previously resolved power issue with streetlights; review of Police Chief search with Alderman Cole as Board liaison for police-related matters; tentative mid-fall date for next Community Institute; tracking of Village of Salado website statistics; and typical police personnel turnover rates.

B. Salado Police Department Status Report

This item was heard after Agenda Item 4C.

- Calls for Service

Sergeant Christopher Dunshie presented the following statistics for April: calls for service (443); 11 offense/incident reports; 7 supplemental reports; 8 crash reports (responded to 16 crashes); no warrants obtained; 26 citations issued; 92 warnings issued; 1 arrest; no grand jury true bills; 14 agency assists; Priority 1-4 response times; and 101 house watches/security checks.

- License Plate Reader Program Update

Sergeant Dunshie presented April statistics on the number of license plate images captured (123,556); number of deleted license plates (120,963); 5 license plate images retained for investigative purposes; 12 system alerts; number of times system used for criminal investigative purposes (5); number of times system accessed by SPD (6) and number of times system accessed for SPD administrative use (6).

- Citizens on Patrol Program (COP)

Sergeant Dunshie reported that COP volunteers found one open door and one open gate at local businesses, which were secured.

Discussion commended the Police Department's contribution as a first responder during the recent tornado event and included recognition for all first responders.

C. Salado Fire Chief Status Report

This item was heard after Agenda Item 4A.

- Calls for Service

Fire Chief Jim Franz reported on the following March statistics: 120 calls for service; average 3.87 calls per day, with majority of calls Priority 2; 23 percent of calls are overlapped (receiving new call while already on a call for service); average on-scene time approximately 24 minutes per call; total personnel hours (about 139 hours, which does not include travel time, refueling, restocking for next call, meetings, training, mutual aid, etc.); call volume for each weekday, with Thursday having the lowest number of calls; call volume by hour of day (peak at 6 p.m.); no set trends found for day of week or hour of day statistics; top 10 call types for March (with 15 traffic accidents as most common type); and pin map showing Salado FD events. Discussion addressed the success of recent fundraising efforts at the cookoff/cornhole tournament; tracking of work/volunteer hours; factors used in calculating ISO ratings; and Salado FD's role as first responder during recent tornado event.

D. Tourism Director's Report

- Salado Marketing Activities

Tourism Director Andrea Howard reported on the following April marketing statistics: number of website/app users (251), including number of new (100)/returning (151) visitors. She noted that Pamela Anderson attended the Texas Tourism Association's Travel Summit in Grapevine and had 29 appointments with travel counselors from across the state. She stated the new visitor's guide has been finalized and sent to the printer for availability to visitors and distribution to statewide visitor centers by the end of this month. She advised there was a significant increase in group travel to Salado for one-day and overnight visits.

- Visitors Center Activities

Tourism Director Howard reported that 558 visitors stopped in the Visitors Center in April and provided historical April data for 2018 through 2021. She reported on shuttle usage for two April events and thanked all of the volunteer drivers. She advised the shuttle will be running May 7 from 10 a.m. to 4 pm. and Saturdays, May 28 – Labor Day.

- Upcoming Events

- May 5-8: Cowboy Poetry and Music Gathering
- May 5-30: Salado Cultural Arts District Art Show; Salado Museum
- May 7: Annual Poetry and Prose Festival; Tablerock Amphitheatre
- June 18: Salado Springs Beer Festival; Barrow Brewing
- June 24-27: A Bluebonnet Evening; Salado Museum
- July 23, 30 and August 6: Salado Legends; Tablerock Amphitheatre
- August 6-7; Art Show; Salado Chamber of Commerce
- 4th Friday of the month, February – October: Royal Street Art Walk

Discussion addressed volunteer recognition plans and impact of fewer events held in March (as compared to April) on visitation statistics.

5. Ordinances

- Consider approval of an ordinance of the Village of Salado, Texas, governing the appointment of members of its advisory boards, committees, and commissions, and providing for the following: purpose, findings of fact, severability, repealer, effective date, and proper notice and meeting. (*Alderman Jason Howard and Village Administrator*)

Alderman Howard reviewed revisions made to the draft ordinance based on feedback from the Board's last meeting on April 21, 2022, including attendance requirements and relationships by consanguinity or affinity. Discussion established that the ordinance applies to appointed members to advisory boards, not to elected officials; attendance requirements to be included on application; and enforcement by ordinance versus by-laws of individual boards or committees.

Alderman Cox moved to approve the ordinance, as presented. Mayor Pro-tem Bell seconded. Motion carried on a vote of 5-0.

- B. Consider approval of an ordinance of the Village of Salado, Texas providing for the addition of stop signs at the intersection of Williams Road and West Village Road, creating an all-way stop; repealing any conflicting ordinances; providing a severability clause; and providing for an effective date; and providing for proper notice and meeting.

Village Administrator Ferguson noted certain issues at the subject intersection, such as speeding and heavy school-related traffic. He advised that additional signs creating an all-way stop will help with changing traffic flow issues. He noted there are future design plans for sidewalks on both sides of West Village Road, including a possible traffic flow circle, and a 10-foot wide sidewalk on the north side of Williams Road from West Village Road to FM 2484. He stated this ordinance will enhance both pedestrian and vehicular traffic at the subject intersection, which has had an accident history.

Discussion addressed LED lighting on the stop signs; re-purposing of existing stop signs, if traffic circle is installed at a later date; impact of additional stop signs on school bus traffic flow; changing effective date of ordinance and installation of signs until the end of the school year (May 25, 2022); flagging of signs for initial 30 days to bring attention to newly installed additional signage; approximate \$2,500 cost for LED-lit signs; and reasoning for ordinance as enforcement mechanism.

Mayor Pro-tem Bell moved to approve the ordinance, as presented, including additional language specifying the ordinance will become effective on May 25, 2022. Alderman Howard seconded. Motion carried on a vote of 5-0.

6. Discussion and Possible Action

- A. Discuss and consider possible action regarding a proposed alternative route for the wastewater line that will connect a portion of the Salado Sanctuary Development to the Village of Salado Wastewater System. (*Village Administrator*)

This item was heard after Agenda Item 6C.

Village Administrator Ferguson explained the alternative route is proposed by the developers of the apartment complex that will be part of the Sanctuary development due to issues obtaining easement agreements with private property owners. He noted the alternative route would take the line from the apartment development down Santa Maria Road to Baines Street, where the line would then go down Baines Street to Royal Street, where it would then connect to the Village's wastewater system. He stated the proposed wastewater line would be located in the Village's existing right-of-way and stressed the developer would be responsible for all costs associated with construction of the wastewater line. He said some property owners along the proposed route have expressed interest in connecting to the proposed wastewater line, which would be turned over the Village once constructed. He advised the Village's engineer has reviewed the proposed route and found it to be a viable option to the original routing plan, with a few minor design changes. If approved by the Board of Aldermen, Village Administrator Ferguson noted the need to minimize impact of construction on property owners and resolve one water line conflict the developer would have to address with SWSC.

Mayor Coggin felt that the proposed line needs to be upsized for future use and the developers need to resurface Baines Street from the point the line enters and exits the right-of-way. Discussion addressed Board action versus allowing legal counsel to use this issue as a tool in Sanctuary development agreement negotiations, if the Board is supportive of the proposed alternative route; need to work out all design issues and review complete construction plans prior to taking any action; and advance communication with affected property owners on construction timeframe and non-mandatory option to connect to wastewater system, if approved.

Mayor Coggin entertained a motion. Alderman Cox moved to approve future consideration of this item based on finalization of an agreement from Sanctuary's attorneys that is satisfactory to the Village. Mayor Pro-tem Bell seconded. Discussion clarified the motion is for future consideration of this item as part of an amended finalized Sanctuary development agreement pursuant to current re-negotiation efforts by legal counsel for both parties.

Mayor Coggin called for a vote as follows: Alderman Cox, aye; Alderman Cole, aye; Alderman Graham, aye; Alderman Howard, aye; and Mayor Pro-tem Bell, aye. Motion carried on a vote of 5-0.

- B. Discuss and consider possible action regarding a change order relating to the Peddlers Alley wastewater line replacement. (*Village Administrator*)

This item was heard after Agenda Item 5B.

Village Administrator Ferguson explained the change order would allow for concrete encasement of the wastewater service lines, which would go under SWSC's water line. He advised the requested change order will result in an additional cost of \$6,000, which would be paid from Fund Balance. If approved, the contractor hopes to restart work and complete the project late next week.

Discussion established that there will be a 45-degree angle at both ends of the wastewater lines going under SWSC's line and that the project design was stamped by a professional engineer.

Alderman Cox moved to approve the change order in the amount of \$6,000, as presented. Alderman Howard seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action regarding the appointment of a poll watcher for the May 7, 2022, Village of Salado General Election. (*Village Administrator*)

Village Administrator Ferguson presented correspondence from Bell County Elections Administrator Shay Luedeke referencing an issue with the Salado Public Library District's ballot and informing the Village that all entities participating in the election have the ability to appoint a poll watcher for election day. While not required to appoint poll watchers, Mr. Luedeke wanted all entities to be aware of their ability to do so. It was noted that Mr. Luedeke's correspondence included information on appointment of poll watchers, which may be submitted by parties such as candidates or political parties/committees.

Discussion addressed poll watcher impartiality, poll watcher as an unpaid appointee, and lack of issues with the Village's election. Mayor Coggin recused himself at 7:41 p.m. and Mayor Pro-tem Bell assumed duties as presiding officer.

After discussion on the lack of concerns with the Village's portion of the joint election, Mayor Pro-tem Bell entertained a motion. Alderman Cox moved to not appoint a poll watcher. Alderman Graham seconded. Motion carried on a vote of 5-0. Following the vote, Mayor Coggin rejoined the meeting at 7:46 p.m. and re-assumed duties as presiding officer.

Adjournment

Alderman Cox moved to adjourn. Mayor Coggin called the meeting adjourned at 8:05 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 19th of May, 2022.

APPROVED:

Michael Coggin, Mayor

ATTEST:

Cara McPartland, City Secretary

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE MAY 16, 2022, SPECIAL MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the minutes of the May 16, 2022, Special Meeting of the Board of Aldermen.

A copy of these minutes will be provided to board members under separate cover for review and consideration.

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER APPROVAL OF
APRIL 2022 FINANCIAL STATEMENTS FOR THE
VILLAGE OF SALADO

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the April 2022 Financial Statements for the Village of Salado.

Village of Salado-General Fund
Balance Sheet
 As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Horizon GF Operating xxx8101	1,057,835.18
1003 · Horizon Payroll xxx9962	50,043.65
1004 · Horizon Forfeiture xxx3514	6,387.20
1006 · Horizonx1297AllAbilitiesPlaygro	42,856.91
1099 · Petty Cash	100.00
Total Checking/Savings	<u>1,157,222.94</u>
Other Current Assets	
1100 · Investments	
1120 · TexPool	4,401.50
Total 1100 · Investments	<u>4,401.50</u>
1200 · Other receivables	
1213 · Credit Card Payments Receivable	1,702.14
1215 · Property Tax Receivable	7,922.24
1217 · Franchise Fee Receivable	28,943.26
1218 · Sales Tax Receivable	115,368.63
1219 · Mixed Beverage Receivable	5,850.19
Total 1200 · Other receivables	<u>159,786.46</u>
1205 · Due To/From Other Funds	
1224 · Due From WW Operations	294,270.35
1206 · Due From Fund 200 - Hotel/Motel	25,200.16
Total 1205 · Due To/From Other Funds	<u>319,470.51</u>
Total Other Current Assets	<u>483,658.47</u>
Total Current Assets	<u>1,640,881.41</u>
Fixed Assets	
1700 · Land	45,576.83
1705 · Building	384,593.71
1730 · Machinery & Equipment	343,530.47
1740 · Infrastructure	800,248.00
1799 · Accumulated Depreciation	-720,231.71
Total Fixed Assets	<u>853,717.30</u>
Other Assets	
1800 · Construction In Progress	378,030.15
Total Other Assets	<u>378,030.15</u>
TOTAL ASSETS	<u><u>2,872,628.86</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	84,140.08
Other Current Liabilities	
2050 · Accrued Wages	34,113.41
2100 · Payroll Liabilities	12,932.56
2200 · Due to other funds	
2201 · Due to I&S	75,635.43
Total 2200 · Due to other funds	<u>75,635.43</u>
2300 · Unearned ARPA Grant Revenue	293,626.35

10:28 AM
05/10/22
Accrual Basis

Village of Salado-General Fund
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
2700 · Deferred Revenue	
2704 · Deferred Revenue - Ad Valorem	6,973.36
Total 2700 · Deferred Revenue	6,973.36
2899 · Reserved-LTPDF TruancyPrevFund	936.12
2900 · Reserved- Security Fee	2,541.75
2861 · Reserved Child Safety Fee	2,575.00
2862 · Reserved- Technology Fund	6,050.70
Total Other Current Liabilities	435,384.68
Total Current Liabilities	519,524.76
Total Liabilities	519,524.76
Equity	
3110 · Investments in Fixed Assets	1,231,747.45
32000 · Retained Earnings	820,892.51
Net Income	300,464.14
Total Equity	2,353,104.10
TOTAL LIABILITIES & EQUITY	2,872,628.86

VILLAGE OF SALADO, TEXAS
FUND BALANCE- GENERAL FUND
As of April 30, 2022

Current Assets:

Cash and Cash Equivalents	\$ 1,157,222.94
Investments	\$ 4,401.50
Receivables	\$ 479,256.97
Total Current Assets	\$ 1,640,881.41

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 84,140.08
Payroll Liabilities	\$ 12,932.56
Intergovernmental Payable	\$ 75,635.43
Deferred Revenues	\$ 300,599.71
Accrued Wages & Expenses	\$ 34,113.41
Total Liabilities	\$ 507,421.19

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ 12,103.57
Committed Fund Balances	
Public Works	\$ 448,542.66
Future Grant Matches	\$ 280,339.16
Wastewater Operations	\$ 392,474.83
Assigned Fund Balance	\$ -
Unassigned Fund Balance	\$ -
Total Reserves/Balances	\$ 1,133,460.22

Total Liabilities and Fund Balances	\$ 1,640,881.41
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**Village of Salado-General Fund
Profit & Loss Budget Performance
April 2022**

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · GENERAL FUND REVENUE				
4100 · Tax Revenue				
4115 · Property Taxes	15,853.37	477,334.20	440,431.61	108.38%
4120 · Sales Tax Earned	42,333.54	422,678.34	650,772.00	64.95%
4130 · Mixed Beverages	2,270.39	21,151.26	25,000.00	84.61%
Total 4100 · Tax Revenue	60,457.30	921,163.80	1,116,203.61	82.53%
4150 · Franchise Fees				
4160 · Electric Franchise	781.72	114,351.81	135,000.00	84.71%
4165 · Telephone Franchise	15.99	5,786.20	20,000.00	28.93%
4170 · Waste Disposal Franchise Fee	247.17	11,089.68	20,000.00	55.45%
4175 · Cable Franchise	22.08	14,461.16	27,500.00	52.59%
4180 · Water Franchise	6,515.26	25,343.82	37,500.00	67.58%
Total 4150 · Franchise Fees	7,582.22	171,032.67	240,000.00	71.26%
4200 · Licenses, Permits, and Fees				
4210 · Sign Permit / Misc	4,955.00	5,000.00	250.00	2,000.0%
4215 · Service Fees (Burn)	0.00	180.00	500.00	36.0%
4216 · Service Fees (Itinerant Vendor)	50.00	450.00	1,650.00	27.27%
4230 · Building Permit Fees	3,766.87	33,321.01	76,500.00	43.56%
4260 · Certificate of Occupancy	90.00	630.00	1,500.00	42.0%
4270 · Contractor Registration	3,250.00	8,920.00	7,000.00	127.43%
Total 4200 · Licenses, Permits, and Fees	12,111.87	48,501.01	87,400.00	55.49%
4300 · Service Fees				
4310 · Subdiv/Plats/Waivers/Exceptions	2,012.00	12,087.00	19,800.00	61.05%
4315 · Zoning/Variances	0.00	625.00	1,100.00	56.82%
4320 · Pace Park Rental Fees	395.00	1,166.00	5,000.00	23.32%
4330 · LEOSE	0.00	768.83	910.00	84.49%
4340 · Crash Report Fees	42.20	156.20	250.00	62.48%
Total 4300 · Service Fees	2,449.20	14,803.03	27,060.00	54.7%
4700 · Investment and other income				
4780 · Interest Income	942.19	7,135.11	8,500.00	83.94%
4790 · Other Income	320.00	48,350.97	50,000.00	96.7%
Total 4700 · Investment and other income	1,262.19	55,486.08	58,500.00	94.85%
4400 · Fines and Forfeitures	3,647.00	18,797.78	47,500.00	39.57%
Total 4000 · GENERAL FUND REVENUE	87,509.78	1,229,784.37	1,576,663.61	78.0%
Total Income	87,509.78	1,229,784.37	1,576,663.61	78.0%
Expense				
GENERAL FUND EXPENDITURES				
5000 · ADMINISTRATION DEPARTMENT				
5100 · Personnel Services				
5101 · Village Administrator Salary	14,092.80	75,161.60	122,138.00	61.54%
5102 · City Secretary Salary	7,778.40	39,638.24	67,654.96	58.59%
5103 · Assistant Village Administrator	7,500.00	23,750.00	65,000.00	36.54%
5121 · Payroll Tax- MC Admin	425.89	2,008.98	3,694.50	54.38%
5122 · Payroll Tax- SS Admin	1,821.01	8,590.09	15,797.16	54.38%

Village of Salado-General Fund
Profit & Loss Budget Performance
April 2022

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
5123 · Payroll Tax- TWC Admin	0.00	791.00	432.00	183.1%
5126 · TMRS Contributions- Admin	1,862.13	8,814.34	16,306.75	54.05%
5127 · Health Care- Admin	2,100.05	14,984.75	25,877.52	57.91%
5128 · Pay Comparability Adjustment	0.00	976.00	2,000.00	48.8%
Total 5100 · Personnel Services	35,580.28	174,715.00	318,900.89	54.79%
5200 · Services				
5201 · Meeting Expense	0.00	69.24	250.00	27.7%
5202 · Bell Co Health Svcs Contracts	0.00	5,994.00	6,172.38	97.11%
5203 · Printing Expense	0.00	0.00	250.00	0.0%
5204 · Telephone	270.16	1,891.51	3,370.84	56.11%
5205 · Equipment - Leased / Rented	551.50	2,549.88	3,723.00	68.49%
5206 · Interest Exp/Bank Fees	41.05	371.05	650.00	57.09%
5207 · BELLCAD	0.00	6,011.50	10,500.00	57.25%
5214 · Utilities	338.44	2,586.16	5,100.00	50.71%
5215 · Janitorial	237.00	1,897.50	2,844.00	66.72%
Total 5200 · Services	1,438.15	21,370.84	32,860.22	65.04%
5216 · Professional Fees				
5216-3 · Profess Fees - Accounting	3,465.00	33,410.00	50,500.00	66.16%
5216-4 · Profess Fees - Inspections	987.13	7,536.51	45,000.00	16.75%
5216-5 · Profess. Fees - Legal	1,614.00	27,804.85	35,000.00	79.44%
Total 5216 · Professional Fees	6,066.13	68,751.36	130,500.00	52.68%
5300 · Other Services & Charges				
5301 · Election Expenses	582.00	582.00	4,650.00	12.52%
5304 · Office Supplies	5.25	2,149.16	3,500.00	61.41%
5305 · Postage	1,574.39	2,157.51	2,750.00	78.46%
5306 · Building Supplies	0.00	440.00	250.00	176.0%
5307 · Building & Equipment - R & M	0.00	500.00	500.00	100.0%
5309 · Website	0.00	1,440.00	15,000.00	9.6%
5310 · Public Notices	92.00	1,665.50	3,000.00	55.52%
5311 · Insurance (TML Property & GL)	0.00	36,631.70	30,000.00	122.11%
5312 · Dues and Subscriptions	1,033.33	2,434.99	2,000.00	121.75%
5313 · Training & Travel	0.00	250.00	500.00	50.0%
5319 · Technology	1,731.50	18,930.50	19,919.00	95.04%
5320 · Special Projects	237.50	2,191.40	23,473.28	9.34%
Total 5300 · Other Services & Charges	5,255.97	69,372.76	105,542.28	65.73%
5400 · Capital Outlay				
5401 · Equipment (IT)	0.00	0.00	2,500.00	0.0%
Total 5400 · Capital Outlay	0.00	0.00	2,500.00	0.0%
Total 5000 · ADMINISTRATION DEPARTMENT	48,340.53	334,209.96	590,303.39	56.62%
5500 · DEVELOPMENT SERVICES DEPARTMENT				
5501 · Personnel Services				
5502 · Director Salary	4,800.00	28,768.73	65,239.20	44.1%
5503 · Payroll Tax- MC Dev Svcs	69.60	417.15	945.97	44.1%
5504 · Payroll Tax- SS Dev Svcs	297.60	1,783.67	4,044.83	44.1%
5505 · Payroll Tax- TWC Dev Svcs	0.00	296.80	144.00	206.11%
5506 · TMRS Contributions- Dev Svcs	304.32	1,832.55	4,175.31	43.89%

Village of Salado-General Fund
Profit & Loss Budget Performance
April 2022

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
5507 · Health Care- Dev Svcs	734.73	5,029.42	8,625.84	58.31%
Total 5501 · Personnel Services	6,206.25	38,128.32	83,175.15	45.84%
5600 · Other Services & Charges				
5601 · Travel & Training	0.00	0.00	500.00	0.0%
Total 5600 · Other Services & Charges	0.00	0.00	500.00	0.0%
5700 · Professional Fees				
5701 · General Engineering	2,610.00	16,298.11	12,500.00	130.39%
5703 · Engineering- Plat Review	0.00	26,829.93	10,000.00	268.3%
Total 5700 · Professional Fees	2,610.00	43,128.04	22,500.00	191.68%
Total 5500 · DEVELOPMENT SERVICES DEPARTMENT	8,816.25	81,256.36	106,175.15	76.53%
6000 · PUBLIC SAFETY DEPARTMENT				
6001 · Fire Department				
6003 · Burn Fees	0.00	0.00	500.00	0.0%
Total 6001 · Fire Department	0.00	0.00	500.00	0.0%
6200 · Police Department				
6201 · Personnel Services				
6202 · Salary - Chief of Police	17,631.77	57,075.28	79,034.68	72.22%
6203 · Salary- Sergeant	4,564.69	38,975.43	56,180.80	69.38%
6204 · Salary / Wages - Officers	14,312.07	91,449.01	200,075.20	45.71%
6205 · Officers - Overtime	2,723.39	12,182.22	7,000.00	174.03%
6206 · Longevity & Certif Pay	0.00	0.00	4,500.00	0.0%
6207 · Payroll Tax- MC PD	568.87	2,895.41	4,861.71	59.56%
6208 · Payroll Tax- SS PD	2,432.38	12,380.27	20,788.02	59.56%
6209 · Payroll Tax- TWC PD	0.00	1,260.00	864.00	145.83%
6210 · TMRS Contributions- PD	2,487.30	12,710.23	21,458.60	59.23%
6211 · Health Care- PD	3,462.24	27,183.30	43,470.40	62.53%
Total 6201 · Personnel Services	48,182.71	256,111.15	438,233.41	58.44%
6212 · Services				
6213 · Telephone	609.50	4,798.21	7,750.68	61.91%
6214 · Utilities	172.25	1,647.12	3,500.00	47.06%
6215 · Janitorial	150.00	1,298.50	1,800.00	72.14%
6215.1 · Technology- PD	99.00	691.29	17,302.88	4.0%
Total 6212 · Services	1,030.75	8,435.12	30,353.56	27.79%
6216 · Other Services & Charges				
6217 · Ammunition	0.00	1,574.85	1,500.00	104.99%
6219 · Auto Expenses	1,292.78	18,304.62	25,000.00	73.22%
6220 · Supplies	0.00	2,704.72	6,000.00	45.08%
6221 · Equipment Maintenance & Repair	0.00	1,263.75	800.00	157.97%
6222 · Building R & M	0.00	113.64	500.00	22.73%
6223 · Dues & Subscriptions	0.00	4,135.60	8,140.00	50.81%
6224 · Animal Control	0.00	240.00	1,000.00	24.0%
Total 6216 · Other Services & Charges	1,292.78	28,337.18	42,940.00	65.99%
6225 · Police - Capital Outlay				
6226 · Capital Outlay- PD Vehicles	0.00	20,326.00	45,000.00	45.17%
6227 · Capital Outlay- PD Equipment	0.00	29,155.15	26,710.25	109.15%
6228 · Cap O/L- Vehicle Rplcmnt Prgrm	0.00	0.00	5,000.00	0.0%

**Village of Salado-General Fund
Profit & Loss Budget Performance
April 2022**

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
6229 · Capital Outlay- IT	0.00	2,805.00	3,500.00	80.14%
Total 6225 · Police - Capital Outlay	0.00	52,286.15	80,210.25	65.19%
Total 6200 · Police Department	50,506.24	345,169.60	591,737.22	58.33%
6500 · Municipal Court				
6550 · Professional Fees				
6551 · Judicial Services	800.00	5,600.00	9,600.00	58.33%
6552 · Prosecutor	310.00	7,636.29	5,000.00	152.73%
Total 6550 · Professional Fees	1,110.00	13,236.29	14,600.00	90.66%
6570 · Other Services & Charges				
6571 · Supplies	0.00	0.00	250.00	0.0%
6573 · Dues and Subscriptions	0.00	0.00	2,500.00	0.0%
6575 · Travel and Training	0.00	183.00	1,000.00	18.3%
Total 6570 · Other Services & Charges	0.00	183.00	3,750.00	4.88%
Total 6500 · Municipal Court	1,110.00	13,419.29	18,350.00	73.13%
Total 6000 · PUBLIC SAFETY DEPARTMENT	51,616.24	358,588.89	610,587.22	58.73%
7000 · PUBLIC WORKS DEPARTMENT				
7001 · Personnel Services				
7002 · Wages- Maintenance Worker	3,652.80	19,452.00	31,660.20	61.44%
7004 · Maintenance Worker- Overtime	0.00	159.81	3,500.00	4.57%
7005 · Payroll Tax- MC Maint	52.96	284.37	447.88	63.49%
7006 · Payroll Tax- SS Maint	226.47	1,215.93	1,915.06	63.49%
7007 · Payroll Tax- TWC Maint	42.97	252.00	144.00	175.0%
7008 · TMRS Contributions- Maint	231.60	1,248.53	1,976.83	63.16%
7009 · Healthcare- Maintenance	712.06	8,286.64	8,625.84	96.07%
Total 7001 · Personnel Services	4,918.86	30,899.28	48,269.81	64.01%
7015 · Other Services & Charges				
7016 · Maint- Uniforms and Boots	0.00	0.00	250.00	0.0%
7017 · Telephone	196.59	714.41	540.00	132.3%
Total 7015 · Other Services & Charges	196.59	714.41	790.00	90.43%
Total 7000 · PUBLIC WORKS DEPARTMENT	5,115.45	31,613.69	49,059.81	64.44%
8000 · PARKS DEPARTMENT				
8001 · Services				
8002 · Utilities	171.65	1,210.55	1,750.00	69.17%
Total 8001 · Services	171.65	1,210.55	1,750.00	69.17%
8010 · Other Services & Charges				
8011 · Supplies	156.00	1,929.33	3,500.00	55.12%
8012 · Auto Expenses	0.00	0.00		
8014 · Contract Services	0.00	2,500.00	10,000.00	25.0%
Total 8010 · Other Services & Charges	156.00	4,429.33	13,500.00	32.81%
8030 · Capital Outlay- Parks	0.00	0.00	55,000.00	0.0%
Total 8000 · PARKS DEPARTMENT	327.65	5,639.88	70,250.00	8.03%
9000 · STREET DEPARTMENT				
9001 · Other Services & Charges				
9002 · Contract Services	1,988.00	16,337.70	100,000.00	16.34%
9003 · Signage	0.00	1,438.43	5,000.00	28.77%
9006 · Street Supplies	1,182.94	3,812.59	2,500.00	152.5%

**Village of Salado-General Fund
 Profit & Loss Budget Performance
 April 2022**

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
Total 9001 · Other Services & Charges	3,170.94	21,588.72	107,500.00	20.08%
9050 · Services				
9051 · Utilities	1,577.40	11,417.08	30,000.00	38.06%
Total 9050 · Services	1,577.40	11,417.08	30,000.00	38.06%
9500 · Capital Outlay				
9501 · Capital Outlay- Streets	8,500.00	85,005.65	127,500.00	66.67%
Total 9500 · Capital Outlay	8,500.00	85,005.65	127,500.00	66.67%
Total 9000 · STREET DEPARTMENT	13,248.34	118,011.45	265,000.00	44.53%
Total GENERAL FUND EXPENDITURES	127,464.46	929,320.23	1,691,375.57	54.95%
Total Expense	127,464.46	929,320.23	1,691,375.57	54.95%
Net Ordinary Income	-39,954.68	300,464.14	-114,711.96	-261.93%
Other Income/Expense				
Other Income				
97500 · Use of Fund Balance	0.00	0.00	114,711.96	0.0%
Total Other Income	0.00	0.00	114,711.96	0.0%
Net Other Income	0.00	0.00	114,711.96	0.0%
Net Income	-39,954.68	300,464.14	0.00	100.0%

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05/10/22
Accrual Basis

Village of Salado-General Fund
Check Listing

Date	Num	Name	As of April 30, 2022	Memo	Amount
04/04/2022	Draft	Cirro Energy	Utilities: Electric		21.63
04/04/2022	Draft	Cirro Energy	Utilities: Electric		21.35
04/04/2022	Draft	Cirro Energy	Utilities: Electric		31.19
04/04/2022	Draft	Cirro Energy	Utilities: Electric		36.44
04/04/2022	Draft	Cirro Energy	Utilities: Electric		37.44
04/04/2022	Draft	Cirro Energy	Utilities: Electric		41.63
04/04/2022	Draft	Cirro Energy	Utilities: Electric		70.15
04/04/2022	Draft	Cirro Energy	Utilities: Electric		176.44
04/04/2022	Draft	Cirro Energy	Utilities: Electric		275.43
04/04/2022	Draft	Cirro Energy	Utilities: Electric		888.87
04/04/2022	Draft	Cirro Energy	Utilities: Electric		21.87
04/07/2022	4105	Emily Alvarez	Refund for Citation Paid to Wrong Court		336.00
04/07/2022	4106	McPartland, Cara F	Reimbursement- Mailing Supplies		5.25
04/07/2022	4101	Extraco Technology	Monthly IT Support		1,292.50
04/07/2022	4102	Kristi Stegall	Accounting Services March 2022		3,220.00
04/07/2022	4103	Salado Village Voice Newspaper	Public Notice of Enactment 2022-03		60.50
04/07/2022	4104	Salado Water Supply Corporation	Utilities: Water		584.39
04/08/2022	4107	Susan Terry	Registration Fee- 2022 Keep Texas Beautiful Conference, First Half		237.50
04/08/2022	4108	Christi Carlson	Refund of Pace Park Deposit		100.00
04/11/2022	Draft	Cirro Energy	Utilities: Electric		43.00
04/13/2022	4109	Municode	Website Base Features		4,900.00
04/13/2022	4110	Texas Facilities Commission	R&M Supplies		440.00
04/13/2022	4111	Bureau Veritas	Inspection Services: March 2022		1,761.79
04/21/2022	4113	Bickerstaff Heath Delgado Acosta LLP	Legal Services		9,629.85
04/21/2022	4114	Eagle Disposal	Utilities: Waste Disposal		112.50
04/21/2022	4115	Folkerson Communications	Service Call		160.00
04/21/2022	4116	Fuelman	PD- Fuel Purchased		892.54
04/21/2022	4117	Grande Communications Network LLC	Telephone/Internet		218.08
04/21/2022	4118	Keith's Ace Hardware	R&M Supplies		318.99
04/21/2022	4119	Lowe's	R&M Supplies		281.62
04/21/2022	4120	Salado Village Voice Newspaper	Public Notice		78.00
04/21/2022	4122	Verizon Wireless	Village Cell Phones		659.27
04/21/2022	4123	Village Landscape & Design	Contracted Services- Mowing		1,188.00
04/21/2022	4125	Kristina Yates	Refund JP2CT Citation Paid to Wrong Court		237.00
04/21/2022	4112	COBAN Technologies, Inc.	PD Supplies: Body Camera Package		560.00
04/29/2022	4126	State Comptroller	1st QTR 2022 State Criminal Costs & Fees		4,658.80
04/29/2022	4127	Card Service Center	February Credit Card Transactions		3,043.98
04/29/2022	4128	Grande Communications Network LLC	PD Telephone and Internet		196.75
04/29/2022	4129	Salado Water Supply Corporation	Utilities: Water		554.90
					<u>37,393.65</u>
					<u>37,393.65</u>

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05/10/22

Accrual Basis

Village of Salado, Hotel-Motel Fund

Balance Sheet

As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	274,619.15
Other Current Assets	
1200 · AR Taxes	60,462.91
1100 · Investments	
1120 · TexPool	<u>5,273.04</u>
Total 1100 · Investments	5,273.04
1500 · Petty Cash	<u>100.00</u>
Total Other Current Assets	<u>65,835.95</u>
Total Current Assets	<u>340,455.10</u>
TOTAL ASSETS	<u><u>340,455.10</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	190.00
Other Current Liabilities	
2050 · Accrued Wages	4,699.10
2400 · Reserve For Trolley Project	6,875.00
2200 · Due To Other Funds	
2201 · Due to GF	<u>25,200.16</u>
Total 2200 · Due To Other Funds	<u>25,200.16</u>
Total Other Current Liabilities	<u>36,574.26</u>
Total Current Liabilities	<u>36,764.26</u>
Total Liabilities	36,764.26
Equity	
32000 · Retained Earnings	304,789.12
Net Income	<u>-1,098.28</u>
Total Equity	<u>303,690.84</u>
TOTAL LIABILITIES & EQUITY	<u><u>340,455.10</u></u>

VILLAGE OF SALADO, TEXAS
FUND BALANCE- HOTEL OCCUPANCY FUND
As of April 30, 2022

Current Assets:

Cash and Cash Equivalents	\$ 274,719.15
Investments	\$ 5,273.04
Receivables	\$ 60,462.91
Total Current Assets	<u>\$ 340,455.10</u>

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 190.00
Intergovernmental Payable	\$ 25,200.16
Accrued Wages	\$ 4,699.10
Total Liabilities	<u>\$ 30,089.26</u>

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance-Emergency Tourism Marketing	\$ 30,369.08
Committed Fund Balance- Tourism Division Operations	\$ 273,321.76
Assigned Fund Balance- Trolley Project	\$ 6,675.00
Unassigned Fund Balance	\$ -
Total Reserves/Balances	<u>\$ 310,365.84</u>

Total Liabilities and Fund Balances	<u>\$ 340,455.10</u>
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Village of Salado, Hotel-Motel Fund
Profit & Loss Budget Performance

April 2022

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · HOT FUND REVENUE				
4100 · County Hotel Occupancy Tax	0.00	0.00	7,000.00	0.0%
4200 · Occupancy Tax	44,725.29	179,631.66	240,000.00	74.85%
4300 · Other Income	195.10	3,069.46		
Total 4000 · HOT FUND REVENUE	44,920.39	182,701.12	247,000.00	73.97%
Total Income	44,920.39	182,701.12	247,000.00	73.97%
Expense				
5000 · HOT FUND EXPENDITURES				
5001 · Personnel Services				
5002 · Salary- Director	7,212.72	38,409.20	62,525.85	61.43%
5003 · Wages- Visitors Ctr Coordinator	4,039.20	20,632.80	35,000.00	58.95%
5004 · Payroll Tax- MC	163.15	858.06	1,414.12	60.68%
5005 · Payroll Tax- SS	697.62	3,668.96	6,046.60	60.68%
5006 · Payroll Tax- TWC	25.80	606.48	288.00	210.58%
5007 · TMRS Contribution	713.37	3,520.43	6,248.65	56.34%
5008 · Health Care	1,252.86	11,814.29	17,019.08	69.42%
Total 5001 · Personnel Services	14,104.72	79,510.22	128,542.30	61.86%
5050 · Other Charges & Services				
5051 · Lease- Visitors Center	1,517.00	10,619.00	18,204.00	58.33%
5052 · Marketing	6,254.00	44,300.14	70,000.00	63.29%
5053 · Office Supplies	10.00	130.34	500.00	26.07%
5054 · Arts- Public Art League	0.00	100.00	20,000.00	0.5%
5055 · Printing	0.00	0.00	3,500.00	0.0%
5056 · Postage	0.00	47.04	1,500.00	3.14%
5057 · Dues & Subscriptions	391.00	1,399.00	2,500.00	55.96%
5058 · Travel & Training	644.55	2,040.66	3,000.00	68.02%
5059 · Vehicle Maintenance	0.00	0.00	1,000.00	0.0%
5061 · Community Grant Program	1,500.00	32,000.00	35,000.00	91.43%
Total 5050 · Other Charges & Services	10,316.55	90,636.18	155,204.00	58.4%
5100 · Capital Outlay				
5110 · Capital Outlay- Equipment	0.00	13,653.00		
Total 5100 · Capital Outlay	0.00	13,653.00		
Total 5000 · HOT FUND EXPENDITURES	24,421.27	183,799.40	283,746.30	64.78%
Total Expense	24,421.27	183,799.40	283,746.30	64.78%
Net Ordinary Income	20,499.12	-1,098.28	-36,746.30	2.99%
Other Income/Expense				
Other Income				
98000 · Transfer from HOT Fund Balance	0.00	0.00	36,746.30	0.0%
Total Other Income	0.00	0.00	36,746.30	0.0%
Net Other Income	0.00	0.00	36,746.30	0.0%
Net Income	20,499.12	-1,098.28	0.00	100.0%

Village of Salado, Hotel-Motel Fund
Check Listing
As of April 30, 2022

Date	Num	Name	Memo	Amount
04/07/2022	1731	Greenspring Media	Meet Texas Publication- Display and Listing Ads	1,500.00
04/07/2022	1732	Salado Village Voice	Ads in Jewel Publication	925.00
04/07/2022	1733	Texas Society of Assoc. Executives	Membership Dues	495.00
04/21/2022	1734	AJR Media Group	TourTexas.com Destination Content Plan- Renewal	3,979.00
04/21/2022	1735	BMI	Music License	391.00
04/21/2022	1736	FM 158 Land, Ltd.	Digital Advertising	3,000.00
04/21/2022	1737	M&D Business Services	Postcards/Flyers	301.96
04/21/2022	1738	Pamela Anderson	Travel Reimbursement	269.37
04/21/2022	1739	SignAd Outdoor	Advertising Lease Space 04/04/22 - 04/01/22	1,200.00
04/22/2022	1740	Salado Legacy, Inc.	Community Grant Program Funding	2,250.00
04/22/2022	1741	Salado Chamber of Commerce	Community Grant Program Funding	2,250.00
				<u>16,561.33</u>
				<u>16,561.33</u>

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05/10/22
Accrual Basis

Village of Salado- 400 Wastewater System Revenue
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	25,434.72
Accounts Receivable	28,946.47
Other Current Assets	
Accounts Receivable- Sewer Conn	18,792.00
Total Other Current Assets	<u>18,792.00</u>
Total Current Assets	<u>73,173.19</u>
TOTAL ASSETS	<u><u>73,173.19</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	49.78
Other Current Liabilities	
Accrued Interest	21,203.00
Due to General Fund	294,270.35
Total Other Current Liabilities	<u>315,473.35</u>
Total Current Liabilities	<u>315,523.13</u>
Total Liabilities	315,523.13
Equity	
Retained Earnings	-161,988.76
Net Income	-80,361.18
Total Equity	<u>-242,349.94</u>
TOTAL LIABILITIES & EQUITY	<u><u>73,173.19</u></u>

VILLAGE OF SALADO, TEXAS
FUND BALANCE- WASTEWATER SYSTEM FUND
As of April 30, 2022

Current Assets:

Cash and Cash Equivalents	\$ 25,434.72
Receivables	\$ 47,738.47
Total Current Assets	\$ 73,173.19

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 49.78
Accrued Interest	\$ 21,203.00
Intergovernmental Payable	\$ 294,270.35
Total Liabilities	\$ 315,523.13

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ -
Committed Fund Balance- Plant Operations	\$ (242,349.94)
Assigned Fund Balance	
Unassigned Fund Balance	\$ -
Total Reserves/Balances	\$ (242,349.94)

Total Liabilities and Fund Balances	\$ 73,173.19
--	---------------------

Village of Salado- 400 Wastewater System Revenue
Profit & Loss Budget Performance
 April 2022

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
Monthly Service Fees	23,640.01	116,652.19	253,808.52	45.96%
Interest Income	2.61	18.95	35.00	54.14%
Total Income	23,642.62	116,671.14	253,843.52	45.96%
Expense				
Misc	0.00	1,460.00		
Bank Service Charge	0.00	0.00	1.00	0.0%
Maintenance Contractor	14,776.67	108,646.67	160,920.00	67.52%
Professional Fees- Engineering	0.00	22,185.01		
Repairs	0.00	34,550.27	10,091.31	342.38%
Supplies	0.00	0.00	25,000.00	0.0%
TCEQ Fees	0.00	1,250.00	1,250.00	100.0%
Utilities				
Utilities- Electric	506.71	27,721.46	54,549.73	50.82%
Utilities- Water	169.29	1,218.91	2,031.48	60.0%
Total Utilities	676.00	28,940.37	56,581.21	51.15%
Total Expense	15,452.67	197,032.32	253,843.52	77.62%
Net Ordinary Income	8,189.95	-80,361.18	0.00	100.0%
Net Income	8,189.95	-80,361.18	0.00	100.0%

11:36 AM

05/10/22

Accrual Basis

Village of Salado- 400 Wastewater System Revenue

Check Listing

Date	Num	Name	As of April 30, 2022	Memo	Amount
04/07/2022	100231	CH2MHILL OMI	Contracted Services- May 2022		14,776.67
04/07/2022	100232	Frontier Utilities	Electric Service at 401 S Stagecoach Road Well		51.68
04/07/2022	100233	Salado Water Supply Corporation	Utilities: Water		169.29
04/25/2022	Draft	Cirro- USR Electrical	Cirro Electric- Waste Water Facilities Accounts		456.93
04/29/2022	100234	Salado Water Supply Corporation	Utilities: Water		169.29
04/29/2022	100235	CH2MHILL OMI	Contracted Services- JUne 2022		7,886.39
					<u>23,510.25</u>
					<u>23,510.25</u>

11:42 AM

05/10/22

Accrual Basis

Village of Salado- 500 Wastewater Customer Deposits

Balance Sheet

As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	10,569.12
Total Current Assets	<u>10,569.12</u>
TOTAL ASSETS	<u><u>10,569.12</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Wastewater Customer Deposits	10,830.00
Total Other Current Liabilities	<u>10,830.00</u>
Total Current Liabilities	<u>10,830.00</u>
Total Liabilities	10,830.00
Equity	
Retained Earnings	-266.92
Net Income	6.04
Total Equity	<u>-260.88</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,569.12</u></u>

11:42 AM

Village of Salado- 500 Wastewater Customer Deposits

05/10/22

Profit & Loss

Accrual Basis

October 2021 through April 2022

	<u>Oct '21 - Apr 22</u>
Ordinary Income/Expense	
Income	
Interest Income	12.20
Total Income	12.20
Net Ordinary Income	12.20
Net Income	<u>12.20</u>

Village of Salado- 500 Wastewater Customer Deposits

Check Listing

As of April 30, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				
				<u>0.00</u>
				<u>0.00</u>

11:46 AM

05/10/22

Accrual Basis

Village of Salado - 700 WW Permanent Improvement Bonds

Balance Sheet

As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Horizon Bond Disbursement x8630	25,274.28
1003 · Horizon '18 Bond Proceeds x9230	394,673.36
Total Checking/Savings	<u>419,947.64</u>
Total Current Assets	419,947.64
Fixed Assets	
1520 · Equipment	5,857.10
1530 · Wastewater Treatment Facility	10,854,736.00
1531 · Accum Depr- Depreciation WWTP	-847,776.30
Total Fixed Assets	<u>10,012,816.80</u>
TOTAL ASSETS	<u><u>10,432,764.44</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2900 · Restricted Impact Fees	14,222.34
Total Other Current Liabilities	<u>14,222.34</u>
Total Current Liabilities	14,222.34
Long Term Liabilities	
2502 · '22 Refunding Bonds	7,530,000.00
2503 · Current Portion of Bonds	500,000.00
Total Long Term Liabilities	<u>8,030,000.00</u>
Total Liabilities	8,044,222.34
Equity	
3110 · Investments in Fixed Assets	1,532,817.00
32000 · Unrestricted Net Assets	660,091.78
Net Income	195,633.32
Total Equity	<u>2,388,542.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,432,764.44</u></u>

11:47 AM

05/10/22

Accrual Basis

Village of Salado - 700 WW Permanent Improvement Bonds

Profit & Loss

October 2021 through April 2022

	<u>Oct '21 - Apr 22</u>
Ordinary Income/Expense	
Income	
4100 · Interest Income	3,413.83
Total Income	3,413.83
Expense	
6162 · Construction-Lines/Lift Station	257,780.51
Total Expense	257,780.51
Net Ordinary Income	-254,366.68
Other Income/Expense	
Other Income	
9700 · Transfers In- Series 2015 Bonds	450,000.00
Total Other Income	450,000.00
Net Other Income	450,000.00
Net Income	<u><u>195,633.32</u></u>

11:48 AM
05/10/22
Accrual Basis

Village of Salado - 700 WW Permanent Improvement Bonds

Check Listing

As of April 30, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				
				<u>0.00</u>
				<u>0.00</u>

11:55 AM

05/10/22

Accrual Basis

Village of Salado - 300 Interest and Sinking Fund

Balance Sheet

As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	122,585.47
Other Current Assets	
1200 · Due To/From General Fund	75,635.43
1215 · Property Tax Receivable	<u>13,016.79</u>
Total Other Current Assets	<u>88,652.22</u>
Total Current Assets	<u>211,237.69</u>
TOTAL ASSETS	<u><u>211,237.69</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2704 · Deferred Revenue- Ad Valorem	<u>11,457.72</u>
Total Other Current Liabilities	<u>11,457.72</u>
Total Current Liabilities	<u>11,457.72</u>
Total Liabilities	11,457.72
Equity	
32000 · Unrestricted Net Assets	143,851.80
Net Income	<u>55,928.17</u>
Total Equity	<u>199,779.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>211,237.69</u></u>

Village of Salado - 300 Interest and Sinking Fund
Profit & Loss Budget Performance
 April 2022

	Apr 22	Oct '21 - Apr 22	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Property Tax Revenue	24,312.46	731,867.23	675,403.56	108.36%
4100 · Interest Income	97.32	820.20	3,500.00	23.43%
Total Income	24,409.78	732,687.43	678,903.56	107.92%
Expense				
6105 · 2015 Bond Principal	0.00	0.00	380,000.00	0.0%
6106 · 2015 Bond Interest	0.00	0.00	189,042.00	0.0%
6107 · 2018 Bond Principal	0.00	0.00	120,000.00	0.0%
6108 · 2018 Bond Interest	0.00	0.00	65,395.00	0.0%
6109 · Series 2022 Refunding Bond Prmt	0.00	676,759.26		
Total Expense	0.00	676,759.26	754,437.00	89.7%
Net Ordinary Income	24,409.78	55,928.17	-75,533.44	-74.04%
Other Income/Expense				
Other Income				
7000 · Transfer- Surplus Debt Service	0.00	0.00	78,849.65	0.0%
Total Other Income	0.00	0.00	78,849.65	0.0%
Net Other Income	0.00	0.00	78,849.65	0.0%
Net Income	24,409.78	55,928.17	3,316.21	1,686.51%

Village of Salado - 300 Interest and Sinking Fund

Check Listing

As of April 30, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				
				<u>0.00</u>
				<u>0.00</u>

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested May 19, 2022

Project/Proposal Title: OATH OF OFFICE TO
MAYOR-ELECT MICHAEL COGGIN

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to administer the Oath of Office to Mayor-Elect Michael Coggin who was elected in the May 7, 2022, General Election in Salado.

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested May 19, 2022

Project/Proposal Title: OATHS OF OFFICE TO ALDERMEN-ELECT PAUL S. COX AND JASON HOWARD

Funds Required:

Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to administer the Oaths of Office to Aldermen-elect Paul S. Cox and Jason Howard who were elected in the May 7, 2022, General Election in Salado.

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested May 19, 2022

Project/Proposal Title: CONSIDER ACTION
APPOINTING A MAYOR PRO-TEM

Funds Required:
Funds Available:

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to board members to discuss and consider action appointing a Mayor Pro-tem for the Village of Salado. Currently, Alderman Rodney Bell is the Mayor Pro-tem.

BOA Agenda Item Form



Date Submitted: May 16, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSAL TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MRB GROUP TO PROVIDE MUNICIPAL ENGINEERING SERVICES AND SERVE AS CITY ENGINEER FOR THE VILLAGE

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action authorizing the Village Administrator to execute a professional services agreement with the engineering firm of MRB Group to provide municipal engineering services for the Village.

In late April, the Village issued a Request for Qualifications (the "RFQ") for a qualified individual or firm to provide municipal engineering services and serve as the City Engineer for the Village. Three (3) firms responded to the RFQ. Below are the firms who submitted proposals.

- HDR Engineering Inc. – Round Rock, TX
- Mendez Engineering – San Antonio, TX
- MRB Group – Temple, TX

Following a review of the submittals, the Village Administrator interviewed representatives of the three (3) firms. Based on the interviews and qualifications, the Village Administrator is recommending the Village enter into a professional services agreement with MRB Group to serve as City Engineer for the Village.

If approved, MRB Group will replace KPA Associates which terminated its long-time service agreement with the Village in late March.

Attached is a copy of the submittal from MRB Group, along with a copy of a proposed service agreement. The Village Administrator is proposing a one (1) year service agreement with two (2), two (2) year renewal options.

STATEMENT OF QUALIFICATIONS

MRB | *group*



Village of Salado, Texas

City Engineering Services

May 3, 2022

SECTION 1 | Introduction Pages 1 - 3

SECTION 2 | Service Approach..... Pages 4 - 5

SECTION 3 | MethodologyPage 6

SECTION 4 | Scope of Services.....Page 7

SECTION 5 | Qualifications..... Pages 8 - 12

SECTION 6 | ReferencesPage 13

SECTION 7 | Project Experience..... Pages 14 - 18

APPENDIX A | Required Forms

APPENDIX B | Resumes



SECTION 1 | Introduction

*City of Harker Heights
Community Park*

May 3, 2022

Mr. Don Ferguson, Village Administrator
Village of Salado
301 N. Stagecoach Road
Salado, TX 76571

RE: STATEMENT OF QUALIFICATIONS FOR CITY ENGINEERING SERVICES

Dear Mr. Ferguson:

Thank you for the opportunity to provide our Statement of Qualifications (SOQ) to the Village of Salado for On-Call Engineering Services. Our SOQ includes supporting documentation demonstrating our ability to complete the required work.

MRB Group's state-licensed engineers and support staff have the qualifications to provide the specialized municipal engineering and planning expertise required to assist the Village with all its infrastructure and design services, such as:

- Civil and Structural Engineering
- Water Treatment and Distribution Systems
- Wastewater Treatment, Collections, and Operations
- Roadway, Sidewalk, and Access Design and Reconstruction
- Stormwater/Drainage System Design and Floodplain Issues
- Environmental Services
- GIS Services
- Funding Research and Grant Writing/Administration Services

We are familiar with local conditions, regulations, and requirements. In addition, our project references will attest to our skills, capabilities, and willingness to go the extra mile for our clients.

We would be honored and privileged to provide our expertise to the Village of Salado and look forward to the opportunity to discuss our qualifications very soon.

Sincerely,



Steven Kirkpatrick, P.E.
Client Manager



Trey Taylor, P.E.
Temple Operations Manager

MRB Group, P.C.

303 W. Calhoun Ave., Temple, TX 76501
P 254-771-2054
E info@mrbgroup.com
www.mrbgroup.com
TBPE Firm License No. F-10615

Client Manager for the Village of Salado

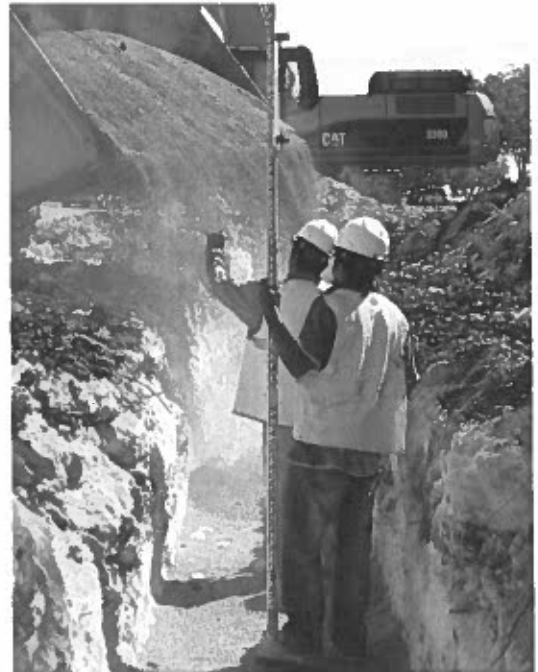
Steven Kirkpatrick, P.E.

303 W. Calhoun Ave., Temple, TX 76501
P 254-800-5621
E steven.kirkpatrick@mrbgroup.com
TBPE License No. 105046

Project Manager for the Village of Salado

Solomon Thomas, P.E.

303 W. Calhoun Ave., Temple, TX 76501
P 254-239-7802
E solomon.thomas@mrbgroup.com
TBPE License No. 102432



Firm History

MRB Group is a long-established professional firm providing engineering, architectural, and planning services. The company's evolution dates back to 1927, originating with the engineering and surveying firm Meloy Smith Engineers. For nearly a century, MRB Group developed into a civil engineering, architecture, and planning resource, focused on infrastructure and facilities that serve the public.

With offices located in Temple, Waco, and Austin, MRB Group's professional and support staff focus on local development and growth in Central Texas and surrounding areas. Our project team has a strong familiarity with Texas, but we also have a vested interest in the area's overall quality of life as MRB staff members call this their home.

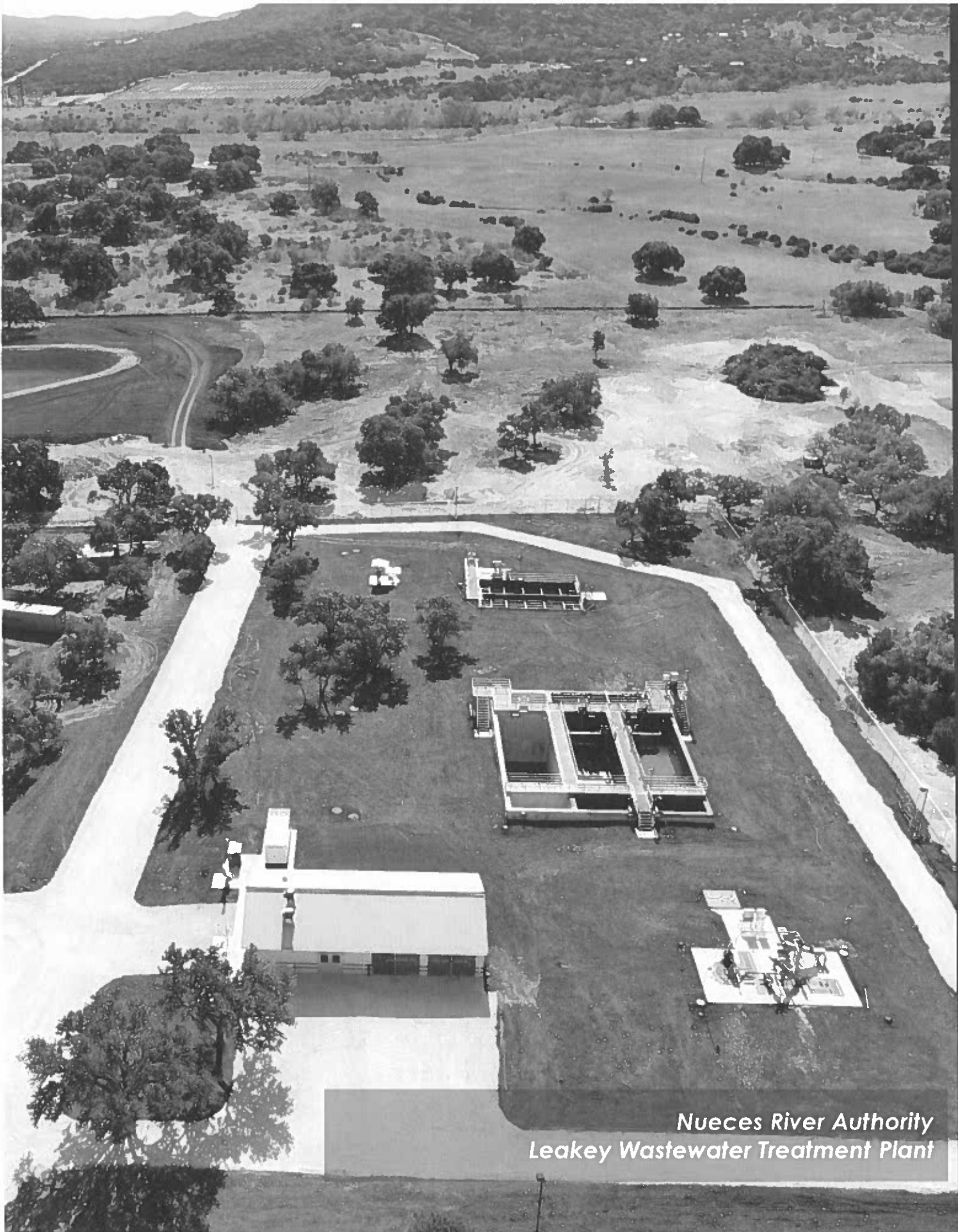
Why We Are Different

As civil engineering, architecture, and planning experts, the MRB Group team currently assists more than 150 communities in varied locations. Our licensed engineers, operators, and architects/designers provide a comprehensive range of professional services to municipal, county, commercial, and not-for-profit clients in a range of fields, including civil and structural engineering; site development; master plan services, architecture; GIS and mapping services; master plans and strategic studies; municipal code revision and compliance; legal and environmental review and documentation; regulatory compliance and environmental monitoring; and efficiency initiatives. **We also support several cities and counties as their Designated Engineer, providing on-call services for a wide variety of disciplines. In fact, Anthony D. Beach, P.E., CFM, is the project leader for MRB Group's work in Hill County. Tony leads a team that currently serves in an official capacity in the role of County Engineer, the only engineering consulting group known to do so in the State of Texas.**

Over 135 respected professionals and support staff work closely with our clients, providing **trusted counsel and excellence in engineering**. In addition, when specific expertise is required, we work with qualified specialists who further enhance our team's capabilities.

MRB Group's expertise helps **enhance operational efficiencies and minimize costs**. Our team has 90+ years of direct experience in municipal operations, both in the field and planning and design stages. We've dealt first-hand with the challenges involved with maintaining and improving old and often insufficient facilities, day-to-day operations, regulatory compliance and approvals, stormwater and drainage requirements, and project-specific issues like site geography, invasive species, and threatened/endangered species. Most importantly, our vast experience with municipal, water supply corporation, and county projects and planning services provides critical insight into making projects affordable, budgeting, project management, and regulatory approval processes - **especially those essential in obtaining reimbursement from State and Federal funding programs**.





*Nueces River Authority
Leakey Wastewater Treatment Plant*



MRB Group is a project-focused organization constantly striving to produce high-quality designs within schedule and budget expectations. Our approach to projects typically engages a team of engineers, technicians, and sub-consultants selected to be involved based on their unique talents, experience, and abilities to satisfy the specific requirements of any project.

The Project Manager will be responsible for the direct progression of the work. The Client Manager will oversee the critical client relationship issues.

The Production Manager will manage the daily tasks and is responsible for overseeing the progress of the design from concept to completed work. This project-focused approach facilitates seamless communication as the Professional Representative to the Village of Salado through all design and construction phases if required.

Grant Administration Services

1. Provide documentation and a clear understanding of technical project details.
2. Ensure compliance with agency requirements for project benchmarks and documentation.
3. Assist with developing improved recordkeeping protocols.
4. Assist with maximizing allowable reimbursements and submitting timely requests.
5. Provide management-level records for audit trail and reimbursement submissions.
6. Provide guidance for procedures and project close-out.
7. Assist with the agency or auditor inquiries.
8. Assist throughout the process with board discussions, approvals, and public education, where needed

The Scope of Engineering Services outlined in the Village of Salado's RFQ will typically follow this approach:

Preliminary and Final Design Plans and Specifications

Preliminary Design Phase

1. Prepare preliminary design documents consisting of, but not limited to, a basis of design report, which includes final design criteria, preliminary design drawings, outlines of specifications, environmental assessment, and a detailed written description of the project, including its goals and projections.
2. Advise the client of additional data required, services to be accomplished, or final criteria definitions that have to be established.
3. Prepare a revised opinion of probable project costs for the client.
4. Review all facets of the Preliminary Design with the client and modify the Design Premise for its final form.

Final Design Phase

1. Based on the client's acceptance of the Preliminary Design and the resulting basis of the design report, prepare the Final Design Plans and Specifications.
2. Submit the Final Design, Plans, and Specifications to the proper reviewing authorities.
3. Prepare and review all contract-related documents, forms, and conditions with the client, legal counsel, and other advisors.
4. Present and review all Designs, Plans, Specifications, and applicable Code Compliance requirements with the client, their advisors, and their third-party review representative.

Preparation of Bid Packet

MRB Group will assemble all required documents for the bid package if required. We understand the stringent requirements of federally and state-funded projects, and when applicable, will include these requirements within the Bid Package. MRB Group will provide the client with a formatted Advertisement for Bid to be submitted to the local newspaper of record, which minimizes the effort of client's staff. MRB Group can provide the plans in either hardcopy or electronic format, which provides contractors with multiple options of soliciting pricing from subcontractors and suppliers. Contractors can review the project documents without financial risk by MRB Group providing the plans and specifications in electronic format. MRB Group will conduct the pre-bid and bid opening meeting and review all bids for completeness and conformance to the project requirements.

Coordinate all Field Testing and Inspections

MRB Group and our sub-consultant will coordinate all field testing efforts as the construction specifications require.

Construction Phase Services

1. Compile completed and approved construction plans, specifications, and applicable contract documents for distribution to prospective bidders.
2. As established in Phase One, assist the client with distributing bid packages and respective advertising for bids.
3. Conduct the "pre-bid" conference and prepare applicable minutes of the meeting.
4. Conduct "bid opening" and prepare applicable meeting minutes and bid comparisons.
5. Advise the client as to the qualifications of the bidders. Make recommendations on the award of the contract and any relevant stipulations.
6. Assist the client in securing and executing contracts based on the bid award and resulting recommendations.
7. Issue respective "Notice to Proceed."
8. Conduct Pre-Construction conferences keeping applicable minutes and providing appropriate direction or guidance.
9. Conduct inspection of the construction or project site at appropriate or predetermined intervals (by a Professional Engineer or qualified staff member) to determine project progress and applicable compliance with the intent of design and contract documents.
10. Provide sufficient interim inspections by qualified personnel to ensure materials and workmanship quality.
11. Act as the client's representative, per the client's direction, in all contractor matters and consult with or advise the client in all matters relative to the contract and project matters.
12. Review and take appropriate action to contractor's submittals, construction or shop drawings, or payment requests.
13. Conduct required inspections to determine the completion of all work in accordance with the contract and applicable codes.
14. Conduct a final inspection and certify completion of all project work and support documentation in accordance with the contract and applicable codes.





*City of Marlin
Water Treatment Plant Rehabilitation*

The MRB Group staff has **over 30 years of projects in Bell County** that include municipal infrastructure engineering, planning, and architecture. Utilizing the organizational structure of a single personal representative, each client works with one source - and resource - for information, accountability, and responsibility. The advantage of a single point of contact is your ability to access the team with a single phone call. Because we have **several professional team members that live in the Village**, we can provide you with **immediate response time** to issues that may arise in the design and construction phases of the project. In addition, **our office in downtown Temple is a short drive from the Village and equipped to host your staff for all design and collaboration meetings**. We currently host the Downtown Temple and Bell County Jail projects meetings and can accommodate groups of all sizes.

In addition to award-winning engineers, architects, and planners, MRB Group brings seasoned Construction Observers and survey technicians. Our design professionals will be here when the project is complete. Our mission is to create and maintain meaningful relationships with the Village staff to better Bell County. We build relationships—**most of our work comes from the repeat business of our many satisfied, long-term clients**. MRB Group takes great pride in our relationships with our clients, allowing us to work exceptionally well in a collaborative environment.

The MRB Group Methodology

Because we are a solution-based industry, our highly experienced professional staff have refined their problem-solving skills throughout their careers.

First, we always begin the process by sitting down with our clients to completely define their understanding of the issue at hand. Because every municipality's needs and infrastructure vary significantly from community to community, we never make assumptions before gathering all the information.

Next, with the client, we will identify the design criteria we will consider to develop solutions; then analyze those criteria to identify the problem. Too often, this approach is skipped during the initial phase of a project, leading to ineffective solutions to symptoms of the actual situation.

Finally, we will develop solutions and evaluate them based on the design criteria to determine the Village's most efficient and cost-effective resolutions.

Our Client Focus—MRB Group bases its problem-solving approach on our client's needs. Our team has the capability of providing total and comprehensive support. The MRB Group team understands budgetary constraints, and through effective communication, we will be prepared to support the Village at precisely the level desired. MRB Group sees each project through the eyes of our client. We believe that trust is earned and comes from our loyalty and commitment to protecting our client's interests.

Understanding the Project—We will dedicate time with you and your staff to gather information about the project at hand.

Organizing and Performing Services—MRB will provide an engaged team with leadership provided by a Client, Project, and Production Manager. All communication on each project will be through them. In addition, an extraordinary team of talented professionals and consultants will provide support with their decades of municipal infrastructure experience. Finally, the team would not be complete without the Village's integral role in achieving project success.

Assisting in the Development of the Project—The Village will play an essential part during the projects' design phases and processes. Design and cost information will be provided at all review meetings with the Village, providing an opportunity for informed decision-making.



*Brushy Creek Municipal Utility District
Pasada Pond Rehabilitation*

General Services

As one of the longest-established professional engineering, architecture, and municipal services firms, MRB Group has earned an outstanding reputation for excellence. Our team will work seamlessly together **across all disciplines** to provide the Village of Salado with the **benefit of multi-service integration**. When specific expertise is required, we work with qualified specialists who further enhance our team's capability.

Drainage Reviews

MRB's team of Certified Floodplain Managers will perform all required evaluations, recommendations, and reporting under the lead of the Client Manager.

Environmental Services and Regulatory Agency Interactions

MRB Group is knowledgeable of all TCEQ and other federal and state agency regulations and will provide drainage reviews of site development within the Village city limits, as required.

CAD and GIS Capabilities

MRB has the capability of providing CAD and GIS services. We can offer this to the Village in electronic or printed format.

Work Product, Reporting, and Communication

MRB Group can provide the Village with all work products in printed and electronic format, as requested. The Village will maintain ownership of all copyrights and intellectual property rights created.

Professional Engineer Requirements

MRB Group is licensed by the Texas Professional Board of Engineers, No. F-10615. In addition, all staff engineers and architects in the Temple, Austin, and Waco offices are licensed to practice in the State of Texas.

Other Considerations

The Client Manager will attend periodic meetings of the Board of Aldermen and meetings with the Village Staff, developers, and consultants.

MRB Group has more than 90 years of experience in providing excellent services to our municipal clients.

Two (2) MRB key project staff members live in the Village of Salado.

MRB has an in-depth knowledge of Salado's community history and future vision.

Because we are located just minutes from the Village, MRB Group can provide an immediate response.



SECTION 5 | Qualifications

*City of Waco
Elm Avenue Streetscape Improvements*

Our Expertise

MRB Group provides a comprehensive range of professional expertise to our clients. Our broad range of services include:



CIVIL ENGINEERING SERVICES — MRB Group's team members possess extensive knowledge and experience maintaining critical municipal infrastructure. Our local government services and operations expertise includes water systems, wastewater/sanitary systems, stormwater collection systems, municipal facilities, and roads. In addition, MRB Group delivers solutions, providing award-winning planning, design, and construction phase services.

WATER TREATMENT AND SUPPLY — MRB Group has completed many water improvement projects. Some involve upgrading/improving existing systems, while others require designing a new system from scratch. Requirements include but are not limited to new storage tanks, pump stations, distribution and transmission systems, filtration treatment systems, groundwater well installations, master meter vaults, and pressure reducing stations.



Our projects have included award-winning designs for system improvements and water treatment plant upgrades. Our staff is very familiar with water issues and challenges in Central Texas, including the unique challenges in managing the blending of various groundwater and surface water supplies.



WASTEWATER COLLECTION, PUMPING, AND TREATMENT — MRB Group has unparalleled experience building new and improving or upgrading existing wastewater treatment facilities. Our expertise ranges from evaluating facilities and making the needed upgrade recommendations to designing a new facility from the ground up. We have completed new facilities and upgrades for generators, aerobic and anaerobic digesters, clarifiers and equipment, headworks grit removal systems, membrane bioreactors (MBRs), sequencing batch reactors (SBRs), compost facilities, and bio tower filters.

DRAINAGE/STORMWATER — MRB Group understands that stormwater concerns can very quickly become major public problems, resulting in safety hazards and property damage. Also, water quality and flood control are critical regulatory concerns. MRB Group has extensive experience in detention basins, water quality basins, open channel conveyance systems, storm sewers, stormwater system rehabilitation, and flood control facilities in urban and rural settings.



MRB Group is also qualified for FEMA and National Flood Insurance Program (NFIP) implications. MRB has prepared several Conditional Letters of Map Revision (CLOMR) and LOMR applications, No-Rise certifications, and other NFIP- or FEMA-related submittals in Texas. We have assisted with countywide floodplain mapping and floodplain map modernization projects. We have extensive experience in watershed hydrology, floodplain analysis, bridge, floodway, encroachment modeling, FEMA coordination, and floodplain/floodway delineation. In addition, MRB Group has an extensive background in preparing master drainage studies, drainage structure design, and water resource facilities.



TRANSPORTATION SERVICES — MRB Group has experience designing highway systems and urban roadway corridors. MRB Group understands that the character of a community is reflected in the design of its urban areas. MRB Group possesses years of experience working with clients to add pedestrian and bicycle-friendly amenities, disability access, specialized paving sections, decorative and functional lighting, and landscaping features to improve the quality of life in several communities.

STRUCTURAL ENGINEERING SERVICES — MRB Group provides structural analysis and comprehensive, integrated architectural services. From rehabilitation of historic buildings to site design within unique geographic constraints, our team's experience can address nearly any structural challenge.

FUNDING RESEARCH/GRANT WRITING/GRANT ADMINISTRATION — MRB Group has a dedicated team securing external funding for municipal and county projects. This critical service resulted in more than \$100 million in funding and grants for clients in the past two years alone. In addition, Grant Administration services ensure that we meet State and Federal requirements, so that project cost reimbursements are maximized and received as quickly as possible.



SITE DEVELOPMENT SERVICES — Our experienced site development team can provide planning and design for water supply corporations, residential, commercial, industrial, waterfront, and recreational facilities. Our site experience allows us to assist clients in reviewing site and development plans. MRB Group has *Certified Flood Plain Managers* on staff who have first-hand expertise with the challenges of securing regulatory compliance and agency approvals, site geography, SWPPP requirements, stormwater and drainage concerns,

and various utilities-related issues.

ARCHITECTURE / ARCHITECTURAL SERVICES — MRB Group is proud of its award-winning municipal and county facilities. Our team has designed courts, municipal and county offices, jails, highway facilities, recreation and parks facilities, utility-related buildings, visitor centers, trail facilities, and unique accommodations to meet public needs.



GIS SERVICES — MRB Group can digitally display data, which is essential in today's world. In addition, we can combine several different data sources into a GIS system, helping our clients make better-informed decisions.

MASTER PLANS — MRB Group has significant experience developing and updating community, site, and facility master plans. In addition, we work with municipal and county boards and commissions to help identify a path for future development consistent with the community's character.

Civil Engineering Services

MRB Group provides complete engineering, architectural, planning, and fund research and grant writing/administration services with a wide range of expertise. More importantly, our goal is to protect the interests of our clients and help them contain costs.

From needs assessments, system design, and construction phase services to serving in an advisory capacity, the MRB Group team helps our clients provide community services and protect critical assets. Our goal is to protect the interests of our clients with effective solutions to build strong communities.

Water:

- Generators and Backup Power
- Water Distribution Systems
- Water Transmission Pipelines
- Water Treatment Plants
- Water Pumping Systems
- Elevated Storage Tanks
- Hydropneumatic Water Systems
- Groundwater Permitting
- Groundwater Well Development
- Ground Storage Tanks
- Hydraulic Modeling
- Membrane Systems
- Comprehensive Utility Master Plans
- Distribution Network Analysis

Stormwater/Drainage:

- FEMA Mapping and CLOMR's
- Infrastructure Design
- Management and Planning

Transportation:

- Parks and Trails
- Sidewalks / ADA Compliance
- Road / Street Rehabilitation
- Paving & Drainage Systems
- Traffic Engineering
- Thoroughfares

Wastewater:

- Generators and Backup Power
- Wastewater Treatment Plants
- Lift Stations
- Nutrient Removal Systems
- Force Mains
- Pipeline Rehabilitation
- Trenchless Technologies
- Land Application Systems
- TPDES Permitting
- Vacuum Collections Systems
- Collection Network Analysis
- Rate Studies
- Plant Operations & Maintenance
- Regulatory Compliance / Permitting

Construction Phase Services:

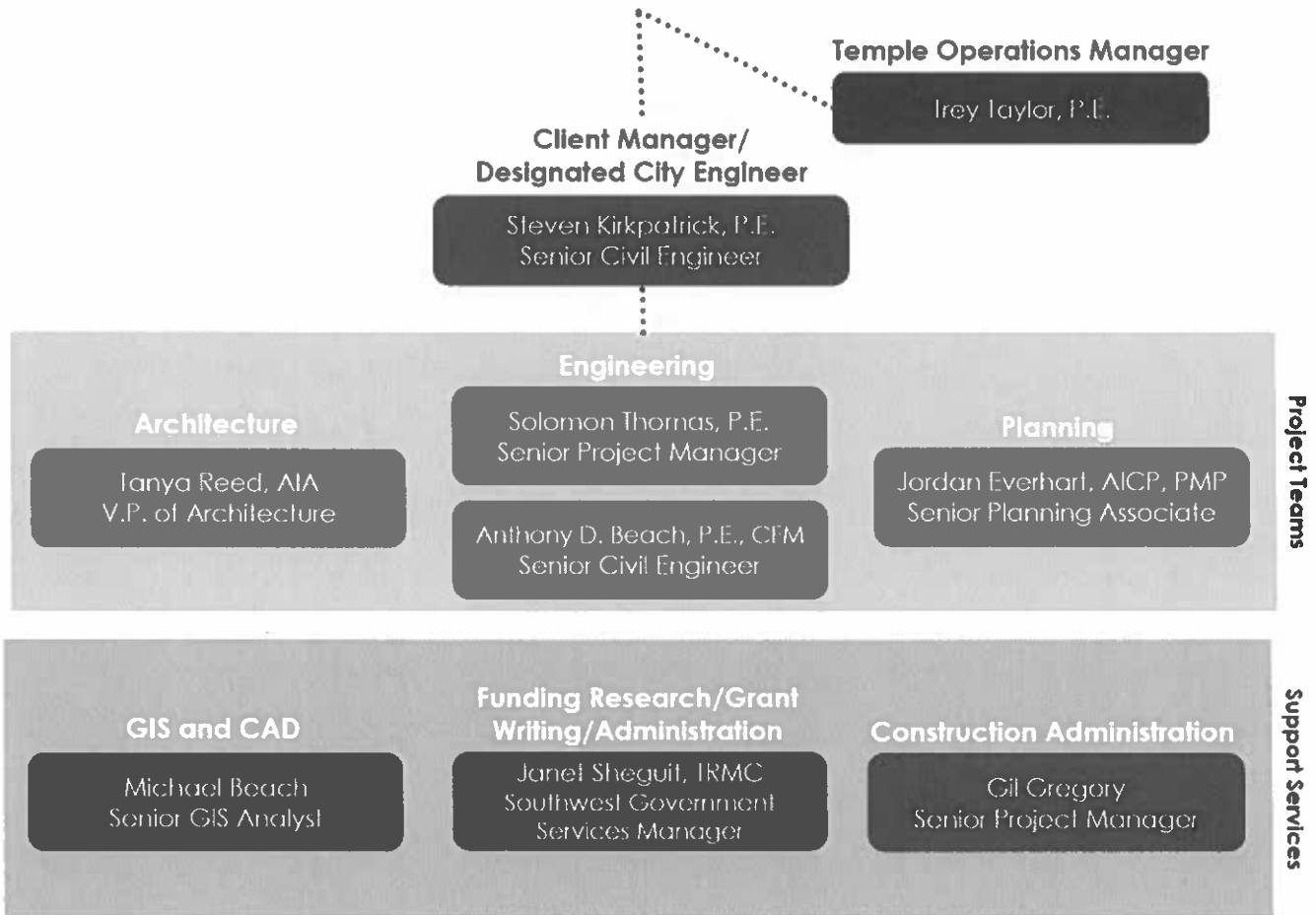
- Bid Solicitation Preparation
- Construction Phase Services
- Cost Control Measures
- Grant / Financial Admin Support
- Operations / Technical Documentation

Operations & Efficiency:

- GIS Services / Mapping
- Asset Management Plans
- Strategic Plans for Sustainability

Key Personnel

The management team will assemble the appropriate key personnel to respond to specific project needs. Following the organizational chart on the next page, we've included a brief overview of relevant qualifications, experience, and level of effort toward completing all needed tasks. In addition, we have included detailed resumes for these individuals in Appendix B.



Trey Taylor, P.E.—As the Temple Operations Manager, Trey is a dynamic team leader, innovator, and project management expert with extensive municipal and water supply corporation experience. He will oversee the operations of all large- and small-scale projects, ensure solid business acumen, and guide strategic approaches to planning, procurement, and leveraging capital finances. In addition, Trey can expedite project completion and streamline submittals, maximizing reimbursement for publicly-funded projects.

Tanya Reed, AIA—As V.P. of Architecture, Tanya has a solid local reputation for focusing on precise solutions to carefully match intended purposes and results, providing sound professional architecture and design services. With an extensive knowledge of codes and designs standards and an inherited ability to maximize a project's potential, Tanya's compelling personality allows her to maximize the built environment's benefits while minimizing the carbon footprint and budget. Tanya and her family reside in Salado.

Steven Kirkpatrick, P.E.—*Steven will serve the Village of Salado as the Client Manager and Designated City Engineer.* His experience as a civil engineer brings extensive expertise in site and infrastructure design and support for significant development. His diverse background includes site selection processes, project budgeting, feasibility studies, site and infrastructure design, and construction management. In addition, he is **TxDOT Local Government Project Procedures certified**, and he and his family reside in Salado.

Solomon Thomas, P.E.—Solomon is a hands-on professional with extensive experience in many engineering services and has exceptional communication skills. As a **former TxDOT Project Manager**, he has managed projects ranging from a \$350 million highway expansion to a sidewalk improvement project in a rural downtown. Solomon currently serves as the Project Manager for the City of Waco and oversees multiple road projects for the Public Works Department. Solomon is **TxDOT Local Government Project Procedures certified** and would serve the Village as the Senior Project Manager.

Jordan Everhart, AICP, PMP—Jordan is a cross-trained planning professional with over 18 years of experience leading and supporting planning projects with municipalities and public agencies. In addition, he has extensive urban design and mobility planning experience, including master planning and alternatives analyses. Jordan's role will be to facilitate public engagement, provide essential coordination, and maintain the effective involvement of community stakeholders. His experience also includes designing for significant projects that have transformed communities by placing a greater focus on critical assets, such as walking trails and unique amenities, to attract new investment. Jordan is **TxDOT Local Government Project Procedures certified**.

Michael Beach—Michael has extensive experience in GIS management, flood management studies, transportation infrastructure, and aerial mapping and surveying projects. Michael's expertise in Pix4D, Global Mapper, and AutoCAD Civil 3D makes him an integral part of our team and a significant asset to the Village of Salado. Additionally, Michael has worked extensively with City GIS and Mapping staff.

Janet Shegult, TRMC—Janet is a former City Manager with invaluable perspective and insights into local government operations, day-to-day service delivery, capital projects, and budget administration. Her recognized expertise in researching and successfully securing significant public funding for municipal capital and planning projects has resulted in obtaining more than \$50 million in grants in the past several years alone and another \$50 million in low- or no-interest loans for communities. She will assist the Village of Salado with funding research and grant administration. Janet is **TxDOT Local Government Project Procedures certified** and TDA certified for CDBG projects.

Gil Gregory—As a design and operations professional with hands-on experience in all aspects of water and wastewater systems, Gil leads the MRB team of Construction Observers. From construction oversight and project management to personnel development and day-to-day operations, he has experienced tremendous success assisting clients during the construction phase of their projects. Having served in the capacity of construction superintendent, field inspector, citizen consultant, and project manager on various projects of different types, sizes, and complexity, his insight and ability to troubleshoot proves invaluable to clients. In addition, Gil's knowledge of district formation, protocols, and management includes practical public information and education – ensuring full client support in these critical areas.

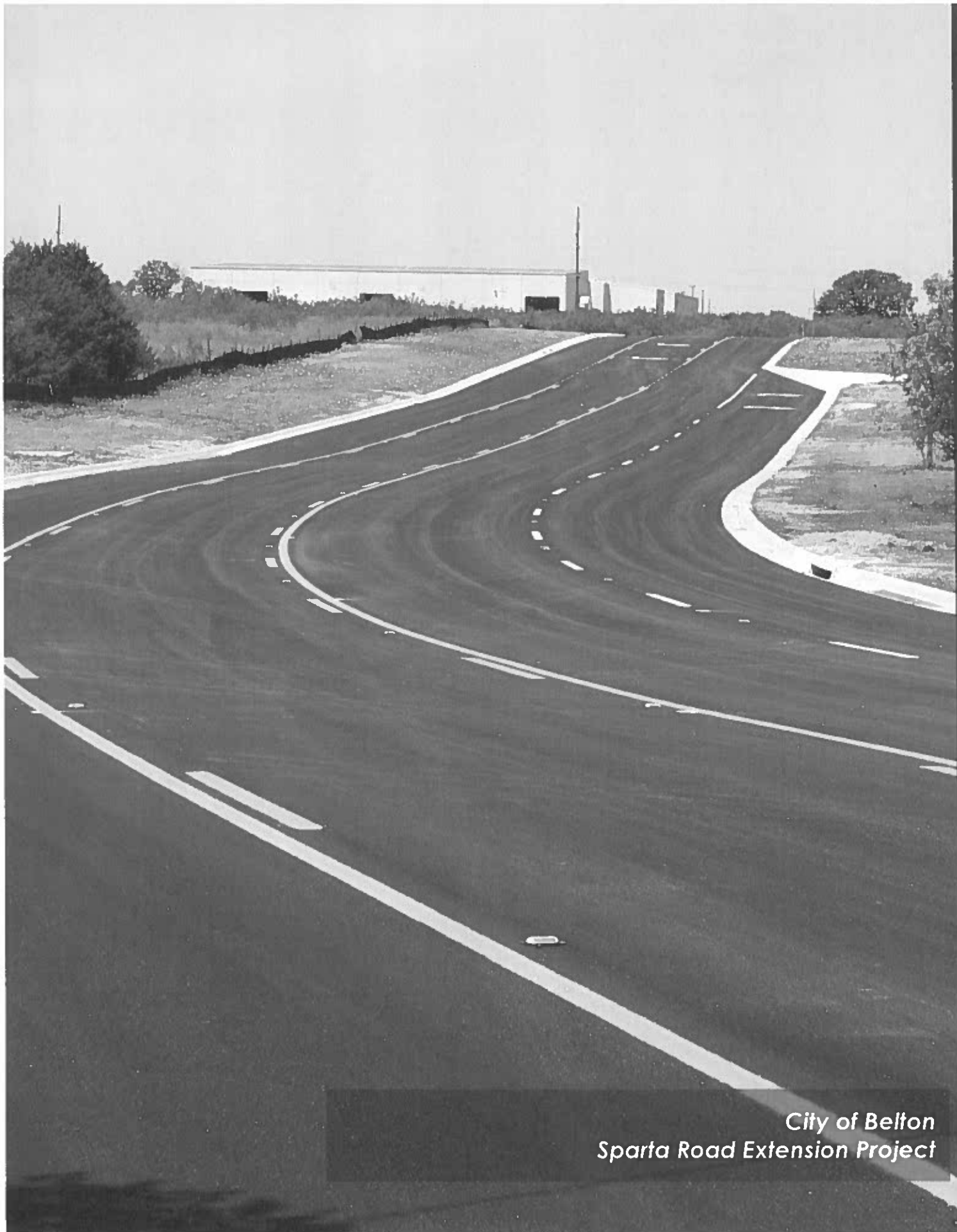
Capacity to Perform

At MRB Group, over 135 professional engineers, architects, planning experts, GIS specialists, utility operations experts, and support staff comprise a team ready to serve the Village of Salado in any capacity needed. Additionally, when specific expertise is required, we work with qualified specialists who further enhance our team's capabilities. Finally, our entire team commits our availability and complete resources necessary to ensure that your projects stay on schedule and meet their timelines. As the projects command, personnel from the Temple, Austin, and Waco MRB Group offices will be available full-time or part-time. Expertise (in Texas) available, but not limited to:

Licensed Engineers (13)
Licensed Architects (4)

Planners (2)
Grant Administrators (2)

Design Technicians (7)
Construction Observers (6)
Data Analysts (2)



SECTION 6 | References

*City of Belton
Sparta Road Extension Project*

MRB Group is exceptionally proud of our relationships with our clients. This rapport is demonstrated by the fact that many of our municipal, county, and utility clients are repeat customers.

The following entities have contracted with MRB Group for numerous federal and state-funded projects. In addition, several of our professional engineers work with these clients as their designated engineer.

Ms. Sharon Sesler, P.E.
Sr. Project Engineer
City of Temple
3210 E. Ave H, Bldg. A
Temple, TX 76501
P 254-298-5655

- 41st Street to 57th Street/Ave R to Ave Z Water and Wastewater Rehabilitation Engineering Design and Bidding Phase Services
- Northside 36" Transmission Main Extension
- CDBG MLK Sidewalk and Lighting Improvements, Phases I-IV
- TxDOT Safe Routes to School, Bonham MS, and Lakewood Elementary

Mr. Jerrod Jones, Mayor
City of Buffalo
PO Box 588
Buffalo, TX 75831
P 903-322-4741

- Engineering Design and Construction Phase Services for Wastewater Treatment Plant Improvements
- Engineering and Architectural Design and Documentation for Harriman Park Renovation
- TDA Downtown Revitalization
- TxDOT Junior High School Connector

Mr. Jim Reed
Streets Program Administrator
City of Waco
7801 Steinbeck Bend Drive
Waco, TX 76708
P 254-750-8690

- TxDOT Safe Routes to School, JH Hines Elementary
- TxDOT TA Elm Avenue Improvements
- TxDOT Elm Ave Rehabilitation and Sidewalks
- Mars Drive/Old Hewitt Road Sidewalk Rehabilitation
- TxDOT TA 11th/12th- Gurley Streets and Sidewalks
- TxDOT Cedar Ridge Trail Sidewalks and Roadway

Mrs. Megan Henderson
City Manager
City of Hillsboro
214 E. Elm Street
Hillsboro, TX 76645
P 254-582-3271, x2412

- TWDB Composite Elevated Storage Tank
- Industrial Park Water Distribution Study
- TWDB DWSRF Water System Improvements
- TxDOT SRTS Hillsboro Middle School Phases 1-2

Mr. Gary Smith
City Administrator
City of Troy
PO Box 389
Troy, TX 76579
P 254-938-2505

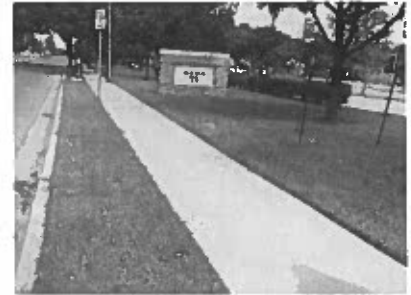
- CDBG Downtown Sewer Rehabilitation
- CDBG Downtown Wastewater System Improvements
- TWDB DWSRF Water System Improvements
- TxDOT Safe Routes to School Phases I/II
- TxDOT TA Downtown Revitalization
- TxDOT TA W. Main/Luther Curtis Rd. Transportation Improvements



City of Temple
Bonham Middle School Safe Routes to School

TxDOT Safe Routes to School, J.H. Hines Elementary, Waco, TX | Completion Date – Est. Summer, 2022

MRB Group assisted the City in submitting a grant application and was subsequently awarded funding through the Texas Department of Transportation Safe Routes to School grant funding. As a result, the City contracted with MRB Group to provide design, surveying, construction administration, environmental, and grant administration for the J. H. Hines Elementary Safe Routes to School (SRTS) project.



This project will consist of reinforced concrete sidewalks along Clifton Street, Elm Avenue, and Forrest Street. The project aims to provide safe movement for young walkers between J.H. Hines Elementary and economically disadvantaged neighborhoods bordering the school. A more bike-friendly community will also be created by featuring bike route signage for Forrest Street, as identified in the City's Comprehensive Master Plan. Safety hazard countermeasures included high visibility crosswalks, ADA-compliant curb ramps, leading pedestrian intervals, trip hazard elimination, and pedestrian signal timing.

The City also contracted with MRB Group to perform the environmental assessment consisting of a historic age property evaluation and a hazardous materials survey of the area. In addition, a tier-1 site assessment was conducted to determine if coordination efforts were required between Texas Parks and Wildlife or U.S. Fish and Wildlife Services. Grant administration services will also be provided.

Crossroads Park, Temple, TX | Completion Date - 2020

The City of Temple, as a part of its 2015 Parks Bond, approved the design and construction of a 300+ acre community park located at Research Parkway and Prairie View in West Temple. The complete build-out includes:

- Baseball and softball fields
- Volleyball courts
- Basketball courts
- Playground
- Soccer fields
- Splash pad and water park
- Recreation center
- Tennis complex
- Pavilions
- Dog park
- Skate park
- Lake with fishing pier
- Practice fields
- Amphitheatre
- Open play area
- Restroom facilities



The MRB architectural team was the lead architect collaborating with civil engineers KPA and other design professionals. Phase I was inclusive of all the site construction, infrastructure for the park, and the required detention pond. The design of Phase II was completed in late 2017. Wright Builders completed construction in 2020. The overall estimated cost of the project was \$11.2 million.

Wastewater System Improvements, Jarrell, TX | Completion Date – Est. Spring, 2022



The City of Jarrell is experiencing rapid growth in the region. In anticipation of the increased flows, they elected to continue expanding their WWTP from 1.0 MGD to 2.0 by constructing a second treatment train at their facility.

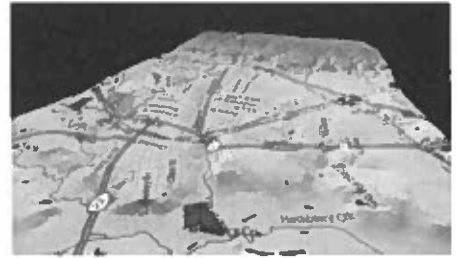
MRB Group provided the preliminary analysis, budget, and schedules for the plant expansion and coordinated with the City to design, bid, and construct the plant expansion. Construction began in June of 2021 and included additional

pumping capacity at the influent lift station, new aeration equipment, one new clarifier, and a redundant tertiary disc filter. The project will expand the wastewater treatment plant's capacity from 1.0-MGD to 2.0-MGD. MRB Group's designs will allow future growth to an ultimate capacity of 4.0-MGD.

Master Drainage Plan, Hillsboro, TX | Completion Date – 2017

A citywide master drainage plan was conducted for the City of Hillsboro that included all the streams in the City, their existing conditions, and our recommended channel modifications.

Rapid growth and subsequent development within the City resulted in the need to reassess existing stormwater infrastructure capacity and thus drove the need to update their existing drainage basin stormwater plans. This study aimed to provide a detailed analysis of the 100-yr flow rates for the existing drainage condition and the ultimate drainage condition for the study area. **MRB Group currently represents the City of Hillsboro as their City Engineer.**



36" Watermain Extension, Temple, TX | Completion Date – Est. Spring, 2023

The City of Temple contracted with MRB Group for the design of an extension of a 36-inch water transmission main from the discharge point at the City's membrane filter facility on Charter Oak Loop. The extension will also include a proposed groundwater storage tank (GST) and pump station to be located in the general vicinity of the southeast corner of the intersection of West Adams Ave., (FM 2305) and State Highway 317. The potential route for the pipeline will be approximately 22,970 feet. The preliminary opinion of probable construction costs is roughly \$7.7 million, barring current material availability and economic conditions.

Water System and Drainage Study, Sweeny, TX | Completion Date – Est. Spring, 2022

The City of Sweeny has an old water system and has been experiencing ongoing water system issues. Additionally, the City has been experiencing flooding in the southwest area of town during significant rain events. As a result, the City has requested that MRB Group provide a water system and drainage study to evaluate the current water and drainage infrastructure and a recommended phased improvement plan. The plan's goal would be to prioritize the most significant cost-benefit improvements in the early phases and give the City a basis from which to pursue funding. Services will include data acquisition, GIS, water modeling, system analysis, hydrologic analysis, potential improvements, and a capital improvement plan.

GLO City-Wide Streets and Drainage, Milano, TX | Completion Date – Est. Spring, 2023

MRB Group provided engineering support to the City of Milano 2020 CDBG-MIT application and was selected to provide engineering design services upon award of the funding. The project includes roadway reconstruction to the existing roadway system of approximately 25,800 LF of new 24-foot wide roadway. Drainage improvements will include both roadway channels and the construction of new roadway culverts at locations in which the existing streams cross the proposed roadway. The depth of the roadside channels will be designed to accommodate at least the 10-year storm event. The culverts crossing the roadway shall be designed to pass the 25-year storm event.

Luther Curtis Road/West Main Reconstruction, Troy, TX | Completion Date – Est. 2023

MRB Group contracted with the City of Troy for environmental and engineering design, bidding, construction phase services, and grant administration for the West Main/Luther Curtis Road transportation improvements. FHWA is funding the project through TxDOT/KTMPO and matching funds for construction and engineering from the City. The Texas Department of Transportation (TxDOT) will administer this project. The design of the project will include TxDOT details where appropriate.

Due to the lack of turn lanes and intersection traffic signals, a local police officer directs traffic during school hours. In addition, the lack of designated



crosswalks, bicycle/pedestrian facilities, and street lighting causes unsafe conditions for both pedestrians and bicyclists.

MRB recommended reconstructing the existing road section into a 3-lane roadway, adding right-turn lanes and a traffic signal, including pedestrian signals. 12-foot-wide ADA-compliant sidewalks will be constructed, and street lighting will be added along the roadway. The improved roadway and sidewalks project will enhance mobility for the area and region, increase connectivity and convenience of the transportation system, support opportunities for economic development (access to planned retail development), and enhance the quality of life for pedestrians and bicyclists. In addition, improvements will provide for safer modes of multimodal transportation. **MRB also provided grant writing services, resulting in the award of \$2.5 million from the KTMPO.**

Rattlesnake EST, Copperas Cove, TX | Completion Date – Est. June, 2022



The City of Copperas Cove contracted with MRB Group to design a replacement for their standpipe on Rattlesnake Mountain. Through the preliminary design phase, MRB worked with City staff to settle on a Composite Elevated Storage Tank (EST) with a volume of 750,000 gallons, which allows for additional growth in this area of the City. The project scope included erecting the composite EST and all yard piping adjustments and installation. In addition, MRB created provisions for City emergency management capabilities such as radio antenna service and a backup generator for reliable emergency management. MRB designed and bid out the project with an original construction contract price of \$2,466,000. MRB also provided construction administration and observation services to the City.

TPWD Sumuel Park Splashpad, Rockdale, TX | Completion Date – Spring, 2021

With the continued population growth in the City of Rockdale, they continue to seek quality-of-life components for the community. The City contracted with MRB Group to maximize the use of the 1.37-acre Sumuel Park by making improvements that included the construction of a new Splash Pad and appurtenances. The Splash Pad is ADA-accessible. Water features include sensory activities and social interaction for disabled or special needs individuals. A shade structure over a portion of the splash pad was also included. In addition, four existing wooden park benches were replaced.



TxDOT Elm Avenue Improvements, Waco, TX | Completion Date – Est. Spring, 2022



The City of Waco received a TxDOT grant to provide sidewalk, ADA improvements, bike lanes, parking, lighting, and landscape improvements along Elm Avenue. (MLK Blvd. to Garrison St.).

The existing sidewalks were not ADA-compliant, and many of the existing sidewalks had significantly deteriorated. The project intended to enhance/improve these features, provide a bicycle lane through the corridor, enhance the parking situation and provide much-needed lighting. The project also included landscaping and other pedestrian elements such as gathering areas and park benches.

The MRB Group team led several public meetings to engage the community in the design of these features. MRB Group also had a community liaison on its team to serve as a facilitator between the designers and the community. Services included providing preliminary and final design services, environmental review, easement document preparation, landscape design, grant administration, and construction administration services.

Experience with Federally-Funded Construction Projects and Local Government Clients

MRB Group has worked closely with many client communities that have federally-funded projects. Our team members are well-versed in program objectives for funding agencies and their requirements for compliance. Some of those clients/projects include, but are not limited to:

City of Sweeny

- ARPA Water System & Drainage Study

City of Lorena

- ARPA Confederate Drive Sewer Rehab
- ARPA Frontage Road Water Line Improvements

City of Bartlett

- TWDB Flood Infrastructure Fund
- TxDOT Safe Routes to School
- ARPA Bell Street Water System Improvements

City of Waco

- TxDOT Grant Application Preparation
- TxDOT TA 11th/12th- Gurley Streets
- TxDOT TA Elm Avenue
- TxDOT SRTS J.H. Hines
- TxDOT Cedar Ridge Trail Sidewalks/Roadway

City of Copperas Cove

- TxDOT Ave D Improvements
- TxDOT FM 116/3046 Improvements
- TxDOT Business 190 Improvements
- TxDOT The Narrows Improvements

City of Hico

- CDBG Wastewater Improvements

City of Jarrell

- ARPA CR305 Waterline Infrastructure Improvements
- CDBG Wastewater Improvements (multiple)
- CDBG Water Improvements (multiple)
- TWDB CWSRF Wastewater Improvement

City of Rosebud

- TWDB CWSRF Wastewater and Water System Improvements
- CDBG Wastewater Improvements
- CDBG Water Improvements

City of Valley Mills

- CDBG Wastewater Improvements
- CDBG Water Improvements

City of Malone

- CDBG Wastewater Improvements

City of Granger

- CDBG Wastewater Treatment Improvements
- CDBG Water Improvements
- CDBG Drainage Improvements
- TxDOT Safe Routes to School
- TxDOT Downtown Streetscape

City of Eldorado

- TWDB CWSRF Wastewater System Improvements
- TWDB Elevated Storage Tank
- CDBG Water System Improvements
- TxDOT Neighborhood Connector

City of Troy

- CDBG Downtown Sewer Rehabilitation
- CDBG Downtown Wastewater System Improvements
- TWDB DWSRF Water Improvements
- TxDOT Safe Routes to School Phases I/II
- TxDOT TA Downtown Revitalization
- TxDOT TA W. Main/Luther Curtis Rd. Transportation Improvements

City of Venus

- CDBG Wastewater Improvements

City of Rockdale

- CDBG Water Valve Insertion
- TxDOT TASA US Highway 79

City of Marlin

- TWDB CWSRF Drainage System Improvements
- TWDB DWSRF Water System Improvements

City of Bellmead

- CDBG Various Water Improvements Projects
- TDA Replacement of the City's Residential Meters

City of Groesbeck

- CDBG Water Improvements

City of Taylor

- CDBG Water Improvements

City of Temple

- CDBG MLK Sidewalk and Lighting Improvements, Phases I-IV
- TxDOT Safe Routes to School

City of Hillsboro

- TWDB DWSRF Water System Improvements
- TxDOT SRTS Hillsboro Middle School Phases 1 and 2

City of Pharr

- TWDB CWSRF and EDAP Water Improvements

City of Alpine

- TWDB DWSRF Water System Improvements

City of Del Rio

- TWDB Water Quality Master Plan

City of Buckholts

- TWDB DWSRF Water Meter Replacements

City of Crawford

- TWDB Water Well Improvements

City of Mart

- TWDB Flood Infrastructure Fund
- TWDB Wastewater Treatment Plant/Collection System
- CDBG Hawkins Elevated Storage Tank
- CDBG WWTP Headworks Upgrade

City of Dripping Springs

- TWDB Water Quality Plan

City of Milano

- GLO Streets and Drainage Improvements

City of Buffalo

- TxDOT Jr. High School Connector
- GLO WWTP Improvements

Nueces River Authority

- TWDB Wastewater System Improvements, including new Wastewater Plant and Collection System

Deerhaven WCID

- TWDB Water System Improvements

Milam County

- TWDB Flood Infrastructure Fund

Falls County

- TWDB Flood Infrastructure Fund

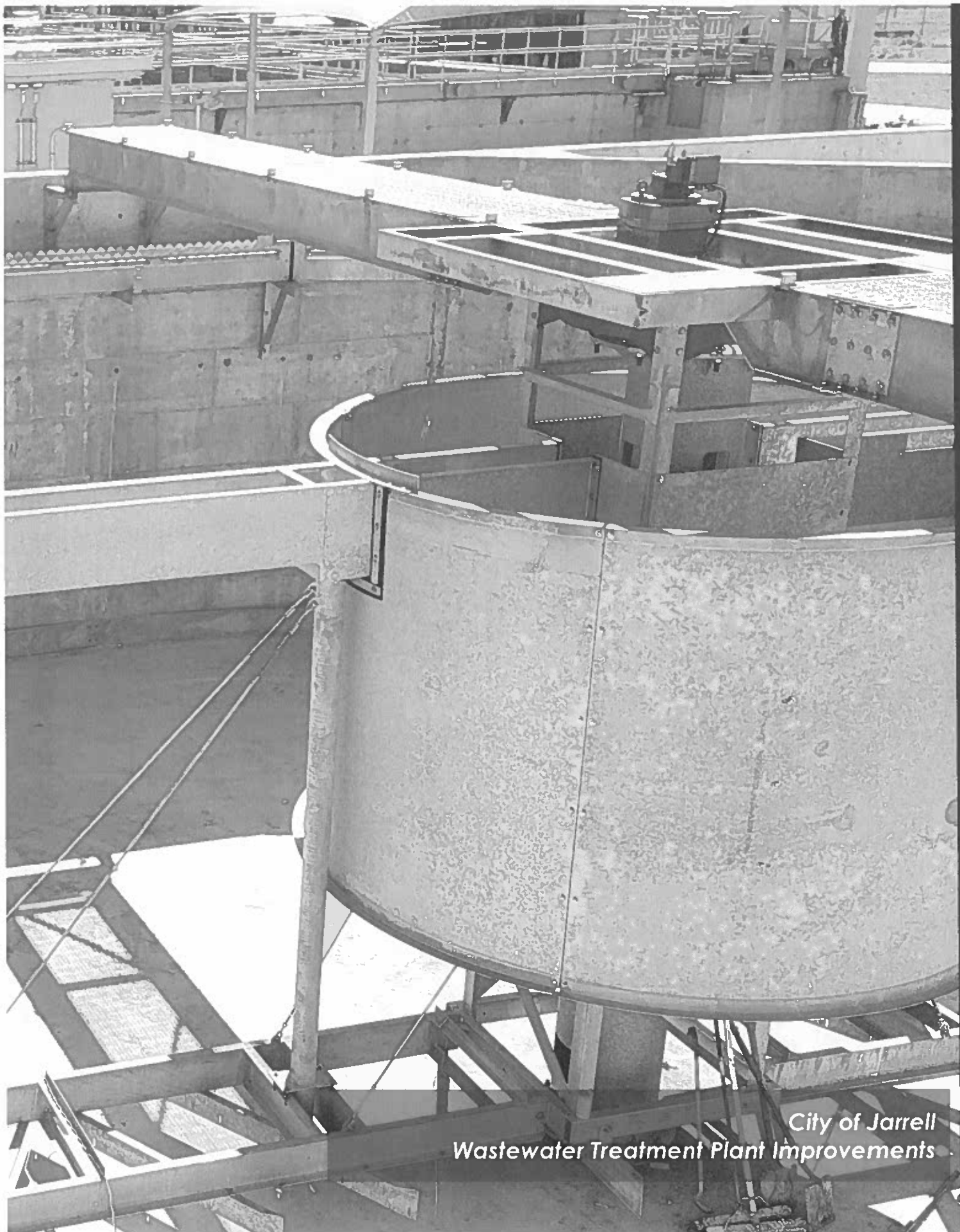
Creedmoor-Maha WSC

- TWDB Water System Improvements

Moffat WSC

- TWDB New Elevated Storage Tank
- TWDB Booster Pump Station Replacement







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Promark Associated Agencies, Inc. 7 Limestone Dr. Williamsville NY 14221	CONTACT NAME: Jennifer Dissette PHONE (A/C No. Ext): (716) 633-8401 FAX (A/C No): (716) 633-8429 E-MAIL ADDRESS: jdissette@promarkinsurance.com																				
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INSURED MRB Group Engineering, Architecture, & Surveying, DPC DBA: MRB Group 145 Culver Road, Suite 160 Rochester NY 14620																					

COVERAGES

CERTIFICATE NUMBER: CL2232914626

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Incl contractual liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		PSB0003207	5/1/2022	5/1/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X		PSA0001996	3/5/2022	3/5/2023	COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$ 1,000,000
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							\$	
							\$	
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X		PSE0003023	5/1/2022	5/1/2023	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	PSW0001923	5/1/2022	5/1/2023	<input checked="" type="checkbox"/> PER STATUTE	OTH ER
							EL. EACH ACCIDENT	\$ 1,000,000
							EL. DISEASE - EA EMPLOYEE	\$ 1,000,000
							EL. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Professional Liability			DPPE439021	12/31/2021	12/31/2022	per claim	2,000,000
							aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability limits shown are per claim and aggregate for all projects of the named insured. Village of Salado is an additional insured on a primary and non-contributory basis for the general, auto and excess liability only in regards to services provided by the named insured when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Village of Salado 301 N. Stagecoach Road Salado, TX 76571	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE C Alderson/JWARNE
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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.
 This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).
 By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.
 A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Jan J. [Signature]
 Signature of vendor doing business with the governmental entity

4/20/22
 Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2022-875915

Date Filed:
04/20/2022

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
MRB Group, P.C.
TEMPLE, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Village of Salado, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
Engineer of Record
On-Call Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Davis, William	Rochester, NY United States	X	
	Reed, AIA, Tanya	Temple, TX United States	X	
	Sciarrone, P.E., Robert A.	Rochester, NY United States	X	
	Chatfield, P.E., Paul R.	Rochester, NY United States	X	
	Nicoletta, P.E., Patrick A.	Rochester, NY United States	X	
	Doyle, P.E., David M.	Rochester, NY United States	X	
	Oberst, P.E., James J.	Rochester, NY United States	X	
	Colvin, P.E., Ryan T.	Rochester, NY United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is James J. Oberst, P.E., LEED AP, and my date of birth is XX-XX-XXXX

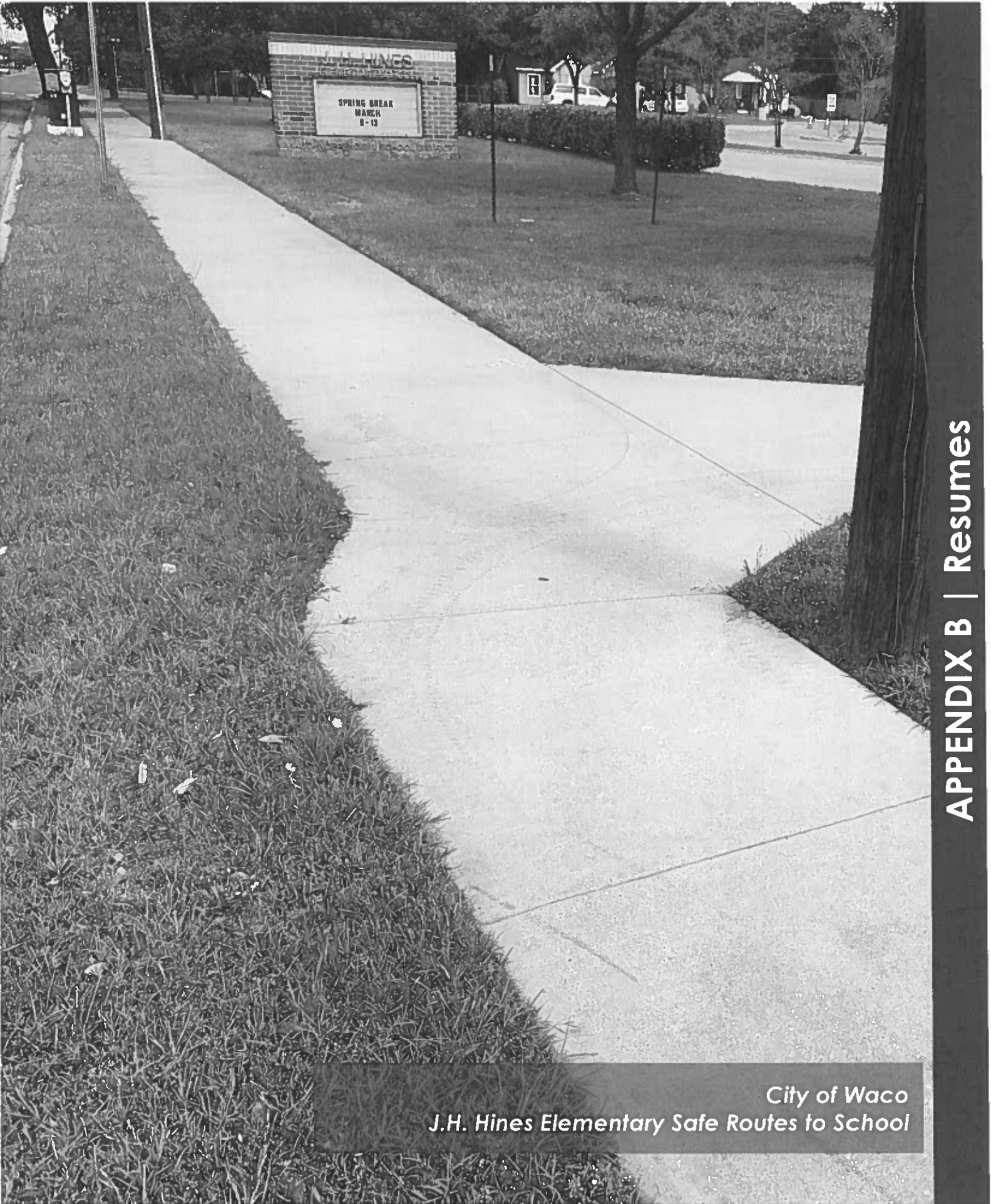
My address is 145 Culver Rd., Suite 160, Rochester, NY, 14620, US
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Monroe County, State of New York, on the 20th day of April, 20 22.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



City of Waco
J.H. Hines Elementary Safe Routes to School

TREY TAYLOR, P.E.

Temple/Waco Operations Manager

MRB | *group*

A dynamic team leader, innovator, and project management expert with extensive municipal and water supply corporation experience. Highly effective large- and small- scale project coordinator with strong business acumen, guiding strategic approaches to planning, procurement and leveraging capital finances.

Able to expedite project completion and streamline submittals, maximizing reimbursement for publicly-funded projects. Wide-ranging technical experience in all facets of water/wastewater engineering and design, as well as technological innovation in gas treatment and odor control.



Expertise

Project Management - An accomplished leader in design, construction management, and environmental services in the municipal and facility market sectors. More than 20 years of management and implementation of water/wastewater treatment and conveyance, gas treatment, odor control, and equipment/structure design and fabrication. Direct, hands-on experience on 25 gas facility projects, over 50 water/wastewater treatment plants, and more than 100 pumping system-related infrastructures.

A history of exceeding benchmarks for project timelines and deliverables while clearly and thoroughly advising project stakeholders, ensuring regulatory compliance, and evaluating operational and financial impacts to help clients achieve long-term success, sustainability, and resilience.

Proven effectiveness in multi-discipline, design team leadership, and coordination of high-performance-level collaboration, fostering innovation and enhanced productivity. Responsible for technical oversight, design, and construction management for critical community infrastructure projects.

Key Projects

Water Systems

- Water System and Drainage Study - Sweeny, Texas
- 36-Inch Waterline Replacement, Hwy 317/W. Adams - Temple, Texas
- Water Pressure Study, Bell County Jail - Belton, Texas
- 41st Street to 57th Street/Ave R. to Ave. Z Water and Wastewater Rehabilitation - Temple, Texas
- Water Treatment Plant 1 Rehabilitation - Schertz-Seguin Local Government Corporation (SSLGC)
- Raw Water Intake, Water Treatment Plant, and Pumping System Improvements - Greenshores on Lake Austin
- Moffat WSC Standpipe Booster Pump Station - Moffat, Texas
- Segment 1 of the City of Austin's IH-35 36-inch Water Transmission Main - Austin, Texas
- Bluebonnet WSC Water Treatment Plant Rehabilitation & Solids Handling Improvements - Bell County, Texas
- City of Marble Falls Water Treatment Plant Modifications - Marble Falls, Texas
- Phase V Water Treatment Plant Expansion - Round Rock, Texas
- Horseshoe Bay West Elevated Tank - Horseshoe Bay, Texas
- Beacon Hill Elevated Storage Tank - Buda, Texas

Education

Bachelor of Science in Civil Engineering, Chi Epsilon Member, University of Texas at Austin, 2000

Post Graduate/Advanced Courses

Hydraulics, Structures, Water/Wastewater Treatment, Air Pollution, Hazardous Waste Management

Professional License

Professional Engineer
State of Texas, No. 94706

- Bundrant Elevated Storage Tank – Killeen, Texas
- Aqua Texas Woodcreek Phase I & II Water System Improvements – Wimberley, Texas
- Texas A&M University Water Systems Master Plan - College Station, Texas
- Water Transmission Main Analysis – Schertz-Seguin Local Government Corporation (SSLGC)
- East Avenue 48-inch Waterline Relocation – Austin, Texas
- City of Harker Heights FM 2410 16-inch Waterline – Harker Heights, Texas
- City of Killeen Lake Road Waterlines – Killeen, Texas
- Oakridge Booster Pump Station Improvements - San Marcos, Texas
- Aqua Texas H₂S and Methane Removal System – Weatherford, Texas
- Aqua Texas Radium Removal System – Comfort, Texas
- Water Treatment Plant Rehabilitation – Marlin, Texas

Wastewater Systems

- 1.5 MDG Lift Stations and Wastewater Treatment Plant Expansion - Gatesville, Texas
- 3.0 MGD Wastewater Treatment Facility and Interceptor, Whisper Valley - Austin, Texas
- Walnut Creek Wastewater Treatment Plant 75 MGD Expansion – Austin, Texas
- Zacate Creek Wastewater Treatment Plant Rehabilitation – Laredo, Texas
- Ribelin Ranch Lift Station – Austin, Texas
- Grandview Hills Lift Station – Austin, Texas
- Teravista Lift Station – Round Rock, Texas
- Sludge Handling Improvements — Bryan, Texas
- Odor Control Improvements – College Station, Texas
- San Antonio Water System (SAWS) Wastewater Master Plan — San Antonio, Texas
- Longhorn Village Lift Station — Austin, Texas
- Concordia University Lift Station — Austin, Texas
- Cielo Lift Station — Austin, Texas
- Block 21 Storm Water Pump Station — Austin, Texas
- Colina Vista Lift Station - Austin, Texas
- Shops at Sunfield Lift Station – Buda, Texas
- Water Oak at San Gabriel Lift Station – Georgetown, Texas
- 12 MGD Headworks Rehabilitation – College Station, Texas
- Sludge Aeration Systems – College Station, Texas
- Drop-in Aeration Systems – Temple-Belton Wastewater Treatment Plant
- Screening Improvements – Mart, Texas

Other Project Experience

- Tower Access Drive/Creek Crossing, Bell County Jail - Belton, Texas
- Texas Department of Rural Affairs Disaster Recovery Program – Hurricane Ike
- City of Austin Landfill Rehabilitation — Austin, Texas
- Environmental Remediation – Austin, Texas
- Indian Trail Reconstruction and Waterline - Harker Heights, Texas
- Landfill Gas Treatment System – Rockford, Illinois

A business leader and design professional, with expertise in community planning and consensus-building. A dynamic, action- and results-oriented individual, whose civic engagement lends a unique perspective on programming the built environment.

Demonstrable success in creating practical, implementable, and sustainable architectural designs.



Expertise

Management and Business Development – Responsible for the direction of the architectural staff in all MRB offices, client manager for numerous municipal and county clients, and lead architect on the majority of MRB Texas projects.

Programming and Schematic Design – Project and design architect for numerous commercial, industrial, and multi-family projects over the past thirty (30) years. Unique ability to engage stakeholders in a programming process that captures not only the desired aesthetics but also the workflow criteria.

Architectural and Community Engagement – Currently serves on the City of Temple Design Standards Advisory Board, with hands-on experience in community planning and a comprehensive understanding of the regulatory influences affecting design. As Past President of the American Institute of Architects and member of the Temple Area Builders Association, extensive participation in peer education and review ensures knowledge of best practices and new technologies. Currently serving on the Bell County Fire Marshall Board of Appeals, Tanya's knowledge of development code and ordinances is instrumental to the decision-making duties of this board. Because of her lifelong roots in Central Texas, her connections to the community and businesses are invaluable to clients in ensuring local support for projects.

Construction Management Services – Detail-oriented project planning and administration focuses on coordination and timelines and is mindful of financial impacts. Additional client advocacy ensures that project implementation and construction adhere to designs, professional standards, and regulatory requirements.

Key Projects

Municipal Design Projects

- City of Temple – Police Headquarters Renovation
- City of Temple – Fire Station #3
- City of Temple – Fire Station #8
- City of Temple – Burn Tower and Training Center Fire Station #8

Education

Bachelor of Architecture,
Texas Tech University

Professional Registration

Architect:
Texas 16164
South Carolina AR 10889
Florida AR91726
Utah 6959757-0301
Arizona 58240
New York

Organizations

American Institute of
Architects
Texas Society of Architects:
Past President

Certifications

Registered Accessibility
Specialist

- City of Temple – Multiple projects for the Parks & Recreation Department
- City of Temple – Municipal Courts and Water Department
- City of Temple – Santa Fe Depot; ADA Adaptation and Caboose Renovation

Additional municipal projects in other cities:

- Bell County Jail Improvements
- City of Harker Heights – Central Fire Station
- City of Harker Heights – Pursor Park
- City of Harker Heights – Soccer/Softball Complex
- City of Harker Heights – Comanche Gap Visitor's Center
- City of Belton – City Hall Renovation and Exterior Remodel
- City of Belton- Public Library Renovation

Lead architect for, or has administered the contracts for the following projects in the Central Texas area:

- Fort Hood, Texas – Renovate G2 SCIF – Building 1001 – E.G. Sierra LLC
- Salado, Texas – Renovate and expand City of Salado Library
- Temple, Texas - Tuscan Square – Retail and Commercial Complex – Bobby Arnold Builders
- Austin, Texas – Centene Corporation Child Care Facility – Centene Corp.
- Belton, Texas – Renovation and Expansion of Belton Small Animal Clinic – Dr. Linda Hankins
- Over 180 Task Orders for the Veterans Administration of Central Texas – Over twelve years under an Open-Ended IDIQ Delivery Method.
- Belton, Texas – Wright Professional Park (4 building professional complex) – Wright Builders
- Belton, Texas – Renovation, expansion, and exterior remodel of the Belton Eye Center – Wright Builders
- Belton, Texas – UMHB Crusader Field House – New Fieldhouse and renovation of the existing fieldhouse and weight facility – UMHB/Wright Builders
- Belton, Texas – UMHB Dorm Renovation – Retrofit and renovation of all dorms to bring them into current code compliance – UMHB
- Killeen, Texas – Christian Life Church New Construction – CLC
- Naples, Florida – Bellagio Grande Condominiums – JD Allen & Assoc.
- Bonita Springs, Florida – Bonita Village Condominiums – Core Construction
- Naples, Florida – Renovation and Expansion of Davidson Engineering – JD Allen & Assoc.
- Greenville, Tennessee – Greenville Christian Church – Bob Allen Architect

STEVEN KIRKPATRICK, P.E.

Civil Engineer

MRB | *group*

A senior project manager with significant experience planning and completing municipal transportation, water and wastewater, drainage, and infrastructure projects, as well as institutional capital projects, including medical and healthcare facilities.

Strong familiarity with all aspects of project management, from site evaluation and feasibility studies to planning, budgeting, engineering design, coordination of bidding processes and preparation of documentation, construction administration and support for project reimbursement through funding agencies.



Expertise

Project Management – A history of hands-on administration and experience maintaining a 360-degree focus on capital projects. Transportation projects included coordinating a critical revitalization initiative for the City of Waco, involving water, wastewater, and stormwater infrastructure as well as roadway design and improving pedestrian access to businesses.

Steven completed the design of a storm sewer infrastructure and grading for expansion of a major armed forces training base.

His experience also includes substantial design for multi-unit restaurants and retail clients across the country.

Steven is TxDOT Local Government Project Procedures Certified.

Key Projects

- City of Waco – Mars Drive and Old Hewitt Road Improvements
- City of Waco – TxDOT Elm Avenue Improvements
- City of Waco – Utility and Roadway Improvements
- City of Waco – Trail Blazer Park Improvements
- City of Buffalo – TxDOT Downtown Revitalization Program – Highway 79 Sidewalks
- City of Copperas Cove – TxDOT Business Highway 190 Improvements
- City of Granger – TxDOT Safe Routes to School
- City of Hillsboro – EDA Waterlines
- City of Jarrell – Parallel Interceptor Project
- City of Marlin – Water System Improvement Project
- City of Rockdale – TxDOT Highway 79 Rehabilitation
- City of Rockdale – TxDOT/TASA Highway 79 Downtown Improvement Project
- City of Troy – TxDOT Safe Routes to School
- City of Hillsboro – TxDOT Safe Routes to School

Education

Bachelor of Science, Civil Engineering, Texas A&M University, College Station, TX

Professional License

Professional Engineer
State of Texas, No. 105046

Professional Affiliations

Past President / Member –
American Society of Civil Engineers, Central Texas Branch

Professional Certifications

Texas Department of Transportation – Local Government Project Procedures (LGPP)

SOLOMON THOMAS, P.E.

Project Manager

MRB | group

A hands-on professional engineer with direct experience serving in project management, large-scale public utility operations and maintenance, as well as public administration as a former TxDOT Area Engineer. Powerful communicator / facilitator with expertise in fostering support and collaboration among project stakeholders, elected officials, state representatives and regulatory agencies.

High-level skills include transportation project and construction management, estimating, bid process management, strategic planning, budgeting and managing project finances. Cognizant of project impacts on public works operations and staff, and long-term associated costs.



Expertise

Comprehensive Project Management – Solomon has over 15 years of progressive planning, engineering, construction management, and facility operations experience with transportation and related utility projects of all sizes. He has coordinated major infrastructure improvements including a \$350 million highway expansion through Temple, Texas, improving gateway signage, landscaping, and facilitating connections to downtown and transportation hubs in support of economic development. Responsibilities included facilitating public meetings to update the community and businesses.

Main Street / Rural Community Development Support – Solomon has managed numerous projects in small communities, including a \$4 million Main Street rehabilitation which provided sidewalks and connected the main thoroughfare to pedestrian and bicycle traffic. He has coordinated materials and finishes to support the historic character of communities as well as protecting environmentally sensitive natural resources. His work with impacted businesses and elected officials minimized interruptions and impacts on local tourism, through coordinated meetings, managing public outreach to properly inform and engage businesses and residents. Solomon's work also includes a \$3 million project which provided site rehabilitation and sidewalks, placed a pedestrian bridge over a railroad, and connected a regional medical center to major residential areas and businesses in a highly trafficked location. Extensive project coordination has involved railroads, local officials, regulatory agencies, businesses, and residents.

Other projects include numerous roadway and safety enhancements, bridges, and gateway features, as well as specialized lighting, all meeting community needs within strict project budgets.

Solomon is TxDOT Local Government Project Procedures (LGPP) certified.

Education

Master of Science,
Mathematics, Tarleton State
University, Stephenville, TX
Bachelor of Science, Civil
Engineering, Arkansas State
University, Jonesboro, AR

Professional Registration

Professional Engineer:
Texas No. 102432
New York No. 105723

Certifications

Registered Accessibility
Specialist
TxDOT Local Government
Project Procedures (LGPP)

Professional Training

TxDOT Construction
Administration
TxDOT/AASHTO Leadership
SCTPP
Governor's Center Mgmt.
Development Program
Roadside Safety Systems
Environmental
Livability
Drafting
Water Resources
Scheduling
Traffic Control
Microstation
AutoCAD
Thysis
Winstorm
Suretrack

Key Projects

Village of Salado

- TxDOT Main Street Rehabilitation and Sidewalks

City of Buffalo

- TDA Downtown Revitalization

City of Waco

- TxDOT Safe Routes to School – JH Hines
- Elm Ave TASA
- TxDOT Elm Ave Rehabilitation and Sidewalks
- Mars Drive and Old Hewitt Rehabilitation and Sidewalks
- TxDOT FM 1637 Rehabilitation, Sidewalks, and Gateway Signage/Landscape
- TxDOT Loop 574 New location Roadway and Sidewalks

City of Harker Heights

- TxDOT FM 3481 Rehabilitation and Sidewalks

City of Temple

- TxDOT FM 1741 Sidewalks
- TxDOT FM 1741 Pedestrian Bridge and Sidewalks
- TxDOT Spur 290 Rehabilitation, Sidewalks, and Gateway Signage/Landscape
- TxDOT SH 53 Rehabilitation
- TxDOT Loop 363 Rehabilitation
- TxDOT FM 2305 Rehabilitation and Hike and Bike
- TxDOT SH 317 Rehabilitation and Sidewalks
- TxDOT FM 439 Rehabilitation and Sidewalks
- TxDOT FM 2271 Rehabilitation
- TxDOT/City of Temple FM 2483 Realignment, Rehabilitation and Sidewalks
- TxDOT US 190 Rehabilitation
- TxDOT SH 95 Rehabilitation

Interstate 35

- Williamson County Line to Salado Road Reconstruction/Bridges
- Salado to Belton Road Reconstruction/Bridges, Sidewalks, and Environmentally Sensitive Areas
- Belton to Temple Roadway Resurfacing
- Loop 363 Interchange Reconstruction
- South Loop 363 to North Loop 363 Road Reconstruction/Bridges and Sidewalks
- Temple to Troy Road Reconstruction/Bridges and Sidewalks
- Troy to Bruceville-Eddy Road Reconstruction/Bridges and Sidewalks
- Bruceville-Eddy to Hewitt Road Reconstruction/Bridges and Sidewalks
- Brazos River Frontage Road Bridges
- South Loop 340 to North Loop 340 Road Reconstruction/Bridges and Sidewalks
- Bellmead to West Road Reconstruction/Bridges and Sidewalks

City of McGregor

- TxDOT SH 317 Rehabilitation and Sidewalks

City of West

- TxDOT Downtown Sidewalks

City of Holland

- TxDOT SH 95 Rehabilitation and Downtown Drainage

City of Troy

- TxDOT TA W. Main/Luther Curtis Rd. Transportation Improvements

City of Milano

- GLO Streets and Drainage Improvements

ANTHONY D. BEACH, P.E., CFM

Senior Project Manager

MRB | *group*

With over 35 years of professional experience, an accomplished design engineer with in-depth knowledge of every aspect of public infrastructure and service delivery in local government and private utilities.

Years of project management, engineering design and team leadership in water resource development and transportation. A Certified Floodplain Manager and frequent presenter for the Texas Floodplain Management Association. A former instructor in Autodesk Civil 3D / engineering technology at Temple College and twice the keynote speaker for Global Mapper, an international organization that promotes the use of GIS technology.



Expertise

Transportation Engineering - Tony has extensive experience in the design of highway systems, urban roadways and corridors, and possesses a strong familiarity with TxDOT regulatory requirements and design criteria. He believes that the character of a community is reflected in the design of its urban areas. Working with clients to develop master plans which include pedestrian and bicycle-friendly amenities, disability access, specialized paving sections, decorative and functional lighting, and landscaping features, he has assisted communities in creating a focus on improving the quality of life for residents. Tony is TxDOT LGPP certified.

Development Review/Engineering (Project) Review Support - Tony supports a number of County Engineers, including providing engineering reviews for proposed development. As project leader for MRB Group's work in Bell County, Tony leads a team that currently serves in an official capacity in the role of County Engineer, the only engineering consulting group known to do so in the State of Texas. With a focus on saving tax dollars, Tony has worked closely with Hill County Judge the Honorable Justin Lewis assisting in the review of existing ordinances. Tony recommended updates to reflect the current costs of development review, ensuring the County better served the needs of developers while correctly transferring the cost of required reviews away from taxpayers.

Water/Wastewater Project Development - With experience in nearly every aspect of water resource management and development, Tony recognizes the difficulties faced by departments and districts with significant challenges: ever-changing regulations, increasing operational costs, aging treatment facilities, adaptation to new technology, and limited operational budgets. He has earned a reputation for planning and designing facilities that are functional, low-maintenance, and cost-effective, often coordinating research and grant applications for funding opportunities to support much-needed capital projects.

Drainage/Floodplain Management - Tony is a Certified Floodplain Manager (CFM). His extensive knowledge of the regulatory requirements surrounding impacts on water quality and flood-related property damage has made him a frequent presenter and educator on management and control. He has designed detention basins, open-channel conveyance systems, storm sewers, and flood control

Education

Bachelor of Science Degree in Civil Engineering, University of Texas at Austin

Professional Registration

Professional Engineer
State of Texas, No. 64801

Commendations

Texas Water Development Board
Texas Rural Development Council

Organizations

American Society of Civil Engineers Municipal League

Certifications

TxCDBG Project Implementation
Certified Flood Plain Manager

facilities in both urban and rural settings.

Key Projects

Development Review Team, Hill County – In the capacity of serving in the role as County Engineer, the MRB Group team routinely performs reviews of proposed development plans. The team recently completed several other projects that include a newly revised Hill County Subdivision Ordinance, prepared along with the Honorable Justin Lewis, Hill County Judge. The MRB Group team also prepared a Stormwater Management Ordinance, working closely with the Judge to establish the criteria to create the ordinance.

Various Projects, General Engineering Support, McLennan County – MRB Group was selected to prepare Flood Investigations for several bridges throughout the County. The team continues to work closely with the County Engineer and assists with several support functions, including performing development reviews on an as-needed basis.

Various Projects, General Engineering Support, Falls County – MRB Group provides development reviews, and general engineering support, working with the County on an as-needed basis.

Various Flood Infrastructure Projects, Milam County – MRB Group assists with a number of engineering support functions working with the County. MRB Group is also assisting the County with the creation of a county wide Storm Water Master Plan Project, and with an application for \$1 million in funding for Flood Infrastructure in the implementation of the plan.

Various Permitting and Development Projects, Individual Municipalities / Private Developers - Working with several private entities as a design engineer and project manager, Tony coordinated development guidance and acquired permits on behalf of private entities. In some cases, MRB Group performed development reviews and/or other engineering services for local governments within Bell County, including Belton, Troy, Copperas Cove, Killeen, Harker Heights, and Temple. Tony's perspective as an advocate for sound development ensures that when working with a local government, he is familiar with the concerns of a developer that a community must successfully address to ensure continued investment.

Transportation

- City of Temple Hogan Road Widening
- City of Copperas Cove TxDOT US Business 190
- City of Copperas Cove TxDOT Avenue D Downtown Feasibility Study
- City of Copperas Cove TxDOT Highway 190 access and intersection analysis
- City of Copperas Cove TxDOT Avenue D Revitalization Streetscape
- City of Copperas Cove FM 116/3046 SRTS Sidewalks
- Temple College Pedestrian Corridor and Bridges
- Temple College East Campus sidewalk improvements
- City of Waco TxDOT Elm Avenue
- City of Troy TxDOT Downtown Revitalization
- City of Troy TxDOT SRTS Project
- City of Troy IH-35 Widening-Utilities relocation
- City of Temple Numerous TxDOT SRTS Pedestrian /Bicycle Trails systems
- City of Hillsboro Elm Street Reconstruction
- City of Waco Martin Luther King Pedestrian Improvements & Lighting - Phases I thru IV
- City of Morgan's Point Resort Roadway Overlay

Water

- City of Hillsboro TWDB Composite Elevated Storage Tank
- City of Hillsboro Industrial Park Water Distribution Study

- Dog Ridge Water Supply FM 2410 Steel Legged Elevated Storage Tank
- Dog Ridge Water Supply FM 1670 Steel Legged Elevated Storage Tank
- 439 Water Supply 500K-gallon Composite Elevated Storage Tank
- City of Temple Hogan Road 12-inch and 18-inch water lines
- City of Troy Municipal Water Well
- City of Troy Pump Station and Ground Storage Tank
- City of Troy Water Distribution Master Plan
- City of Troy 200K-gallon ground storage rehabilitation
- City of Bellmead Parish Street 500K-gallon Composite Elevated Storage Tank
- City of Bellmead Ground and Elevated Storage Coating Systems
- Morgan's Point Resort Water System Master Plan
- Morgan's Point Resort Elevated Storage Tank 1 & 2 System Improvements
- Morgan's Point Resort Stormwater Improvements-Phase 1
- City of Temple Jefferson Manor Water Main Replacement
- City of Temple Water System Improvements

Drainage/Stormwater

- Member of the TWDB Regional Flood Plan Group Region 8 representing municipalities.
- City of Temple Friars Creek Drainage Study
- Milam County County-Wide Stormwater Management Plan
- Falls County County-Wide Stormwater Management Plan
- City of Bartlett City-Wide Stormwater Management Plan
- City of Milano City-Wide Stormwater Management Plan
- City of Waco, Waco Creek Stormwater Masterplan
- City of Temple Hog Pen Creek Regional Drainage Study and FEMA LOMR
- Hill County Development of the County-Wide Stormwater Management Ordinance
- Multiple Presentations at Texas Floodplain Management Conference

Wastewater

- City of Temple Numerous 10-inch to 12-inch Trunk Sewer replacement
- City of Troy 3-mile Trunk Sewer relocation for IH 35
- City of Temple Pea Ridge Trunk Sewer
- City of Temple Pepper Creek Trunk Sewer
- City of Temple Poison Oak Lift Station
- City of Troy CDBG Trunk Sewer Replacement

Parks

- City of Troy TPWD Splash Pad
- City of Killeen Condor Park Improvements
- City of Copperas Cove Parks Master Plan
- City of Copperas Cove Parks (10) Capital Improvement Projects
- City of Troy City-Wide Parks Master Plan
- City of Waco – Cameron Park Trails, Scenic Overlooks and Multiple Pavilions
- City of Waco – Bledsoe-Miller Park Pavilions and Trails
- City of Waco – Brazos Park East Restroom Facilities and Trail Extension
- City of Rockdale Splash Pad and Sumuel Park Improvements
- City of Cameron Parks Master Plan

JORDAN EVERHART, AICP, PMP

Senior Planning Associate

MRB | *group*

A cross-trained planning professional with over 18 years of experience working with municipalities and public agencies, both leading and supporting planning and engineering projects. Extensive roadway and transportation planning experience includes corridor and feasibility studies, multimodal corridor evaluations, master planning, and alternatives analyses.

Exceptional skills in key project coordination to expedite agency approvals, inform community leadership and foster public engagement to effectively involve all community stakeholders. A proven track record for formulating and executing implementation plans, to keep projects on-track and on-budget.



Expertise

Grant Writing - with expertise in planning, Jordan has written and secured grants from many federal and state funding resources.

Project Management - Jordan's extensive experience in the management of planning and design projects includes complete street and urban design studies, bypass or route alternative studies, and planning projects to create geographical linkages and overcome barriers. From redevelopment that incorporates urban design and place-making elements such as safety, walkability, and multiple modes of transportation, to conducting traffic and environmental impact analyses, Jordan's project leadership focuses on finding optimal ways to accommodate a variety of community challenges and needs, including narrow travel lanes, bicycle lanes, accessibility, wider sidewalks, parking, landscaped medians, waterways, and future transit.

Jordan closely examines both short- and long-term implications of proposed options, which often determine the cost of operations and service delivery for a community. His documentation often includes planning-level designs and an alternatives matrix to supplement final reports. He fully understands the direct impacts project planning can have on local governments with limited annual budgets.

Master Planning - Jordan's work in master planning includes the development of regional plans to identify and enhance key destinations, and to create linkages such as bicycle routes. Extensive project coordination has included achieving consensus with COGs, TxDOT, county officials, school districts, and involved municipalities, collecting data and spotlighting issues that might affect future development. He considers existing conditions and open space master plans; proposed roadway and transit; commercial, residential, and mixed-use development; schools; and of significant importance to communities, availability of funding to implement plans. Jordan's strong communication skills enhance more productive stakeholder meetings and information briefings.

Environmental - Jordan has extensive experience with projects that require the TxDOT environmental process. This involves synchronization with the TxDOT Environmental Coordinator for the District where the project is located. Most TxDOT sidewalk projects are considered categorically excluded (CE), but extensive research must be completed to make this determination.

Education

Bachelor of Science,
Emergency Administration
and Disaster Planning,
University of North Texas

Professional Certifications

American Institute of Certified
Planners (AICP) No. 027321
Project Management
Professional (PMP) No.
2087374
TxDOT Local Government
Project Procedures (LGPP)
No. 82643

TxDOT Pre-Certifications

1.2.1, Systems Planning;
1.3.1, Subarea/Corridor
Planning;
1.4.1, Land Planning /
Engineering;
1.5.1, Feasibility Studies

Acquisitions – Jordan has a range of experience with municipal projects that require property easements and acquisitions. His work includes locating property owners to obtain temporary construction licenses and easements. His background in transportation planning and design allows him to educate property owners on the project and acquisition process to obtain the necessary signatures to continue with construction.

Key Projects

Feasibility Studies, Alternative Analyses, & Preliminary Engineering

- Analyze different thoroughfare options and make recommendations.
- Identify environmental constraints and mobility and congestion issues.
- Evaluated local and regional connectivity and developed criteria to weigh alternatives.
- Develop typical section alternatives.
- Create and implement public involvement efforts.
- Develop short- and long-range implementation plans and develop cost estimates.

City Fort Worth, TX

- West 7th Street Complete Street Study & Design, Project Manager

Rockwall County, TX

- Bicycle Master Plan, Project Manager

City of Denton

- Hickory Creek Road Feasibility Study & Design, Project Manager

City of Richardson, TX

- Solid Waste Management Master Plan, Deputy Project Manager

City Fort Worth, TX

- 2018 Transportation Bond Program, Project Manager

City of Amarillo, TX

- Martin Road Playa Improvements, Facilitation Task Lead

Various Clients

- Water System Vulnerability Assessments & Emergency Response Plans, Deputy Project Manager

City of Richardson, TX

- East Arapaho Redevelopment Study, Infrastructure Task Lead

City of Austin, TX

- East Riverside Drive Corridor Study, Bicycle & Pedestrian Task Lead

ALDOT

- Mobile River Bridge Bicycle & Pedestrian Study, Bicycle & Pedestrian Task Lead

TxDOT

- Interstate Access Justification Reports, Task Lead

City of Hillsboro, TX

- Pre-Visioning and Community Snapshot, Project Manager
- 2022-2027 Strategic Plan, Project Manager (In Progress)

City of Waco, TX

- 19th Street and J. H. Hines Elementary SRTS Property Acquisitions, Task Lead

City of Moody

- 2022 Emergency Preparedness Plan

MICHAEL BEACH

Senior GIS Analyst

MRB | *group*

Extensive experience in GIS management, flood management studies, transportation infrastructure, and aerial mapping and surveying projects.

Focuses include customized mobile GIS applications supporting mapping, monitoring, and reporting from the field.



Expertise

Water/Wastewater Municipal GIS Management – Manages GIS systems for Municipalities across Central Texas, providing clients with system analysis, asset management, and an online GIS presence.

Flood Studies – Creates GIS data and workflows for floodwater management and analysis.

Aerial Mapping/Surveying – High accuracy survey-grade mapping utilizing drones, point clouds, and aerial imagery.

Workflow Development – Develops industry-leading practices for efficient and effective use of today's leading technology in GIS surveying and mapping.

Wastewater Infrastructure – Designs and plans production of wastewater infrastructures, including sewer plants, trunk mains, and collection pipes.

Water Infrastructure – Designs and plans production of water infrastructures, including ground storage tanks, elevated storage tanks, pump stations, transmission and distribution mains.

Transportation Infrastructure – Designs and plans production of roadways and sidewalks. Has worked on Safe Routes to School, Transportation Enhancement, and Downtown Revitalization Project grant programs.

Key Projects

Municipal GIS Experience

- City of Holland
- City of Lorena
- Dog Ridge Water Supply Corporation
- City of Troy
- 439 Water Supply Corporation
- Pendleton Water Supply Corporation
- City of Bellmead
- City of Holland
- City of Jarrell
- City of Morgan's Point Resort

Technical Knowledge

AutoCAD Civil 3D

Pix4D

Global Mapper

HEC-RAS

HEC-HMS

AWS

- City of Rosebud
- City of Hillsboro
- City of Buffalo

Aerial Mapping Experience

- City of Marlin
- City of Rockdale
- City of Copperas Cove
- City of Cameron
- City of Waco

Wastewater Experience

- City of Jarrell Wastewater Treatment Plant
- City of Jarrell Meadow Valley Loop Wastewater Line
- Bellmead Trunk Main

Water Experience

- Bellmead Elevated Storage Tank
- 439 WSC Elevated Storage Tank
- Dog Ridge WSC FM 2410 Water Transmission and Distribution Mains

Transportation Experience

- Rockdale Highway 79 Rehabilitation/Downtown Revitalization Project
- Copperas Cove Highway 190 TxDOT Transportation Enhancement
- Morgan's Point Resort Roadway Evaluation and Master Plan
- Hutto Sidewalk TxDOT Safe Routes to School

A former City Manager with invaluable perspective and insights into local government operations, day-to-day service delivery, capital projects and budget administration.

Recognized expertise in researching and successfully securing significant public funding for municipal capital and planning projects. Obtained more than \$50 Million in grants in the past several years alone, as well as another \$50 Million in low- or no-interest loans for communities.

A seasoned grant administration professional, ensuring expedited reimbursements through strong familiarity with agency reporting requirements and closeout of funded projects.



Expertise

Municipal Government Experience – Janet has 30 years of municipal government experience serving as City Manager, Assistant City Manager, City Secretary, and Tax Assessor-Collector. Her direct knowledge and hands-on experience in municipal operations and finance provide our clients insights into available resources for day-to-day operations, as well as capital projects. She provides consultation on various aspects of municipal functions, including training in best practices and innovative approaches to successful government administration.

Grants/Funding – Janet's track record for researching, writing, and administering grants for communities include securing more than \$100 million in federal, state, and local funds for critical infrastructure and community development. Janet's extensive familiarity with funding resources provides communities with insight regarding the best ways to compete for investment. She assists with effective planning for capital projects, leveraging local resources or multiple funding sources to maximize opportunities. Her expertise includes grant research, preparing compelling applications, and assisting in the administration of successfully funded federal, state, and local grants. Janet facilitates collaborative communication with funding agencies and provides effective grant administration services to ensure successful and expedited reimbursements. She also assists with environmental assessments and facilitates the preparation of engineering reports to support and strengthen funding applications. She has worked with numerous State and Federal agencies, County Grants Divisions, and Councils of Government from different areas of the State.

Janet is TxDOT Local Government Project Procedures (LGPP) certified and TDA certified for CDBG projects.

Key Projects

City of Hillsboro

- TWDB DWSRF Water System Improvements \$3,123,272
- TxDOT Safe Routes to School Hillsboro Middle School Phase 1 Sidewalks \$447,275, Environmental and Grant Administration
- TxDOT Safe Routes to School Hillsboro Middle School Phase 2 Sidewalks \$594,259 Environmental

Education

University of North Texas –
TMCA Certification Program

Professional Registrations

Texas Registered Municipal Clerk
TxDOT – Local Government Project Procedures (LGPP)
Texas Department of Agriculture – CDBG
FEMA – Introduction to Unified Hazard Mitigation Assistance
Shiple Group - NEPA Process
Texas Municipal Clerks Association

Professional Training

TxDOT Construction Administration
TxDOT Environmental Management System

Organizations

Texas City Managers Association – Region 7
Texas Municipal Clerks Association
Texas Municipal Clerks Association-Central Texas Chapter

and Grant Administration

City of Granger

- TxDOT Safe Routes to School Sidewalks \$551,468 Environmental and Grant Administration
- TWDB CWSRF Wastewater System Improvements \$1,200,000
- WILCO 2013 CDBG \$236,825
- TxDOT Downtown Streetscape Transportation Alternatives \$1,269,336

City of Temple

- TxDOT Safe Routes to School - Bonham Middle School Sidewalks \$498,493, Environmental and Grant Administration
- TxDOT Safe Routes to School - Lakewood Elementary Sidewalks \$496,725, Environmental and Grant Administration

City of Lorena

- TxDOT Safe Routes to School - Lorena Elementary and Middle School Sidewalks \$781,867
- TxDOT Transportation Alternatives Downtown Streetscape Revitalization \$1,479,954

City of Troy

- TxDOT Safe Routes to School Mays Elementary School Sidewalks \$450,950, Environmental and Grant Administration
- TxDOT Historic Downtown Sidewalks \$390,900, Environmental and Grant Administration
- Trojan Park Master Park Plan
- TPWD Trojan Park Splash Pad \$75,000, Grant Administration
- TWDB DWSRF Water System Improvements \$2,100,000
- TxDOT Safe Routes to School Mays Middle School \$277,571 Environmental and Grant Administration
- TxDOT West Main/Luther Curtis Road \$3,200,000

City of Waco

- TxDOT 11th/12th & Gurley Sidewalks \$505,175, Environmental and Grant Administration
- TxDOT Historic Elm Ave. Connectivity Improvements, Sidewalks and Bicycle Lanes \$2,644,000, Environmental and Grant Administration
- TxDOT J H Hines Safe Routes to School \$757,778, Environmental and Grant Administration
- TxDOT Cedar Ridge Hike & Bike Connections Environmental and Grant Administration
- TxDOT MKT Trail Grant Administration

City of Copperas Cove

- TxDOT/KTMPO Avenue D Streetscape Revitalization (3 phases) \$890,000, Environmental and Grant Administration
- TxDOT/KTMPO Business 190 \$10,000,000, Environmental Administration
- TxDOT/KTMPO Avenue D Downtown Streetscape Revitalization \$700,480, Environmental and Grant Administration
- TxDOT/KTMPO FM 116/3046 Sidewalks \$975,000, Environmental and Grant Administration
- TxDOT/KTMPO The Narrows Sidewalks \$1,700,000, Environmental and Grant Administration
- TxDOT/KTMPO FM 116 Underpass and Sidewalks \$13,500,000
- Copperas Cove Parks Master Plan

City of Jarrell

- TWDB CWSRF - Wastewater Treatment Plant \$12,000,000
- WILCO 2013 CDBG \$482,250

City of Rockdale

- TPWD Sumuel Park Splash Pad \$75,000, Grant Administration
- TDA Downtown Revitalization - Sidewalks \$150,000
- TxDOT US 79 Historic Cameron Avenue Sidewalks \$1,294,000, Environmental

City of Rosebud

- TWDB CWSRF Wastewater and Water System Improvements \$7,900,000

Town of Buckholts

- TWDB DWSRF Water Meter Replacements \$200,000

City of Hutto

- TxDOT TE FM 1660 Sidewalks \$1,001,880, Environmental and Grant Administration
- TxDOT TAP Limmer Loop Sidewalks \$786,232

City of Harker Heights

- TxDOT/KTMPO Commercial Dr. Roundabout \$391,399

Milam County

- TWDB Flood Infrastructure Fund \$856,500

Falls County

- TWDB Flood Infrastructure Fund \$820,000

City of Bartlett

- TWDB Flood Infrastructure Fund \$350,000
- TxDOT Bartlett Elementary Safe Routes to School \$835,054

City of Eldorado

- TxDOT School and Neighborhoods Connect, Transportation Alternatives \$1,735,206

City of Buffalo

- TxDOT SRTS Jr. High Complex Connector \$1,099,279

City of Cameron

- Parks Master Plan

Extensive experience with project management, hydraulics, hydrology utility design and ordinance compliance. Over 25 years of construction and construction inspection experience on water and wastewater projects of various sizes.

Highly respected in his field with vast experience working with federal, state and local regulatory and community agencies.



Expertise

Water/Wastewater Collection and Treatment – Managed projects involving new or the re-design of outdated existing infrastructure related to water and wastewater treatment facilities and system components. Experience includes industrial, water, sewer, and permitting.

Environmental – Extensive knowledge working on environmentally-sensitive projects involving water quality issues as well as endangered species and aquifer recharge. Substantial experience working with neighborhood groups, concerned citizens, municipal staff, environmental boards, planning commissions, and city councils.

Construction Management/Inspection – Tremendous success assisting clients during the construction phase of their projects, having served in the capacity of construction superintendent, field inspector, citizen consultant, and project manager on a variety of projects of different types, sizes and complexity.

Key Projects

Project Permitting

- TPDES Applications
 - Eagle's Wings WWTP, Diocese of Austin - Burnet, Texas
 - The Hollows WWTP – Centex Homes – Lago Vista, Texas
 - Northside WWTP – Northside Christian Church – Houston, Texas
 - Bulverde/46 Partners WWTP – Bulverde/46 Partners LTD. – Bulverde, Texas
 - Arrowhead Ranch WWTP – Forestar Real Estate Group – Dripping Spring, Texas
- TPDES Sludge Applications and Permit Amendments
 - Leon WWTP Amendment – City of Gatesville, Texas
 - Airport Sludge Application Site – City of Gatesville, Texas
 - Backwash Discharge Permit – Schertz-Sequin Local Governmental Corporation – Gonzales, Texas
 - Carothers Land Application - City of Gatesville, Texas
- Brazos River Authority Stormwater Permitting
 - Waco Metropolitan Regional Sewerage System (WMARSS) – Waco, Texas
 - Sugar Land Regional Sewerage System (SLRSS) – Sugar Land, Texas
 - Brushy Creek Regional Wastewater System (BCRWS) – Round Rock, Texas
 - Temple-Belton Regional Sewerage System (TBRSS) – Belton, Texas

Education

Associates Degree, Civil Engineering, TSTC-Waco

Certifications

Class C Wastewater Certification

OSHA 10-Hour Construction Industry Outreach

USACE-CQM for Contractors #784

Organizations

Texas Public Works Association

Texas Water Utilities Association

- Leon WWTP - Gatesville, Texas
- Stillhouse WWTP - Gatesville, Texas

Reporting, Studies, and Data Acquisition

- Vulnerability Assessment – Salado WSC – Salado, Texas
- Filter Efficiency Study – Bluebonnet WSC – Moffat, Texas
- Industrial Pre-Treatment Programs – Brazos River Authority – Waco, Texas
- Moffat CCN Expansion – Moffat WSC – Moffat, Texas
- 2009 Killeen CCN Expansion – City of Killeen Texas
- Nola Ruth/Indian Trail Drainage Study – City of Harker Heights, Texas
- West Bell WSC CCN Service Expansion – City of Killeen, Texas
- Water and Wastewater System Evaluation – Kickapoo Indian Reservation – McLeod, Oklahoma
- Lions Park Swimming Pool Evaluation – City of Temple, Texas
- Gatesville WTP Study – City of Gatesville, Texas
- Eagle's Wings Retreat Center Water and Wastewater Design Study – Diocese of Austin – Burnet, Texas
- South White Hall Road Water Well Permit – Moffat WSC – Moffat, Texas

Construction Management Superintendent/Field Engineer

- Troy WWTP Expansion – City of Troy, Texas
- Devine WWTP Expansion – City of Devine, Texas
- HWY 29 Lift Station – City of Georgetown, Texas
- Doshier Farm WWTP Expansion – City of Temple, Texas
- Dove Springs WWTP – City of Georgetown, Texas
- Copperas Cove WWTP Expansion – City of Copperas Cove, Texas
- Cibolo Creek WWTP Expansion – City of Cibolo, Texas
- Cuero WWTP Expansion – City of Cuero, Texas
- Round Rock WTP Chemical Feed Storage – City of Round Rock, Texas

Construction Inspection

- City of Temple
 - 5th Street Extension
 - 8th Street Extension
 - Temple Airport AMCOM Hangar and Booster Pump Station
 - 6-inch and 8-inch Pipe Bursting Project
 - Fryer's Creek Wastewater Collection Line
 - Taylor's Valley Lift Station and Forcemain
 - Pea Ridge Lift Station
 - Bird Creek Interceptor Phase 1
 - Bird Creek Interceptor Phase 2A
- Brazos River Authority
 - WMARSS WWTP Headworks and Aeration Basin Expansions
 - WMARSS WWTP Andritz Triple Pass Drum Sludge Drying Facility
 - Highway 84 Lift Station and Forcemain
- City of Mart
 - Highway 164 Utility Relocation
 - Mart WWTP Expansion
- City of Killeen
 - Highway 195 Waterline Extension
 - Bundrant Elevated Storage Tank
 - Lake Road Waterline Extension
 - Bundrant to Pump Station No. 3 16-inch Transmission Main

- City of Copperas Cove
 - Hogg Mountain Ground Storage Tank
 - Eastside Booster Pump Station
 - Golf Course Reclaim System Optimization
- City of Buda
 - Beacon Hill Elevated Storage Tank
 - Beacon Waterline Extension
- City of Harker Heights
 - Harker Heights WWTP UV System Upgrade
 - Mountain Lion Road Expansion
 - FM 2410 Community Park Phase I
 - FM 2410 Community Park Phase II
 - FM 2410 16-inch Waterline Extension
 - Indian Trail Road Expansion
 - Indian Trail 18-inch Waterline Extension
- City of Gatesville
 - North Fort Hood Lift Station
 - Leon WWTP Expansion
 - HWY 36 Lift Station
 - Leon WWTP Forcemain Renovation
- Salado Water Supply Corporation
 - IH 35 TXDOT Relocation
 - FM 2484 Booster Pump Station
 - FM 2484 Pipeline
 - FM 2484 Elevated Storage Tank
- Aquilla Water Supply District
 - Pipeline and Ground Storage Tank
- Moffat Water Supply Corporation
 - Booster Pump Station Renovation
 - HWY 36 6-inch Waterline Extension
- Bluebonnet Water Supply Corporation
 - Phase III Filter Rehabilitation
 - Phase IV Solids Handling
- American Water Military Services
 - BPS No. 7
 - BPS No. 6898
- DH Investments
 - Johnson Ranch WWTP
 - Johnson Ranch Water System
- University of Mary Hardin Baylor
 - Sports Courts Relocation
 - Crusader Stadium

A black and white photograph of a modern, single-story commercial building. The building features a prominent horizontal concrete overhang above a series of columns. The "MRB group" logo is mounted on the upper part of the building's facade. The foreground shows a paved parking area and a grassy lawn with some shrubs.

MRB | *group*

303 W. Calhoun Ave.
Temple, TX 76501
254-771-2054
www.mrbgroup.com

May 16, 2022

Mr. Don Ferguson, Village Administrator
Village of Salado
303 North Stagecoach
Salado, TX 76571

RE: PROPOSAL FOR PROFESSIONAL SERVICES—VILLAGE OF SALADO

Dear Mr. Ferguson:

MRB Group, P.C., (MRB) appreciates the opportunity to submit this proposal to the Village of Salado (Client) to conduct specific professional services as directed by your office. We understand that this work will include, but is not limited to, general civil engineering, floodplain management, plat and subdivision reviews, wastewater design and analysis, and planning services as requested by the Village. In addition, other activities may be included by your office or staff within the limits of this agreement.

I. Scope of Services and Compensation

Prior to commencing a specific requested service under this agreement, we will provide you with a written description of the work to be performed and an estimated amount for these services. We propose to conduct this work on an hourly basis billed in accordance with our current rate schedule (see attached). Attached hereto and made part of this Agreement are MRB's Standard Terms and Conditions. MRB Group shall submit monthly statements and services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

II. Commencement of Work

MRB Group will commence serving the Village as needed upon receipt of the signed proposal.

III. Standard Terms and Conditions

Attached hereto and made part of this Agreement are MRB's Standard Terms and Conditions.

If this proposal is acceptable to the Village, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for the opportunity to work for the Village of Salado.

Sincerely,



Steven Kirkpatrick, P.E.
Project Manager



Trey Taylor, P.E.
Temple Operations Manager

Enclosures: Standard Terms and Conditions
Standard Rate Sheet

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PROPOSAL ACCEPTED FOR THE VILLAGE OF SALADO BY:

Signature

Title

Date

MRB GROUP, P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS

A. TERMINATION

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

Standard Hourly Rate Schedule 2022

<u>CATEGORY</u>	<u>RATE</u>
Senior Project Manager	\$210.00
Senior Economic Manager	\$210.00
Project Manager	\$185.00
Senior Analyst	\$170.00
Junior Analyst	\$130.00
Sr. Civil Engineer	\$170.00
Civil Engineer III	\$150.00
Civil Engineer II	\$135.00
Civil Engineer I	\$120.00
Senior Technician	\$155.00
Senior Process Manager	\$135.00
Process Manager	\$95.00
Sr. GIS Analyst	\$135.00
Sr. Design Technician	\$135.00
Design Technician I	\$65.00
Design Technician II	\$95.00
Design Technician III	\$115.00
Senior Architect	\$195.00
Architect III	\$150.00
Architect II	\$135.00
Architect I	\$120.00
Associate Architect	\$110.00
Senior Planning Associate	\$165.00
Planning Associate	\$125.00
Grant Administrator	\$135.00
Grant Analyst	\$100.00
Construction Manager	\$105.00
Construction Administrator	\$105.00
Construction Facility Observation	\$95.00
Construction Utility Observation	\$90.00
Administrative Assistant	\$75.00
Reproduction Coordinator	\$70.00
Specialty Rate	\$195.00

*RATES EFFECTIVE JANUARY 1, 2022 – DECEMBER 31, 2022

BOA Agenda Item Form



Date Submitted: May 16, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED WASTEWATER SERVICE AND CONNECTION AGREEMENT BETWEEN DRAKE LAND DEVELOPMENT LLC AND THE VILLAGE OF SALADO

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed wastewater service and connection agreement between Drake Land Development LLC and the Village of Salado.

Currently, the Village's Wastewater Ordinance requires developers to pay wastewater impact fees for each lot in a development at the time the Final Plat for that development is recorded. That said, the Village's Wastewater Extension Policy allows the Village to negotiate agreements relating to the payment of impact fees for developments when the developer has funded the extension of wastewater service to their development.

Drake's Landing is a 54.029 acre residential development located northeast of the intersection of Royal Street and Smith Branch Road. The developer recently extended wastewater service to the development at the cost of the developer.

The developer and Village have negotiated a proposed agreement that will allow the developer to pay wastewater impact fees at the time a building permit is issued for each lot, rather than paying fees for all lots at the time of plat recordation. In addition, the proposed agreement calls for the Village to collect a post-construction, pro-rata reimbursement fee for any future connection by a property adjacent to the wastewater line constructed by the developer. That fee would be reimbursed to the developer to help offset the cost of construction of the subject wastewater line.

The proposed impact fee payment approach will spread out the payment of impact fees rather than collecting them all at once. This approach is acceptable if building permits for the development are pulled in "bulk" which has been the case so far.

A copy of the proposed wastewater service and connection agreement with Drake Land Development LLC will be provided to board members under separate cover in advance of the meeting.

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER ISSUES RELATING TO THE DESIGN CONCEPT FOR THE FUTURE RECONSTRUCTION OF WEST VILLAGE ROAD

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider issues relating to the design concept for the future reconstruction of West Village Road.

The Village staff and representatives with MRB Group will brief board members on the status of the development of a design concept for the subject roadway.

This is a workshop item. No action will be taken on this item.

BOA Agenda Item Form



Date Submitted: May 14, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER ACTION
SETTING THE DATE, TIME AND PLACE FOR THE FY
2022-2023 VILLAGE OF SALADO GOALS AND
PRIORITIES WORKSHOP

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action setting the date, time and place for the FY 2022-2023 Village of Salado Goals and Priorities Workshop.

BOA Agenda Item Form



Date Submitted: May 16, 2022

Agenda Date Requested: May 19, 2022

Project/Proposal Title: CONSIDER ACTION DESIGNATING THE MAYOR, MAYOR PRO-TEM, VILLAGE ADMINISTRATOR AND AN ALDERMAN AS SIGNATORIES ON THE VILLAGE OF SALADO'S BANK ACCOUNTS

Council Action Requested:

- Ordinance
- Resolution
- Motion
- Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action designating the Mayor, Mayor Pro-tem, Village Administrator and an Alderman as signatories on the Village of Salado's bank accounts.