

# Village Of Salado



**REGULAR BOARD OF ALDERMEN**  
**MEETING SALADO MUNICIPAL BUILDING**  
**301 N. STAGECOACH, SALADO, TEXAS**  
**June 6, 2024, 6:30P.M.**

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THIS WILL BE AN IN-PERSON MEETING THAT WILL ALSO BE AVAILABLE VIRTUALLY USING **YouTube** YOU CAN ACCESS THE MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE USING THE FOLLOWING LINK:

**[www.youtube.com/@VillageofSalado](https://www.youtube.com/@VillageofSalado)**



*Join the meeting 5 minutes before posted start time.*

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## AGENDA

<b><u>CALL TO ORDER</u></b>	JUNE 6, 2024, AT 6:30 P.M.
<b><u>CALL OF ROLL</u></b>	VILLAGE SECRETARY
<b><u>INVOCATION</u></b>	MAYOR BERT HENRY

## **PLEDGE OF ALLEGIANCE / SALUTE TO THE TEXAS FLAG**

### **1. PUBLIC COMMENTS**

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

### **2. CONSENT AGENDA**

- (A) APPROVAL OF MINUTES OF MAY 16, 2024, REGULAR BOARD OF ALDERMAN MEETING.
- (B) ACKNOWLEDGEMENT OF RECEIPT OF PETITION FOR RELEASE OF AN AREA FROM THE VILLAGE OF SALADO'S EXTRATERRITORIAL JURISDICTION FROM LAURIE L. FLEET.

DESCRIPTION: 14.01 ACRES IN THE G. F. LANKFORD SURVEY. ALL THAT CERTAIN LOT, TRACT, OR PARCEL OF LAND LYING AND BEING SITUATED IN THE COUNTY OF BELL, STATE OF TEXAS, AND BEING PART OF THE G. F LANKFORD SURVEY, ABSTRACT NUMBER 510 AND BEING THE SAME RECORDS OF BELL COUNTY, TEXAS.

DESCRIPTION: 2.42 ACRE TRACT IN THE G. F. LANKFORD SURVEY IN BELL COUNTY, TEXAS. ALL THAT CERTAIN LOT, TRACT, OR PARCEL OF LAND LYING AND BEING SITUATED IN THE COUNTY OF BELL, STATE OF TEXAS, AND BEING PART OF THE G. F. LANKFORD SURVEY, ABSTRACT NUMBER 510 AND BEING PART OF A 37.89 ACRE TRACT AS RECORDED IN VOLUME 1982, PAGE 189 OF THE DEED RECORDS OF BELL COUNTY, TEXAS.

DESCRIPTION: BEING A 2.562 ACRE TRACT OF LAND SITUATED IN THE G. F. LANKFORD SURVEY, ABSTRACT #512, BELL COUNTY, TEXAS, BEING A PART OR PORTION OF 37.89 ACRE TRACT OF LAND DESCRIBED IN A WARRANTY DEED FROM CHERYIE LYNN DUNLAP TO BILLY BRUCE DUNLAP RECORDED IN VOLUME 1982, PAGE 189, DEED RECORDS, BELL COUNTY.

- (C) ACKNOWLEDGEMENT OF RECEIPT OF PETITION FOR RELEASE OF AN AREA FROM THE VILLAGE OF SALADO'S EXTRATERRITORIAL JURISDICTION FROM BILLY B. DUNLAP.

DESCRIPTION: 70.296 ACRES OF LAND SITUATED IN THE G. F. LANKFORD SURVEY, ABSTRACT NO. 510, BELL COUNTY, TEXAS, BEING ALL THAT CERTAIN TRACT OF LAND SAID TO CONTAIN 51.19 ACRES OF LAND AND DESCRIBED IN A WARRANTY DEED TO BILLY B. DUNLAP FILED FOR RECORDS ON MARCH 28, 1989 IN VOLUME 2514, PAGE 281 IN THE REAL PROPERTY RECORDS OF BELL COUNTY, TEXAS (RPRBCT), ALL THAT CERTAIN TRACT OF LAND SAID TO CONTAIN 6,665 SQUARE FEET OF LAND AREA OR 0.15 OF AN ACRE AS DESCRIBED IN A SPECIAL WARRANTY DEED TO BILL DUNLAP FILED FOR RECORD ON JANUARY 8, 2007 IN DOCUMENT NUMBER 2007-00001356, RPRBCT, AND THE REMAINING PORTION OF THAT CERTAIN TRACT OF LAND SAID TO CONTAIN 37.89 ACRES OF LAND AND DESCRIBED IN A WARRANTY DEED TO BILLY BRUCE DUNLAP FILED FOR RECORD ON AUGUST 8, 1984 IN VOLUME 1982, PAGE 189, RPRBCT. SAID 70.540 ACRES OF LAND WAS SURVEYED BY BRIONES CONSULTING AND ENGINEERING LTD ON FEBRUARY 19, 2018.

3. **DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING ANY ITEM REMOVED FROM THE CONSENT AGENDA**

4. **STATUS REPORTS**

- (A) VILLAGE ADMINISTRATOR'S REPORT
- UPDATE ON FY 2025 BUDGET PREPARATION
  - UPDATE ON PACE PARK PROPOSED IMPROVEMENTS
- (B) POLICE CHIEF STATUS REPORT
- CALLS FOR SERVICE
  - LICENSE PLATE READER PROGRAM UPDATE
  - DEPARTMENT UPDATE
- (C) TOURISM DEPARTMENT REPORT
- SALADO MARKETING ACTIVITIES
  - VISITOR'S CENTER ACTIVITIES
  - UPCOMING EVENTS

## 5. DISCUSSION AND POSSIBLE ACTION

- (A) DISCUSS AND POSSIBLE ACTION ON REQUEST TO WAIVE THE FOOD VENDOR PERMIT FEE FOR THE SALADO SCOTTISH GATHERING AND HIGHLAND GAMES, A TWO-DAY EVENT TO BE HELD DURING NOVEMBER 2024.
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION ON AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE VILLAGE OF SALADO, TEXAS SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2024 (SANCTUARY EAST PUBLIC IMPROVEMENT DISTRICT IMPROVEMENT AREA #1 PROJECT); APPROVING AND AUTHORIZING AN INDENTURE OF TRUST, A BOND PURCHASE AGREEMENT, A LIMITED OFFERING MEMORANDUM, A CONTINUING DISCLOSURE AGREEMENT, AND OTHER AGREEMENTS AND DOCUMENTS IN CONNECTION THEREWITH; MAKING FINDINGS WITH RESPECT TO THE ISSUANCE OF SUCH BONDS; PROVIDING AN EFFECTIVE DATE.
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION ON APPROVING ORDINANCE NO. 2024-05, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, PROVIDING FOR THE IMPOSITION OF A LIEN ON AN OWNER'S PROPERTY, OTHER THAN HOMESTEAD OR RENTAL PROPERTY, AFTER NOTICE FOR DELINQUENT BILLS FOR UTILITY SERVICE TO THE PROPERTY: FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.
- (D) FIRST READING OF ORDINANCE NO. 2024-06, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, PROVIDING FOR REGULATIONS TO AND CONCERNING CAMPING, AND PROVIDING FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.
- (E) FIRST READING OF ORDINANCE NO. 2024-08, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, AMENDING ORDINANCE NO. 2017.07, ESTABLISHING REGULATIONS RELATING TO THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE VILLAGE LIMITS; REPEALING ORDINANCE NO. 2017.07, AND PROVIDING FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.
- (F) DISCUSS AND CONSIDER POSSIBLE ACTION ON AUTHORIZING THE NUMBER OF BUDGETED POSITIONS FOR THE TOURISM DEPARTMENT FROM TWO FULL-TIME EMPLOYEES TO ONE FULL-TIME AND TWO PART-TIME EMPLOYEES.

- (G) DISCUSS AND CONSIDER POSSIBLE ACTION ON AUTHORIZING THE ADDITION OF ONE (1) FULL-TIME EMPLOYEE TO POLICE DEPARTMENT STAFFING.
- (H) DISCUSS AND CONSIDER POSSIBLE ACTION ON PURCHASING OF POLICE PATROL VEHICLES.
- (I) DISCUSS AND POSSIBLE ACTION ON FILLING THE VACANT ALDERMAN POSITION.
- (J) DISCUSS AND POSSIBLE ACTION ON AMENDING THE BOARD OF ALDERMEN GOVERNANCE POLICY AND RULES OF PROCEDURE; SECTION 5.11(E), REGARDING THE MAXIMUM TIME LIMIT FOR A SPEAKER TO ADDRESS THE BOARD OF ALDERMEN.
- (K) DISCUSS AND POSSIBLE ACTION ON CANCELLING THE REGULAR MEETING OF THE SALADO BOARD OF ALDERMEN ON JULY 4, 2024.

**6. EXECUTIVE SESSION**

ADJOURN INTO EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE IN ACCORDANCE WITH THE STATUTORY AUTHORITY CONTAINED IN:

- (A) SECTIONS 551.071 AND 551.087 TO CONSULT WITH LEGAL COUNSEL AND DELIBERATE ECONOMIC DEVELOPMENT NEGOTIATIONS WITH STAGECOACH 1943, LP.

**7. RECONVENE IN REGULAR SESSION**

- (A) DISCUSS AND POSSIBLE ACTION ON AGENDA ITEM 6 (A).

**ADJOURNMENT**

**NOTE**

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS

GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on June 3, 2024, by 10:00 a.m.

*Debra Bean*

Debra Bean, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Debra Bean, City Secretary at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices may utilize the statewide Relay Texas Program at 1-800-735-2988.

# BOA Agenda Item #2A



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

CONSENT AGENDA

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

**Project/Proposal Summary:**

(A) APPROVAL OF MINUTES OF MAY 16, 2024, REGULAR BOARD OF ALDERMAN MEETING.

# BOA Agenda Item #2B & C



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**CONSENT AGENDA**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

## Project/Proposal Summary:

(B) ACKNOWLEDGEMENT OF RECEIPT OF PETITION FOR RELEASE OF AN AREA FROM THE VILLAGE OF SALADO'S EXTRATERRITORIAL JURISDICTION FROM LAURIE L. FLEET.

DESCRIPTION: 14.01 ACRES IN THE G. F. LANKFORD SURVEY. ALL THAT CERTAIN LOT, TRACT, OR PARCEL OF LAND LYING AND BEING SITUATED IN THE COUNTY OF BELL, STATE OF TEXAS, AND BEING PART OF THE G. F LANKFORD SURVEY, ABSTRACT NUMBER 510 AND BEING THE SAME RECORDS OF BELL COUNTY, TEXAS.

DESCRIPTION: 2.42 ACRE TRACT IN THE G. F. LANKFORD SURVEY IN BELL COUNTY, TEXAS. ALL THAT CERTAIN LOT, TRACT, OR PARCEL OF LAND LYING AND BEING SITUATED IN THE COUNTY OF BELL, STATE OF TEXAS, AND BEING PART OF THE G. F. LANKFORD SURVEY, ABSTRACT NUMBER 510 AND BEING PART OF A 37.89 ACRE TRACT AS RECORDED IN VOLUME 1982, PAGE 189 OF THE DEED RECORDS OF BELL COUNTY, TEXAS.

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**Petition for Release of an Area from the Village of Salado's  
Extraterritorial Jurisdiction**

Laurie L. Fleet respectfully submits this petition to:

Debra Bean, City Secretary  
Village of Salado  
301 N. Stagecoach Road  
Salado, TX 76571

NOW COMES, Laurie L. Fleet, petitioner, to present this petition to the Village of Salado's Board of Aldermen to request the release of an area from the Village of Salado's Extraterritorial Jurisdiction (ETJ) pursuant to Local Government Code (LGC) Chapter 42, Subchapter D, Release of Area by Petition of Landowner or Resident from Extraterritorial Jurisdiction.

The petitioner is the sole owner of real property located at 10736 Stinnett Mill Rd, Salado, TX 76571. The property consists of 3 tracts of land that are located within the Village of Salado's ETJ and are described on the Tax Appraisal District of Bell County records as:

- Tract 1
  - Property ID: 107819
  - Legal Description: A0510BC G F LANKFORD, 47-2, ACRES 14.01
- Tract 2
  - Property ID: 107820
  - Legal Description: A0510BC G F LANKFORD, 47-1-1, ACRES 2.42
- Tract 3
  - Property ID: 464690
  - Legal Description: A0510BC G F LANKFORD, 47-1, ACRES 2.562

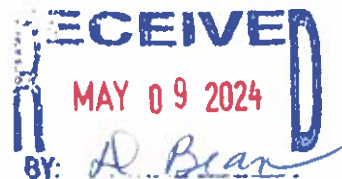
The metes and bounds of each tract are attached as Appendix A and a map of the properties is attached as Appendix B, as required by LGC Chapter 42, Subchapter D.

The petitioner hereby requests that the Village of Salado Board of Alderman approve this petition and release the real property described above from the Village of Salado's ETJ.

Respectfully submitted on May 9<sup>th</sup>, 2024.



Laurie L. Fleet, Landowner  
10736 Stinnett Mill Rd  
Salado, TX 76571  
254-563-6613  
Laurie\_Fleet@yahoo.com



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**Appendix A**  
**Metes and Bounds**

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BOUNDARY DESCRIPTION AND FIELD NOTES FOR  
14.01 ACRES IN THE G. F. LANKFORD SURVEY  
IN BELL COUNTY, TEXAS

All that certain lot, tract, or parcel of land lying and being situated in the County of Bell, State of Texas, and being part of the G. F. Lankford Survey, Abstract Number 510 and being the same 14.01 acres as recorded in Volume 2514, Page 281 of the Deed Records of Bell County, Texas and being more particularly described as follows:

BEGINNING at an iron pin and fence corner, said iron pin being on the North right-of-way line of a county road and also being the Southeast corner of above mentioned 14.01 acres for the Southeast corner of this;

THENCE along a fence and the North right-of-way line of a county road S 68 deg. 31' 52" W 38.05 feet to the South edge of a 15" Oak and N 79 deg. 36' 26" W 276.14 feet to an iron pin for the Southwest corner of this;

THENCE N 4 deg. 59' 37" E 1369.25 feet to an iron pin in a fence for the Northwest corner of this;

THENCE along a fence S 71 deg. 09' 22" E 626.42 feet to an iron pin and fence corner for the Northeast corner of this;

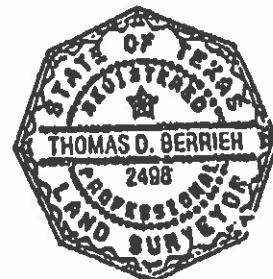
THENCE along a fence S 18 deg. 41' 05" W 1264.24 feet to the place of BEGINNING and containing 14.01 acres of land more or less.

I HEREBY CERTIFY that these field notes were prepared by computations and an actual survey on the ground and are true and correct to the best of my knowledge.

WITNESS MY HAND AND SEAL this 19th day of February, 1992 A. D.

BERRIER SURVEYING

*Thomas D. Berrier*  
Thomas D. Berrier  
Registered Professional Land Surveyor  
No. 2498



920 2-7737  
dm

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**TRACT 2**

**BOUNDARY DESCRIPTION AND FIELD NOTES FOR  
A 2.42 ACRE TRACT IN THE G. F. LANKFORD SURVEY  
IN BELL COUNTY, TEXAS**

All that certain lot, tract, or parcel of land lying and being situated in the County of Bell, State of Texas, and being part of the G. F. Lankford Survey, Abstract Number 510 and being part of a 37.89 acre tract as recorded in Volume 1982, Page 189 of the Deed Records of Bell County, Texas and being more particularly described as follows:

BEGINNING at an iron pin said iron pin being the Northeast corner of above mentioned 37.89 acres and the Northwest corner of a 14.01 acre tract for the Northeast corner of this;

THENCE along the common line of the 37.89 acre tract and the 14.01 acre tract S 4 deg. 59' 37" W 411.98 feet to an iron pin for the Southeast corner of this;

THENCE N 71 deg. 09' 22" W 312.62 feet to an iron pin for the Southwest corner of this;

THENCE N 18 deg. 50' 38" E 400.0 feet to an iron pin on the North line of above mentioned 37.98 acres and the South line of a 37.18 acre tract for the Northwest corner of this;

THENCE S 71 deg. 09' 22" E 214.0 feet to the place of BEGINNING and containing 2.42 acres of land more or less.

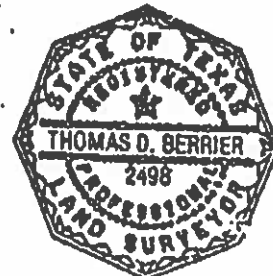
I HEREBY CERTIFY that these field notes were prepared by computations and an actual survey on the ground and are true and correct to the best of my knowledge.

WITNESS MY HAND AND SEAL this 19th day of February, 1992 A. D.

BERRIER SURVEYING

*Thomas D. Berrier*

Thomas D. Berrier  
Registered Professional Land Surveyor  
No. 2498



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*an*

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BY \_\_\_\_\_  
CNTY CLERK  
92 PPM  
FILED

Being a 2.562 acre tract of land situated in the G.F. Lankford Survey, Abstract #512, Bell County, Texas, being a part or portion of a 37.89 acre tract of land described in a Warranty Deed from Cheryle Lynn Dunlap to Billy Bruce Dunlap recorded in Volume 1982, Page 189, Deed Records, Bell County, said 2.562 acre tract being more particularly described by metes and bounds as follows:

BEGINNING at a ½" iron rod found in the north right-of-way line of Stinnett Mill Road, also being the southeast corner of said Dunlap 37.89 acre tract and being the southwest corner of a 14.01 acre tract of land called Tract One described in a General Warranty with Vendor's Lien from Lisa R. Richardson to Laurie Fleet, recorded in Document Number 201100040510, Official Public Records of Bell County, Texas, for corner,

THENCE along the common line of the north right of way of Stinnett Mill Road and said Dunlap 37.89 acre tract (also called to be along fence in Volume 1982, Page 189, fence replaced) the following three calls:

- 1) N 82° 40' 30" W 83.29 feet to a ½" iron rod set with cap stamped "RPLS 6197", for corner;
- 2) N 80° 27' 43" W 83.51 feet to a ½" iron rod set with cap stamped "RPLS 6197", for corner;
- 3) N 74° 23' 49" W 37.09 feet to a ½" iron rod set with cap stamped "RPLS 6197", for corner;

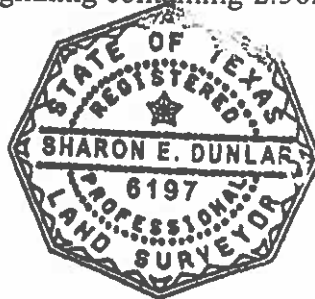
THENCE departing said common line, over and across said Dunlap 37.89 acre tract, N 2° 20' 01" W 480.38 feet to a ½" iron rod set with cap stamped "RPLS 6197", for corner;

THENCE continuing over and across said Dunlap 37.89 acre tract, N 85° 40' 33" E 238.86 feet to a ½" iron rod set with cap stamped "RPLS 6197" in the east line of said Dunlap 37.89 acre tract and the west line of said Fleet 14.01 acre tract, for corner;

THENCE along the common line of said Dunlap 37.89 acre tract and said Fleet 14.01 acre tract, S 1° 55' 33" W 532.73 feet to the Point of Beginning containing 2.562 acres of land.

*Sharon E Dunlap*

Sharon E. Dunlap, R.P.L.S. #6197  
January 31, 2014



See attached surveyors sketch, which accompanies this set of field notes.

The bearings for the above description are based on the Texas State Plane Coordinate System, Texas Central Zone, NAD83, per GPS observations.

# Appendix B Map of Properties



**Petition for Release of an Area from the Village of Salado's  
Extraterritorial Jurisdiction**

Billy B. Dunlap respectfully submits this petition to:

Debra Bean, City Secretary  
Village of Salado  
301 N. Stagecoach Road  
Salado, TX 76571

NOW COMES, Billy B. Dunlap, petitioner, to present this petition to the Village of Salado's Board of Aldermen to request the release of an area from the Village of Salado's Extraterritorial Jurisdiction (ETJ) pursuant to Local Government Code (LGC) Chapter 42, Subchapter D, Release of Area by Petition of Landowner or Resident from Extraterritorial Jurisdiction.

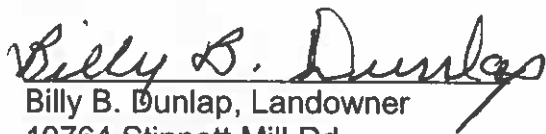
The petitioner is the sole owner of real property located at 10764 Stinnett Mill Rd, Salado, TX 76571. A portion of the property is located within the Village of Salado's ETJ and another portion of the property is located within the City of Belton's ETJ. The total property is 70.296 acres.

As required by LGC Chapter 42, Subchapter D, the following Appendices are included in this petition.

- Appendix A: The metes and bounds of the total property owned by petitioner.
- Appendix B: A map of the property that is subject to this petition.

The petitioner hereby requests that the Village of Salado Board of Alderman approve this petition and release that portion of the real property described above from the Village of Salado's ETJ.

Respectfully submitted on 5-17, 2024.

  
Billy B. Dunlap, Landowner  
10764 Stinnett Mill Rd  
Salado, TX 76571  
254-721-8511



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## Appendix A Metes and Bounds

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STATE OF TEXAS       §

COUNTY OF BELL       §

**FIELD NOTE DESCRIPTION OF 70.296 ACRES OF LAND** situated in the G.F. Lankford Survey, Abstract No. 510, Bell County, Texas, being all that certain tract of land said to contain 51.19 acres of land and described in a Warranty Deed to Billy B. Dunlap filed for record on March 28, 1989 in Volume 2514, Page 281 in the Real Property Records of Bell County, Texas (RPRBCT), all that certain tract of land said to contain 6,665 square feet of land area or 0.15 of an acre of land as described in a Special Warranty Deed to Bill Dunlap filed for record on January 8, 2007 in Document Number 2007-00001356, RPRBCT, and the remaining portion of that certain tract of land said to contain 37.89 acres of land and described in a Warranty Deed to Billy Bruce Dunlap filed for record on August 8, 1984 in Volume 1982, Page 189, RPRBCT. Said 70.540 acres of land was surveyed by Briones Consulting and Engineering LTD on February 19, 2018 and is more particularly described by metes and bounds as follow:

**BEGINNING** at a 1/2-inch iron rod, North 10,325,311.29 and East 3,180,697.14, (same as record, Vol. 1982, Pg. 169) found at the intersection of the northerly and westerly line of Stinnett Mill Road, same being the southwest corner of this, and also bearing South 15°30'58" West a distance of 171.17 feet (record Doc. 2012-00000853 is South 18°08'14" West, 171.37 feet) to a 1/2-inch iron rod (same as record Doc. 2012-00000853) found;

**THENCE** with the westerly line of this 70.296 acre tract of land, **North 15°56'13" East** (record is North 19°00'00" East) passing at 399.42 feet a 1/2-inch iron rod outset from said westerly line 4.11 feet, passing at 885.09 feet a nail found (record Vol. 3321, Pg. 546 is iron rod) outset from said westerly line a distance of 0.96 feet, passing at 1700.46 feet a 1/2-inch iron rod outset a distance of 6.92 from said westerly line and continuing for a **total distance of 2241.09 feet** to a 1/2-inch iron rod with yellow cap marked "CS, LTD", searched for not found, for an interior corner of this same being the southeast corner of said 0.15 of an acre tract of land;

**THENCE** with the northerly line of Lot 12 Block B of Rangers Promise, an addition to Bell County, Texas filed for record on July 17, 2006 in Cabinet D, Slide 120-A. PRBCT, **North 73°40'11" West a distance of 108.76 feet** (record is North 73°42'52" West, 105.81 feet, Cab. D, Sld. 120-A) (record is 1/2-inch iron rod with yellow cap marked "CS, LTD", searched for not found Cab. D, Sld. 120-A) for a point of curvature in said westerly line;

**THENCE** an arc distance of **39.28 feet** with a curve to the left having a radius of **25.00 feet**, a central angle of **90° 00' 54"** and a chord bearing **South 61° 17' 08" West a distance of 35.36 feet** (record is arc distance 39.27', radius 25.00', delta 90° 00' 00", chord bearing South 16° 17' 08" West, 35.36 feet, Cab. D, Sld. 120-A) to a 1/2-inch iron rod set with a red plastic cap marked "BCE, LTD /RPLS 4540" (record is 1/2-inch iron rod with yellow cap marked "CS, LTD", searched for not found) set in the easterly line of Horton Drive (Cabinet D, Slide 120-A), a publicly maintained street, for an exterior corner of this 70.296-acre tract of land;

**THENCE** with the easterly line of Horton Drive **North 16° 17' 08" East a distance of 75.00 feet** (same as record, Cab. D, Sld. 120-A) to a 1/2-inch iron rod set with a red plastic cap marked "BCE, LTD /RPLS 4540" (record is 1/2-inch iron rod with yellow cap marked "CS, LTD", searched for not found, Cab. D, Sld. 120-A) in the southerly line of Hamer Drive (Cabinet D, Slide 120-A) a publicly maintained street, same

being the southerly line of Lot 13, Block B of said Rangers Promise, for an exterior corner of this 70.296-acre tract of land;

**THENCE** with the southerly line of said Lot 13 and a northerly line of this **South 73° 40' 46" East** passing at 130.60 feet a 1/2-inch iron rod with yellow cap marked "CS, LTD", and continuing for a distance of **133.46 feet** (record is South 74° 42' 52" East, 130.44 feet, Cab. D, Sld. 120-A) to a 1/2-inch iron rod set with a red plastic cap marked "BCE, LTD /RPLS 4540" (record is 1/2-inch iron rod with yellow cap marked "CS, LTD", Cab D, Sld. 120-A) for an interior corner of this 70.296-acre tract of land;

**THENCE** with the westerly line of this 70.296-acre tract of land and being along or near a fence, **North 15° 56' 13" East** (record is North 19°00'00" East) passing at 57.55 feet a fence corner post (of record Cab. D, Sld. 120-A), passing at 163.20 feet an iron rod with a blue cap marked "Central Topo Service" (of record Vol. 6019, Pg. 475) and continuing for a total distance of **331.17 feet** to a 3/4-inch iron rod found (record is iron bolt Vol. 2514, Pg. 281) for the northwest corner of this 70.296 acre tract of land, said iron rod bearing **North 16° 17' 35" East a distance of 2619.75 feet** (record is North 19° 00' 01" East, 2618.64 feet, Vol. 3321, Pg. 546) to a 1/2 inch iron rod (of record, Vol. 3321, Pg. 546) found in the south margin of Amity Road, a publicly maintained roadway;

**THENCE** with the northerly line of this 70.296 acre tract of land; **South 74° 07' 09" East** (record is South 71°00'00" East) passing at 1286.86 feet a 2-1/2 steel post (of record Doc. 2013-00050651) continuing for a total distance of **1,289.00 feet** (same as record Vol. 2514, Pg. 281) to a 1/2-inch iron rod set with a red plastic cap marked "BCE, LTD /RPLS 4540" (record is iron rod) for the northeast corner of this 70.296 acre tract of land;

**THENCE** with the easterly line of this 70.296 acre tract of land and in part along or near a fence, **South 16° 42' 44" West for a distance of 1,266.21 feet** (record is South 19° 46' 58" West, 1266.32 feet, Vol. 2514, Pg. 281) to 1/2-inch iron rod set with a red plastic cap marked "BCE, LTD /RPLS 4540" (record is iron rod, Vol. 2514, Pg. 281) for an exterior corner of this, said iron rod bearing **South 74° 12' 09" East a distance of 408.01** (record is South 71° 09' 22" East, 410.42 feet) to a fence corner post (record is iron rod and fence corner);

**THENCE** with a southerly line of this 70.296-acre tract of land; **North 74° 05' 28" West** (record is North 71° 09' 22" West, Doc. 2011-00040510) passing at 2.70 feet a 2-1/2-inch steel fence post (of record Doc. 2013-00050651) and continuing for a distance of **432.79 feet** to a 2" iron pipe found (record is iron pin, Doc. 2011-00040510);

**THENCE** with an easterly line of this 70.296-acre tract of land; **South 15° 48' 36" West for a distance of 400.60 feet** (record is South 18° 48' 36" West, 400.00 feet, Doc. 2011-00040510) to 3/4-inch iron rod found (record is iron pin, Doc. 2011-00040510) for an interior corner of this 70.296-acre tract of land;

**THENCE** with a northerly line of this 70.296-acre tract of land; **South 74° 11' 55" East** (record is South 71° 09' 22" East) for a distance of **312.74 feet** (record is South 71° 09' 22" East, 312.62 feet, Doc. 2011-00040040510) to an iron rod found (record is iron pin, Doc. 2011-00040510) for an exterior corner of this 70.296-acre tract of land;

**THENCE** with an easterly line of this 70.296 acre tract of land; **South 01° 55' 12" West** (record is South 04°59'37" West, Vol. 3321, Pg. 281) **for a distance of 424.34 feet** to 3/8-inch iron rod found with a yellow cap marked "6197" (same as record, Doc. 2014-00036090) for an exterior corner of this, said iron rod bearing **South 01° 55' 33" West a distance of 532.73 feet** (same as record, Doc. 2014-00036090) to an iron rod (same as record, Doc. 2014-00036090) found in the northerly margin of said Stinnett Mill Road;

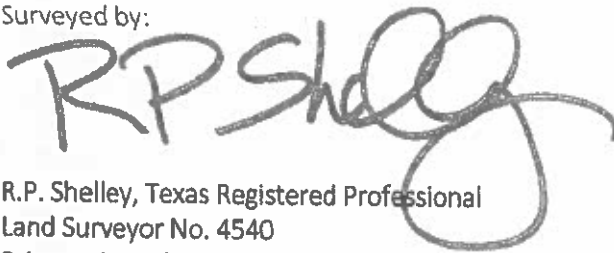
**THENCE** with a southerly line of this 70.296-acre tract of land and being along or near a fence; **South 85° 40' 28" West for a distance of 238.74 feet** (record is South 85° 40' 33" West, 238.86 feet, Doc. 2014-000360090) to 3/8-inch iron rod found with a yellow cap marked "6197" (same as record, Doc. 2014-00036090) found for an interior corner of this 70.296-acre tract of land;

**THENCE** with an easterly line of this 70.296-acre tract of land and being along or near a fence; **South 02° 19' 45" East for a distance of 480.32 feet** (record is South 02° 20' 01" East, 480.38 feet, Doc. 2014-00036090) to 3/8-inch iron rod found with a yellow cap marked "6197" (same as record, Doc. 2014-00036090) found in the northerly line of said Stinnett Mill Road and the southerly line of this 70.296-acre tract of land;

**THENCE** with the northerly margin of said Stinnett Mill Road and the southerly line of this 70.296-acre tract of land; **North 74° 23' 43" West for a distance of 1,182.09 feet** (record is North 71° 19' 41" West, Vol. 1982, Pg. 189) to the **POINT OF BEGINNING**.

NOTE – Bearings called out herein are based on the Texas Coordinate System, Central Zone, NAD 83. All distances and coordinates are grid distances. There is this day drawn a map of survey to accompany this field note description.

Surveyed by:



R.P. Shelley, Texas Registered Professional  
Land Surveyor No. 4540  
Briones Consulting & Engineering Ltd.  
4515 Briar Hollow Pl., Ste. 106  
Houston, Texas 77027  
TBPLS Firm No. 10194252  
210 286 9077  
[rickshelley@gmail.com](mailto:rickshelley@gmail.com)



# Appendix B

## Map of Subject Property



# BOA Agenda Item #4A-C



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**STATUS REPORTS**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

## Project/Proposal Summary:

### Agenda Item #4:

- (A) VILLAGE ADMINISTRATOR'S REPORT
  - UPDATE ON FY 2025 BUDGET PREPARATION
  - UPDATE ON PACE PARK PROPOSED IMPROVEMENTS
  
- (B) POLICE CHIEF STATUS REPORT
  - CALLS FOR SERVICE
  - LICENSE PLATE READER PROGRAM UPDATE
  - DEPARTMENT UPDATE
  
- (C) TOURISM DEPARTMENT REPORT
  - SALADO MARKETING ACTIVITIES
  - VISITOR'S CENTER ACTIVITIES
  - UPCOMING EVENTS

# BOA Agenda Item #5A



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

Project/Proposal Summary:

Agenda Item #5A

(A) DISCUSS AND POSSIBLE ACTION ON REQUEST TO WAIVE THE FOOD VENDOR PERMIT FEE FOR THE SALADO SCOTTISH GATHERING AND HIGHLAND GAMES, A TWO-DAY EVENT TO BE HELD DURING NOVEMBER 2024.



BOA & Mr. De La Rosa,

I am Lynette Jones, Executive Director of Salado Museum and College Park. Since 1961, we have sponsored the Salado Scottish Gathering and Highland Games. The Gathering is the primary fund-raiser for the non-profit museum. We operate fully on donations, grants, and this fund-raiser. The building and college ruins property were donated to the non-profit several years ago by the Robertson family. The Robertson family settled in Salado in the early 1850's, and still own the family property south of Salado.

This year will be my second year as the museum director during the Gathering and first as co-chairman. In the past, food truck vendors have not been asked for permits to serve food. Part of our income from the Gathering is from charging vendor space fees, and adding the permit fees may be cost prohibitive to some of our previous vendors. As someone who was in the restaurant business for almost 13 years, I recognize the importance of why it is necessary to enforce those health department permits. Most of our vendors travel from outside Bell County and some outside of the state, so they would hold health certificates from their home base. We would like to request the Village waive the fees of the permit for this two-day event but require the permit certificate for the vendor's local health district and present their certificates to the Village office.

This event brings 3000 plus people to the Village each November as it has for 63 years. And while we do have vendors at the event, many of the participants and spectators come because they love to shop, eat, and visit Salado. I know this because I hear this over and over from them. The number one complaint we hear from them is, "Why can't we have this back at the Civic Center?", as the shops and restaurants are easier to access from the Civic Center. While we would also like to have it back at the Civic Center, the space is simply not large enough to accommodate. The event will be held again this year at SISD's Thomas Arnold Elementary School.

I would also like to invite and encourage the board and Village citizens to attend this very special event.

# BOA Agenda Item #5B



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

## Project/Proposal Summary:

### Agenda Item #5B

(B) DISCUSS AND CONSIDER POSSIBLE ACTION ON AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE VILLAGE OF SALADO, TEXAS SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2024 (SANCTUARY EAST PUBLIC IMPROVEMENT DISTRICT IMPROVEMENT AREA #1 PROJECT); APPROVING AND AUTHORIZING AN INDENTURE OF TRUST, A BOND PURCHASE AGREEMENT, A LIMITED OFFERING MEMORANDUM, A CONTINUING DISCLOSURE AGREEMENT, AND OTHER AGREEMENTS AND DOCUMENTS IN CONNECTION THEREWITH; MAKING FINDINGS WITH RESPECT TO THE ISSUANCE OF SUCH BONDS; PROVIDING AN EFFECTIVE DATE.

**IMPORTANT: the multiple documents for this agenda item are many pages and too large to scan. If you wish a copy, please contact City Secretary Debra Bean.**



# BOA Agenda Item #5C



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

**Project/Proposal Summary:**

**Agenda Item #5C**

(C) DISCUSS AND CONSIDER POSSIBLE ACTION ON APPROVING ORDINANCE NO. 2024-05, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, PROVIDING FOR THE IMPOSITION OF A LIEN ON AN OWNER'S PROPERTY, OTHER THAN HOMESTEAD OR RENTAL PROPERTY, AFTER NOTICE FOR DELINQUENT BILLS FOR UTILITY SERVICE TO THE PROPERTY: FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.

Ordinance No. 2024-05  
Village of Salado  
County of Bell  
June 6, 2024

**ORDINANCE NO. 2024-05**

**AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, PROVIDING FOR THE IMPOSITION OF A LIEN ON AN OWNER'S PROPERTY, OTHER THAN HOMESTEAD OR RENTAL PROPERTY, AFTER NOTICE FOR DELINQUENT BILLS FOR UTILITY SERVICE TO THE PROPERTY: FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.**

**WHEREAS**, pursuant to Texas Local Government Code § 51.032, the Board of Aldermen (the "Board") of the Village of Salado, Texas (the "Village") is authorized by law to adopt an ordinance, not inconsistent with state law, that it considers proper for the government of the Village and is necessary or proper for carrying out a power granted by law to the Village; and

**WHEREAS**, Section 552.0025 of the Texas Local Government Code gives municipalities the authority by ordinance to impose a lien on certain property for delinquent bills for municipal utility service to certain property; and

**WHEREAS**, the Board of Aldermen (the "Board") of the Village has determined that it is in the best interest of the citizens of the Village to have the ability to impose a lien on eligible properties as a means of securing payment for delinquent bills for utility services; and

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:**

**SECTION I. ENACTMENT PROVISIONS**

- A. Findings of Fact:** All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Salado and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.
- B. Popular Name:** This Ordinance shall be commonly referred to as "The Lien for Delinquent Utility Services Bills Ordinance."
- C. Scope:** This Ordinance, and the rules and regulations adopted herein, shall apply generally within the Village limits.
- D. Effective Date:** This Ordinance shall take effect immediately upon passage and publication.

## **SECTION II. ADOPTION**

Ordinance No. 2024-05 is hereby adopted as follows:

1. When delinquent charges imposed by this article for any utility services provided by the Village remain unpaid, the Village Administrator may impose or authorize the imposition of a lien against the real property to which service is being provided, or intended to be provided. The lien shall include and secure any delinquent charges, penalties, interest, and collection costs. The Village Administrator shall perfect or authorize the perfection of the lien by filing a "Notice of Lien" containing a legal description of the property and the utility account number for the delinquent charges in the real property records of the county in which the property is located.
2. The lien authorized in this section shall not apply to bills for service connected in a tenant's name after notice by the property owner to the municipality that the property is rental property.
3. The lien authorized by this Ordinance shall not apply to homestead property protected by the Texas Constitution.
4. The lien authorized in this Ordinance is superior to all liens except for a bona fide mortgage lien that is recorded before the recording of the Village's utility lien in the real property records of the county where the property is located.

## **SECTION III. SAVINGS CLAUSE**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the Village under any section or provisions of any ordinances at the time of passage of this ordinance.

## **SECTION IV. SEVERABILITY CLAUSE**

If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Board of Aldermen of the Village of Salado in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

## **SECTION V. REPEALER CLAUSE**

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is

apparent. This Ordinance shall not be construed to require or allow any act which is prohibited by any other Ordinance.

**SECTION VI. EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

**SECTION VII. NOTICE AND MEETING CLAUSE**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VIII. PUBLICATION**

This Ordinance shall become effective immediately upon the date of its publication as required by Section 52.011 of the Texas Local Government Code. The Village Secretary is hereby directed to cause the caption of this Ordinance to be published in the manner required by law.

**PASSED AND APPROVED on SECOND READING this, the \_\_ day of \_\_\_\_\_, 2024, by a vote of \_\_\_\_ (ayes) to \_\_\_\_ (nays) and \_\_\_\_ abstentions vote of the Board of Aldermen of the Village of Salado, Texas.**

\_\_\_\_\_  
Bert Henry, Mayor

ATTEST:

\_\_\_\_\_  
Debra Bean, Village Secretary

Approved to Form:

\_\_\_\_\_  
Josh Katz, Village Attorney

# BOA Agenda Item #5D



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

DISCUSSION AND POSSIBLE ACTION

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

Project/Proposal Summary:

Agenda Item #5D

(D) FIRST READING OF ORDINANCE NO. 2024-06, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, PROVIDING FOR REGULATIONS TO AND CONCERNING CAMPING, AND PROVIDING FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.

Ordinance No. 2024-06  
Village of Salado  
County of Bell  
\_\_\_\_\_, 2024

**ORDINANCE NO. 2024-06**

**AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, PROVIDING FOR REGULATIONS TO AND CONCERNING CAMPING, AND PROVIDING FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.**

**WHEREAS**, pursuant to Texas Local Government Code § 51.032, the Board of Aldermen (the “Board”) of the Village of Salado, Texas (the “Village”) is authorized by law to adopt an ordinance, not inconsistent with state law, that it considers proper for the government of the Village and is necessary or proper for carrying out a power granted by law to the Village; and

**WHEREAS**, the Village seeks to provide for the health, safety, and welfare of its citizens; and

**WHEREAS**, unauthorized camping is frequently the cause of public health nuisances, including the improper disposal of human excreta, wastewater, and garbage, as defined by Section 34.011 of the Texas Health and Safety Code; and

**WHEREAS**, unauthorized camping may provide harborage to rodents and other disease-carrying pests which may be innately harmful to people and property; and

**WHEREAS**, unauthorized camping creates a fire hazard to structures, parks, and nearby properties; and

**WHEREAS**, unauthorized camping may diminish property values and the appearance of a neighborhood, diminishing any incentive for others in the neighborhood to maintain their own property, thus creating a self-perpetuating cycle; and

**WHEREAS**, unauthorized camping is prohibited under state law as described in Texas Penal Code section 48.05; and

**WHEREAS**, the Board of Aldermen (the “Board”) of the Village has determined that it is in the best interest of the citizens of the Village to have the ability to regulate unauthorized camping within the Village; and

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:**

## SECTION I. ENACTMENT PROVISIONS

- A. Findings of Fact:** All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Salado and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.
- B. Popular Name:** This Ordinance shall be commonly referred to as “The Unauthorized Camping Ordinance.”
- C. Scope:** This Ordinance, and the rules and regulations adopted herein, shall apply generally within the Village limits.
- D. Effective Date:** This Ordinance shall take effect immediately upon passage and publication.

## SECTION II. ADOPTION

Ordinance No. 2024-\_\_ is hereby adopted as follows:

1. *Terms defined.* In this section these terms have the following definitions:

**AUTHORIZATION.** Express written permission given by the property owner or the owner’s agent.

**CAMP.** To reside or dwell temporarily in a place, using Transitory Shelter.

**GOVERNMENTAL ENTITY.** A political subdivision of the state, including, but not limited to, a municipality, county, unit of state government, public school district, junior college district or special purpose district.

**NON-RESIDENTIAL.** Any property or area within the territorial limits of the Village that is not included in a Residential District as defined in the Zoning Ordinance or that is used as a commercial, municipal, park, or industrial use.

**PRIVATE PROPERTY.** Property or an area that is owned by a non-governmental entity or individual.

**RESIDENTIAL.** Any property or area within the territorial limits of the Village that is located in a Residential District as defined in the Zoning Ordinance, including vacant residentially-zoned lots.

**RESIDE OR DWELL.** Without limitation, eating, sleeping, or the storage of personal possessions.

**TRANSITORY SHELTER.** Without limitation, any tent, tarpaulin, lean-to, sleeping bag, bedroll, blankets, or any form of cover or protection from the elements other than clothing.

2. Prohibition. It shall be unlawful for any person to camp upon any:  
(1) residential or non-residential private property without possessing authorization of the property owner or the owner's agent; or

(c) *Defenses*. It is an affirmative defense to prosecution that a person charged with violation of this section owns the property or has permission to camp upon it.

(d) *Penalty*. Any person violating the provisions of this section shall be guilty of a misdemeanor and shall be punished by a fine not to exceed \$500.

(e) Any property on which camping occurs shall be subject to all other ordinances of the Village of Salado, including those related to zoning and health and safety.

### **SECTION III. SAVINGS CLAUSE**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the Village under any section or provisions of any ordinances at the time of passage of this ordinance.

### **SECTION IV. SEVERABILITY CLAUSE**

If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Board of Aldermen of the Village of Salado in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

### **SECTION V. REPEALER CLAUSE**

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act which is prohibited by any other Ordinance.

### **SECTION VI. EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.



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**SECTION VII. NOTICE AND MEETING CLAUSE**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VIII. PUBLICATION**

This Ordinance shall become effective immediately upon the date of its publication as required by Section 52.011 of the Texas Local Government Code. The Village Secretary is hereby directed to cause the caption of this Ordinance to be published in the manner required by law.

**PASSED AND APPROVED on SECOND READING this, the \_\_ day of \_\_\_\_, 2024, by a vote of \_\_\_\_(ayes) to \_\_\_\_(nays) and \_\_ abstentions vote of the Board of Aldermen of the Village of Salado, Texas.**

\_\_\_\_\_  
Bert Henry, Mayor

ATTEST:

\_\_\_\_\_  
Debra Bean, Village Secretary

Approved to Form:

\_\_\_\_\_  
Josh Katz, Village Attorney

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# BOA Agenda Item #5E



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

## Project/Proposal Summary:

### Agenda Item #5E

(E) FIRST READING OF ORDINANCE NO. 2024-08, AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, AMENDING ORDINANCE NO. 2017.07, ESTABLISHING REGULATIONS RELATING TO THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE VILLAGE LIMITS; REPEALING ORDINANCE NO. 2017.07, AND PROVIDING FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.

### **INCLUDED ARE:**

- 1) **PROPOSED AMENDING ORDINANCE NO. 2024-08, AND**
- 2) **ORDINANCE NUMBER 2017-07**

**Note: Public Hearings are proposed only for waiver of distance requirements in Ordinance Number 2017-07. No other public hearings are proposed in the 2024-08.**

Ordinance No. 2024-08  
Village of Salado  
County of Bell  
\_\_\_\_\_, 2024

**ORDINANCE NO. 2024-08**

**AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, AMENDING ORDINANCE NO. 2017.07, ESTABLISHING REGULATIONS RELATING TO THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE VILLAGE LIMITS; REPEALING ORDINANCE NO. 2017.07, AND PROVIDING FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY CLAUSE; AND PROPER NOTICE AND MEETING.**

**WHEREAS**, pursuant to Texas Local Government Code § 51.032, the Board of Aldermen (the “Board”) of the Village of Salado, Texas (the “Village”) is authorized by law to adopt an ordinance, not inconsistent with state law, that it considers proper for the government of the Village and is necessary or proper for carrying out a power granted by law to the Village; and

**WHEREAS**, the Board has adopted an ordinance allowing the sale of beer, wine, and mixed beverages, and establishing a permitting system for same that properly regulates establishments that serve alcoholic beverages; and

**WHEREAS**, the Board now finds it necessary to amend this ordinance to revise and improve the permitting process for establishments that serve alcoholic beverages;

**WHEREAS**, the regulations adopted in this Ordinance are in furtherance of the public interest, and for the good government, peace, order, trade, and commerce of the Village and necessary and proper for carrying out the power granted by law to the Village; and

**WHEREAS**, the Village seeks to provide for the health, safety, and welfare of its citizens;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:**

**SECTION I. ENACTMENT PROVISIONS**

- A. Findings of Fact:** All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Salado and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.
- B. Popular Name:** This Ordinance shall be commonly referred to as “The Amendment to the Alcoholic Beverage Ordinance.”
- C. Scope:** This Ordinance, and the rules and regulations adopted herein, shall apply generally within the Village limits.

**D. Effective Date:** This Ordinance shall take effect immediately upon passage and publication.

## SECTION II. ADOPTION

Ordinance No. 2024-\_\_, amending Ordinance 2017.07, is hereby adopted as follows:

### “SECTION 2. PERMITS

#### 2.1 Permit or License Required

~~It shall be unlawful for any person to manufacture, distill, brew, sell, or possess for the purpose of sale any beer, wine, or other alcoholic beverage, or otherwise engage in any activity for which a license or permit is required by the Texas Alcoholic Beverage Code as amended, unless the person has a current and unrevoked permit issued by the Texas Alcoholic Beverage Commission.~~

- (a) The sale, storage, or handling of alcoholic beverages for the purpose of sale is permitted only where the use is authorized by and complies with all applicable provisions of this Code and the Texas Alcoholic Beverage Code. A permit or license issued by the Village for the sale, storage, or handling of alcoholic beverages is valid for two (2) years and runs concurrently with any permit or license issued by the Texas Alcoholic Beverage Commission (“TABC”). Any business with a valid alcoholic beverage permit or license issued by TABC at the time this ordinance is adopted shall not require a permit or license from the Village until the time that its TABC permit or license requires renewal.
- (b) Applicability. This section applies to:
  - (1) An original application or a renewal application for a permit or license required by the Texas Alcoholic Beverage Code; and
  - (2) A permittee seeking to change the place of business for which a permit or license is issued, if the Texas Alcoholic Beverage Code requires the city secretary to certify that the sale of alcoholic beverages at a place of business is authorized by city ordinance.
- (c) Filing of application. The applicant for a permit or license subject to this section shall file a completed and verified application with the city secretary on the form promulgated by TABC. The applicant shall, upon request by the Village, provide to the Village any information related to its TABC-issued license or permit.
- (d) Availability for inspection. An applicant shall make the place of business available for any investigation or inspection required by this section.
- (e) Scope of inspections. Inspections under this section may relate to requirements established by any other applicable provisions of the Village’s Code of Ordinances.

- (f) Review of application. The Village administrator shall review and route the application to staff as necessary to review and comment on the application.
- (g) Standards for certification. The Village administrator shall certify an application if he/she determines that:
- (1) The sale of alcoholic beverages at the place of business is an authorized use at that location; and
  - (2) The place of business complies with all applicable provisions of the Village's Code of Ordinances.
- (h) Certification without re-inspection. A Village official reviewing an application under subsection (f) may certify an application under this section without re-inspecting a place of business if:
- (1) The place of business was inspected by the Village in the 12 months preceding the date an application was filed; and
  - (2) The Village determines there has been no material change that affects the certification required by this section since the previous inspection.
- (i) A permit fee is levied in the amount of one-half (½) of the state permit fee for each permit issued for premises located within the Village, except for permits that are exempted from municipal fees. (Ref. Texas Alcoholic Beverage Code §§ 11.38 and 61.36.)
- (j) Due date for payment of fees. An applicant shall pay the fees established in this Ordinance to the Village no later than the 30th day after the date the applicant's payment of a state permit or license fee is due.
- (k) Failure to pay fees. A permittee and licensee who sells an alcoholic beverage at a business location before the applicant pays the fees established by this section commits an offense punishable in accordance with this Ordinance.
- (l) Issuance of receipt. The Village secretary shall issue and deliver a receipt under this section to the permittee or licensee authorizing the sale of alcoholic beverages under this section and a state permit or license, if the permittee or licensee:
- (1) Pays the fees established by this Ordinance; and
  - (2) Exhibits the permit or license issued by the state
- (m) It is an offense for any person licensed under this article to fail to display the Village permit and keep the same displayed in a conspicuous place in the place of business licensed. “

### **SECTION III. SAVINGS CLAUSE**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the Village under any section or provisions of any ordinances at the time of passage of this ordinance.

### **SECTION IV. SEVERABILITY CLAUSE**

If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Board of Aldermen of the Village of Salado in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall be come inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

### **SECTION V. REPEALER CLAUSE**

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act which is prohibited by any other Ordinance.

### **SECTION VI. EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

### **SECTION VII. NOTICE AND MEETING CLAUSE**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VIII. PUBLICATION**

This Ordinance shall become effective immediately upon the date of its publication as required by Section 52.011 of the Texas Local Government Code. The Village Secretary is hereby directed to cause the caption of this Ordinance to be published in the manner required by law.

**PASSED AND APPROVED on SECOND READING this, the \_\_ day of \_\_\_\_, 2024, by a vote of \_\_\_\_(ayes) to \_\_\_\_(nays) and \_\_ abstentions vote of the Board of Aldermen of the Village of Salado, Texas.**

\_\_\_\_\_  
Bert Henry, Mayor

ATTEST:

\_\_\_\_\_  
Debra Bean, Village Secretary

Approved to Form:

\_\_\_\_\_  
Josh Katz, Village Attorney

**ORDINANCE NO. 2017.07**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS, ESTABLISHING REGULATIONS RELATING TO THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE VILLAGE LIMITS; REPEALING ORDINANCE NO. 2009.06, ORDINANCE NO. 2008.09 AND OTHER CONFLICTING ORDINANCES OR RESOLUTIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, voters in the Village of Salado have approved the sale of beer and wine for off-premise consumption, the sale of mixed beverages by food and beverage certificate holders only, the legal sale of wine on the premises of a permitted winery and the sale of all alcoholic beverages for off-premise consumption only;

**WHEREAS**, on April 3, 2008, the Board adopted Ordinance No. 2008.09 establishing distance regulations for the sale of alcoholic beverages from schools, churches, hospitals and day care centers; prohibiting the sale of beer and wine for off-premise consumption in residential areas; adopting hours of sale for alcoholic beverages; and establishing a permit requirement and fees for the sale of alcoholic beverages as permitted by the Texas Alcoholic Beverage Code; and

**WHEREAS**, on August 20, 2009, the Board adopted Ordinance No. 2009.06 which amended Ordinance No. 2008.09 to rescind the requirement to obtain a permit from the Village for the sale of alcoholic beverages within the Village limits.

**WHEREAS**, the Board now finds it reasonable and necessary to repeal and replace the regulations enacted under Ordinance No. 2008.09 and Ordinance No. 2009.06 and provide new;

**WHEREAS**, the regulations established by this Ordinance are in furtherance of the public interest, for the good government, peace, order, trade, and commerce of the Village and necessary and proper for carrying out the power granted by law to the Village; and

**WHEREAS**, the following enactments are a valid exercise of the Village's broad police powers and based on the Village's statutory regulatory authority, including, but not limited to, Texas Local Government Code Chapters 51, 52, and 211; and



**WHEREAS**, the Board finds that the provisions of this Ordinance will serve to promote the public health, safety, morals, and general welfare; and

**WHEREAS**, parties in interest and citizens have had an opportunity to be heard regarding this Ordinance at a meeting of the Board, an agenda for which was posted at the Municipal Building more than seventy-two (72) hours prior to the respective hearings;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS:**

#### **SECTION I**

All of the above premises are hereby found to be true and correct legislative and factual findings of the Board and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

#### **SECTION II.**

The Village of Salado Alcoholic Beverage Ordinance set forth in "Exhibit A" is hereby adopted.

#### **SECTION III.**

Ordinance No. 2008.09 and Ordinance No. 2009.06 are hereby repealed and replaced in their entirety, and all other ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of conflict with this Ordinance.

#### **SECTION IV.**

The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this Article.

#### **SECTION V.**

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

**SECTION VI.**

The provisions of this Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

**SECTION VII.**

This Ordinance shall take effect immediately from and after its passage and publication as may be required by law.

**SECTION VIII.**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

**PASSED AND APPROVED** this 15<sup>th</sup> day of June, 2017, by Ayes 5 to Nays 0 Abstain 0 of the Board of Aldermen of the Village of Salado, Texas.

**VILLAGE OF SALADO, TEXAS**

  
Skip Blanceff, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Don Ferguson, Village Administrator  
Acting City Secretary

## *Attachment "A"*

### ALCOHOLIC BEVERAGES ORDINANCE

#### SECTION 1. DEFINITIONS

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

**Alcohol:** Ethyl alcohol, hydrated oxide of ethyl, or spirits of wine, from whatever source or by whatever process produced.

**Alcoholic Beverage:** Includes all alcohol, distilled spirits, beer, malt beverage, wine, or fortified wine as defined in this Ordinance.

**Beer or Malt Beverage:** Any alcoholic beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops, or any other product, or any combination of such products in water containing not more than fourteen percent (14%) alcohol by volume, and including ale, porter, brown, stout, lager beer, small beer, and strong beer. Also included are beverages known as "non-alcoholic beer" which is made by fermentation of any infusion or decoction of barley, malt, hops, or other products, and containing less than three percent (3%), but more than zero point one percent (0.1%) alcohol by volume. The term "malt beverage" does not include sake, known as Japanese rice wine.

**Child-care facility:** A facility licensed, certified, or registered by the Department of Human Services to provide assessment, care, training, education, custody, treatment, or supervision for a child who is not related by blood, marriage, or adoption to the owner or operator of the facility, for all or part of the 24-hour day, whether or not the facility is operated for profit or charges for the services it offers.

**Day Care Center:** A child-care facility that provides care for more than twelve (12) children under fourteen (14) years of age for less than 24 hours a day.

**Fortified Wine:** Any alcoholic beverage containing more than twenty-one percent (21%) alcohol by volume made from fruits, berries, or grapes, either by natural fermentation or by natural fermentation with brandy added. "Fortified wine" includes, but is not limited to, brandy.

**Permittee:** The individual to whom a license is issued or, in the case of a partnership or corporation, all partners, officers, and directors of said partnership or corporation.

**Person:** Any individual, firm, partnership, cooperative, nonprofit membership corporation, joint venture, association, company, corporation, agency, syndicate, estate, trust, business trust, receiver, fiduciary, or other group or combination acting as a unit, body politic, or political subdivision, whether public, private, or quasi public.

**Place of Worship:** A building or structure, or groups of buildings or structures, that by design and construction are primarily intended for conducting organized religious services and associated accessory uses.

**School, private:** A school including a parochial school that is not operated by an Independent School District that offers a course of instruction for students in one or more grades from kindergarten through grade twelve (12) and has more than 100 students enrolled and attending courses at a single location.

**School, public:** Any school operated by an Independent School District that offers a course of instruction for students in one or more grades from kindergarten through grade twelve (12).

**Wine:** Any alcoholic beverage containing not more than twenty-one percent (21%) alcohol made from fruits, berries, or grapes either by natural fermentation or by natural fermentation with brandy added. "Wine" includes, but is not limited to, all sparkling wines, champagnes, combinations of such beverages, vermouths, special natural wines, rectified wines, and like products. The term "wine" does not include Fortified Wine or cooking wine mixed with salt or other ingredients so as to render it unfit for human consumption as a beverage.

## **SECTION 2. PERMITS**

### **2.1. Permit Required**

It shall be unlawful for any person to manufacture, distill, brew, sell, or possess for the purpose of sale any beer, wine, or other alcoholic beverage, or otherwise engage in any activity for which a license or permit is required by the Texas Alcoholic Beverage Code as amended, unless the person has a current and unrevoked permit issued by the Texas Alcoholic Beverage Commission.

## **SECTION 3. THE SALE, STORAGE OR HANDLING OF ALCOHOL BEVERAGES IN THE VILLAGE CITY LIMITS**

### **3.1. Sale of Beer and Wine Prohibited in Residential Areas**

The sale, storage or handling of beer and wine for the purpose of sale is prohibited in residential areas in the Village limits,. Under this Section, residential areas shall mean any property located in the following districts as described in the Village of Salado Zoning Ordinance, as amended from time to time:

- A. Agriculture (A)
- B. Single-Family Estate Residential (SF-21)
- C. Single-Family Residential (SF-7)
- D. Single-Family Residential-Patio Home (SF-PH)

- E. Single-Family Attached Residential (SFA)
- F. Multi-Family Residential-1 (MF-1)
- G. Any residential component of an approved planned development

**3.2. Sale of Alcoholic Beverages near Schools, Day-Care Centers, Child-Care Facilities, Churches or Hospitals**

- A. The sale, storage or handling of alcoholic beverages for the purpose of sale is not permitted in any zoning district where the place of business is located within three hundred (300') of a church, public or private school, or public hospital unless expressly granted an exception pursuant to the requirements of this section.
- B. The sale, storage or handling of alcoholic beverages for the purpose of sale is not permitted in any zoning district where the place of business is located within one thousand (1,000') of a public or private school if the governing body of the public or private school has requested the Village impose the one thousand (1,000') distance restriction, unless expressly granted an exception pursuant to the requirements of this section.
- C. The sale, storage or handling of alcoholic beverages for the purpose of sale is not permitted in any zoning district where the place of business is located within three hundred (300') feet of a day-care center or a child-care facility as defined in the Texas Human Resources Code Section 42.002 and the permit or license holder does not hold a food and beverage certificate issued by the Texas Alcoholic Beverage Commission, unless expressly varied pursuant to the requirements of this section, exception that this provision shall not apply:
  - 1. If the permit or license holder and the day-care center or child-care facility are located on different stories of a multi-story building; or
  - 2. If the permit or license holder and the day-care center or child-care facility are located in separate buildings and either the permit or license holder or the day-care center or child-care facility is located on the second story or higher of a multistory building
- D. The distance between the place of business where alcoholic beverages are sold and a church or public hospital shall be measured along the property lines of the street fronts and from front door to front door, and in direct line across intersections.
- E. The distance between the place of business where alcoholic beverages are sold and a school, day-care center or child-care facility shall be measured in a direct line from the property line of the school, day-care center or child-care facility to the property line of the place of business, and in direct line across intersections.
- F. Waiver of Minimum Distances.

1. The Board of Aldermen may waive the distance restrictions in subsections (A), (B) and (C), if, after notice and a public hearing, the Board determines that enforcement of the restriction in a particular instance:
  - a. is not in the best interest of the public;
  - b. constitutes waste or the inefficient use of land or other resources;
  - c. creates an undue hardship on the applicant;
  - d. does not serve its intended purpose;
  - e. is not effective or necessary; or
  - f. for any other reason the Board, after consideration of the health, safety and welfare of the public and the equities of the situation, determines it is in the best interest of the community.
2. The Board may consider the written consent to a waiver under this subsection from each church, public or private school, public hospital, care-center or child-care facility within the required minimum distance from the applicant's proposed place of business filed by the applicant with the Village to be sufficient justification for a waiver.
3. To request a waiver under this subsection, the applicant must submit an application to the Village with all information requested and required by the Village and pay an administrative fee.
4. The Village shall distribute notice of an application and related public hearing for a waiver to the minimum distance requirements by:
  - a. publication once in a newspaper of general circulation in the location in which the waiver is requested; and
  - b. mail not fewer than fifteen (15) days before the date of the Board's required public hearing under this subsection to:
    - i. the applicant;
    - ii. the record owner of real property located within three hundred (300') feet of the proposed place of business according to the most recent tax appraisal roll; and
    - iii. a neighborhood organization on file with the Village that has requested notice of an applicant for the waiver under this subsection; and

### **3.3 Hours of Sale of Alcoholic Beverages**

#### **A. Beer and Wine Permit**

The hours of sale and delivery for alcoholic beverages sold under a wine and beer retailer's off-premise permit as established by Section 105.04 of the Texas Alcoholic Beverage Code, are the same as those prescribed for the sale of beer under Section 105.05 of the Texas Alcoholic Beverage code, except that no sale shall be allowed between 2:00 a.m. and noon on Sunday. The hours of sale and delivery for alcoholic beverages sold under a wine and beer retailer's off-premise permit shall be established by Section 105.05 as follows:

1. **Monday through Saturday:** A wine and beer retailer's off-premise permittee may sell, offer for sale, or deliver wine and beer between the hours of midnight and 2:00 a.m. and between the hours of 7:00 a.m. and midnight on any day except Sunday.
2. **Sunday:** A wine and beer retailer's off-premise permittee may sell, offer for sale, or deliver wine and beer between the hours of midnight and 2:00 a.m. and between the hours of noon and midnight, except that permittees or licenses authorized to sell for on-premise consumption may sell wine and beer between 10:00 a.m. and noon if the wine and beer is served to a customer during the service of food to the customer.

**B. Mixed Beverage Permit**

The hours of sale for mixed beverages shall be as established by Section 105.03, Texas Alcoholic Beverage Code, as follows:

1. **Monday through Saturday:** A mixed beverage permittee may sell and offer for sale mixed beverages between the hours of midnight and 2:00 a.m. and between the hours of 7:00 a.m. and midnight.
2. **Sunday:** A mixed beverage permittee may sell and offer for sale mixed beverages between midnight and 2:00 a.m. and between 10:00 a.m. and midnight, except that an alcoholic beverage served to a customer between 10:00 a.m. and 12 noon on Sunday must be provided during the service of food to the customer.

**SECTION 4. PENALTY**

Any person, firm, association of persons, company, corporation, or their agents, servants, or employees violating or failing to comply with any of the provisions of this Ordinance shall be fined, upon conviction, not less than one dollar (\$1.00) nor more than five hundred dollars (\$500.00), and each day any violation or noncompliance continues shall constitute a separate and distinct offense. The penalty provided herein shall be cumulative of other remedies provided by State Law, and the power of injunction as provided in Section 54.012 of the Texas Local Government Code, as may be amended, may be exercised in enforcing this Ordinance whether or not there has been a complaint filed.



# BOA Agenda Item #5F



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

## Project/Proposal Summary:

### Agenda Item #5F

(F) DISCUSS AND CONSIDER POSSIBLE ACTION ON AUTHORIZING THE NUMBER OF BUDGETED POSITIONS FOR THE TOURISM DEPARTMENT FROM TWO FULL-TIME EMPLOYEES TO ONE FULL-TIME AND TWO PART-TIME EMPLOYEES.

Note: The hourly compensation for each part-time employee would be \$15.00/hour. The total compensation for two part-time employees will be comparable to the salary compensation for a full-time visitor center coordinator employee. The former full-time visitor center coordinator compensation was \$17.33/hour.



# BOA Agenda Item #5G



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

Project/Proposal Summary:

**Agenda Item #5G**

(G) DISCUSS AND CONSIDER POSSIBLE ACTION ON AUTHORIZING THE ADDITION OF ONE (1) FULL-TIME EMPLOYEE TO POLICE DEPARTMENT STAFFING.

***Note: Chief Allen Fields will be providing additional information via a PowerPoint Presentation.***

# BOA Agenda Item #5H



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

**Project/Proposal Summary:**

**Agenda Item #5H**

(H) DISCUSS AND CONSIDER POSSIBLE ACTION ON PURCHASING OF POLICE PATROL VEHICLES.



## Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

# Village of Salado

Prepared For: Allen Fields

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck





# Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (Complete)

Quote: Village of Salado

## Quote Worksheet

	MSRP
Base Price	\$45,800.00
Dest Charge	\$1,995.00
Total Options	\$8,385.00
<b>Subtotal</b>	<b>\$56,180.00</b>
Delivery to the Village of Salado	\$750.00
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$750.00</b>
Less Customer Discount	(\$3,650.00)
<b>Subtotal Discount</b>	<b>(\$3,650.00)</b>
Trade-In	\$0.00
<b>Excluded from Sales Tax</b>	<b>Subtotal Trade-In \$0.00</b>
	<b>Taxable Price \$53,280.00</b>
Sales Tax	\$0.00
	<b>Subtotal Taxes \$0.00</b>
	<b>Subtotal Post-Tax Adjustments \$0.00</b>
	<b>Total Sales Price \$53,280.00</b>

### Comments:

\*\* PRICES ARE VALID FOR 30 DAYS BUT ARE SUBJECT TO CHANGE DUE TO SUPPLY CHAIN CHALLENGES. RE-VERIFY PRICING BEFORE ISSUING A PURCHASE ORDER. COMMODITY SURCHARGES MAY APPLY AFTER P.O. IS ISSUED. ENSURE CONFIRMATION OF RECEIPT BY EMAIL WHEN P.O. IS SENT. \*\* DUE TO SEMICONDUCTOR SUPPLY SHORTAGES, FEATURE AVAILABILITY WILL CHANGE THROUGHOUT THE MODEL YEAR. SEE THE WINDOW LABEL OF A SPECIFIC VEHICLE TO DETERMINE ITS CONTENT. \*\*

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21719. Data Updated: Feb 15, 2024 7:43:00 PM PST



## Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (  Complete )

Quote: Village of Salado

### Selected Model and Options

#### MODEL

CODE	MODEL
CK10543	2024 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck

#### COLORS

CODE	DESCRIPTION
GAZ	Summit White

#### EMISSIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements

#### ENGINE

CODE	DESCRIPTION
L84	Engine, 5.3L EcoTec3 V8

#### TRANSMISSION

CODE	DESCRIPTION
M12	Transmission, 10-speed automatic, electronically controlled

#### GVWR

CODE	DESCRIPTION
C5Y	GVWR, 7100 lbs. (3221 kg)

#### AXLE

CODE	DESCRIPTION
GU5	Rear axle, 3.23 ratio

#### PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
1WT	Work Truck Preferred Equipment Group

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Data Version: 21719 Data Updated: Feb 15, 2024 7:43:00 PM PST



## Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck ( Complete )

Quote: Village of Salado

### WHEELS

CODE	DESCRIPTION
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) Black painted steel

### TIRES

CODE	DESCRIPTION
QAE	Tires, 275/60R20SL all-terrain, blackwall

### SPARE TIRE

CODE	DESCRIPTION
RMW	Tire, spare 275/60R20 all-terrain, blackwall

### PAINT

CODE	DESCRIPTION
GAZ	Summit White

### SEAT TYPE

CODE	DESCRIPTION
AZ3	Seats, front 40/20/40 split-bench

### SEAT TRIM

CODE	DESCRIPTION
H2G	Jet Black, Vinyl seat trim

### RADIO

CODE	DESCRIPTION
IOR	Audio system, Chevrolet Infotainment 3 system

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David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck ( Complete )

Quote: Village of Salado

### ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
9C1	Police Pursuit Package
AMF	Remote Keyless Entry Package
Z82	Trailer Package
ZLQ	WT Fleet Convenience Package

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
G80	Auto-locking rear differential
J55	Brakes, Heavy-Duty 4-wheel antilock, 4-wheel disc
JHD	Hill Descent Control
K47	Air filter, heavy-duty
KC4	Cooling, external engine oil cooler
KNP	Cooling, auxiliary external transmission oil cooler
NQH	Transfer case, two-speed
NZZ	Skid Plates
Z7X	Suspension Package, Z71 Off-Road equipment with 2" lift.

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
5J9	Calibration, Taillamp Flasher, Red/White
5LO	Calibration, Taillamp Flasher, Red/Red
6J7	Flasher System
DLF	Mirrors, outside heated power-adjustable
QT5	Tailgate, gate function manual with EZ Lift
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap

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Data Version: 21719. Data Updated: Feb 15, 2024 7:43:00 PM PST



# Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Quote: Village of Salado

## ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
5J1	Calibration, keyless remote panic button exterior lights/horn disable
5J3	Calibration, Surveillance Mode Interior & Exterior Lighting
K34	Cruise control, electronic
KC9	Power outlet, bed mounted, 120-volt
KI4	Power outlet, interior power outlet, 120-volt
UBI	USB ports, rear, dual, charge-only
UTQ	Alarm, Horn Content Theft Deterrent, Disabled

## ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION
CTT	Hitch Guidance

Options Total

## Standard Equipment

### Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

### Mechanical

Durabed, pickup bed

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats )

Rear axle, 3.42 ratio

GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)

Push Button Start

Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)

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Data Version: 21719. Data Updated: Feb 15, 2024 7:43:00 PM PST





## Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Quote: Village of Salado

### Mechanical

Transfer case, single speed electronic Autotrac with push button control (4WD models only)

Four wheel drive

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section

Suspension Package, Standard

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill

Exhaust, single outlet

### Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

Tires, 255/70R17 all-season, blackwall (STD)

Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.

Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare

Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door

Bumpers, front, Black (semi-gloss)

Bumpers, rear, Black (semi-gloss)

CornerStep, rear bumper

Cargo tie downs (12), fixed rated at 500 lbs per corner

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)

Taillamps with incandescent tail, stop and reverse lights

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## Sames Auto Group LLC - Government Fleet

David Lowry | 956-482-7570 | dlowry@sames.net

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

Quote: Village of Salado

### Exterior

Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)

Glass, solar absorbing, tinted

Door handles, Black

Tailgate and bed rail protection cap, top

Tailgate, standard

Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)

Tailgate, gate function manual, no EZ Lift

### Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone, connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

### Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3 5" diagonal monochromatic display

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Quote: Village of Salado

### Interior

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Window, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down (Not available with Regular Cab models.)

Door locks, power

Remote Keyless Entry, with 2 transmitters

Power outlet, front auxiliary, 12-volt

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone manual

Air vents, rear, heating/cooling (Not available on Regular Cab models.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

### Safety-Mechanical

Automatic Emergency Braking

Front Pedestrian Braking

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

### Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

### Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

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Quote: Village of Salado

### Safety-Interior

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

### WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMax™ engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMax™ engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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# Sales Quote

DANA SAFETY SUPPLY, INC  
 4809 KOGER BLVD  
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	527960-C
Customer No.	MISC

**Bill To**

\*\* FOR QUOTING ONLY \*\*  
 Salado P.D  
 TX

**Ship To**

\*\* FOR QUOTING ONLY \*\*

Contact: Allen Fields  
 Telephone:  
 E-mail:

Contact:  
 Telephone:  
 E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
04/08/24	GROUND SHIPMENT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO Salado Police Department Warehouse: RROC	0.0000	0.00
1	1	N	INFO Vehicle Information: 2024 Chevy Silverado PPV Warehouse: RROC	0.0000	0.00
1	1	N	INFO Front of Vehicle Warehouse: RROC	0.0000	0.00
1	1	N	MISC TROY PB-19S1-UPRI.RG-LT2 PUSH BUMPER Warehouse: RROC	531.2500	531.25
4	4	N	MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: RROC 2 in Top channel of PB, 1 on each side	102.5000	410.00
1	1	N	ES100C FED ES100/DYNAMAX 100W CLASS A SPEAKER Warehouse: RROC VEHICLE SPECIFIC MOUNTING BRACKETS ARE SOLD SEPERATELY *****	156.2500	156.25

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Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	ES100C FED ES100/DYNAMAX 100W CLASS A SPEAKER Warehouse: RROC **PROMO 1 FREE WITH PATHFINDER**	0.0000	0.00
1	1	N	ESB-U FED DYNAMAX/ES100C UNIVERSAL SPEAKER BRACKET Warehouse: RROC	22.0000	22.00
1	1	N	ESB-U FED DYNAMAX/ES100C UNIVERSAL SPEAKER BRACKET Warehouse: RROC ** PROMO 1 FREE WITH SPEAKER	0.0000	0.00
1	1	N	MISC FEDSIG FHL-FHL HEADLIGHT FLASHERS Warehouse: RROC	65.0000	65.00
1	1	N	MISC FEDSIG SIFMJS-SIL19-P3 Warehouse: RROC	846.2500	846.25
1	1	N	CNSMJ8R-P3C FED SIG 8 RED/BLUE/AMBER LIGHT HEAD Warehouse: RROC	815.0000	815.00
1	1	N	INFO Side of Vehicle Warehouse: RROC	0.0000	0.00

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Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	N	MPS63U-RBW FEDSIG MICRO PULSE ULTRA R/B/W Warehouse: RROC 4 on Each Running Board Spaced Even	102.5000	820.00
2	2	N	MPS123U-RBW Fed Fire MicroPulse® Ultra Warehouse: RROC MOUNT ONE IN EACH BUMPER STEP SIDE FACING	125.0000	250.00
1	1	N	MPSW9X-RW FED MPS WIDE ANG X.RED/WHIT Warehouse: RROC DRIVER MIRROR	126.2500	126.25
1	1	N	MPSW9X-BW FED MPS WIDE ANG X.BLU/WHIT Warehouse: RROC PASSENGER MIRROR	126.2500	126.25
1	1	N	MPSMW9-SIL19MIR FED MICROPULSE SIDE MIRROR BRACKETS FOR SILVERA 19" Warehouse: RROC Under Mirror Bracket Kit	25.0000	25.00

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Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	N	MPSM6-LB FED SINGLE MPS600 OR MPS600U L-BRACKET KIT Warehouse: RROC	11.2500	90.00
2	2	N	MPSM6-SB FEDERAL SIGNAL Swivel Mount Bracket for (1) MPS600 or Warehouse: RROC	19.9800	39.96
1	1	N	MISC WESTIN 56-14115 HDX DROP NERF BARS Warehouse: RROC	402.6500	402.65
1	1	N	INFO Rear of Vehicle Warehouse: RROC Rear Bumper Mounted	0.0000	0.00
1	1	N	MISC UWS CROSSOVER TOOLBOX BLACK Warehouse: RROC Meyer Distributing Part Number UWS7BS-69-LP-BLK	488.0100	488.01
1	1	N	69IN SINGLE LID FS LOW PROFILE TOOL BOX FHL-TAIL FED UNIVERSAL TAIL LIGHT FLASHER - 18" LEADS Warehouse: RROC	65.0000	65.00

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Braydon Joslin	SCOTT BEAL ROUND ROCK	Chief Fields			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	N	MPS123U-RBW Fed Fire MicroPulse® Ultra Warehouse: RROC	125.0000	250.00
1	1	N	Mount Rear Bumper INFO Interior of Vehicle Warehouse: RROC	0.0000	0.00
1	1	N	CC-22S1-0713-OS TROY 20IN WIDE BODY CONSOLE, 2023 CHEVY 1500 Warehouse: RROC	593.7500	593.75
1	1	N	CC-OH-CHV19 TROY OVERHEAD CONSOLE SILVERADO Warehouse: RROC	211.2500	211.25
1	1	N	MISC TROY AC-CCHY-BH 4" Durable high-impact polymer Warehouse: RROC	28.1300	28.13
1	1	N	internal dual beverage holder, includes a larger size cup holder, for size water bottles or tumblers 18-32oz along with a standard size holder. FP-SGTRAY TROY 4IN CONSOLE TRAY Warehouse: RROC	31.2500	31.25
1	1	N	FP-USBC-2DC TROY 2" PLATE W/2 12VDC OUTLETS & USB-A/USB-C PORT Warehouse: RROC	56.2500	56.25

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Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	AC-MIC-Z-FPI TROY HEIGHT ADJUSTABLE MIC CLIP Warehouse: RROC	20.6300	20.63
1	1	N	AC-TB-ARMMNT-XL TROY XL ARM REST Warehouse: RROC	140.0000	140.00
1	1	N	MISC TROY 2019-24 Silverado passenger seat mount Warehouse: RROC	510.6300	510.63
1	1	N	pn CM-CHV19-SL-LED w/sliding arm and docking station mount MISC TROY GM-SGL-SC Weapon Mount Warehouse: RROC Universal single weapon mount for single-cell	216.8800	216.88
1	1	N	GL-SC-6 TROY GUNLOCK Warehouse: RROC	1,568.8000	1,568.80
1	1	N	PS-22S1-SC-OS-WS TROY SINGLE CELL SYSTEM Warehouse: RROC 2022+ Chevy Silverado 1500 with storage box , Plastic seat w/ OS Belt CAB Window Screen and Pass Side Single Cell	3,803.7500	3,803.75

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Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	EM-21S1-ECOVER-2ROW TROY 2021 + CHEVY 2ND ROW SINGLE CELL ELECTRONIC PANE Warehouse: RROC	481.2500	481.25
1	1	N	FED-PF200S17B FED SIGNAL PATHFINDER 100/200W.17 BTN Warehouse: RROC	1,025.0000	1,025.00
1	1	N	OBDCABLE25-1 FED SIG WIRE ASSY.VARIOUS.INTF.25 FT Warehouse: RROC	125.0000	125.00
1	1	N	PFSPLTR-4 FED SIG 4 TO 1 SPLITTER Warehouse: RROC	0.0000	0.00
2	2	N	CONN. 8PNC RJ45 ADAPT. 1F to 4 EXPMOD24 FEDERAL SIGNAL PATHFINDER EXPANSION MODULE Warehouse: RROC	206.2500	412.50
3	3	N	COM3SRWC FED 6 LED light head: (3) LED Red, (3) LED White Warehouse: RROC	47.5000	142.50
1	1	N	1 Above Console, 1 Above Passenger Seating, 1 Drive Side Cargo Area 7170-0971-00 GJ PANASONIC TOUGHBOOK 54/55 DOCKING STATION Warehouse: RROC	946.2500	946.25

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DANA SAFETY SUPPLY, INC  
 4809 KOGER BLVD  
 GREENSBORO, NC 27407

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Telephone: 800-845-0405

Sales Quote No.	527960-C
Customer No.	MISC

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Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
04/08/24	GROUND SHIPMENT	QUOTED FREIGHT		NET30
Entered By		Salesperson	Ordered By	Resale Number
Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	TINT Vehicle Window Tint Per Customers Specs Warehouse: RROC	385.0000	385.00
1	1	N	7149B-BSS BLUE SEA Circuit Breaker 187 SfcMt 200A Warehouse: RROC main shut off breaker	72.9300	72.93
1	1	N	7615B BLUE SEA, SOLENOID TIMER 120A 12VDC ATD Warehouse: RROC for console equipment	102.5000	102.50
1	1	N	INFO Customer Supplied Equipment Listed: Warehouse: RROC AXON Camera Harris 2-piece radio Cradle point Radar	0.0000	0.00
1	1	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: RROC 100M WIRE, HARDWARE, CONNECTORS, ETC *****	475.0000	475.00

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DANA SAFETY SUPPLY, INC  
 4809 KOGER BLVD  
 GREENSBORO, NC 27407

# Sales Quote

Telephone: 800-845-0405

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Entered By		Salesperson	Ordered By	Resale Number
Braydon Joslin		SCOTT BEAL ROUND ROCK	Chief Fields	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: RROC  Approved By: _____ <input type="checkbox"/> Approve All Items & Quantities  <b>Quote Good for 30 Days</b>	4,600.0000	4,600.00

Print Date	04/09/24
Print Time	12:05:21 PM
Page No.	9

Subtotal	21,478.11
Freight	1,050.00
<b>Order Total</b>	<b>22,528.11</b>

Printed By: Braydon Joslin



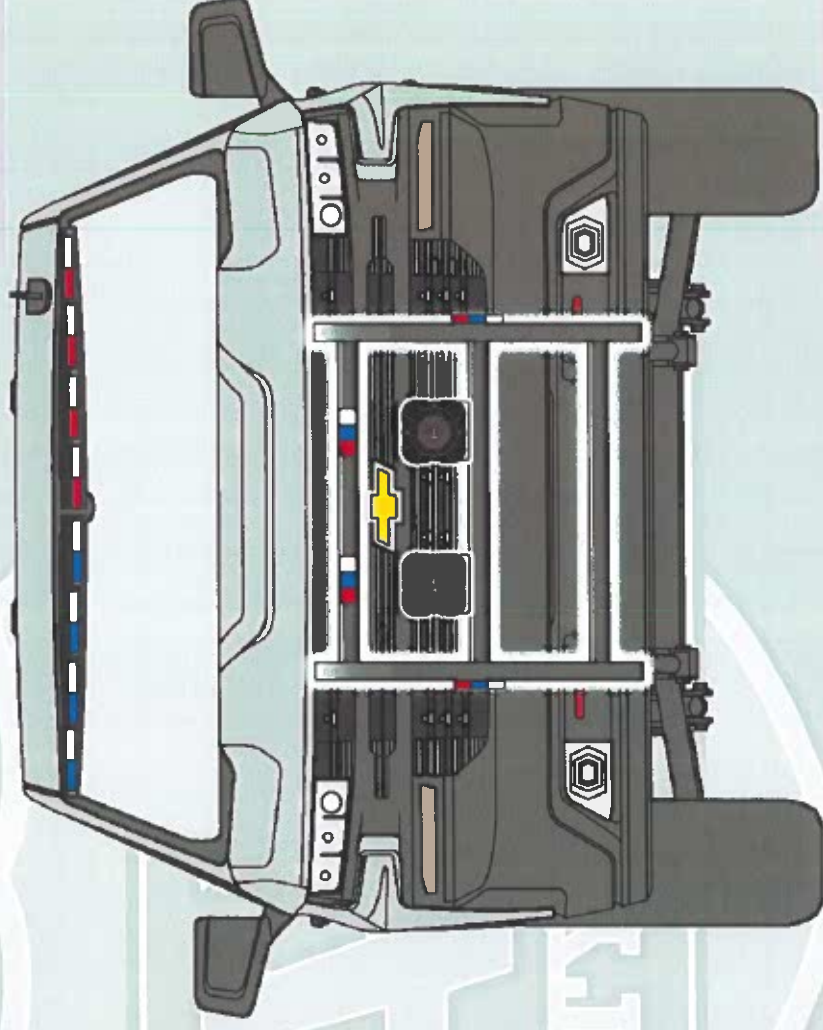
# Dana Safety Supply Build Sheet

Salado Police Department  
2024 Chevrolet Silverado

## Silverado – Front View

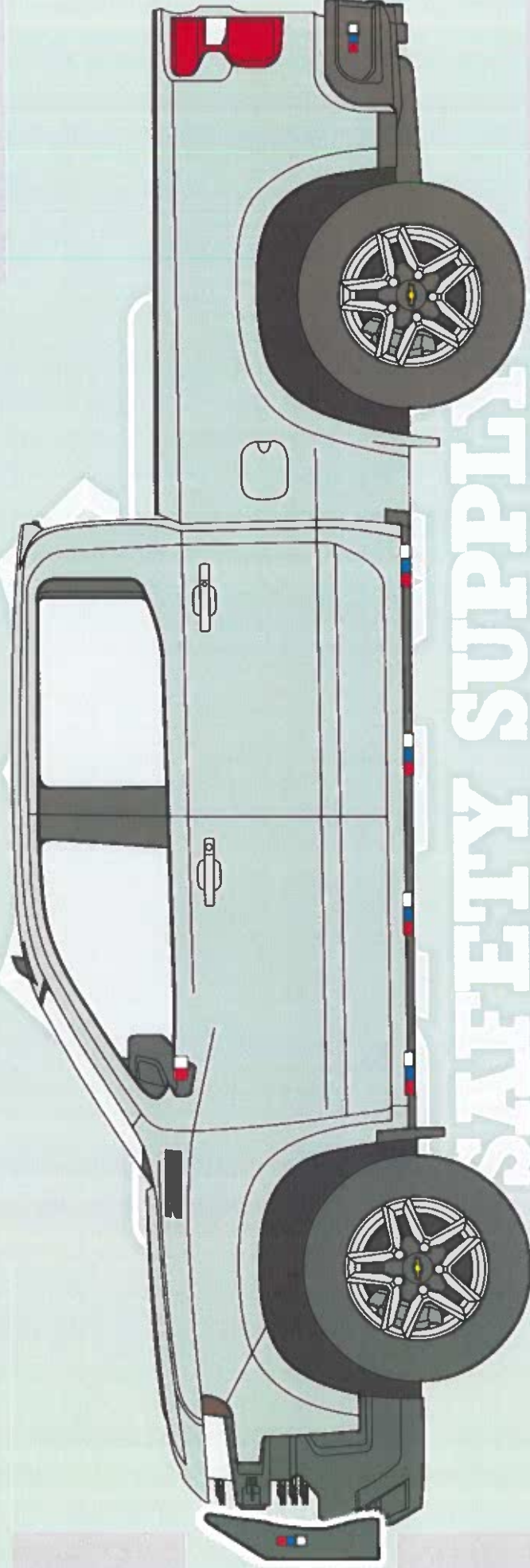
### Notes

- R/W B/W Interior Bar Mounted
- Push Bumper Mounted with 2 Lights in top channel, and 1 on each side (L&R Alley) (Steady White Takedown)
- Speakers mounted to middle cross member of Push Bumper
- Headlight Flashers





## Silverado – Side View



### Notes

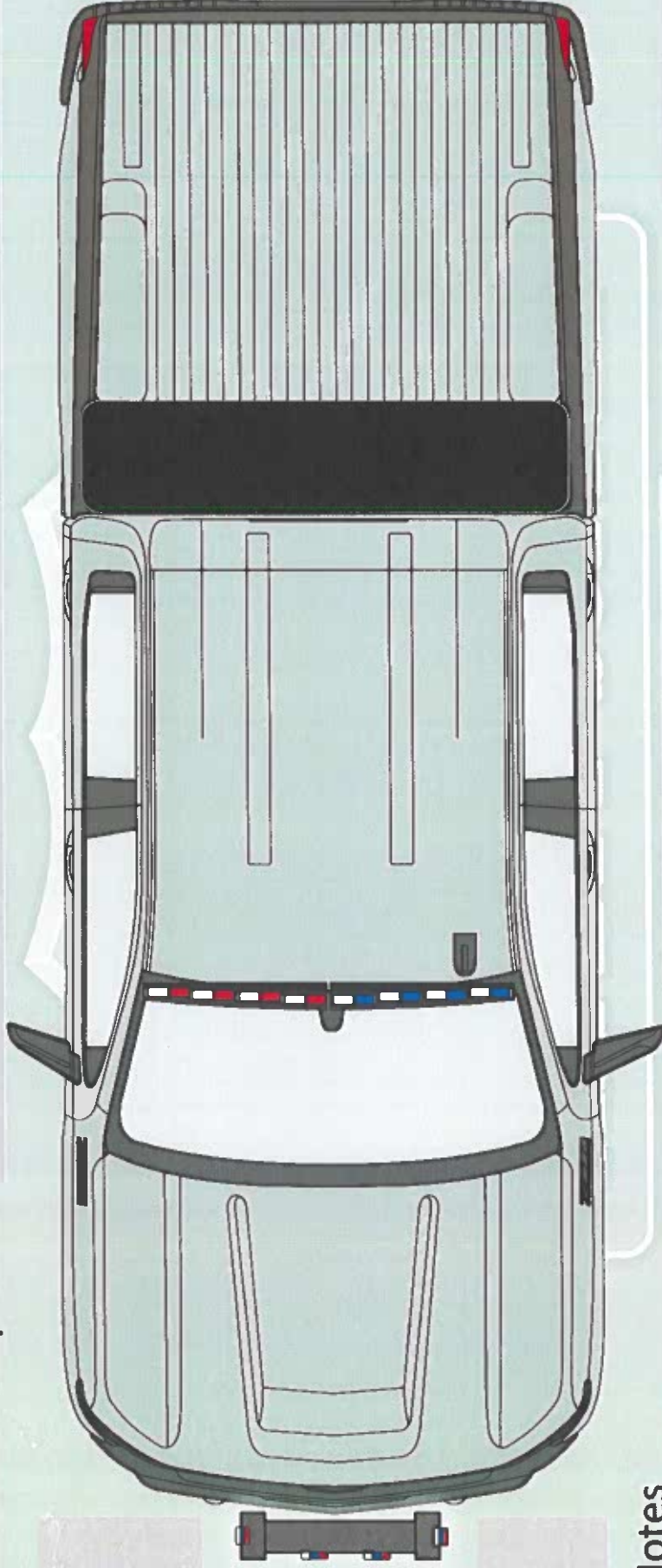
-R/W under Mirror Light Driver Side, B/W under Mirror Light Passenger Side (L&R White Alley)

-4 Lights evenly placed on running boards (L&R Alley)

- Side Step Rear Bumper Mounted Lights (1 on each side)



## Silverado – Top View



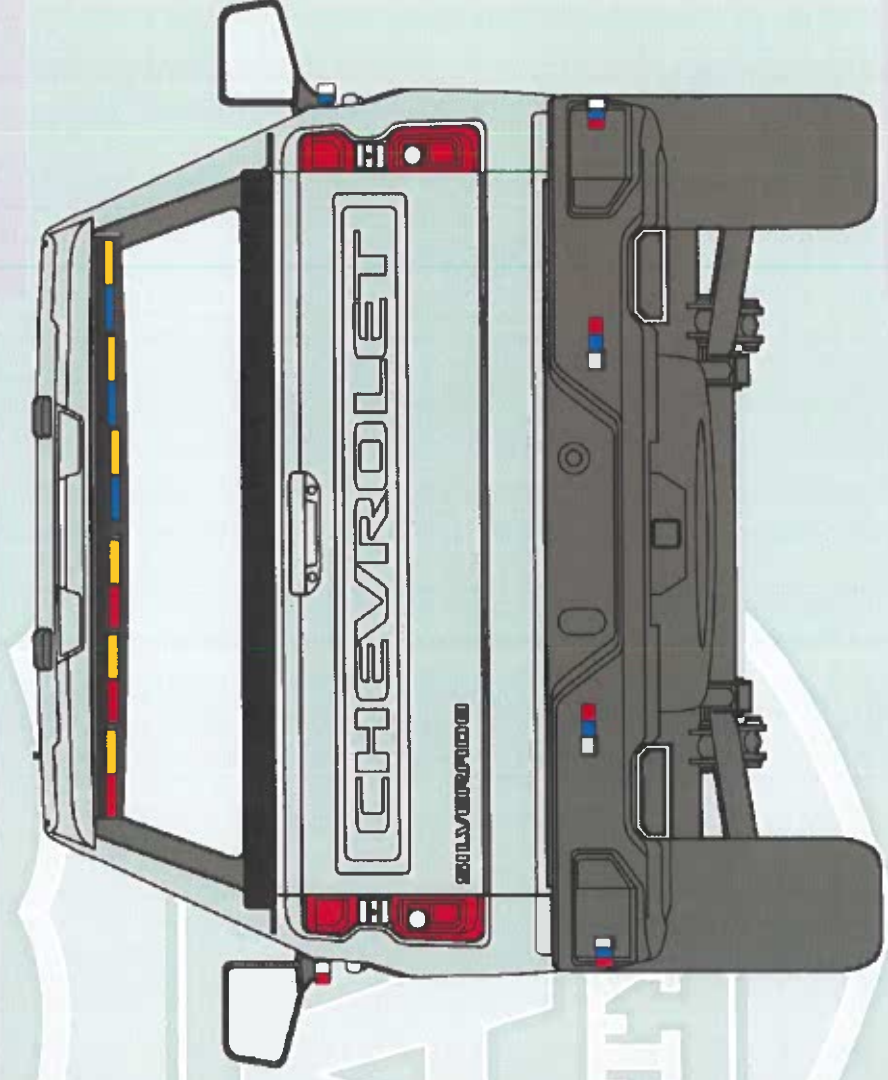
## Notes

-Crossover Toolbox Mounted in Bed of Truck

## Silverado – Rear View

### Notes

- Rear Interior Bar Mounted (Amber TA Programmed)
- Rear Bumper Mounted Lights facing Rear
- Tail Light Flashers



Milage of Salado PD

May 2, 2024

	3 year \$1 out	4 year \$1 out	5 year \$1 out
<b>2024 Chevrolet Silverado 4WD</b>			
Purchase--Sames Auto	\$53,280	\$53,280	\$53,280
+ Dana Supply equipment upfit	\$22,528	\$22,528	\$22,528
VIN:	\$150	\$150	\$150
+ ANLC Documentation fee			
<b>Total per vehicle</b>	<b>\$75,958</b>	<b>\$75,958</b>	<b>\$75,958</b>
<i>Estimated Start Date .. 2024</i>			
2025 Payment(#1)	\$28,680	\$22,173	\$18,279
2026 Payment(#2)	\$28,680	\$22,173	\$18,279
2027 Payment(#3)	\$28,680	\$22,173	\$18,279
2028 Payment(#4)		\$22,173	\$18,279
2029 Payment(#5)			\$18,279
<b>Residual Purchase(each)</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>
Bank Qualified Rate	6.50%	6.50%	6.50%
Mileage Estimate(each)			

Note: Bank Qualified Rate good for 90 days

**Dailey & Wells Communications Inc.**  
 3440 E. Houston St. San Antonio, TX 78219



**Bill To:**

Salado Police Dept  
 PO Box 219  
 Salado, TX 76571  
 ATTN: Accts. Payable  
 PH: 254-534-1523  
 EMAIL: [afields@saladotx.gov](mailto:afields@saladotx.gov)

**Customer PO:**

**Purchase Contract: H-GAC RA05-21**

**SHIP TO:**

Salado Police Dept  
 313 N. Stagecoach  
 Salado, TX 76571  
 ATTN: Chief Allen Fields

**Sales Person:**

Larry Sayles  
[larry@dwcomm.com](mailto:larry@dwcomm.com)  
 (888) 311-7595 Mobile

**Quotation: XL-95P, XG-25M-062023**

**Quote Number: XL-95P, XG-25M-062023**  
 Terms: Net 30  
 Date: 6/20/2023  
 Valid Until: 60 Day from the above date.

**XG-25 Mobile, 700/800 MHz, P25 Phase 1 & 2 Trunking, Single Key DES/AES - Remote Mount** (VEHICLE RADIO)

Item	Part Number	Description	Qty.	Unit List	Disc. %	Unit Sale	Ext Sale	
1	DM-M78B	MOBILE, XG-25M, 700/800 MHZ, 35W	2	\$ 2,290.00	26%	\$ 1,694.60	\$ 3,389.20	
2	AN-125001-001	Antenna, Base, Standard Roof Mount	2	\$ 40.00	26%	\$ 29.60	\$ 59.20	
3	AN-225001-001	Antenna, Element, 700/800 3dB	2	\$ 90.00	26%	\$ 66.60	\$ 133.20	
4	DM-PKGPT	Feature Package, P25 Trunking	2	\$ 825.00	26%	\$ 610.50	\$ 1,221.00	
5	DM-PL4F	Feature, P25 Phase 2, TDMA	2	\$ 250.00	26%	\$ 185.00	\$ 370.00	
6	DM-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	2	\$ 0.01	0%	\$ 0.01	\$ 0.02	
7	DM-PL4U	Feature, Single-Key DES Encryption	2	\$ 0.01	0%	\$ 0.01	\$ 0.02	
8	DM-ZN9X	Kit, Accessories, XG-25M	2	\$ 195.00	26%	\$ 144.30	\$ 288.60	
9	DM-ZN9Z	KIT, CONVERSION, CH-25 REM CTRL HD, 30FT	2	\$ 710.00	26%	\$ 525.40	\$ 1,050.80	
10	DM-MN1D	SPEAKER, MOBILE, 4 OHM	2	\$ 27.00	26%	\$ 19.98	\$ 39.96	
11	DM-CL2X	Cable, Option, XG-25M	2	\$ 285.00	26%	\$ 210.90	\$ 421.80	
12	DM-MC9R	Microphone, Standard, XG-25M	2	\$ 80.94	26%	\$ 59.90	\$ 119.79	
Shipping and Handling								\$ 70.00
<b>SUB TOTAL</b>								<b>\$ 7,163.59</b>

**XL-95 Portable - 700/800 MHz -P25 Phase 1 & 2 Trunking -Single Key AES/DES Encryption** (HANDHELD) 3581

Item	Part Number	Description	Qty.	Unit List	Disc. %	Unit Sale	Ext Sale	
1	XN-PF78M	PORTABLE, XL-95P, 7/800MHZ, BLK	2	\$ 2,200.00	26%	\$ 1,628.00	\$ 3,256.00	
2	XN-NC8F	ANTENNA, 764-870 MHZ, 1/4 WAVE, WHIP	2	\$ 40.00	26%	\$ 29.60	\$ 59.20	
3	XN-PKGPT	FEATURE PACKAGE, P25 TRUNKING	2	\$ 1,100.00	26%	\$ 814.00	\$ 1,628.00	
4	XN-PL4F	FEATURE, P25 PHASE 2 TDMA	2	\$ 250.00	26%	\$ 185.00	\$ 370.00	
5	XN-AE6A	SPEAKER MIC, COILED	2	\$ 160.00	26%	\$ 118.40	\$ 236.80	
6	XN-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	2	\$ 0.01	0%	\$ 0.01	\$ 0.02	
7	XN-PL4U	Feature, Single-Key DES Encryption	2	\$ 0.01	0%	\$ 0.01	\$ 0.02	
8	XN-PA3R	BATTERY, LI-ION, 3100MAH	4	\$ 105.00	26%	\$ 77.70	\$ 310.80	
9	XN-CH5X	CHARGER, 1-BAY, TRI-CHEMISTRY	2	\$ 150.00	26%	\$ 111.00	\$ 222.00	
10	XN-HC2G	Belt Clip, Metal	2	\$ 20.00	26%	\$ 14.80	\$ 29.60	
Shipping and Handling								\$ 60.00
<b>SUB TOTAL</b>								<b>\$ 6,172.44</b>

**Total \$ 13,336.03** 308

**Notes:**

- Purchase Orders to be issued to:  
 Dailey & Wells Communications Inc  
 3440 E. Houston St.  
 San Antonio, TX 78219
- Purchase orders must include the following references:  
 \*Quotation Name  
 \*Contract Number and/or name  
 \*Frequencies must be supplied (if applicable)  
 \*Requested delivery date

**ANLC Lease Purchase Quotes**  
**Village of Salado PD**  
**May 22, 2024**

<b>2024 Chevrolet Silverado 4WD</b>	<b>3 year \$1 out</b>	<b>4 year \$1 out</b>	<b>5 year \$1 out</b>
<b>Purchase--Sames Auto</b>	<b>\$53,280</b>	<b>\$53,280</b>	<b>\$53,280</b>
<b>+ Dana Supply equipment upfit</b>	<b>\$22,528</b>	<b>\$22,528</b>	<b>\$22,528</b>
<b>VIN:</b>			
<b>+ ANLC Documentation fee</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
<b>Total per vehicle</b>	<b>\$75,958</b>	<b>\$75,958</b>	<b>\$75,958</b>
<b><i>Estimated Start Date .. 2024</i></b>			
<b>2025 Payment(#1)</b>	<b>\$28,680</b>	<b>\$22,173</b>	<b>\$18,279</b>
<b>2026 Payment(#2)</b>	<b>\$28,680</b>	<b>\$22,173</b>	<b>\$18,279</b>
<b>2027 Payment(#3)</b>	<b>\$28,680</b>	<b>\$22,173</b>	<b>\$18,279</b>
<b>2028 Payment(#4)</b>		<b>\$22,173</b>	<b>\$18,279</b>
<b>2029 Payment(#5)</b>			<b>\$18,279</b>
<b>Residual Purchase(each)</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>
Bank Qualified Rate	6.50%	6.50%	6.50%
Mileage Estimate(each)			

Note: Bank Qualified Rate good for 90 days

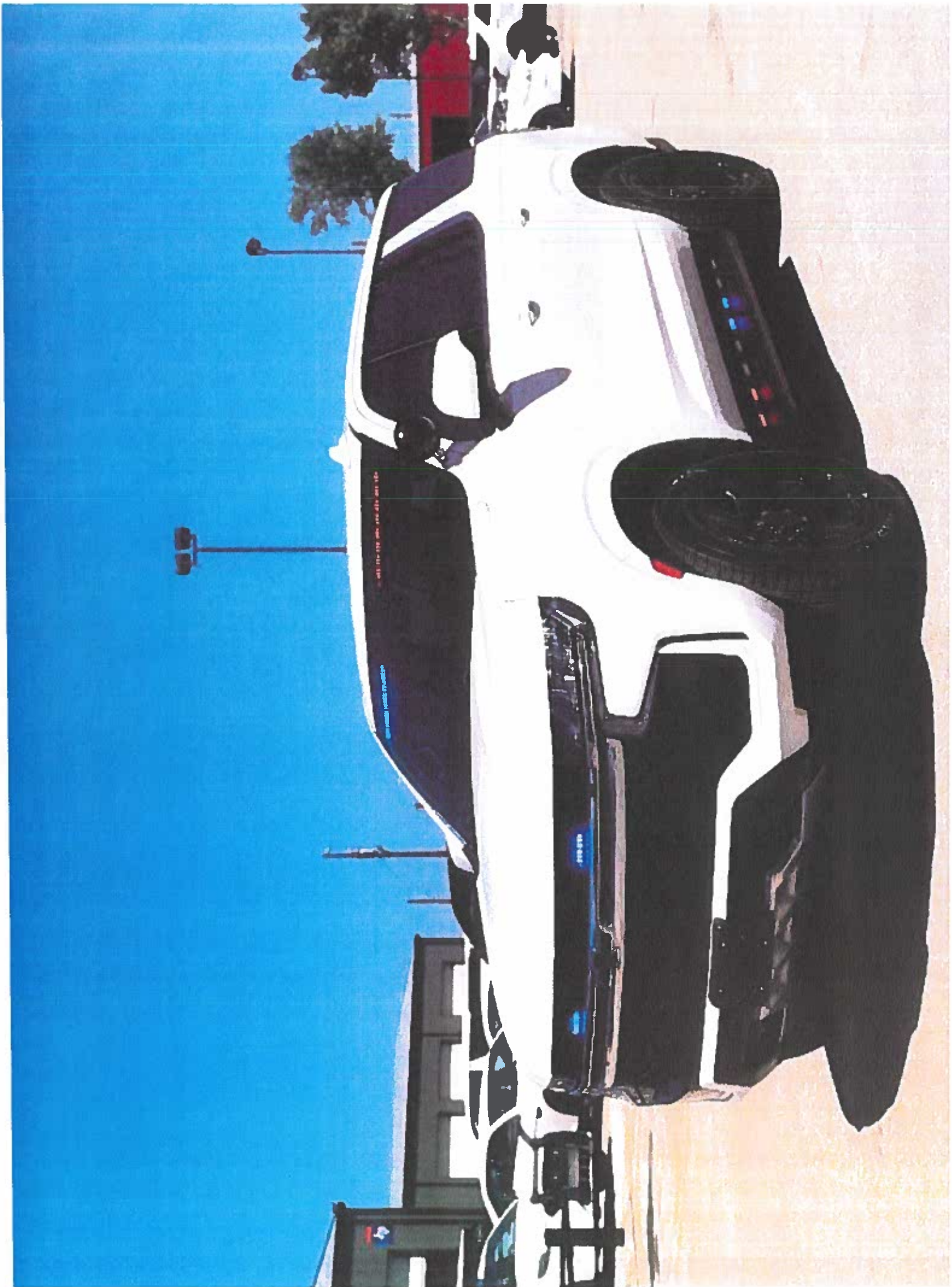
<b>2021 Chevrolet Tahoe PPV w/ Upfit included</b>	<b>3 year \$1 out</b>	<b>4 year \$1 out</b>	<b>5 year \$1 out</b>
<b>Purchase--Pursuit Surplus</b>	<b>\$53,280</b>	<b>\$53,280</b>	<b>\$53,280</b>
<b>VIN:</b>			
<b>+ ANLC Documentation fee</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
<b>Total per vehicle</b>	<b>\$53,430</b>	<b>\$53,430</b>	<b>\$53,430</b>
<b><i>Estimated Start Date .. 2024</i></b>			
<b>2025 Payment(#1)</b>	<b>\$20,277</b>	<b>\$15,677</b>	<b>\$12,924</b>
<b>2026 Payment(#2)</b>	<b>\$20,277</b>	<b>\$15,677</b>	<b>\$12,924</b>
<b>2027 Payment(#3)</b>	<b>\$20,277</b>	<b>\$15,677</b>	<b>\$12,924</b>
<b>2028 Payment(#4)</b>		<b>\$15,677</b>	<b>\$12,924</b>
<b>2027 Payment(#5)</b>			<b>\$12,924</b>
<b>Residual Purchase(each)</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>
Bank Qualified Rate	6.50%	6.50%	6.50%
Mileage Estimate(each)			

Note: Bank Qualified Rate good for 90 days





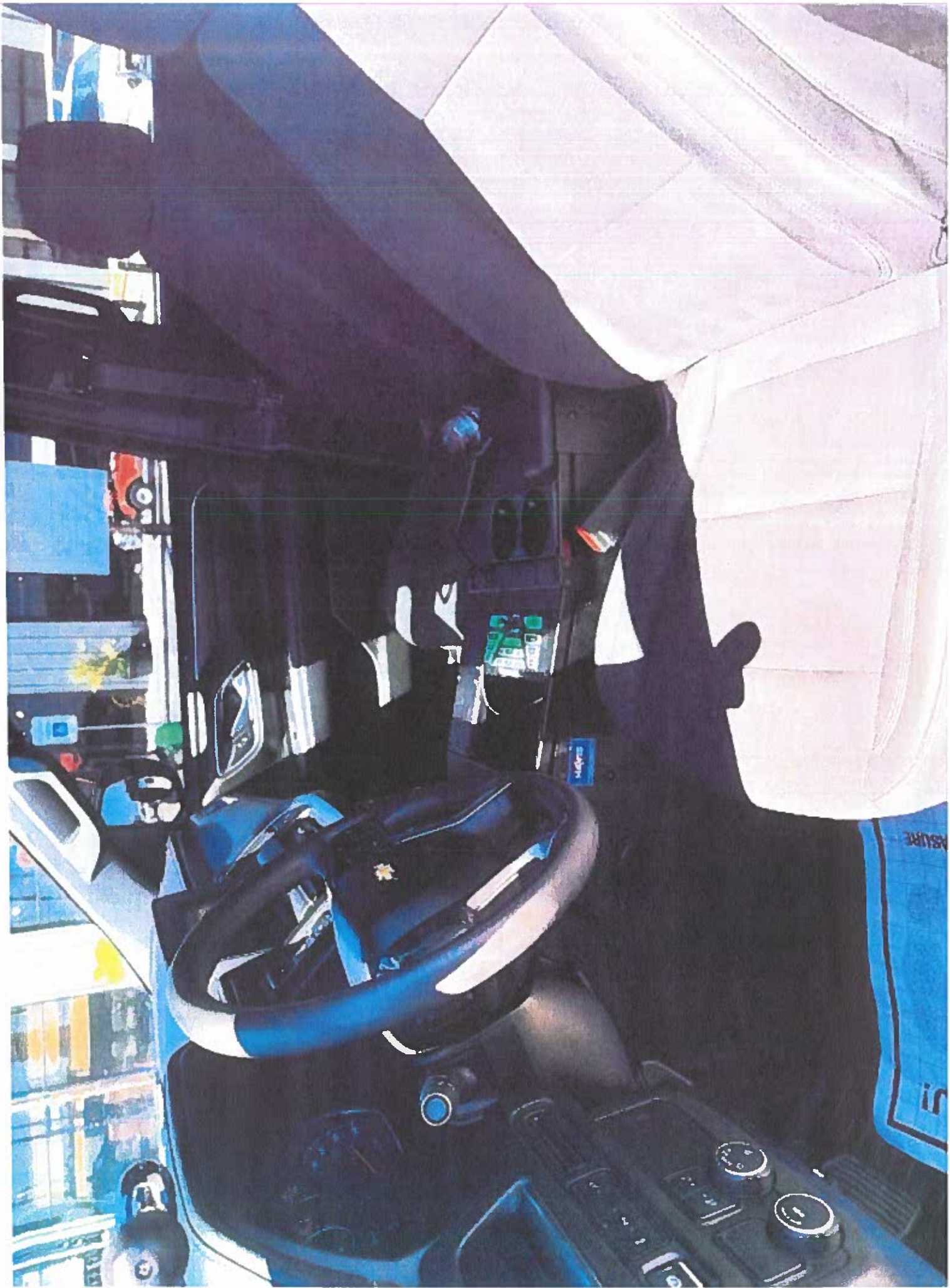












# BOA Agenda Item #51



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

Project/Proposal Summary:

Agenda Item #51

(I) DISCUSS AND POSSIBLE ACTION ON FILLING THE VACANT ALDERMAN POSITION.

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Estimate of Election Expenses

<b>Expenses</b>	<b>Estimate</b>
Administrative Fee	\$ 1,000.00
Poll Workers	\$ 2,200.00
Technicians	\$ 50.00
Equipment	\$ 120.00
Media Burn	\$ 1,600.00
Use of Equipment (If available)	\$ 1,100.00
Ballots	\$ 2,500.00
<b>Total Estimate</b>	<b>\$ 8,570.00</b>

# BOA Agenda Item #5J



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

DISCUSSION AND POSSIBLE ACTION

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

Project/Proposal Summary:

Agenda Item #5J

(J) DISCUSS AND POSSIBLE ACTION ON AMENDING THE BOARD OF ALDERMEN GOVERNANCE POLICY AND RULES OF PROCEDURE; SECTION 5.11(E), REGARDING THE MAXIMUM TIME LIMIT FOR A SPEAKER TO ADDRESS THE BOARD OF ALDERMEN.

**Note: Mayor Bert Henry proposes that Section 5.11(e) be amended to allow up to five (5) minutes for a speaker to address the Board of Aldermen.**

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**Board of Aldermen  
Governance Policy  
and  
Rules of Procedure**



Adopted April 2018

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# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION I INTRODUCTION

The Board of Aldermen is the governing body for the Village of Salado, Texas. Therefore, it must bear the initial responsibility for the integrity of governance.

The Board of Aldermen shall determine its own rules and order of business. The Board of Aldermen is responsible for its own discipline and its own performance. The development of this policy is designed to ensure effective and efficient governance.

This policy addresses Mayor and Board relations, Board and Village staff relations, Board and media relations, roles, and meetings. By adopting these guidelines, we, as members of the Board of Aldermen acknowledge our responsibility to each other to our professional staff and to the public.

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# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION II      MISSION

In order to ensure proper discharge of duties for the improvement of democratic local government, members of the Board of Aldermen will display behavior that demonstrates independent, impartial review of all matters addressed by them, and be duly responsible to the citizens of Salado and each other in their relationships.



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# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION III      INFORMATION

On major policy issues, the Village Administrator shall provide briefing material to the Board of Aldermen in advance of the Board of Aldermen's consideration of policy alternatives. Whenever possible, the management report shall be distributed more than a week in advance of consideration by the Board of Aldermen.



# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION IV ROLES

- 4.1 The Mayor shall preside at meetings of the Board of Aldermen and shall be recognized as head of Village government for all ceremonial purposes and by the Governor for purpose of military law but shall have no regular administrative duties. The Mayor may participate in the discussion of all matters coming before the Board of Aldermen. The Board of Aldermen shall elect, from among the Board members, a Mayor Pro-tem who shall act as Mayor during the absence or disability of the Mayor.
- 4.2 As head of the Village government for ceremonial purposes, the Mayor may issue and present proclamations and recognitions and attend other ceremonial functions on behalf of the Village of Salado. Members of the Board of Aldermen may initiate, through the Mayor, or by a majority vote of the Board of Aldermen, similar items of recognition. Major community events sponsored by the Village shall be a policy decision of the Board of Aldermen.
- 4.3 The Mayor shall preserve order and decorum and shall require members of the Board of Aldermen engaged in debate to limit discussion to the question under consideration.
- 4.4 The Mayor will encourage all members of the Board of Aldermen to participate in the Board's discussions and give each member an opportunity to speak before any member can speak again on the same subject.

# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION V MEETINGS

### 5.1 Regular Meetings

The Board of Aldermen shall meet regularly, at such times, as prescribed by ordinance but no less frequently than once each month and the regular meetings will begin at 6:30 p.m., unless postponed or canceled for valid reasons. If there is a need to change the date, time or place of a regular meeting, an attempt shall be made to contact all members of the Board of Aldermen about the proposed change prior to the change being made.

### 5.2 Special Meetings

Special meetings may be held on any day of the week to consider items that require action prior to the next regularly scheduled meeting and may be called upon at the request of the Mayor. If there is a need to change the date, time or place of a special meeting, an attempt shall be made to contact all members of the Board of Aldermen about the proposed change prior to the change being made.

### 5.3 Executive Sessions

The Board of Aldermen may meet in executive session in compliance with the Texas Open Meetings Act. A final action, decision or vote on a matter deliberated in an executive session will be made in an open meeting for which proper notice is provided. All discussions in executive session shall remain confidential.

### 5.4 Public Notice

The agenda for all regular meetings, special meetings and the notice listing items to be considered shall be posted on the Village's official bulletin board, in accordance with the Texas Open Meetings Act, and on the Village's website.

### 5.5 Attendance

Members of the Board of Aldermen are expected to attend all meetings and stay in attendance during each meeting. No member shall leave a meeting without advising the presiding officer.

## 5.6 Conflict of Interest

Any member of the Board of Aldermen prevented from voting due to a conflict of interest shall leave the meeting during the debate, shall not vote on the matter, and shall otherwise comply with the state law and Village ordinances concerning conflicts of interest. Any member of the Board of Aldermen filing a conflict of interest affidavit on an executive session item shall not confer with Village staff, the City Attorney, Board members or the Mayor regarding the item.

## 5.7 Board of Aldermen Members

- (a) During Board of Aldermen meetings and work sessions, members of the Board of Aldermen shall assist in preserving order and decorum and shall, neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the rules of the Board of Aldermen.
- (b) A member of the Board of Aldermen desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine discussion to the question under debate, avoid discussion of personalities, and in appropriate language and refrain from personal attacks and verbal abuse.
- (c) A member of the Board of Aldermen, once recognized by the presiding officer, shall not be interrupted while speaking except for the following reasons:
  - Called to order by the presiding officer
  - A point of order is raised by another member
  - The speaker chooses to yield to questions from another member

If a member of the Board of Aldermen is called to order while speaking, that member of the Board of Aldermen shall cease speaking immediately until the question of order is determined. If ruled to be in order, the member shall be permitted to proceed. If ruled to be not in order, the member shall remain silent or make additional remarks so as to comply with the rules of the Board of Aldermen.

- (d) When there is more than one speaker on the same subject, members of the Board of Aldermen shall delay their comments until after all speakers on the subject have been heard.
- (e) The presiding officer shall state all questions submitted for a vote and announce the result. If the vote is not unanimous, the presiding officer shall announce the names of members voting in favor and in opposition to the motion.

## 5.8 Administrative Staff

- (a) Members of the administrative staff and employees of the Village shall observe the same rules and decorum applicable to members of the Board of Aldermen.
- (b) Although the presiding officer has the authority to preserve decorum in meetings, the Village Administrator is responsible for the orderly conduct and decorum of all City employees under the Village Administrator's direction and control.
- (c) The Village Administrator shall take such disciplinary action, as may be necessary, to ensure that decorum is preserved at all times by Village employees in meetings.
- (d) All persons addressing the Board of Aldermen, including the Village Administrator, shall be recognized by the presiding officer and shall limit remarks to the matter under discussion.
- (e) All remarks and questions addressed to the Board of Aldermen shall be addressed to the Board of Aldermen as a whole and not to any individual member.

## 5.9 Citizens and Visitors

- (a) Citizens and visitors are welcome to attend all public meetings of the Board of Aldermen and will be admitted to the Board's Chamber or meeting room up to the fire safety capacity of the room.
- (b) Everyone attending the meeting will refrain from private conversations while the Board of Aldermen is in session.
- (c) Citizens and visitors attending Board of Aldermen meetings shall observe the same rules of propriety, decorum, and good conduct applicable to members of the Board of Aldermen. Any person making personal, impertinent, profane, or slanderous remarks or who becomes boisterous while addressing the Board of Aldermen or while attending the meeting shall be removed from the room if so directed by the presiding officer. The person shall be barred from further audience before the Board of Aldermen during that session. If the presiding officer fails to act, any member of the Board of Aldermen may move to require enforcement of the rules, and the affirmative vote of a majority of the Board of Aldermen shall require the presiding officer to act.

- (d) Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the presiding officer who may direct the removal of offenders from the room. In case the presiding officer shall fail to act, any member of the Board of Aldermen may move to require enforcement of the rules, and the affirmative vote of the majority of the Board of Aldermen shall require the presiding officer to act.
- (e) No placards, banners or signs will be permitted in the Board's Chamber or in any other room in which the Board of Aldermen is meeting. Exhibits, displays and visual aids used in connection with presentations, however, are permitted.
- (f) The Village Administrator or his designee shall act as sergeant at arms for the Board of Aldermen and shall furnish whatever assistance is needed to enforce the rules of the Board of Aldermen.

#### 5.10 Agenda

- (a) The Mayor and any member of the Board of Aldermen may request an item be placed on a future agenda. The Village Administrator must place an item on the agenda if the item is requested by the Mayor or any member of the Board of Aldermen. With the exception of proclamations, any item requested to be placed on a future agenda by the Mayor and any member of the Board of Aldermen must be discussed by the Board of Aldermen in a Workshop Session prior to being placed on a Board of Aldermen Regular Meeting Agenda for discussion and possible action.
- (b) Any proposed ordinance which establishes new regulations with and any proposed ordinance amending an existing ordinance which established regulations shall be discussed by the Board of Aldermen in a Workshop Session prior to the proposed ordinance being placed on a Board of Aldermen Regular Meeting Agenda for discussion and possible action. The Village Administrator, after consulting with the Mayor, may place a proposed ordinance on a Board of Aldermen Regular Meeting Agenda without first placing the ordinance on a Workshop Session Agenda should circumstances justify the need to do so.

## 5.11 Speakers

- (a) A person wishing to address the Board of Aldermen must first sign the Speaker Registration Form. The following information must be provided on the form:
  - Name
  - Residence Address
  - The subject matter to be addressed
- (b) Speakers must address their comments to the presiding officer rather than to individual members of the Board of Aldermen or Village staff.
- (c) Speakers must keep their remarks specific to the item being considered by the Board of Aldermen. If the speaker is addressing the Board of Aldermen under Citizens Communications, the speaker may address any item not slated for discussion on the agenda. Comments from speakers should not be directed towards any specific member of the Board of Aldermen or Village staff. Comments should not be accusatory, derogatory, or threatening in nature. These guidelines for speaker decorum shall be posted on each Board of Aldermen agenda and on Speaker Sign-In Sheets for all Board of Aldermen meetings.
- (d) A person who registers to speak on an item listed on the agenda will be called on after the presiding officer gains agreement to do so by the Board of Aldermen. A person who registers to speak under Citizens Communications will be called on at that time. The presiding officer may determine the order in which speakers are called.
- (e) All speakers will have a maximum of three (3) minutes to address the Board of Aldermen. A majority vote of the Board of Aldermen will be required to extend the time limit. The presiding officer may impose more restrictive time limits if a large number of persons register to speak. Guidelines relating to time allotment for speakers shall be posted on each Board of Aldermen agenda and on Speaker Sign-In Sheets for all Board of Aldermen meetings.
- (f) For called public hearings, the applicant will be allowed a maximum of ten (10) minutes to make a presentation.
- (g) In accordance with the Texas Open Meetings Act, the Board of Aldermen will not discuss or consider any item addressed during Citizens Communications. Members of the Board of Aldermen will not interact with the public during the time allotted to speakers unless a non-debatable motion approved by the Board of Aldermen allots a specific amount of time.

- (h) Whenever it is necessary for a speaker to use an interpreter to translate comments to the Board of Aldermen, the time required for the translation will not be counted against the designated time allotted for the speaker to address the Board of Aldermen.

#### 5.12 Motions

- (a) No motion may be moved or suggested until all discussion by members of the Board of Aldermen is complete and the presiding officer calls for the motion. A motion made and seconded will be considered the main motion. Any member of the Board of Aldermen member may move to amend a motion. The amendment must receive a second before it may be discussed and must be voted on prior to voting on the main motion.
- (b) A motion may be withdrawn or modified by its mover without asking permission until the motion is voted upon. If the mover modifies the motion, the member of the Board of Aldermen who seconded the motion may withdraw the second.
- (c) At any time after a motion has been made and seconded, a member of the Board of Aldermen member may call the question which will have the affect of stopping the debate and requiring the Board of Aldermen to immediately proceed to vote on the motion to call the question.
- (d) A motion to reconsider any action of the Board of Aldermen must be made no later than prior to the conclusion of the next regularly scheduled meeting of the Board of Aldermen. Such a motion may only be made by a member of the Board of Aldermen who voted with the prevailing side. The motion to reconsider may be seconded by any member. No question shall be twice reconsidered except by unanimous vote of the Board of Aldermen except that action relating to any contract may be reconsidered at any time before the final execution thereof.
  - (i) If a motion to reconsider is made at the same meeting at which the matter was acted upon, the motion may be heard and voted upon and the original action on the matter is set aside. Deliberation may then resume on the matter at that same meeting.
  - (ii) If a motion to reconsider is made at the next meeting after the matter was acted upon, the motion to reconsider may be heard and voted upon and the original action on the matter is not set aside. Deliberation may not resume on the matter but it shall be placed on the next available agenda for deliberation.

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5.13 Suspension of Rules

Any provision of these rules not governed by Village ordinance, State or Federal law may be temporarily suspended by a majority vote of the members of the Board of Aldermen present. The vote on any such suspension shall be taken by yeas and nays and entered upon the record.

5.14 Amendment of Rules

These rules may be amended or new rules adopted by a majority vote of the members of the Board of Aldermen.

5.15 Failure to Comply

A failure to comply with these rules does not invalidate any otherwise lawful act of the Board of Aldermen.



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# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION VI PUBLIC CONTACT MEDIA RELATIONS

Representative government is only successful when the citizens are kept informed and educated about the issues facing their municipality. Consequently, it is imperative that the media play an important role in the Board-Administrator-Media relations. It is through an informed public that progress is ensured and good government remains sensitive to its constituents.

These guidelines are designed to help ensure positive relationships with print, radio, and television reporters. The Mayor, Board of Aldermen and the Village Administrator recognize that the news media provide an important link between the Board of Aldermen and the public. It is the Board of Aldermen's desire to establish a professional working relationship to help maintain a well-informed and educated citizenry.

- 6.1 During the conduct of official business, the Village shall designate adequate space for the news media.
- 6.2 All reporters will receive an agenda in advance and will be furnished support material needed for clarification, if requested.

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## SECTION VII PLANNING

The Mayor and Board of Aldermen are responsible for establishing a vision for the Village of Salado and planning for its future.

- 7.1 On an annual basis, the Mayor and Board of Aldermen shall hold a minimum of one (1) strategic planning session wherein they set priorities goals and objectives. The goals and objectives shall address short term and long-term needs of the Village.
- 7.2 Policy direction shall be consistent with the strategic goals and objectives. Sufficient time and consideration should be given to policy alternatives to ensure that decisions are made consistent with the long-term vision.

# Board GOVERNANCE POLICY AND RULES OF PROCEDURE

## SECTION VIII BOARD STAFF RELATIONS

- 8.1 The role of the Village Administrator and the relationship of staff with the Board of Aldermen is addressed in Village ordinance.
- 8.2 The Board of Aldermen shall direct comments, correspondence, and concerns about Village services to the Village Administrator. Citizens concerns, comments and correspondence regarding Village services received by members of the Board of Aldermen shall be forwarded to the Village Administrator for appropriate staff action and a timely response.
- 8.3 Documents provided to one (1) member of the Board of Aldermen shall also be distributed to all other members of the elected body. The Village Administrator shall prepare and submit to the Board of Aldermen, at of the end of the fiscal year, a complete report on the finances and administrative activities of the Village for the preceding year. The Village Administrator shall keep the Board of Aldermen advised of the financial condition and future needs of the Village and make such recommendations that may seem desirable.
- 8.4 In order to ensure proper presentation of agenda items by Village staff, questions arising from members of the Board of Aldermen, after receiving their information packet, should be, whenever possible, presented to the Village Administrator or the Administrator's designated assistant for Village staff consideration prior to the Board of Aldermen meeting. This allows time for Village staff to address such concerns and provide all members of the Board of Aldermen with the additional information.

# BOA Agenda Item #5K



Date Submitted:

Agenda Date Requested: June 3, 2024

Agenda Item:

**DISCUSSION AND POSSIBLE ACTION**

Council Action Requested:

Ordinance  
Resolution  
Motion  
Discussion

Project/Proposal Summary:

**Agenda Item #5K**

(K) DISCUSS AND POSSIBLE ACTION ON CANCELLING THE REGULAR MEETING OF THE SALADO BOARD OF ALDERMEN ON JULY 4, 2024.