

Village of Salado, Texas
Planning & Zoning Commission
Minutes
Regular & Workshop Meeting
4:00 p.m. Tuesday, April 11, 2017
Municipal Building, 301 N. Stagecoach Road
Salado, Texas

Present: Chairman Merle Stalcup, K.D. Hill, Larry Roberson, Andy Jackson, Susan Terry, Tom McMahan.

Members Absent: Ron Coleman and Larry Wolfe.

Others Present: Judy King, Village Secretary; Chrissy Lee, Planning & Development;

1. CALL TO ORDER

Chairman Stalcup called the meeting to order at 4:00 p.m.

2. CONSENT AGENDA

All items listed under this section, Consent Agenda, are considered routine by the P & Z Commission and may be enacted by one motion. If discussion is desired by the P & Z Commission, any item may be removed from the Consent Agenda at the request of a Commissioner and will be considered separately.

Consider approving the Consent Agenda item(s):

- a. Minutes, February 14, 2017, Regular Meeting.

Larry Roberson made a motion approve the Consent Agenda as presented. Andy Jackson seconded the motion. Motion passed by a vote of 4-0.

3. P & Z COMMISSION CHANGES

- a. Administer Oath to Incoming Members: Tom McMahan & Susan Terry

Chairman Stalcup presented the two new P & Z Commission members.

Oath of Office and the Anti-bribery statement were administered by Judy King, Village Secretary.

- b. Honor Outgoing Members: Merle Stalcup & Ron Coleman

Judy King presented a certificate of appreciation to Merle Stalcup for his service to the P & Z Commission. Ron Coleman was absent and will receive his in the mail.

- c. Elect Chairperson and Vice-Chairperson of the P & Z Commission

KD Hill, Vice-Chairman, conducted the nomination process to elect a new Chairman and Vice-Chairman. Larry Roberson made a motion to nominate KD Hill for Chairman. Andy Jackson seconded the motion. K.D. Hill declined the nomination citing a heavy work schedule that could prohibit her full attention to P & Z. Andy Jackson made a motion to nominate Larry Roberson for the position of Chairman. Susan Terry seconded the motion. Motion passed with a 5-0 vote.

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Newly elected Chairman Roberson called for a motion to nominate a candidate for Vice Chairman. K. D. Hill made a motion to nominate Susan Terry for the position of Vice Chairman. Tom McMahan seconded the motion. Motion passed with a 5-0 vote.

3. **REGULAR SESSION**

- a. Presentation, discussion, and possible action on the issuance of a Certificate of Appropriateness for a Sign Permit in the Historic District located at 602 Old Town Road, Suite #9 as per Section 3.15K, Permitting Process of the Village of Salado Zoning Ordinance. (The Red Cactus).

Chrissy Lee presented the information regarding Item 3a. Susan Terry made a motion to issue a Certificate of Appropriateness for a Sign Permit in the Historic District located at 602 Old Town Rd, Ste 9. Tom McMahan seconded. Motion passed with a 5-0 vote.

- b. Presentation, discussion, and possible action on a Final Plat of Amity Estates Phase II, a ± 47.517 acre, 49 lot subdivision located at the intersection of West Amity Road and F.M. 1670 in the Village's Extraterritorial Jurisdiction.

Chrissy Lee presented information regarding the Final Plat of Amity Estates Phase II a ± 47.517 acre, 49 lot subdivision located at the intersection of West Amity Road and F.M. 1670 in the Village's Extraterritorial Jurisdiction. She noted that the concept plan was approved in 2015. Construction is completed. This plat is ready for final approval and submission to Bell County as recommended by Village Engineer John Simcik. Andy Jackson made a motion to approve the Final Plat of Amity Estates Phase II. K.D. Hill seconded the motion. Motion passed with a 5-0 vote.

5. **WORKSHOP SESSION**

- a. Overview of duties & authorities of Commission and VOS Staff

Chrissy Lee discussed the basic duties of the P & Z Commission. She suggested creating a list of permitting questions that the P & Z Commission was comfortable with staff answering to avoid having a permit delayed because of the wait time until the next meeting. All members were agreeable to that option. The list will be further defined at a future Workshop meeting.

- b. Review Zoning Ordinance

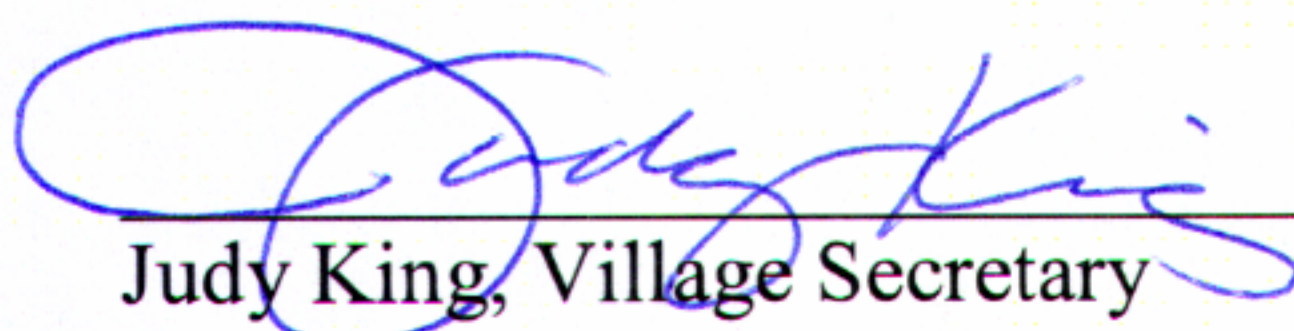
Chrissy Lee gave each member a binder with a copy of the Zoning Ordinance and the Subdivision Ordinance to help them each become familiar with the ordinances governing the decisions they will be making.

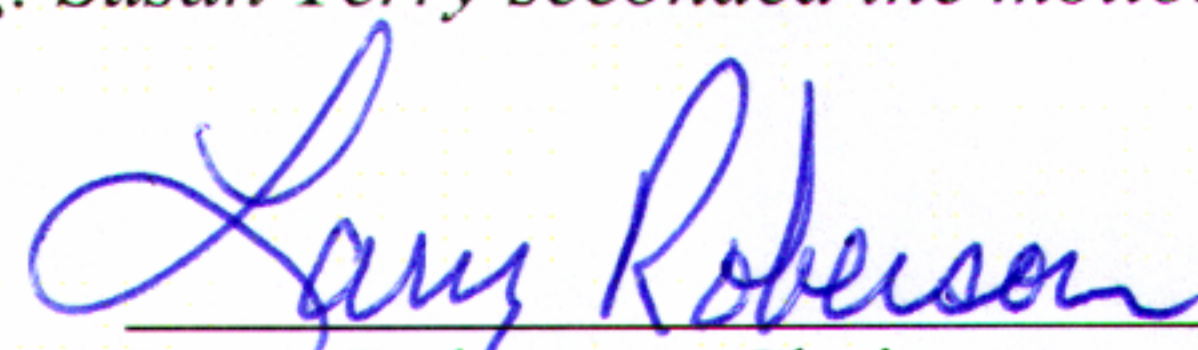
- c. Meeting frequency & upcoming schedule

The frequency of meetings was discussed. It was decided to continue with meetings scheduled the 2nd and 4th Tuesdays of each month at 4 p.m. If necessary, a meeting could be cancelled, but these would be the standing times for meetings.

6. **ADJOURN**

K. D. Hill made a motion to adjourn the meeting. Susan Terry seconded the motion. Motion passed with a 5-0 vote.


Judy King, Village Secretary


Larry Roberson, Chairman





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